

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:04 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to awarding the Wastewater Treatment Plant Project to DGR Excavating LLC the lowest responsible bidder at \$145,000.00.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to rejecting the bids for electrical work for the Wastewater Treatment Plant Project and rebid.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of November 9, 2023

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2023-16 setting the Bradford County Budget in the amount of \$72,543,000.00 for 2024 with the county real estate millage of 10.43 on each dollar assessed valuation of 50% of market value and approve setting the 2024 salary schedule with a 3% pay increase for all county employees not covered under a union contract.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to table till December 28, 2023 to consider adopting Bradford County Ordinance Number 2023-01 amending the Bradford County Subdivision and Land Development Ordinance to add provisions regulating Grid Scale Solar Energy Facilities.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an employment contract with Jonathan P. Foster, Jr., Esquire for the 2024 calendar year, effective January 1, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the renewal of the following Solicitor Agreements:

Auditors	Brann, Williams, Caldwell & Sheets	\$ 700.00
Coroner	Griffin, Dawsey & De Paola	\$ 500.00
Sheriff	Griffin, Dawsey & De Paola	\$ 2000.00
Prothonotary	Griffin, Dawsey & De Paola	\$ 2500.00
Register and Recorder	Niemiec, Smith and Pellingier, LLP	\$ 2500.00
Treasurer	Niemiec, Smith and Pellingier, LLP	\$ 2700.00

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise setting the date, time and location of the Bradford County Prison Board meetings. The meetings will be held at 11:00 am on the second Thursday of the month, (except for holidays), in the Commissioner’s office located in the Bradford County Courthouse. Quarterly meetings will be held at the Prison.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise setting the date, time, and location of the Agricultural Land Preservation Board meetings. The meetings will be held at 1:00 p.m. in the Stoll Natural Resources Center in Wysox as follows: January 23, April 16, July 30, and November 19, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the re-appointment of Alston Teeter to the Northern Tier Solid Waste Authority for another 5-year term beginning January 1, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the first quarter report for the Medical Assistance Transportation Program (MATP)

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a service agreement with Wayne County Correctional Facility to house youthful inmates to comply with the Prison Rape Elimination Act (PREA) effective November 22, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and the Bradford County Conservation District to furnish professional services and equipment for Growing Greener program in Bradford County.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to reappointing Krystle Bristol to the Farmland Preservation Board for a three-year term effective January 1, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Terry Butler as the Chairperson for the Bradford County Farmland Preservation effective January 1, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bid4Assets and Bradford County Sheriff's Office to provide website advertising and auction services for Foreclosed/Sheriff's sale properties, effective December 14, 2023 for a period of 1 year, thereafter to renew automatically for successive periods of 1 year until terminated.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a settlement stipulation with Robert Packer Hospital (formerly Towanda Memorial Hospital) for their tax exemption assessment appeal.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a settlement stipulation with Towanda Hotels LLC.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter of support for the Supporting Area Families Everyday (SAFE) in their application to Pennsylvania Commission on Crime and Delinquency for the Violence Intervention Prevention Grant (VIP).

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the FY 22-23 Human Services Block Grant Income and Expenditure Report.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Amended Agreement between Bradford County and The Main Link effective July 1, 2023 through June 30, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Amended Agreement between Bradford County and Big Brothers, Big Sisters of the Twin Tiers effective July 1, 2023 through June 30, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving amended agreement between Bradford/Sullivan Drug & Alcohol, Single County Authority and Northern Tier Counseling, Inc. effective December 1, 2023 through June 30, 2024.

A CONTINUATION OF THE MINUTES THURSDAY DECEMBER 14, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the amended agreement between Bradford and Sullivan County Joinder and The Main Link effective January 1, 2024 through June 30, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving amended agreement between Bradford/Sullivan Drug & Alcohol, Single County Authority and the following effective December 1, 2023 through June 30, 2024.

