

THURSDAY DECEMBER 28, 2023

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

Consider approving the minutes of December 14, 2023

Take from the table: Ordinance 2023-01 amending the Bradford County Subdivision and Land Development Ordinance to add provisions regulating Grid Scale Solar Energy Facilities.

NEW BUSINESS

Consider approving Resolution 2023-16 authorizing approval of the issuance of revenue bonds by the Central Bradford Progress Authority and declaring that it is desirable for the health, safety and welfare of the people in this county and other areas for the Central Bradford Progress Authority to finance certain facilities serving the people of the county.

Consider approving an agreement of sale with David Evans for a permanent easement on Farm View Rd in Wells Township necessary for the construction and maintenance of County Bridge #38.

Consider approving a letter of support for West Burlington Township in their application to the Local Share Account for a grant for the West Burlington Township Municipal Community Building, Garage, and Emergency Shelter project.

Consider authorizing the Chief Clerk to legally advertise setting the date, time, and location of the Superfund Amendment and Authorization Act (SARA III meetings.). The meetings will be held at 3:00 p.m. at the Bradford County Department of Public Safety Building as follows: February 20, 2024, April 16, 2024, June 18, 2024, August 20, 2024, October 15, 2024 and December 17, 2024.

Consider approving the reappointments to the Bradford County Planning Commission Board for a 4-year term ending December 31, 2027.

Raul Azpiazu  
Warren Knapp  
Jim Souto

Consider approving the transfer of Tori Spencer, County Caseworker 2, Intellectual Disabilities from probationary to regular status as per the recommendation of Mayme Carter, Director Human Services, effective December 16, 2023.

Consider the hire of Lorraine Kithcart as full-time Human Services Fiscal Tech, as per the recommendation of Mayme Carter, Director of Human Services, effective January 2, 2024.

Consider approving the transfer of Courtney L. Coleman, Prevention Specialist, Drug & Alcohol from probationary to regular status. Effective July 5, 2023.

Consider approving the transfer of Danielle R. Babcock, County Caseworker 2, Children and Youth Services from probationary to regular status per the recommendation of Mayme Carter, Director of Human Services, effective August 5, 2023.

Consider approving the transfer of Kelly E. Roloson, County Caseworker 2, Intellectual Disabilities from probationary to regular status, as per the recommendation of Mayme Carter, Director of Human Services, effective December 16, 2023.

Consider approving the transfer of Kaila Cole, County Caseworker 1, Intellectual Disabilities from probationary to regular status, per the recommendation of Mayme Carter, Director of Human Services, effective December 16, 2023.

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Consider approving the transfer of Kaila Cole, from Intellectual Disabilities County Caseworker 1 to Intellectual Disabilities County Caseworker 2, per recommendation of Mayme Carter, Director of Human Services, effective December 17, 2023.

Consider approving the transfer of Ryan Murrelle FT Sheriff Deputy Trainee to FT Sheriff Deputy, per the recommendation of Sheriff Walters, effective December 18, 2023.

Consider approving the transfer of Jessica Arthur from FT Admin Assist 2 to FT Admin Assist 3, per the recommendation of Al Ondrey, District Attorney, effective January 8, 2024.

Consider approving the transfer of Brian Gallagher FT Chief Public Defender to FT Assistant DA as per the recommendation of Al Ondrey, effective January 2, 2024.

Consider approving the hire of Patrick Beirne as FT Chief Public Defender, effective January 2, 2024.

OTHER

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

Consider approving the creation of an Early Intervention County Casework Manager 1 position. G28, effective December 18, 2023.

Consider the creation of a Court Liaison for the Bradford County Correctional Facility, grade 21, effective January 1, 2024.

Consider the creation of a Public Safety Training Coordinator, Grade 23, effective January 1, 2024.

Consider changing the hours of the Treasurers Department staff from 37.5 hours to 40 hours per week.

Consider the reclassification of the following positions:

District Attorney and Public Defender Paralegal from G18 to G20 effective January 1, 2024.

Register and Recorder and Treasurer, Office Manager/Chief Deputy from G20 to G22 effective January 1, 2024.

Corrections Sergeants from G20PSC to G21PSC effective January 1, 2024.

