

THE MINUETS OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING THE AGENDA



UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of April 27, 2023

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter of support for the Endless Mountain Heritage Region in favor of The French Azilum’s mini grant application.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming May 7, 2023 through May 13, 2023 as Correctional Employees Appreciation Week in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor



Bradford County Commissioners Office

**PROCLAMATION
Correctional Employees Appreciation Week
May 7-13, 2023**

WHEREAS; the Bradford County Correctional Facility employs more than 50 correctional professionals who provide one of the County's most important public services — protecting communities and caring for over 190 incarcerated men and women annually; and

WHEREAS; the National Correctional Officers and Employees Week, which runs May 7-13, 2023, is a time to recognize the service and professionalism of those who work in corrections; and

WHEREAS; the "Pennsylvania System," as it became know, was the leading influence in the development of penology throughout the 19th Century and the forerunner of modern corrections; and

WHEREAS; the secure and safe operation and management of those in the Bradford County Correctional Facility on a daily basis rests in the hands of more than 50 trained, skilled and dedicated corrections professionals. They are administrators, corrections officers, counselors, treatment specialists, educators, clerical support staff, business administrators and purchasing agents, personnel and labor relations specialists, clergy, medical professionals, food service specialists, computer technicians, planners and research analysts and skilled craftspeople upon whose skills, efficiency and professionalism the functions of the Bradford County Correctional Facility depends; and



WHEREAS; although each of these dedicated professionals works in a different field and specializes in a specific area, all are committed to a common goal: the secure, safe and humane operation of our commonwealth's correctional facilities where employees work to reduce future crime through the delivery of programs to change offenders' criminal behavior.



A CONTINUATION OF THE MINUETS MAY 11, 2023

THEREFORE, we, the Bradford County Commissioners do hereby proclaim the week of May 7-13, 2023 as Correctional Employees Week. We encourage the community to observe this week with appropriate programs, ceremonies and activities.

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 11th day of May, 2023.

ATTEST:


Michelle Shedden, Chief Clerk

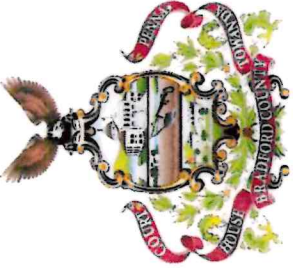


Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming May 14, 2023 through May 20, 2023 as Nursing Home week in Bradford County.

A CONTINUATION OF THE MINUETS MAY 11, 2023

Deryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION

NATIONAL NURSING HOME WEEK
May 14, 2023 – May 20, 2023

WHEREAS, the citizens of Bradford County place a great value upon the wellbeing of the senior population; and

WHEREAS, nursing home residents of any age or ability are themselves living history and are a precious resource; and

WHEREAS, we salute our citizens now residing in nursing facilities and recognize the immeasurable contributions they have made to our society as a truly respected generation that built Bradford County and its surrounding communities into thriving centers of life; and

WHEREAS, the aging of America is placing new demands on long-term care providers and nursing home care is an integral part of America's health care system; and

WHEREAS, nursing facilities offer supportive services that meet the unique personal needs of our older citizens and they advance a mission of responsibility for them - a responsibility that we all share - by helping them live well and age well; and

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A CONTINUATION OF THE MINUTES MAY 11, 2023

WHEREAS, Bradford County Manor is sponsoring many activities in observance of National Nursing Home Week guided by this year's national theme, "Cultivating Kindness" and invite the citizens of Bradford County to visit the Manor to benefit from the knowledge and experience of their staff, residents, family members and volunteers.

NOW, THEREFORE, We the Bradford County Commissioners, do hereby proclaim the week of May 14 – 20, 2023, as NATIONAL NURSING HOME WEEK.

ATTEST:


Michelle Shadden, Chief Clerk


John P. Sullivan
Bradford County Commissioners

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving Resolution 2023-07 delegating and authorizing the Chairman with official signing authority to submit all closing documents for the sale of the Bradford County Manor.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving a letter of support for Burlington Township in favor of the Local Share Account grant application.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving a letter of support for West Burlington Township in favor of the Local Share Account grant application.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving a sub-recipient agreement between Bradford County and the North East Bradford VFW Post 6824 as a grant recipient of \$54,462 of the American Rescue Plan Funds for handicap accessibility and emergency shelter.

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A CONTINUATION OF THE MINUETS MAY 11, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the third quarter report for the Medical Assistance Transportation Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the purchase service agreement between Bradford County Children and Youth Services and Youth Services, Inc. effective April 1, 2023 through June 30, 2023 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the purchase service agreement between Bradford County Children and Youth Services and Adoption Connection, PA effective July 1, 2023 through June 30, 2024 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the purchase service agreement between Bradford County Children and Youth Services and Family Care for Children effective March 1, 2023 through June 30, 2023 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the amended agreement between Bradford County and Supporting Area Families Everyday effective July 1, 2022 through June 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford/Sullivan County Joinder and Karen Conklin to become TF-CBT certified.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a settlement agreement between Bradford County Assessment and the following to resolve tax assessment appeal:

