

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, APRIL 27, 2017

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

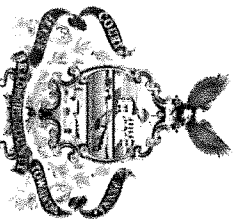
UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the minutes of Thursday, April 13, 2017.

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to proclaim May 4, 2017 as the National Day of Prayer in Bradford County (Official reading of the proclamation will take place on May 4th at 12:00 pm on the Courthouse steps).

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
Ed Bustin, Commissioner



Michelle Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
PROCLAMATION

National Day of Prayer
May 4, 2017

WHEREAS, Americans have long turned to prayer both in times of joy and times of sorrow, praying as a means of uniting, guiding, and healing; and

WHEREAS, in times of hardship and tragedy, and in periods of peace and prosperity, prayer has provided reassurance, sustenance, and affirmation of common purpose; and

WHEREAS, prayer brings communities together and can be a wellspring of strength and support, especially in a rural county like Bradford County; and

WHEREAS, a day of prayer allows the opportunity to acknowledge our many blessings, to contemplate the numerous challenges that we, as a society and a nation face here at home and throughout the world, and to ask for God's continued guidance in the life of our nation; and

WHEREAS, on this, the 66th annual National Day of Prayer, people will gather together across our nation to acknowledge God's grace, to pray for America, and to ask for renewed spiritual awakening that will turn the hearts and minds of our citizens back to Him;

NOW THEREFORE BE IT RESOLVED that we, the Commissioners of Bradford County, do urge our citizens to join in observing this day with appropriate programs and activities as we proclaim May 4, 2017, a Day of Prayer in Bradford County

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 27th day of April 2017.

Attest:


Michelle L. Sheddin, Chief Clerk

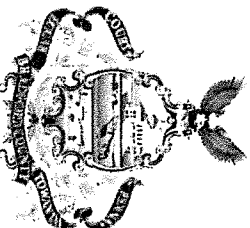

Bradford County Commissioners

301 Main Street, Towanda, PA 18948 (670) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 27, 2017

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to proclaim
May as Mental Health Awareness Month in Bradford County.

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
Ed Bustin, Commissioner



Michelle Shadden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
PROCLAMATION
Mental Health Awareness Month
May 2017

WHEREAS, the U.S. Surgeon General states that mental health is fundamental to health and indispensable to personal well-being, family and interpersonal relationships, and contributes to community and society; and

WHEREAS, the U.S. Surgeon General confirms that mental illness affects one in five Americans every year, regardless of age, gender, race, ethnicity, religion or economic status;

WHEREAS, Bradford County has made a commitment to community-based systems of mental health care for all residents; and

WHEREAS, the guiding principles of community mental health care have always been comprehensiveness, cost-efficiency, effective management and high-quality and consumer-responsive services, and these principles are now being adopted by private and public healthcare payors; and

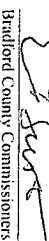
WHEREAS, The National Mental Health Association, the National Council for Community Behavioral Healthcare and their national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

NOW, THEREFORE, we, the Bradford County Commissioners, do hereby proclaim the month of May 2017, as "MENTAL HEALTH AWARENESS MONTH" in Bradford County. As County Commissioners, we also call upon all Bradford County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illnesses.

IN WITNESS WHEREOF, we have heretofore set our hands and caused the seal of the County of Bradford to be affixed this 27th day of April, in the year of our Lord, two thousand seventeen.

ATTEST:

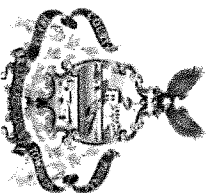

Michelle L. Shadden, Chief Clerk


Bradford County Commissioners

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THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 27, 2017

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to proclaim May as Lyme Disease Awareness Month in Bradford County.



Doug McLain, Chairman
Daryl L. Miller, Vice Chairman
Ed Bustin, Commissioner

Michelle L. Shadden, Chief Clerk
Jonathan Peater, Solicitor

Bradford County Commissioners' Office
PROCLAMATION

LYME DISEASE AWARENESS MONTH
MAY 2017

WHEREAS, Lyme Disease, a bacterial infection transmitted by the bite of a tick, continues to spread across Bradford County; and

WHEREAS, Pennsylvania has ranked number one in reported cases of Lyme Disease in the U.S. for the past six years; and

WHEREAS, the total number of Lyme Disease cases continues to rise nationwide, with the Centers for Disease Control (CDC) estimating that the number of people diagnosed with Lyme Disease is ten times higher than the number of reported cases; and