Deputy Sheriff from G20PSC to G21PSC effective January 1, 2024

Sheriff Sergeant from G21PSC to G22PSC effective January 1, 2024

Chief Deputy Sheriff G22PSC to G23PSC effective January 1, 2024

EMA Coordinator from G22 to G23 effective January 1, 2024.

Ops & Training Coordinator from G21 to G22 effective January 1, 2024

Grants Administrator from G21 to G22 effective January 1, 2024.

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Consider approving the 2024 salaries of personnel of record as of December 31, 2023 in the departments administered by the County Commissioners as listed: Accounting; Airport; Assessment; Collections; Commissioners' Community Planning; Bradford County non-union Correctional Facility employees; Bradford County Wastewater Treatment Plant, Custodial Services; Elections Bureau; Emergency Management Agency Administration; LEPC/HAZMAT; 911; Grants; Historical Society; Human Resources; Information Technology; Library; Literacy Program; Maintenance; Parks; Public Defender; Soil Conservation; Tax Claim Bureau; Tourism, Veterans Affairs; and Bradford County Human Services Administration.

Consider approving the 2024 salaries of all Court related employees of record as of December 31, 2023 as listed Judges' Chambers; District Justice Secretaries, Probation, Domestic Relations, and Hearing Master.

Consider approving the 2024 salaries of personnel of record in the District Attorney's office as of December 31, 2023.

Consider approving the 2024 salaries of personnel of record in the Prothonotary's Office as of December 31, 2023.

Consider approving the 2024 salaries of personnel of record in the Register and Recorder's office as of December 31, 2023.

Consider approving the 2024 salaries of personnel of record in the Treasurer's office as of December 31, 2023.

Consider approving the 2024 salaries of personnel of record in the Sheriff's office as of December 31, 2023.

Consider approving the 2024 salaries of personnel of record in the Coroner's office as of December 31, 2023.

Consider acknowledging for the record the 2024 salaries of personnel of record at the Bradford County Correctional Facility under the Collective Bargaining Unit as of December 31, 2023.

Consider acknowledging the 2024 salaries of employees of the Bradford County Probation Department under the Collective Bargaining Unit as of December 31, 2023.

Consider acknowledging for the record the salaries of all Elected Officials for 2024.

Tori Spencer, County Caseworker 2 ID Effective December 16, 2023	HS Grade 25 \$22.03 per hour
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Lorraine Kithcart, FT Fiscal Tech Effective January 2, 2024	HS Grade 21 \$17.77 per hour
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Courtney L Coleman, D&A Prevention Specialist Effective July 5, 2023	HS Grade 25 \$21.59 per hour
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Danielle R Babcock, CYS Caseworker 2 Effective August 5, 2023	HS Grade 24 \$20.57 per hour
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Kelly Roloson, ID Caseworker 2 Effective December 16, 2023	HS Grade 25 \$24.72 per hour
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Kaila Cole ID Caseworker 1 Effective December 16, 2023	HS Grade 24 \$20.57 per hour
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Kaila Cole, ID Caseworker 2 Effective December 17, 2023	HS Grade 25 \$21.59 per hour
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Ryan Murrelle, FT Sheriff Deputy Effective December 18, 2023	G20PSC \$19.09 per hour
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Jessica Arthur, FT Admin Assist 3  
Effective January 8, 2024

Grade 16  
\$17.54 per hour

Brian Gallagher, FT Assistant District Attorney  
Effective January 2, 2024

Grade 23  
\$43.53 per hour

Patrick Beirne, FT Chief Public Defender  
Effective January 2, 2024

Grade 29  
\$36.06 per hour

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

Consider approving the following for tax exemption:

Alfred Wendela  
175 Wagner Road  
Rome PA 18837  
Veterans Exemption-NEW  
Parcel #56-038.00-042-000-000

Consider approving the following refunds for error of category concerning clean and green from 2018-2023

Eric and Sarah Matthews  
Parcel # 38-034.00-009-001-000  
Refund amount \$1168.43

Eric and Sarah Matthews  
Parcel # 38-034.00-009-004-000  
Refund amount \$3263.06

Mark and Connie Matthews  
Parcel # 38-034.00-009-003-000  
Refund amount \$3456.48

VISITORS REMARKS

ADJOURNMENT