

THE MINUETS OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING THE AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of May 25, 2023

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the week of June 5, 2023, through June 9, 2023, as Child Welfare Professionals Appreciation Week in Bradford County.

Daryl L. Miller, Chairman  
Doug McLinko, Vice Chairman  
John M. Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

**Bradford County Commissioners Office  
Bradford County Proclamation  
Children and Youth staff appreciation week**

**WHEREAS**, the week of June 5-9, 2023 has been proclaimed as Child Welfare Professionals Appreciation Week by Governor Shapiro, recognizing the efforts of child welfare professionals serving the children of Pennsylvania; and

**WHEREAS**, every day in Bradford County, local children are at risk of child abuse and neglect or have been removed from their homes due to such abuse and neglect; and

**WHEREAS**, we, the Commissioners of Bradford County recognize the risks and the need to protect the children in the Commonwealth; and

**WHEREAS**, the challenging task of investigating child abuse, providing services to families, assessing safety, and providing services to ensure that the children of Bradford County are provided with nurturance, family connections, support as they transition into adulthood, and services that allow a child to remain safely in their home or return home as expeditiously as possible made more challenging by the global pandemic falls to the child welfare professionals of Bradford County’s child welfare system; and

**WHEREAS**, the work of child welfare professionals may require them to enter into situations in which their personal safety may be put at risk; and

**WHEREAS**, the work of child welfare professionals of Bradford County require them to take on the role of frontline essential workers in the time of a global pandemic and provide services to the families of Bradford County despite the risk to the professional’s health and safety; and

**WHEREAS**, child welfare professionals work in difficult and emotional situations with children who have been victimized by physical abuse, sexual abuse, neglect, and other forms of maltreatment; and

**WHEREAS**, the professionals of Bradford County CYS must develop great skill in working with families who are in crisis situations, struggling with mental health challenges, suffering from drug and alcohol afflictions, poverty, and other difficult issues; and

**WHEREAS**, the professionals of Bradford County CYS must develop substantial knowledge and skills surrounding the rights of families, the laws surrounding child welfare, and the legal processes governing the system; and

A CONTINUATION OF THE MINUTES JUNE 8, 2023

**WHEREAS**, the staff of Bradford County CYS selflessly undertake the endeavor to protect Pennsylvania's children, often with low pay, long hours, tremendous demands, little appreciation, great criticism, and with dramatic impacts to their personal life; and

**WHEREAS**, every year, child welfare professionals are injured or killed in their pursuit to protect children across the United States; and

**WHEREAS**, the Coronavirus epidemic has created substantial challenges in providing child welfare services to which the staff of child welfare rose most proficiently; and

**WHEREAS**, innumerable injuries and deaths of children in Bradford County have been averted due to the efforts of Bradford County CYS therefore, in special recognition of the efforts of Bradford County CYS serving the children of Bradford County, We, the Commissioners of Bradford County, do hereby issue this Resolution recognizing the staff of Bradford County Children and Youth Services for their dedicated efforts in protection the children of Bradford County.

**THEREFORE**, We, the Bradford County Commissioners, do hereby proclaim the week of June 5-9, 2023 as Children and Youth staff appreciation week.

ATTEST:

  
Michelle L. Shedden, Chief Clerk

  
Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the 2019 CDBG Budget Revision between Canton Borough Sidewalks and Abuse & Rape Crisis Center and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Maximus US Services Inc. effective August 1, 2023, through December 31, 2028 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and BLAST Intermediate Unit 17 for technology services effective July 1, 2023 through June 30, 2024 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and MuncipalPay for service fee transactions, pending the solicitor’s approval, and authorize the Chairman to sign.

