

THE MINUETS OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to opening bids for bridge # 8.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to rejecting all proposals received for the truancy project and authorize the Chief Clerk to rebid the project.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to rebid the project for bridge # 25.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of July 27, 2023

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the week of September 18 – 24, 2023 as National Adult Education and Family Literacy week in Bradford County.

Daryl Miller, Chairman
Doug McLinko, Vice Chairman
John Sullivan, Commissioner



Michelle L. Shedeen, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

National Adult Education & Family Literacy Week

WHEREAS, more than 43 million American adults cannot read, write, or do basic math above a third grade level, as well as lack the credentials and skills necessary to succeed in a career or post-secondary education; and

WHEREAS, 75% of state incarcerated individuals did not complete high school or can be classified as low literate; and

WHEREAS, workers who have less education than a high school diploma make three times less than workers with the highest level of education; and

WHEREAS, Adult Education programs, such as the Bradford Wyoming County Literacy Program, contribute to solving these challenges by helping Americans move along the continuum in their educational journey, to achieve basic skills and get prepared for a career or post-secondary education; and

WHEREAS, incarcerated individuals who participate in adult education programs are 43% less likely to recidivate than inmates who did not; and

WHEREAS, these programs offer low or no cost, high value opportunities which upgrade the skill set of our citizens; and

WHEREAS, the Bradford Wyoming County Literacy Program celebrates Adult Education and Family Literacy Week as a proud participant in the national Educate & Elevate Campaign which helps our citizens learn about all of their Adult Education options to attain their professional and personal goals.

A CONTINUATION OF THE MINUTES AUGUST 24, 2023

NOW THEREFORE, WE, THE BRADFORD CO. COMMISSIONERS do hereby proclaim that September 18, 2023 through September 24, 2023 to be designated as NATIONAL ADULT BASIC EDUCATION AND FAMILY LITERACY WEEK IN BRADFORD COUNTY.

Proclaimed this 24 day of August, 2023.

ATTEST:


Michelle L. Shedd, Chief Clerk


John M. Sullivan
Bradford County Commissioners

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to proclaiming the month of September 2023 as National Suicide Prevention and Action month in Bradford County.

Daryl L Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L Shedd, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners' Office
Bradford County Proclamation
National Suicide Prevention & Action Month Proclamation (N.S.P.A.M.P.)
Hope For The Day's

WHEREAS:
With September being recognized as Suicide Awareness Month, the National Suicide Prevention & Action Month Proclamation was drafted to raise the visibility of mental health and proactive suicide prevention resources in our community. We also want to start the conversation, destigmatize it, and help connect people with the appropriate support services, and

WHEREAS:
According to the American Foundation for Suicide Prevention (AFSP), suicide is the second leading cause of death among and students between the ages 10 and 24 with more than 48,000 people dying by suicide annually in the United States; and

WHEREAS:
According to Hope For The Day, in F.T.D., on an average of 122 suicides completed daily and each one directly impacting 100 additional people, including friends, service members, family, social media connections, and religious, we can safely assume everyone has been impacted by suicide;

WHEREAS:
Bradford County, state publicly places its full support behind those who work in the field of mental health, education, and anti-stigmatization and

WHEREAS:
Global organizations like Hope For The Day, and our local mental health partner The Main Link, serve on the frontlines of a war that many refuse to discuss due to stigma and

WHEREAS:
We encourage all residents to take time to understand mental health through education and recognize that we need to take care of our mental health while we take care of each other.

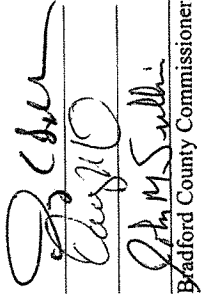
301 Main Street Towanda PA 16848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A CONTINUATION OF THE MINUETS AUGUST 24, 2023

NOW, THEREFORE,

be it resolved that we, Bradford County Commissioners do hereby proclaim the month of September 2023 as National Suicide Prevention & Action Month in Bradford County.

