

THE MINUETS OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to rejecting all proposals received for Bridge 25 and authorize the Chief Clerk to rebid the project for 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of August 24, 2023

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to recognizing Noah Martin, Patti Martin, Canton Volunteer Fire Department, Bradford County 911 and Western Alliance EMS for life-saving measures taken during a cardiac arrest event.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Bradford County Emergency Management Agency Distribution Management Plan.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving resolution 2023-10 for a donation of American Rescue funds in the amount of \$37,000 to be distributed to eight Bradford County Museums.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

Resolution 2023-10

WHEREAS, the Bradford County Commissioners recognize that history is important to the communities in Bradford County, and

WHEREAS, in accordance with Sections 602(c)(1) and 603(c)(1) of the American Rescue Plan Act, funds may be used: (a) to respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.

NOW THEREFORE, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 14th day of September 2023 a donation in the amount of \$37,000.00 will be distributed to Bradford County Museums as provided on attached Exhibit A; and

IN WITNESS WHEREOF, we have set our hand and seal this 14th day of September 2023.

ATTEST:

Michelle L. Shedden,
Michelle L. Shedden, Chief Clerk

Bradford County Commissioners

A CONTINUATION OF THE MINUETS SEPTEMBER 14, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Trinity Services Group Inc. for food services at the Bradford County Correctional Facility and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Correctional Facility and Mindful and Kinetic Counseling-Karen Conklin, LPC for services to be provided for the BCCF Trauma Group.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Correctional Facility and Douglass Johnston, MSW, LSW for sex offender education services.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Tice’s Construction for housing inspector services for the Bradford County Housing Rehab Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an end user license agreement between Bradford County and Tyler Technologies, Inc. for one-year effective September 15, 2023, and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to renewing an agreement between Bradford County and RPost US Inc. for 3 years in the amount of \$9,703.08 annually effective October 1, 2023, and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Human Services Agency/Bradford/Sullivan County Mental Health Program and Megan S. Wells, Esq. effective July 1, 2023, through June 30, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Human Services and Concern effective October 1, 2023 through April 30, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Human Services Early Intervention Program and the following effective July 1, 2023, through June 30, 2024.

Melinda Russell
Kevin Godshall

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a Unit of Service Funding agreement between Bradford and Sullivan County Joinder and Safe In Home effective July 1, 2023, through June 30, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an amended Unit of Service Funding agreement between Bradford and Sullivan County and Penn-York Opportunities, Inc. effective July 1, 2023, through June 30, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the FY 2023 – 2024 Bradford County Human Services Plan, and Assurance of Compliance, to be submitted to the Pennsylvania Department of Human Services.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a purchase of service agreement between Bradford County Children and Youth Services and Children Choice, Inc. effective July 1, 2023, through June 30, 2024, inclusive.

A CONTINUATION OF THE MINUETS SEPTEMBER 14, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a purchase of service agreement between Bradford County Children and Youth Services and Community Specialists Corporation effective July 1, 2023, through June 30, 2024, inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to creating an advisory committee consisting of members of our community representing the varied interest groups related to the current and future possible uses of the library facility. This committee will gather input and information regarding the future of the Bradford County Library and the uses of the facility.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of William Thacker part-time casual Correctional Officer, as per recommendation of Pete Quattrini, Acting Warden, effective August 28, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Zachary Couterman part-time casual Correctional Officer, as per the recommendation of Pete Quattrini, Acting Warden, effective August 28, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Derrick Strait from part-time casual Correctional Officer to full-time Correctional Officer, as per the recommendation of Pete Quattrini, Acting Warden, effective September 10, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Grant Sutley part-time casual Correctional Officer to full-time Correctional Officer, as per recommendation of Pete Quattrini, Acting Warden, effective September 10, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Joseph Bobrowski part-time casual Correctional Officer to full-time Correctional Officer, as per the recommendation of Pete Quattrini, Acting Warden, effective September 10, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Lynn McNeal part-time casual Correctional Officer to full-time Correctional Officer, as per the recommendation of Pete Quattrini, Acting Warden, effective September 10, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Tyler Brown, full-time Correctional Officer to part-time casual Correctional Officer, as per the recommendation of Pete Quattrini, Acting Warden, effective August 27, 2023.



