

THE MINUETS OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of September 14, 2023

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following statement: “It is to be made public that on September 7, 2023, it was determined that Danielle Ruhf & Chad Ruhf are the leaser & leasee of Child Hunger Outreach Partners located at 2 Elizabeth St. Towanda, PA 18848. Bradford County is submitting a waiver of Conflict of Interest to receive CDBG Funding through DCED. On September 7, 2023, John Thompson (County Solicitor) provided Bradford County Grants Office with a letter stating to the best of his knowledge and ability, there will be no violation of federal or state law if the exception were to be granted.”

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the reappointment of Roger Graham to the Bradford County Housing Authority Board for a five-year term effective October 1, 2023 – September 30, 2028.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement with McClure Company to provide boiler maintenance at the Bradford County Public Services Building, at a fee of \$3849.00.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the 2024 Holiday schedule for Bradford County employees.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the 4th quarter report for the Medical Assistance Transportation program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the appointment of the following individuals to the Library Advisory Committee:

Marguerite Shaner	Bradford County Library Advisory Board
Heather Manchester	Sayre Library
Lisa Musselman, M.A.	Martha Lloyd
Donald Black	Serve, Inc.
Henry G. Farley	Sayre Borough
Vernon I Perry III	Veteran
Jennifer Kilmer	Homeschool Community
Thomas C. Thompson, III	Economic Development/Towanda Library
Reginald Douglas	Veteran/Retired Police Officer
Mary Campbell	Library Systems Board

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Children and Youth Services and Adelphoi Village, Inc. effective July 1, 2023 through June 30, 2024 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Human Services Agency/Children and Youth Services and Interpretrek, for the period of July 1, 2023 through June 30, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a Unit of Service Funding Contract between Bradford Sullivan County

A CONTINUATION OF THE MINUTES SEPTEMBER 28, 2023

Joiner on behalf of the Bradford Sullivan County Mental Health program and the following providers effective July 1, 2023 through June 30, 2024:

Allied Services
Bradford County Coroner
Concern Professional Services
Kelly M Carrubba, Esquire of Carrubba Law, P.C.
Merakey
Northern Tier Counseling
Penn-York Opportunities, Inc.
Main Link

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Sebrina Shanks as full-time Accounting supervisor, as per the recommendation of Dan Thorp, effective September 25, 2023.

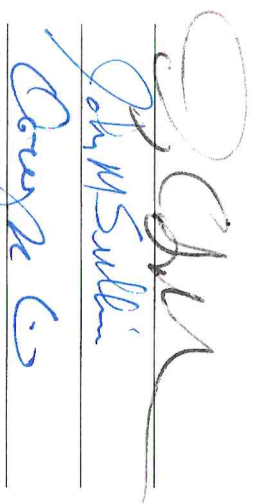
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Eric Matthews as a full-time Field Investigator Trainee in the Assessment department, per the recommendation of Colleen Klein, effective September 29, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Kevin Prickett from full-time Bail/Release Program Officer to full-time Drug and Alcohol Prevention Specialist Trainee, per the recommendation of Mayme Carter, effective September 25, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Catherine Miller from full-time MH Caseworker 1 to full-time MH Caseworker 2, as per the recommendation of Mayme Carter, effective July 22, 2023.

OTHER

The Sheshiquin Path Half Marathon will be on October 7, 2023, in conjunction with the Walk for our Buddies walk. Check out the Bradford County Facebook page to register.



Bradford County Commissioners

SALARY BOARD
THURSDAY SEPTEMBER 28, 2023

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS




A motion was made by Treasure Matt Allen, seconded by Commissioner McLinko, all voted "aye" to approving the following salaries:

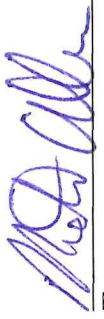
Sebrina Shanks, ft Accounting Supervisor Effective September 25, 2023	Grade 24 \$24.00 per hour
Eric Matthews, ft Field Investigator Trainee Effective September 29, 2023	Grade 15 \$15.45 per hour
Kevin Prickett, FT D&A Prevention Specialist Trainee Effective September 25, 2023	HS Grade 22 \$27.88 per hour

A CONTINUATION OF THE MINUETS SEPTEMBER 28, 2023

Catherine Miller, ft MH Caseworker 2
Effective July 22, 2023

HS Grade 25
\$21.59 per hour




Salary Board


Treasure

ASSESSMENT BOARD
THURSDAY SEPTEMBER 28, 2023

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving request for county tax refund to Jeffrey Groome in the amount of \$408.86 for veteran exemption.




A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the tax exemptions for the following:

James Wilkinson
3486 Mountain Rd.
Monroeton, PA 18832
Veteran Exemption: NEW
Parcel # 18-109.00-037-000-000

Frank Fabyan
237 Church Hill Dr.
Towanda, PA 18848
Veteran Exemption: NEW
Parcel # 51-073.04-014-000-000

Marc Schiltz
4131 Murray Creek Rd.
Athens, PA 18810
Veteran Exemption: RENEW
Parcel # 09-020.25-017-000-000

Ronald Barlow Jr.
471 Loop Lane
Milan, PA 18831
Veteran Exemption: RENEW
Parcel # 30-031.00-068-000-000




Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted “aye” to adjourn at 11:17 p.m.