Gateway Commons
Millett Real Estate (Hampton Inn – South Waverly Borough)
Cabinet Works (Masco)

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Larinda Kieilty part time casual Valet, per recommendation of Tamara Chandler, Manor Administration, effective May 1, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Marie Kithcart part time casual Valet, per recommendation of Tamara Chandler, Manor Administration, effective May 15, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Ashley Bristol per diem LPN, per recommendation of Tamara Chandler, Manor Administration, effective May 1, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Michael Abresch full time Maintenance Mechanic 2, per recommendation of Garron Kreger, effective May 8, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Donnie Sharp full time Maintenance Mechanic 2, per recommendation of Garron Kreger, effective May 15, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Jenna Roberts full time Correctional Officer to part time Correctional Officer, per recommendation of Pete Quattrini Jr., Acting Warden, effective May 1, 2023.

A CONTINUATION OF THE MINUETS MAY 11, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of John Harrison Corrections Sergeant to acting Deputy Warden, per recommendation of Pete Quattrini Jr., Acting Warden, effective May 8, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Dashiell Reasinger part time casual Conservation intern, per recommendation of Cathy Yeakel, Conservation District Director, effective May 24, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Christine Sullivan part time casual Data Clerk, per recommendation of Renee Smithkors, Elections Director, effective May 15, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Lorie Radney part time casual Data Clerk, per recommendation of Renee Smithkors, Elections Director, effective May 15, 2023.


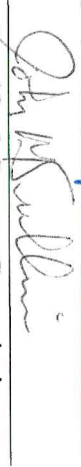
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Alessandra Smiley full time Deputy Sheriff trainee, per recommendation of Clinton Walters, Sheriff, effective May 22, 2023.

OTHER

Rachel Martin has been appointed in response to a court order by the Court of Common Pleas to the position of MDJ Administrative Clerk II, for the Court of Common Pleas in the Office of Magisterial District Court 42-3-01 effective May 8, 2023.

Joel Schoonover has been appointed in response to a court order by the Court of Common Pleas to the position of Summer Intern, for the Court of Common Pleas in the Office of Domestic Relations effective May 30, 2023.

Mt. Pisgah Race With A View will take place on June 11, 2023 race starting at 1:00pm. Visit Run Bradford County Facebook page for race updates and registration.



Bradford County Commissioners

SALARY BOARD
THURSDAY MAY 11, 2023

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following grades and rates:

Larinda Kielty, PTC Valet
Effective May 1, 2023 \$10.00

Marie Kithcart, PTC Valet
Effective May 15, 2023 \$10.00

Ashley Bristol, Per Diem LPN
Effective May 1, 2023 Grade 22
\$27.00

A CONTINUATION OF THE MINUETS MAY 11, 2023

Michael Abresch, FT Maintenance Mechanic 2
Effective May 8, 2023
Grade 19
\$18.00
Donnie Sharp, FT Maintenance Mechanic 2
Effective May 15, 2023
Grade 19
\$18.00

Jenna Roberts, PT Correctional Officer
Effective May 1, 2023
\$19.43

John Harrison, Acting Deputy Warden
Effective May 8, 2023
Grade 24
\$32.18

Dashiell Reasinger, PTC Conservation Intern
Effective May 24, 2023
Grade 11
\$12.00

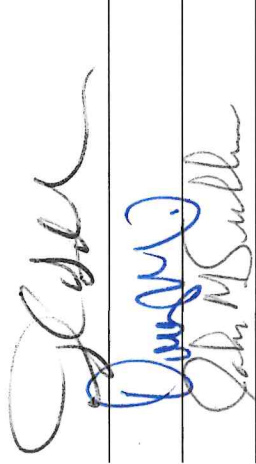
Rachel Martin, FT Admin Assistant 2
Effective May 8, 2023
Grade 16
\$15.77

Joel Schoonover, Summer Intern
Effective May 30, 2023
\$10.00

Christine Sullivan, PTC Data Clerk
Effective May 15, 2023
Grade 11
\$15.00

Lorie Rodney, PTC Data Clerk
Effective May 15, 2023
Grade 11
\$15.00

Alessandra Smiley, FT Deputy Sheriff Trainee
Effective May 22, 2023
G18PSC
\$17.24



Salary Board

ASSESSMENT BOARD
THURSDAY MAY 11, 2023
PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following for tax exemption:

- James D Ellis
- 1088 Organge Hill Road
- Athens, PA 18810
- Veteran Exemption – RENEW
- Parcel# 09-034.00-190-000-000

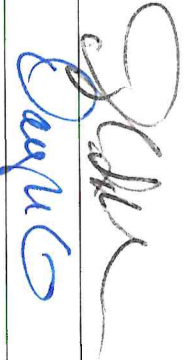
- Rome Borough
- Tax Exemption – NEW
- Parcel # 31-062.03-029-000-000
- Parcel # 31-062.03-028-000-000


A CONTINUATION OF THE MINUTES MAY 11, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving a refund of County real estate taxes in the amount of \$58,411 to Sean and Melinda Tymeson.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the real estate report for April 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the occupational report for April 2023.





Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Sullivan, second by Commissioner McLinko, all voted "aye" to adjourn at 10:27 a.m.