ATTEST:



Michelle L. Shedden
Michelle L. Shedden, Chief Clerk

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter of support to Carantouan Greenway for the application to designate tributary of the Susquehanna River as Wildwood Creek.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Megan Brown as the Section 504 Officer for the CDBG 2023 Fiscal Year and authorize the Chief Clerk to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Megan Brown as the Fair Housing Officer for the CDBG 2023 Fiscal Year and authorize the Chief Clerk to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the MBE/WBE Goals for the 2023 CDBG Fiscal Year and authorize the Chief Clerk to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Fair Housing Notice for the 2023 CDBG Fiscal Year and authorize the Chief Clerk to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Excessive Force Policy for the 2023 CDBG Fiscal Year.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Fair Housing Resolution for the 2023 CDBG Fiscal Year and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a memorandum of understanding between Bradford County and Avertest, LLC for drug testing and technology services for Bradford County Probation, Children and Youth Services and Supervised Bail for one-year effective September 1, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Micromain for software maintenance in the amount of \$1,045.00 effective August 7, 2023 through August 6, 2024 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the renewal of the agreement with County Commissioners Association of Pa for the Syllint program for 2023-24 year at a fee of \$4200.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement with Marc J Bern & Partners LLP to represent Bradford County regarding the recovery of all cost incurred by the county associated with the Social Media Crisis.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and PenTeleData for phone services at the Bradford County Library and authorize the Chairman to sign.

A CONTINUATION OF THE MINUTES AUGUST 24, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Human Services Agency/Children & Youth Services and Kevin Garcia effective July 1, 2023 through June 30, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford/Sullivan Drug & Alcohol Single County Authority and Clear Vision Residential Treatment Services, Inc. effective July 1, 2023 through June 30, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an amended Unit of Service Funding agreement between Bradford and Sullivan County Joinder and the following effective July 1, 2023 through June 30, 2024.

Main Link
Onewell, LLC

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an amended agreement between Bradford County and the following for the provision of Human Services through the Human Services Development Fund for Fiscal Year 2022/2023.

The Children’s House
YMCA of Bradford County

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the purchase of service agreement between Bradford County Children and Youth and the following effective July 1, 2023 through June 30, 2024 inclusive.

Bethany Home, Inc.
Dwell Orphan Care
Cornell Abraxas Group, LLC
Penn York Opportunities Inc.
Twin Pines Family Services, LLC
Diversified Treatment Alternative

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Christopher Calllear full time dispatcher Trainee, per recommendation Robert Repasky, 911 Director, effective August 14, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Kyle Wyzga full time dispatcher Trainee, per recommendation Robert Repasky, 911 Director, effective August 14, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Ethan Sheets full time Dispatcher 1 to full time Dispatcher 2, per recommendation Robert Repasky, 911 Director, effective August 3, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Alexander Kipp full time Sewer Plant Back up Operator, per recommendation Brent Parks, Waste Water Treatment Director, effective August 2, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Jaqueline McClelland part time casual Correctional Officer to full time Correctional Officer, per recommendation Pete Quitrini, Acting Warden, effective August 13, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Hannah Burdick part time casual Correctional Officer to full time Correctional Officer, per recommendation Pete Quitrini, Acting Warden, effective August 120, 2023.

A CONTINUATION OF THE MINUETS AUGUST 24, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Alexis Zeigler part time casual Correctional Officer to full time Correctional Officer, per recommendation Pete Quitrini, Acting Warden, effective August 20, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Chasity McClintic part time casual Correctional Officer to full time Correctional Officer, per recommendation Pete Quitrini, Acting Warden, effective August 13, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Mikaela Brown full time County Caseworker 2 from probationary to regular, per recommendation Mayme Carter, Human Services Director, effective July 7, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Anastasia Stirrat full time Intellectual Disabilities County Caseworker 1 from probationary to regular, per recommendation Mayme Carter, Human Services Director, effective July 3, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Anastasia Stirrat full time Mental Health County Caseworker 1 to County Caseworker 2, per recommendation Mayme Carter, Human Services Director, effective July 3, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Russell Pikelnicky full time Children and Youth County Caseworker 1 from probationary to regular, per recommendation Mayme Carter, Human Services Director, effective September 2, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Russell Pikelnicky full time Children and Youth County Caseworker 1 to County Caseworker 2, per recommendation Mayme Carter, Human Services Director, effective September 2, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Tia Archer full time Caseworker Supervisor Children and Youth from probationary to regular, per recommendation Mayme Carter, Humane Services Director, effective June 10, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Patricia Weaver full time Admin Clerk 2 to full time Chief Deputy Prothonotary, per recommendation Dawn Close, Prothonotary, effective August 7, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Helen Conner full time Business Officer Manager to full time Account Tech 1, per recommendation Dan Thorp, Accounting Director, effective August 17, 2023.



