

Bradford County Commissioners:

Douglas McLinko, Chairman  
Daryl Miller, Vice Chairman  
Mark Smith, Commissioner



Bradford County Commissioners' Office

Chief Clerk:  
Michelle Shedden

Solicitor:  
Jonathan Foster

## BRADFORD COUNTY STREAM STABILIZATION INITIATIVE PROJECT APPLICATION FORM



Dear Bradford County Resident:

The Bradford County Commissioners, in cooperation with the Bradford County Conservation District (BCCD) and with funding provided by the PA Dept. of Environmental Protection (PA DEP), is pleased to be able to offer technical and financial assistance to landowners with streambank erosion issues. This initiative is focused on helping you address, through stabilization, critically eroding stream banks and channels that threaten your home and property and degrade the quality of our County's environment. **This program will only allocate funds to structural impacts at this time. This program does not provide funding for flood control (i.e. installing dikes or berms), channel relocation (including regaining of previously eroded land), or gravel removal. Only techniques such as rip-rap rock placement and other stabilization practices allowable through a General Permit-3, as set forth in guidelines by PA DEP, will be eligible.**

Through this program, we are offering a limited number of landowners funding to correct identified stream issues through designs developed by the Bradford County Conservation District. The information you provide in this application will help us direct those limited resources to where they are most needed, so please complete this form in its entirety, including attachments. Applications will be accepted until **October 10<sup>th</sup>, 2014**. Should any portion of this request be incomplete or any information missing, it will be rejected for funding consideration. Only complete applications received within the designated application acceptance timeframe will be accepted. By completing this application, and initialing on the line next to each item, you agree to the following terms:

\_\_\_\_\_ You agree to provide **rights of entry** to your property for the purpose of assessment, prioritization, survey, design, and if selected, construction, as well as future inspections of the project area by the County, BCCD, PA DEP, United States Department of Agriculture Natural Resources Conservation Service (USDA NRCS) or any agents of the named agencies. This permission is granted for a term of 2 years of the signing of this application.

\_\_\_\_\_ You agree to be the **permit applicant**. In being the permit applicant, you agree to all permit terms, conditions, **fees (\$250 for a GP-3)**, and liabilities. Only projects that apply for the State's General Permit or Emergency Permit will be considered for funding.

\_\_\_\_\_ You agree to sign an **Operation and Maintenance Plan** for the life of the proposed stabilization project (contingent upon landowner (you) and BCCD's concurrence of the proposed stabilization best management practices).

\_\_\_\_\_ You agree that a **minimum of 15 feet** will be left along the completed stream project for the purpose of planting plant materials selected by the Conservation District. Designated buffer may not be mowed and must be planted with approved shrubs and/or trees. Noxious plants must also be controlled for a minimum of the contract terms of 20 years by the applicant.

Detailed directions to site from Wysox, Pennsylvania: (Please attach a driving map if possible)

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**PROJECT SITE DESCRIPTION**

**Attach a Plan View Site Sketch (REQUIRED)**

*Please describe the site being submitted. Include length, height, and width of area eroding; damages experienced; building or property damaged or threatened; etc.*

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**Structural / Property *Imminent* Threats (check all that apply)**

house    bridge/culvert    garage/outbuilding    septic system    property

**Vegetated buffer width you are willing to maintain along the project length (*check one*)**

(This is the area you agree to plant with trees/shrubs as per application requirements)

15 feet    20 feet    25 feet    30 feet    35 feet    35+ feet

**Please identify any other funding sources you have applied to and the results of such application:**

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Name & Date (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

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Phone (home & daytime): \_\_\_\_\_

**PLAN VIEW (AERIAL/BIRD'S EYE VIEW) SITE SKETCH (REQUIRED)**

*Please describe the site being submitted. Include stream name; flow direction; length, height, and width of area eroding; building or other structure locations; utility locations (if known); property boundaries; construction vehicle access points; and any other conflicts and/or resources impacting the project area.*

**BRADFORD COUNTY CONSERVATION DISTRICT  
COUNTY STREAM STABILIZATION INITIATIVE  
PARTICIPANT REQUIREMENTS POLICY**

**PURPOSE:**

*The purpose of this policy is to establish the local conditions by which the Bradford County Conservation District will make available to landowners, cost share dollars under the Bradford County Stream Stabilization Initiative Program. These policies are set for use by staff in determining participant eligibility as well as the sequence of steps to be taken in making that determination.*

**STEP 1:**

Individuals interested in participation are to complete a project application form during the signup period to be established by the Bradford County Conservation District. Signup for program participation will only be taken at these established periods. The application form will outline all participation requirements, permission for access to the property and funding priorities for the applicant. Applicants need to initial each requirement indicating that they understand and agree with each of the requirements as well as sign the application for it to be valid.

**STEP 2:**

Each individual that has participated in the sign up shall be visited by the District staff person assigned responsibility for the purpose of an initial assessment of needs. This assessment shall follow the procedures and format established by the Bradford County Conservation District for the purpose of ranking participants for receiving cost share assistance. The assessments will determine an estimate of the scope and cost of the project, permit requirements, access and other issues related to the project.

**STEP 3:**

A cost estimate of need shall be established based on needs identified in the initial assessment described in step 2. This cost estimate shall be developed in cooperation with the designer/engineer assigned to the project. Documented concurrence of the cost estimate by the designer/engineer shall be made and entered into the applicant's file. An eligibility letter will be sent to each applicant that qualifies for the cost share program.

**STEP 4:**

Complete survey, design, engineering, and permit preparation will be dedicated to the project at the earliest available time. The landowner will be named as the permit applicant and holder.

**STEP 5:**

The project will be bid by the Conservation District.

**STEP 6:**

The Conservation District will enter into contract with successful material and equipment contractors for the project.

**STEP 7:**

Contracted work will be completed and certified to be complete.

**BRADFORD COUNTY CONSERVATION DISTRICT  
COUNTY STREAM STABILIZATION INITIATIVE  
PARTICIPANT REQUIREMENTS POLICY FLOW CHART**