A CONTINUATION OF THE MINUETS JUNE 8, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Children and Youth Services and Marybeth Bergen-Gallagher effective June 1, 2023, through June 30, 2023, inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Children and Youth Services and Diakon Child, Family & Community Ministries effective July 1, 2023, through June 30, 2024, inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and the following for the provision of Human Services through the Human Services Development Fund, for fiscal Year 2023/2024:

- Area Agency on Aging
- Big Brothers, Big Sisters of the Twin Tiers
- Bradford-Wyoming County Literacy Program
- The Children's House
- The Main Link
- Supporting Area Families Every Day
- Sullivan County Dental Clinic
- YMCA of Bradford County

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Agreement between Bradford County and The Mail Link for the provision of Human Services through the Homeless Assistance Program, for Fiscal Year 2023/2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Letter of Agreement by and between the Bradford/Sullivan Drug & Alcohol, Single County Authority and the following effective July 1, 2023 through June 30, 2024:

- Athens Area School District
- BLaST Intermediate Unit 17
- Canton Area School District
- Northeast Bradford School District
- Northern Tier Career Center
- Sayre Area School District
- Sullivan County School District
- Towanda Area School District
- Troy Area School District
- Wyalusing Area School District

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford/Sullivan Drug & Alcohol, Single County Authority and the following effective July 1, 2023 through June 30, 2024:

- A Better Today Inc
- Bowling Green Brandywine LLC
- Bradford Recovery Center
- Casa-Trinity, Inc.
- Crossroads Counseling, Inc.
- Cornell Abraxas I
- Clem-Mar House, Inc

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Agreement between Bradford/Sullivan Drug & Alcohol, Single County Authority and Sage Action Consulting effective September 1, 2022 through November 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an Agreement between the Pennsylvania Mental Health Consumers'

A CONTINUATION OF THE MINUTES JUNE 8, 2023

Association and Youth MOVE PA and Bradford/Sullivan County Commissioners and the Sullivan County Suicide Prevention Task Force, to conduct a Screening and QPR Combination Workshop on July 26, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a Letter of Agreement between the Bradford County Human Services Agency and the following for the Caseworker Outreach Program for the 2023-2024 School Year:

Athens Area School District  
Canton Area School District  
Northeast Bradford School District  
Sayre Area School District  
Towanda Area School District  
Troy Area School District  
Wyalusing Area School District

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a Memorandum of Understanding between the Bradford County Human Services Agency and the following for the provision of the Outreach Case Worker Program and Student Assistance Program for the School Year 2023-2024.

Athens Area School District  
Canton Area School District  
Northeast Bradford School District  
Sayre Area School District  
Sullivan County School District  
Towanda Area School District  
Troy Area School District  
Wyalusing Area School District

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Tori Spencer as full time Social Worker to full time County Caseworker 2, ID, per recommendation of Mayme Carter, Human Services Director, effective June 19, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Ken Goltz as full time Building Maintenance, per recommendation of Tamara Chandler, Manor Administrator, effective June 6, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Hailey Aguilis as part time Valet, per recommendation of Tamara Chandler, Manor Administrator, effective May 31, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Theresa E. Acla as Children and Youth Caseworker 1, per recommendation of Mayme Carter, Human Services Director, effective May 23, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Jeri Bick as Mental Health Caseworker 1, per recommendation of Mayme Carter, Human Services Director, effective June 6, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Kaia Cole as County Caseworker 1, per recommendation of Mayme Carter, Human Services Director, effective July 8, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Kelly Roloson from full-time Social Worker to full-time County Caseworker 2, ID, per the recommendation of Mayme Carter, Human Services Director, effective June 19, 2023.

A CONTINUATION OF THE MINUETS JUNE 8, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Courtnee Eberlin from full-time Dispatcher to part-time Dispatcher, per recommendation of Rob Repasky, 911 Director, effective June 5, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Dwight Swartley as Bookmobile Librarian, per the recommendation of Jeffery Singer, Library Director, effective June 19, 2023.