WHEREAS, fewer than 50% of people with Lyme Disease recall a tick bite and fewer than 50% of people with Lyme Disease recall any rash; and

WHEREAS, Lyme Disease testing is unreliable, making diagnosis difficult and leading to under-diagnosis or misdiagnosis, which can then lead to serious complications including neurological, cardiac and musculoskeletal problems; it is imperative that all who may be exposed to Lyme Disease receive immediate treatment; and

WHEREAS, warmer months are considered the most active time for exposure to ticks during outdoor activities, and ticks in the nymphal stage are much smaller than adult ticks, being about the size of a poppy seed and often looking like a speck of dirt; and

WHEREAS, the CDC reports that in most cases, a tick must be attached for 36-48 hours before Lyme Disease can be transmitted, however studies have shown that transmission of bacteria can occur in less than an hour; and

WHEREAS, the best solution to reduce the risk of contracting Lyme Disease is awareness and education about the seriousness of the infection and the need to practice preventative techniques such as the use of repellent, frequent tick checks, proper tick removal and reduction of tick habitats.

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NOW, THEREFORE BE IT RESOLVED that the Bradford County Commissioners proclaim May 2017 as "Lyme Disease Awareness Month" in Bradford County. In doing so, we encourage Bradford County residents to further educate themselves about Lyme Disease prevention, diagnosis and treatment while supporting those suffering from this debilitating disease.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of Bradford County to be affixed this 27th day of April 2017

ATTEST:

Michelle L. Shadden
Michelle L. Shadden, Chief Clerk

Doug McLain
Daryl L. Miller
Ed Bustin
Bradford County Commissioners

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify action taken on April 20, 2017 authorizing the Chief Clerk to legally advertise a Request for Bids for the installation and construction of the Chiller Replacement Project at the Bradford County Courthouse.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to authorize the Chief Clerk to legally advertise a Request for Proposals to furnish and install Bullet Proof Materials for the renovation of the Human Services Building located at 220 Main Street in Towanda, PA.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the renewal of a Commercial Lease Agreement between Bradford County and the County of Tioga for office space for the Bradford/Sullivan CCIS Program at a monthly rental amount of \$466.28 for the period of July 1, 2017 through June 30, 2018.

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 27, 2017

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an Agreement between Bradford County and BI Incorporated for electronic monitoring equipment and services for a period of 12 months (May 1, 2017 through April 30, 2018) with automatic renewal yearly unless otherwise specified and authorize the Chairman to sign.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve a Grant-In-Aid Agreement between Bradford County and the Commonwealth of Pennsylvania for Grant-In-Aid funding for Bradford County Probation and Parole from 2017 through 2022.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve a Supervision Fund Agreement between Bradford County and the Commonwealth of Pennsylvania for Supervision funding for Bradford County Probation and Parole from 2017 through 2022.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve a Municipal Assistance Grant Agreement between the Commonwealth of Pennsylvania and Bradford County for grant funding in the amount of \$31,000.00 to assist with the costs associated with development and implementation of an updated Bradford County Comprehensive Plan for a period of three years (July 1, 2016 through June 30, 2019).

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an Agreement with Empire Access to provide internet business line at a fee of \$169.00 per month for a period of one year and authorize the Chairman to sign.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve a Letter of Agreement between Bradford County Human Services/Children and Youth Services and Devereux Advanced Behavioral Health for the period January 1, 2017 through June 30, 2017.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following:

the transfer of Alissa Wood from part time casual Nurse Aid Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective February 2, 2017.

the transfer of Cheyenne Fromile from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective February 2, 2017.

the transfer of Tracy Gilbert from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective February 2, 2017.

the hire of Helen G. Kilmer as part time casual Activities Aide as per the recommendation of Jim Shadduck, Manor Administrator, effective May 10, 2017.

the hire of Lacey R. Spencer as part time casual Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective May 10, 2017.

the transfer of Kelsey Counterman from full time Dietary Attendant to part time casual Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective May 7, 2017.

the hire of Kelly Coleman as part time Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective April 19, 2017.

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 27, 2017

the transfer of Angella Miller from Probation Office Trainee to full time Probation Officer 1 as per the recommendation of Justin Popovich, Chief Probation Officer, effective April 11, 2017.

the hire of Travis Lemons as Summer Intern for Parks and Bridges as per the recommendation of Kim Corbett, Director of Maintenance, effective May 16, 2017.

the hire of Chase Pepper as Summer Intern for Parks and Bridges as per the recommendation of Kim Corbett, Director of Maintenance, effective May 15, 2017.

the hire of Patrick Chapman as Summer Intern for Parks and Bridges as per the recommendation of Kim Corbett, Director of Maintenance, effective May 1, 2017.