A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Hannah Burdick full-time Correctional Officer to part-time casual Correctional Officer, as per recommendation of Pete Quattrini, Acting Warden, effective September 10, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Kathrine Watkins Drug and Alcohol Case Management, as per the recommendation of Mayme Carter, Human Services Director, effective September 5, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Gerardo Reyes from part-time casual Assistant Instructor to part-time regular Assistant Instructor, as per the recommendation of Sarah Fowler, Literacy Director, effective July 24, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Rebecca Troup-Hodgdon from full-time Children’s Librarian to full-time Interim Library Director, as per the recommendation of the Bradford County Commissioners, effective August 31, 2023.

A CONTINUATION OF THE MINUETS SEPTEMBER 14, 2023



Bradford County Commissioners

OTHER

Samantha Bohart has been appointed in response to a court order by the Court of Common Pleas to the position of Administrative Assistant I. for the Court of Common Pleas in the Office of Court Administration effective September 7, 2023.

Sheshequin Path Half Marathon will be on October 7, 2023 visit Run Bradford County Facebook page to register online.

SALARY BOARD

THURSDAY SEPTEMBER 14, 2023

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to creating a Drug and Alcohol Case Management Specialist effective September 4, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to reclassifying Accounting Supervisor from Grade 22 to Grade 24 effective September 14, 2023.

A motion was made by Treasure Matt Allen, seconded by Commissioner McLinko, all voted “aye” to approving the following salaries:

Samantha Bohart, Administrative Assistant I Effective September 7, 2023	Grade 18 \$16.40
William Thacker, PTC CO Effective August 28, 2023	\$14.00
Zachary Couterman, PTC CO Effective August 28, 2023	\$14.00
Derrick Strail, FT CO Effective September 10, 2023	\$17.00
Grant Sutley, FT CO Effective September 10, 2023	\$17.00
Joseph Bobrowski, FT CO Effective September 10, 2023	\$17.00
Lynn McNeal, FT CO Effective September 10, 2023	\$17.00
Hannah Burdick, PTC CO Effective August 20, 2023	\$14.00
Tyler Brown, PTC CO Effective August 20, 2023	\$14.00

A CONTINUATION OF THE MINUETS SEPTEMBER 14, 2023

Katherine Watkins, D&A Case Management Specialist
Effective September 5, 2023

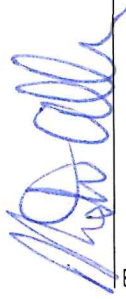
Grade 25
\$21.59

Rebecca Troup-Hodgdon, FT Interim Librarian Director
Effective August 31, 2023

Grade 23
\$27.50

Gerardo Reyes, PTR Assistant Instructor
Effective July 24, 2023

Grade 20
\$17.59



Treasure




John M Sullivan
Salary Board

ASSESSMENT BOARD

THURSDAY SEPTEMBER 14, 2023

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

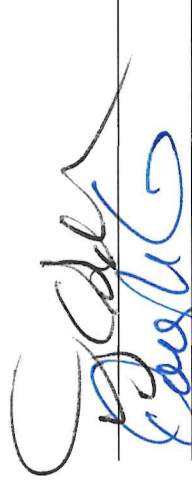

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the real estate report for August 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the occupation report for August 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following for tax exemption:

Richard F Parks
929 Wyalusing Road
Wyalusing, PA 18853
Tax exemption – NEW
Parcel # 46-125.00-018-000-000

Anthony J Gower
234 Laurel Ave.
Athens, PA 18810
Tax exemption – NEW
Parcel # 07-020.15-070-000-000

John M Sullivan
Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted “aye” to adjourn at 12:42 p.m.