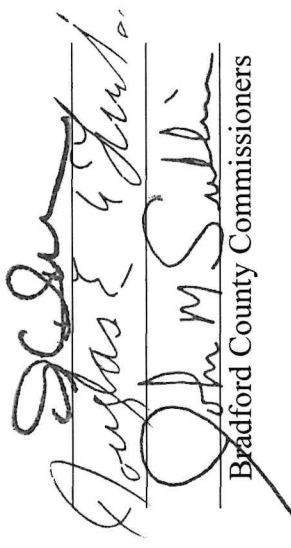
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Dashiell Reasinger as part-time casual Conservation Intern, per recommendation of Cathy Yeakel, Conservation District Director, effective May 1, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Olivia Corbin as part-time casual EMA Intern, per recommendation of Matthew Williams, Public Safety Director, effective June 5, 2023.

OTHER

The second annual Emergency Services Open House event will be held at the Public Safety Building in the EOC Tuesday, June 13, 2023, from 3:00 pm to 7:00 pm.

Run With A View will be held Sunday, June 11<sup>th</sup> at Mt. Pisgah County Park with the race starting at 1:00 pm.



Douglas E. Acla  
John M. Sullivan  
Bradford County Commissioners

SALARY BOARD  
THURSDAY JUNE 8, 2023

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following salaries:

|  |                        |
|--|------------------------|
| Tori Spencer, ID Caseworker 2<br>Effective June 19, 2023     | HS Grade 25<br>\$22.03 |
| Ken Goltz, FT Building Maintenance<br>Effective June 6, 2023 | MU16<br>\$15.00        |
| Hailey Agulis, PT Valet<br>Effective May 31, 2023            | \$10.00                |
| Theresa E. Acla, CYS Caseworker 1<br>Effective May 23, 2023  | HS Grade 22<br>\$18.66 |
| Jeri Bick, MH Caseworker 1<br>Effective June 5, 2023         | HS Grade 24<br>\$20.57 |
| Kaila Cole, ID Caseworker 1<br>Effective July 8, 2023        | HS Grade 24<br>\$20.57 |

A CONTINUATION OF THE MINUETS JUNE 8, 2023

Kelly Roloson, ID Caseworker 2  
Effective June 19, 2023

HS Grade 25  
\$24.72

Courtnee Eberlin, PT Dispatcher  
Effective June 5, 2023

G18PSC  
\$17.41

Dwight Swartley, Bookmobile Librarian  
Effective June 19, 2023

Grade 13  
\$14.85

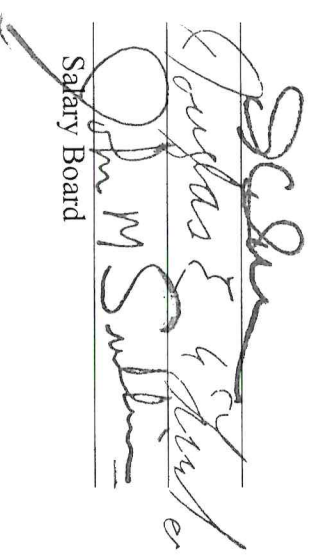
Dashiell Reasinger, PTC Conservation Intern  
Effective May 1, 2023

Grade 11  
\$12.48

Olivia Corbin, PTC EMA Intern  
Effective June 5, 2023

Grade 11  
\$12.48

ASSESSMENT BOARD  
THURSDAY JUNE 8, 2023  
PRESENT: Daryl Miller, Doug McLinko, John Sullivan



Douglas E. Miller  
John M. Sullivan  
Salary Board

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted  
“aye” to approving the occupation report for May 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted  
“aye” to approving the real estate report for May 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted  
“aye” to approving the following for tax exemption:

Zelmira Arbona  
106 Plummer ST.  
Sayre, PA 18840  
Veteran Exemption – RENEW  
Parcel # 36-020.17-610-000-000



Douglas E. Miller  
John M. Sullivan  
Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted  
“aye” to adjourn at 10:22 a.m.