

THE MINUETS OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of July 13, 2023

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the month of August 2023 as Child Support Enforcement Month in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION

**Child Support Enforcement Awareness Month
August 2023**

WHEREAS, the Title IV-D Child Support Enforcement Program is dedicated to improving the lives of Bradford County’s children by forging partnerships to assist families and making child support a reliable source of income and security; and

WHEREAS, Bradford County is committed to providing support for all children, their families and caregivers; and

WHEREAS, county child support enforcement workers are a valuable asset to Bradford County, working in the cooperative spirit to ensure families receive quality services.

NOW THEREFORE, we, the Bradford County Commissioners, do hereby proclaim the month of August as CHILD SUPPORT ENFORCEMENT AWARENESS MONTH, in Bradford County, and encourage all county residents to observe this month with appropriate programs and activities.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 27th day of July, in the year of our Lord, two thousand twenty-three.

ATTEST:

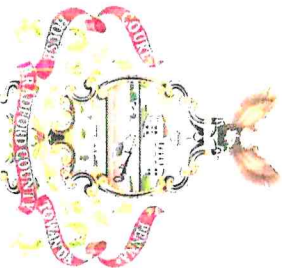
Bradford County Commissioners

Michelle L. Shedden, Chief Clerk

A CONTINUATION OF THE MINUTES JULY 27, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the month of September 2023 as Hunger Action Month in Bradford County.

Darryl L Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION
2023 Hunger Action Month

WHEREAS, hunger and poverty are issues of vital concern in Bradford County where 10.3% of residents experience food insecurity; and

WHEREAS, Bradford County is committed to taking steps to combat hunger in every part of our community and to provide additional resources to those in need; and

WHEREAS, Bradford County is committed to working with Central Pennsylvania Food Bank and its partner agencies in educating people about the role and importance of food banks and food pantries in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

WHEREAS, Central Pennsylvania Food Bank and its partner agencies distributed over one and a half million pounds of food in Bradford County through their network of food pantries, soup kitchens, shelters, and other community organizations; and

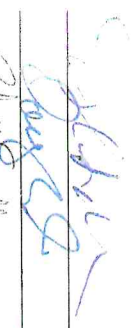
WHEREAS, the month of September has been designated “Hunger Action Month” in order to bring attention to food insecurity in our communities and to enlist the public in the fight to end hunger by taking action – including volunteer shifts, social media shares, and donations – to ensure nobody has to make an impossible choice between food and other necessities like medicine, utilities or childcare; and

WHEREAS, food banks across the country, including Central Pennsylvania Food Bank, will host numerous events throughout the month of September to bring awareness and help end hunger in their local community;

NOW, THEREFORE, WE, the Bradford County Commissioners, do hereby recognize September 2023, as **HUNGER ACTION MONTH** in Bradford County and we call this observance to the attention of our citizens.

ATTEST:


Michelle Shedden, Chief Clerk


Jonathan Foster
Bradford County Commissioners

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A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise bids for repairs to bridge 8.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Ellie’s Cleaning for District Judge Wilcox office at a weekly rate of \$75.00 for one-year effective August 20, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an easement agreement between Bradford County and Blackhill Energy LLC.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter of support for Claverack Rural Electric Company’s grant application for fiber.

A CONTINUATION OF THE MINUETS JULY 27, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and RBA Professional Data Systems, Inc. for Tax Claim online payments software and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a proposal for engineering services from Hunt Engineering for the preparation of bid documents to design a driveway for the Bradford County Wastewater Treatment Plant.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to reappointing the following to the Children and Youth Advisory board for a period of three years effective March 2023.

Rose Repsher
Ginnie Schoonover
Carmel Watson
Lauren Rought

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to appointing the following to the Children and Youth Advisory Board for a period of three years effective June 27, 2023.

Diana Luzzini
Brittney Eiklor

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the purchase of service agreement between Bradford County Children and Youth Services and the following.