A Better Today Inc.
Casa-Trinity, Inc.
Crossroads Counseling, Inc.
Harbor Counseling
Williamsport Family Medical Center
Endless Mountains Behavioral Health Center

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following re-appointments to the Bradford/Sullivan MH/ID Advisory Board for a three-year term ending December 31, 2026.

Lynn Mitchell
Amanda Schaad

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Children and Youth Services and Taylor Division effective July 1, 2023 through June 30, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the re-appointment of Tony Ventello for Public Director for the Conservation District for a four-year term effective January 1, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the re-appointment of Nicole Harris for Farm Director for the Conservation District for a four-year term effective January 1, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the re-appointment of Daryl L. Miller to the Bradford County Conservation District Board for a one-year term beginning January 1, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Allison Coffey as part time casual Correctional Officer, per recommendation of Pete Quattrini, Warden, effective November 20, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Tyler Hartman as part time casual Correctional Officer, per recommendation of Pete Quattrini, Warden, effective November 20, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Tanner Ward as part time casual Correctional Officer, per recommendation of Pete Quattrini, Warden, effective November 20, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Cole Sheppard as part time casual Correctional Officer, per recommendation of Pete Quattrini, Warden, effective November 20, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Brandon Houston from part time casual to full time Correctional Officer, per recommendation of Pete Quattrini, Warden, effective December 17, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Rachel Ainey from part time casual to full time Correctional Officer, per recommendation of Pete Quattrini, Warden, effective December 17, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Cole Sheppard as part time casual to full time Correctional Officer, per recommendation of Pete Quattrini, Warden, effective December 17, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Brooke Pannebaker as part time casual to full time Correctional Officer, per recommendation of Pete Quattrini, Warden, effective December 17, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Mikayle Pipher as part time casual Dispatcher 2 to as part time casual Dispatcher 3, per recommendation of Robert Repasky, 911 Director, effective November 3, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Olivia Corbin as part time casual EMA Intern, per recommendation of Matthew Williams, Public Safety Director, effective December 18, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Averyanna Colegrove part time regular Admin Clerk 2, per recommendation of Brian Gallagher, Public Defender, effective November 27, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Eric Matthews from full time Field Investigator Trainee to full time Filed Investigator, per recommendation of Colleen Klien, Assessment Director, effective December 18, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Amber Kenney as full time Assistant Elections Director, per recommendation of Renee Smithkors, Elections Director, effective December 11, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Joy Diefenbach from full time Collections Specialist to full time Collections Supervisor, per recommendation of Dan Thorp, Fiscal Director, effective December 18, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Joan Grover full time Account Clerk 3 to full time Collections Specialist, per recommendation of Dan Thorp, Fiscal Director, effective December 18, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Jeri Bick County Caseworker 1, Mental Health, from Probationary to Regular, per recommendation of Mayme Carter, Human Services Director, effective December 1, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Jeri Bick from County Caseworker 1, Mental Health, to County Caseworker 2, Mental Health, per recommendation of Mayme Carter, Human Services Director, effective December 2, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Matthew Poll, Case Management Specialist, Drug & Alcohol, from Probationary to Regular status, per recommendation of Mayme Carter, Human Services Director, effective July 9, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Brittini Adams full time Caseworker 1 ID, per recommendation of Mayme Carter, Human Services Director, effective January 2, 2024.

A CONTINUATION OF THE MINUTES THURSDAY DECEMBER 14, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Rhea Blair as full time Caseworker 1 ID, per recommendation of Mayme Carter, Human Services Director, effective January 8, 2024.

OTHER

Michelle Brown has been appointed in response to a court order by the Court of Common Pleas to the position of Scan/File Clerk for the Court of Common Pleas in the office of Domestic Relations effective November 27, 2023.

Adrienne Grippo has been appointed in response to a court order by the Court of Common Pleas to the position of Enforcement Officer for the Court of Common Pleas in the office of Domestic Relations effective December 18, 2023.



