

THE MINUETS OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

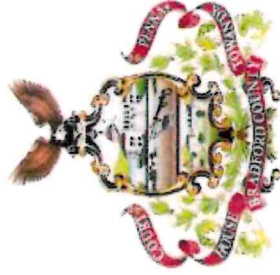
UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving approving the minutes of October 12, 2023

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving resolution 2023-11 to allocate a donation for Volunteer Emergency Responders.

Daryl L. Miller, Chairman  
Doug McLinko, Vice Chairman  
John M Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

**A RESOLUTION TO ALLOCATE A DONATION FOR  
VOLUNTEER EMERGENCY RESPONDERS  
2023-11**



**WHEREAS**, the Bradford County Commissioners recognize that the development of natural gas has created dramatic changes for our emergency responders. Our volunteers are presented with constantly increasing call volumes, the purchase of new equipment, and more training and yet their resources continue to be strained; and

**WHEREAS**, in accordance with Section 2314(g) of Act 13, money can be distributed for emergency preparedness and public safety services.

**NOW THEREFORE**, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 26<sup>th</sup> day of October 2023, a donation in the amount of \$10,000.00 will be distributed to all volunteer fire departments and EMA’s that currently service Bradford County to be used only for the purposes allowed under Act 13 as stated herein.

**IN WITNESS WHEREOF**, we have set our hand and seal this 26<sup>th</sup> day of October 2023.

ATTEST:

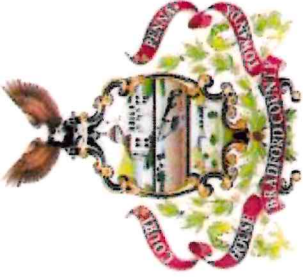
  
Michelle L. Shedden, Chief Clerk

  
Bradford County Commissioners

A CONTINUATION OF THE MINUETS THURSDAY OCTOBER 26, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2023-13 supporting Trehab’s application to the Pennsylvania Housing Finance Agency for 2022 PHARE funds in the amount of \$515,000.00.

Daryl L. Miller, Chairman  
Doug McLinko, Vice Chairman  
John M Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

2023-13

RESOLUTION AUTHORIZING THE FILING OF  
A PROPOSAL FOR PENNSYLVANIA HOUSING AFFORDABILITY AND REHABILITATION  
ENHANCEMENT FUNDS

WHEREAS, the Pennsylvania Housing Finance Agency (PHFA) is seeking proposals for funding from the PHARE Fund, which was established by Act 105 of 2010; and

WHEREAS, the PHARE Fund, hereinafter referred to as Program, provides financial assistance to Counties/Communities impacted by the Marcellus Shale industry to address housing needs; and

WHEREAS, Trehab prepared a Proposal on behalf of the County to apply for \$515,000 to administer a Down Payment/ Closing Cost Assistance Program and Home Renovation Assistance;

WHEREAS, the County wishes to file said Proposal with PHFA;

NOW, THEREFORE, **BE IT RESOLVED**, by the Board of Commissioners of the County of Bradford that approval is hereby given to file with PHFA said Proposal, including all certifications, understandings and assurances contained therein, and that the Chairman of the Board of Commissioners is hereby authorized and directed to execute said Proposal on behalf of the County.

**BE IT FURTHER RESOLVED** that the Board of Commissioners of the County of Bradford does hereby authorize, through a Management Agreement, the administration of the program through Trehab.

I hereby certify that the above resolution is a true and correct copy of the resolution duly passed and adopted by the Board of Commissioners of the County of Bradford, at a regular meeting held on 26th day of October 2023.

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Daryl L. Miller  
Bradford County Commissioners

ATTEST:

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Michelle L. Shedden  
Chief Clerk

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

A CONTINUATION OF THE MINUETS THURSDAY OCTOBER 26, 2023

and Henry Dunn, Inc. and Dunn Financial at a fee of \$32,000.00 for the period January 1, 2024 through December 31, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise that the 2024 County Budgets will be available for public review for twenty (20) days effective November 9, 2023 and action to approve the budgets will be taken on December 14, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the CDBG 2019-2020 ARCC Garage Roof Budget Revision to make it a multi-year project.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the approval of the CDBG Extension for Abuse & Rape Crisis Center from April 20, 2024 to August 31, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Guyette Communication Industries for audio software at the Bradford County Public Safety Center in the amount of \$16,897.00 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving renewal between Bradford County and Pennsylvania Department of Environmental Protection for the Black Fly Suppression for 2024 in the amount of \$56,000.00.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the amended agreement between Bradford County and The Children’s House for the provision of Human Services through the Human Services Development Fund for Fiscal Year 2023/2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the amended agreement between Bradford/Sullivan Drug & Alcohol, Single County Authority and the following effective July 1, 2023 through June 30, 2024.

- A Better Today Inc.
- ARCC Abuse & Rape Crisis Center
- Avenues Recovery Medical Center at Valley Forge
- Bowling Green Brandywine LLC
- Bradford Recovery Center
- Casa-Trinity, Inc.
- ClearVision Health and Wellness
- ClearVision Residential Treatment Services, Inc.
- Clem-Mar House, Inc.
- Colonial House Inc.
- Cornell Abraxs I
- Crossroad Counseling, Inc.
- Drug and Alcohol Rehabilitation Services, Inc.
- Eagleville Hospital
- Endless Mountains Extended Care
- Firetree, LTD
- Gatehouse
- Gaudenzia
- Harbor Counseling
- Huntington Creek Recovery Center
- Lebanon Treatment Center
- Libertae, Inc.
- Malibu Wellness Ranch
- Pathway to Recovery
- Positive Recovery Solutions
- Pyramid Healthcare, Inc.
- Sullivan County Victim Services
- The Main Link

A CONTINUATION OF THE MINUETS THURSDAY OCTOBER 26, 2023

Christina Koser, FT Senior Field Investigator  
Effective October 22, 2023

Grade21  
\$18.48

Sarah Burnett, FT Admin Assistant 2  
Effective September 18, 2023

Grade15  
\$16.73

Brianna Hartford, FT Caseworker Manager 1  
Effective May 16, 2023

Grade29  
\$26.23

  
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Treasure

  
  
  
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Salary Board

ASSESSMENT BOARD  
THURSDAY OCTOBER 26, 2023  
PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following for tax exemption:

Nicholas J Zanghi  
764 Struble Road  
Athens, PA 18810  
Veteran Exemption – NEW  
Parcel# 23-035.00-100-107-000

James L. Williams Sr.  
2859 Burlington Turnpike  
Towanda, PA 18848  
Veteran Exemption – NEW  
Parcel# 12-084.00-076-000-000

  
  
  
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Assessment Board

ELECTION BOARD  
THURSDAY OCTOBER 26, 2023  
PRESENT: John Sullivan, Fred Wheaton, Charles Welles

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Wheaton, seconded by Mr. Welles, all voted “aye” to authorizing the Director of Elections to appoint Poll Workers as needed effective November 2, 2023, at County polling locations that have vacancies, to serve on the Election Board for the 2023 Municipal Election on Tuesday, November 7, 2023.