Concern Professional Services for Children, Youth and Families
Kidspeace National Centers
Family Care for Children and Youth Inc.
Valley Youth House

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a contract amendment between Bradford County and Service Access Management, Inc. for consultant responsibilities.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Resolution 2023-09 for the 2023 CDBG Application and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Disclosure Report for the 2023 CDBG Application and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to signing the Four Factor Analysis Certification for the 2023 CDBG Application and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to signing the Language Access Plan Certification for the 2023 CDBG Application.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to signing the Limited English Proficiency for the 2023 CDBG Application.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Tori Spencer County Caseworker 2, Intellectual Disabilities Emergency appointment to Probationary appointment, per the recommendation of Debra Sharp, Children and Youth Administrator, effective June 26, 2023.

A CONTINUATION OF THE MINUTES JULY 27, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Christopher North full-time Custodial, per recommendation of Garron Kregger, Maintenance Director, effective August 4, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Samantha Flanagan full time Custodial, per recommendation of Garron Kregger, Maintenance Director, effective July 31, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Jasmine Watson full time Custodial, per recommendation of Garron Kregger, Maintenance Director, effective August 1, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Jacquelyn McClelland part-time Correctional Officer, per the recommendation of Pete Quatrini, Acting Warden, effective July 24, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Grant Sutley part-time Correctional Officer, per the recommendation of Pete Quatrini, Acting Warden, effective July 24, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Joseph Bobrowski part-time Correctional Officer, per the recommendation of Pete Quatrini, Acting Warden, effective July 24, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Lynn McNeal part-time Correctional Officer, per the recommendation of Pete Quatrini, Acting Warden, effective July 24, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Matthew Schwenk part-time Correctional Officer, per the recommendation of Pete Quatrini, Acting Warden, effective July 24, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Gerardo Reyes full-time Corrections sergeant to part-time Literacy assistant instructor, per the recommendation of Sarah Fowler, Literacy Director, effective July 24, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Desiree M. Malho, County Caseworker 2, Children and Youth, per the recommendation of Mayme Carter, Human Services Director, effective July 31, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Alyssa Banks County Caseworker 2, Children and Youth, per the recommendation of Mayme Carter, Human Services Director, effective July 31, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Paula Farmer PT housing assistant to FT Administrative Assistant 2, Intellectual Disabilities, per the recommendation of Mayme Carter, Human Services Director, effective August 14, 2023.

OTHER

The Commissioner's meeting scheduled for August 10, 2023, has been cancelled.



Bradford County Commissioners

A CONTINUATION OF THE MINUETS JULY 27, 2023

SALARY BOARD
THURSDAY JULY 27, 2023
PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following salaries:

Tori Spencer, County Caseworker 2, ID Probationary Effective June 26, 2023	Grade 25 \$22.03
Christopher North, FT Custodial Effective August 4, 2023	Grade 12 \$14.56
Samantha Flanagan, FT Custodial Effective July 31, 2023	Grade 12 \$14.56
Jasmin Watson, FT Custodial Effective August 1, 2023	Grade 12 \$14.56
Jacquelyn McClelland, PT CO Effective July 24, 2023	\$14.00
Grant Sutley, PT CO Effective July 24, 2023	\$14.00
Joseph Bobrowski, PT CO Effective July 24, 2023	\$14.00
Lynn McNeal, PT CO Effective July 24, 2023	\$14.00
Matthew Schwenk, PT CO Effective July 24, 2023	\$14.00
Gerardo Reyes, PT Assistant Instructor Effective July 24, 2023	Grade 20 \$17.59
Jackie Woodcock Effective July 17, 2023	\$16.56
Desiree M. Malho, County Caseworker 2, CYS Effective July 31, 2023	Grade 24 \$20.57
Paula Farner, FT Administrative Assistant, ID Effective August 14, 2023	Grade 19 \$16.71
Alyssa Banks, County Caseworker 2, CYS Effective July 31, 2023	Grade 24 \$20.57

A CONTINUATION OF THE MINUTES JULY 27, 2023





John M. Sullivan
Salary Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Sullivan, second by Commissioner McLinko, all voted "aye" to adjourn at 10:26 a.m.