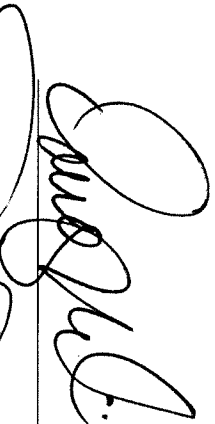

the hire of Austin Jelliff as Summer Intern for Parks and Bridges as per the recommendation of Kim Corbett, Director of Maintenance, effective May 8, 2017.

the hire of Roger Horton, Jr. as Summer Intern for Parks and Bridges as per the recommendation of Kim Corbett, Director of Maintenance, effective, May 15, 2017.

the hire of Rachelle Bartholomew as Administrative Assistant I as per the recommendation of Matthew Williams, Director of Planning, effective May 15, 2017.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the transfer of Jeffrey Scarboro from full time Director of Veterans Affairs to full time Public Safety Director, effective May 1, 2017.

OTHER

Bradford County Commissioners

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to set the following salaries:

Alissa Wood, pt casual CNA MU12
Effective February 2, 2017 \$11.46 per hour

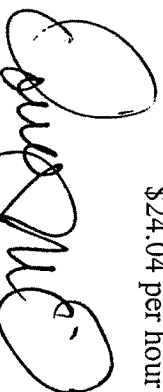


Cheyenne Fromile, pt casual CNA MU12
Effective February 2, 2017 \$11.46 per hour

Tracy Gilbert, pt casual CNA MU12
Effective February 2, 2017 \$11.46 per hour

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 27, 2017

Helen G. Kilmer, pt casual Activities Aide Effective May 10, 2017	MU10 \$10.02 per hour
Lacey R. Spencer, pt casual Dietary Attendant Effective May 10, 2017	MU9 \$9.56 per hour
Kelsey Counterman, pt casual Dietary Attendant Effective May 7, 2017	MU9 \$9.56 per hour
Kelly Coleman, pt casual Dietary Attendant Effective April 19, 2017	MU9 \$9.56 per hour
Angella Miller, ft Probation Officer 1 Effective April 11, 2017	\$16.25 per hour
Travis Lemons, Summer Intern Effective May 16, 2017	\$9.12 per hour
Chase Pepper, Summer Intern Effective May 15, 2017	\$9.12 per hour
Patrick Chapman, Summer Intern Effective May 1, 2017	\$9.12 per hour
Austin Jelliff, Summer Intern Effective May 8, 2017	\$8.62 per hour
Roger Horton, Jr., Summer Intern Effective May 15, 2017	\$8.62 per hour
Rachelle Bartholomew, ft Administrative Assistant I Effective May 15, 2017	G14 \$12.14 per hour
Jeffrey Scarborough, ft Public Safety Director Effective May 1, 2017	G27 \$24.04 per hour

Absent
Bradford County Treasurer

Bradford County Commissioners

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 27, 2017

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

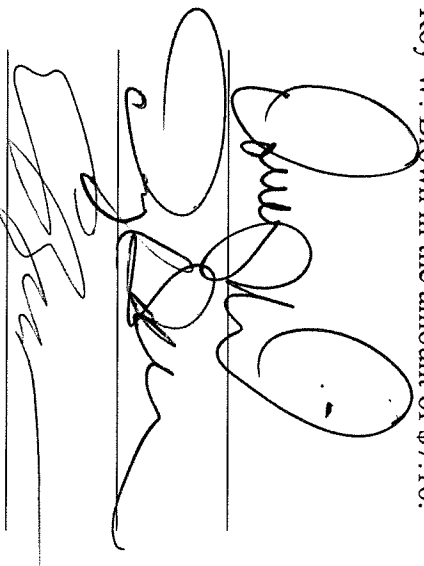
A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for **EXEMPT** status:

Carl F. Marlow
342 Oak Hill Road
Ulster, PA 18850
Reason: Veterans Exemption – **RENEW**
DMP # 55-059.00-152-000-000
Effective Date: January 1, 2018

James R. Hough
2412 Lake Road
Towanda, PA 18848
Reason: Veterans Exemption – **NEW**
DMP # 62-074.01-064-000-000
Effective Date: January 1, 2017

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the following for a **REFUND**:

269 days in 2017 of county taxes paid by Roy W. Brown in the amount of \$7.16.
Reason: Removed an implement shed.
Parcel # 27-037.00-027-000-000



Bradford County Commissioners
Acting Board of Assessment

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to adjourn the meeting at 11:04 a.m.