A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Kennedra Dixon full time Admin Clerk 2, per recommendation Dawn Close, Prothonotary, effective August 22, 2023.

OTHER

Dennis Hulslander has been appointed in response to a court order by the Court of Common Pleas to the position of Probation Officer, for the Court of Common Pleas in the Office of Probation effective August 7, 2023.

Sheshequin Path Half Marathon will be October 7, 2023.

A CONTINUATION OF THE MINUTES AUGUST 24, 2023



Bradford County Commissioners

SALARY BOARD
THURSDAY AUGUST 24, 2023
PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Treasure Matt Allen, seconded by Commissioner McLinko, all voted "aye" to reclassifying part time casual Literacy Assistant to part time regular Literacy Assistant.

A motion was made by Treasure Matt Allen, seconded by Commissioner McLinko, all voted "aye" to approving the following salaries:

Christopher Callear, FT Dispatcher Trainee Effective August 14, 2023	G17PSC \$17.24
Kyle Wyzga, FT Dispatcher Trainee Effective August 14, 2023	G17PSC \$17.24
Ethan Sheetz, FT Dispatcher 2 Effective August 3, 2023	G19PSC \$19.02
Alexander Kipp, FT Sewer Plant Back up Operator Effective August 2, 2023	Grade 19 \$16.76
Jaqueline McClelland, FT CO Effective August 13, 2023	\$17.00
Hannah Burdick, FT CO Effective August 20, 2023	\$17.00
Alexis Zeigler, FT CO Effective August 20, 2023	\$17.00
Chastity McClintic, FT CO Effective August 20, 2023	\$17.00
Mikaela Brown, FT County Caseworker Effective July 7, 2023	Grade 25 \$21.59
Anastasia Stirrat, FT County Caseworker 1 Effective July 3, 2023	Grade 24 \$20.57
Anastasia Stirrat, FT County Caseworker 2 Effective July 3, 2023	Grade 25 \$21.59
Russell Pekelnicky, FT County Caseworker 1 Effective September 2, 2023	Grade 22 \$18.66
Russell Pekelnicky, FT County Caseworker 2 Effective September 2, 2023	Grade 24 \$20.57

A CONTINUATION OF THE MINUETS AUGUST 24, 2023

Tia Archer, FT CW Supervisor CYS
Effective June 10, 2023

Grade 28
\$24.99

Dennis Hulslander, FT Probation Officer
Effective August 7, 2023

\$18.00

Patricia Weaver, FT Chief Deputy Prothonotary
Effective August 7, 2023

Grade 18
\$16.40

Helen Conner, FT Account Tech 1
Effective August 17, 2023

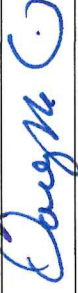
Grade 16
\$17.76

Kennedra Dixon, FT Admin Clerk 2
Effective August 22, 2023

Grade 14
\$15.15



Treasure



Salary Board

ASSESSMENT BOARD
THURSDAY AUGUST 24, 2023

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the real estate report for July 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the occupation report for July 2023.



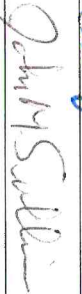
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following for tax exemption:

David C. Day
45 McNamara Road
Towanda, PA 18848
Veteran Exemption – NEW
Parcel # 50-099.01-024-000-000

Rita L. Novotny
727 Rach Road
Gillet, PA 16925
Veteran Exemption – NEW
Parcel # 30-005.00-002-000

Ava Rauch
150 Hummingbird Lane
Sayre, PA 18840
Veteran Exemption – NEW
Parcel # 09-006.00-011-004-000

A CONTINUATION OF THE MINUETS AUGUST 24, 2023




Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted "aye" to adjourn at 10:32 a.m.