Bradford County Commissioners

SALARY BOARD
THURSDAY DECEMBER 14, 2023
PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

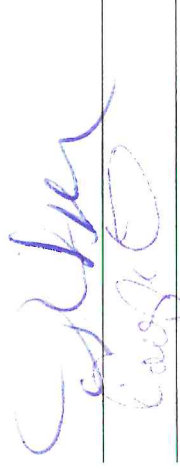
NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following salaries:

Allison Coffey, PTC CO Effective November 20, 2023	\$14.00
Tyler Hartman, PTC CO Effective November 20, 2023	\$14.00
Tanner Ward, PTC CO Effective November 20, 2023	\$14.00
Cole Sheppard, PTC CO Effective November 20, 2023	\$14.00
Brandon Houston, FT CO Effective December 17, 2023	\$17.00
Rachel Ainey, FT CO Effective December 17, 2023	\$17.00
Cole Sheppard, FT CO Effective December 17, 2023	\$17.00
Brooke Pannebaker, FT CO Effective December 17, 2023	\$17.00
Mikayla Pipher, PTC Dispatcher 3 Effective November 3, 2023	G20PSC \$20.50

A CONTINUATION OF THE MINUETS THURSDAY DECEMBER 14, 2023

Olivia Corbin, PTC EMA Intern Effective December 18, 2023	G11 \$12.48
Averyanna Colegrove, PTR Admin Clerk 2 Effective November 27, 2023	G13 \$14.85
Michelle Brown, FT scan/file clerk Effective November 27, 2023	G13 \$14.82
Adrienne Grippo FT Enforcement Officer Effective December 18, 2023	G20 \$17.59
Eric Matthews, FT Field Investigator Effective December 18, 2023	G20 \$17.59
Amber Keeney, FT Assistant Elections Director Effective December 11, 2023	G18 \$17.00
Joy Dieffenbach, FT Collections Supervisor Effective December 18, 2023	G18 \$18.29
Joan Grover, FT Collections Specialist Effective December 18, 2023	G17 \$17.85
Jeri Bick, FT Caseworker 1 Effective December 1, 2023	G24 \$20.57
Jeri Bick, FT Caseworker 2 Effective December 2, 2023	G24 \$21.59
Matthew Poll, Case Management Specialist Effective July 9, 2023	G25 \$30.37
Brittni Adams, FT Caseworker 1 ID Effective January 2, 2024	G24 \$20.57
Rhea Blair, Caseworker 1 ID Effective January 8, 2024	G24 \$20.57



Salary Board

ASSESSMENT BOARD

THURSDAY DECEMBER 14, 2023

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following for tax exemption:

A CONTINUATION OF THE MINUETS THURSDAY DECEMBER 14, 2023

Nancy Chilson
348 Coates Road
Wysox, PA 18854
Veteran Exemption – NEW
Parcel # 43-076.00-074-000-000

Jason Wayman
6007 Milan Road
Milan, PA 18831
Veteran Exemption – NEW
Parcel # 55-033.02-015-000-000

Timmy Benjamin
44 Barnes Lane
Towanda, PA 18848
Veteran Exemption – RENEWAL
Parcel # 25-123.00-143-000-000

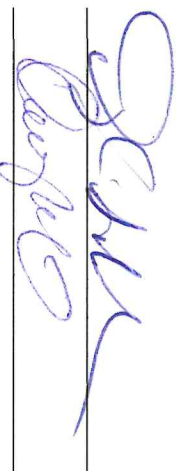
Milton Repsher
9562 Route 467
LeRaysville, PA 18829
Veteran Exemption – RENEWAL
Parcel # 29-052.00-005-000-000

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an appeal refund in the amount of \$19,520.32 to Cabinetworks for 2022 County taxes.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an appeal refund in the amount of \$22,171.57 to Cabinetworks for 2023 County taxes.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the real estate report for November 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the occupation report for November 2023.



Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted “aye” to adjourn at 10:37 a.m.

