

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

WEDNESDAY, AUGUST 23, 2017

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

The meeting was called to order at 1:00 p.m.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the minutes of Thursday, August 10, 2017.

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve Resolution 2017-05 approving a Reimbursement Agreement for costs associated with Bradford County Bridge 38 and authorize the Chairman to sign.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve Resolution 2017-06 to designate Jeff Scarboro as the authorized person to execute for and on behalf of Bradford County all required forms and documents for the purpose of obtaining financial assistance under the Robert T Stafford Disaster Relief and Emergency Assistance Act.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to ratify action taken on August 22, 2017 approving a Change Order Request from Insperity for updates to the TimeStar Time and Attendance System at the Bradford County Manor at a cost of \$1,400.00 and authorize the Chairman to sign.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve the renewal of a Maintenance Agreement with Election Systems & Software, LLC for election system software maintenance and license at a fee of \$25,590.00 for the term October 1, 2017 through September 30, 2018 and authorize the Chairman to sign.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the Assurance of Compliance/Participation Form for the Fiscal Year 2018-2019 Children and Youth Needs Based Plan and Budget Estimate.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve Unit of Service Funding Contracts between Bradford County Human Service Agency, operator of Bradford/Sullivan County Mental Health/Intellectual Disabilities Programs (MH/ID) and Bradford/Sullivan Single County Authority and the following providers for the period July 1, 2017 through June 30, 2018:

NHS Human Services of PA
 Children’s Center for Treatment and Education d/b/a Beacon Light Behavioral
 Health Systems
 Allied Services

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve an Agreement between Bradford/Sullivan Drug & Alcohol, Single County Authority and Pyramid Ridgeview Adolescent for the period July 1, 2017 through June 30, 2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve a Purchase of Service Agreement between Bradford Human Services/Children and Youth Services and The Impact Project, Inc. for the period July 1, 2017 through June 30, 2018.

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF WEDNESDAY, AUGUST 23, 2017

A motion was made by Mr. Miller; seconded by Mr. Bustin, all voted "aye" to approve the following:

the transfer of Zachary Colegrove from part time Correctional Officer to full time Correctional Officer as per the recommendation of Warden Don Stewart, effective August 20, 2017.

the hire of Kimberly S. Sandor as probationary Clerk Typist 1 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective August 28, 2017.

the hire of Melissa Keeffe as per diem RN Supervisor as per the recommendation of George Stauffer, interim Manor Administrator, effective August 28, 2017.

the hire of Diane Cron as per diem Staff Development Director as per the recommendation of George Stauffer, interim Manor Administrator, effective August 8, 2017.

the transfer of Tammy Gisler from Assistant Director of Nursing to interim Director of Nursing as per the recommendation of George Stauffer, interim Manor Administrator, effective July 24, 2017.

the hire of Taylor N. Landis as part time casual Administrative Clerk 1 as per the recommendation of George Stauffer, interim Manor Administrator, effective August 30, 2017.

the hire of Cali B. Glisson as part time casual Administrative Clerk 1 as per the recommendation of George Stauffer, interim Manor Administrator, effective August 30, 2017.

the hire of Lauren Casselbury as part time casual CNA as per the recommendation of George Stauffer, interim Manor Administrator, effective September 11, 2017.

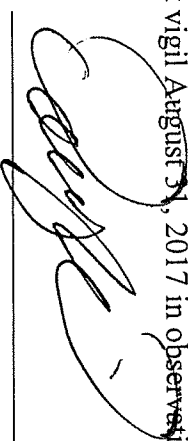

the hire of Kayla Stahle as part casual CNA as per the recommendation of George Stauffer, interim Manor Administrator, effective September 11, 2017.

the hire of Kendra Robbins as part time casual CNA as per the recommendation of George Stauffer, interim Manor Administrator, effective July 27, 2017.

the hire of Amy Bull as part time casual Dietary Attendant as per the recommendation of George Stauffer, interim Manor Administrator, effective September 13, 2107.

OTHER

Keith Kinsman and Robert Growing – Candle light vigil August 31, 2017 in observation of International Overdose Awareness Day.


Bradford County Commissioners

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
 A CONTINUATION OF WEDNESDAY, AUGUST 23, 2017

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to set the following salaries:

Zachary Colegrove, ft Correctional Officer Effective August 20, 2017	\$12.50 per hour
Kimberly S. Sandor, probationary ft Clerk Typist 1 Effective August 28, 2017	G10 \$9.98 per hour
Melissa Keefe, per-diem RN Supervisor Effective August 28, 2017	G27 \$30.32 per hour
Diane Cron, per-diem Staff Development Director Effective August 8, 2017	G28 \$24.02 per hour
Tammy Gisler, interim Director of Nursing Effective July 24, 2017	G30 \$40.00 per hour
Taylor N. Landis, pt casual Administrative Clerk 1 Effective August 30, 2017	MU10 \$10.02 per hour
Cali B. Glisson, pt casual Administrative Clerk 1 Effective August 30, 2017	MU10 \$10.02 per hour
Lauren Casselbury, pt casual CNA Effective September 11, 2017	MU12 \$11.74 per hour
Kayla Stahle, pt casual CNA Effective September 11, 2017	MU12 \$11.74 per hour
Kendra Robbins, pt casual CNA Effective July 27, 2017	MU12 \$11.74 per hour
Amy Bull, pt casual Dietary Attendant Effective September 13, 2017	MU9 \$9.56 per hour

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the following salary corrections due to an error in the approved pay scale for experienced CNAs at the Bradford County Manor:

Connie Beauman, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Jessica Benninger, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Shannon Bestanic, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Amy Bing, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Krystal Borrero, CNA Effective August 21, 2017	MU12 \$12.04 per hour

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF WEDNESDAY, AUGUST 23, 2017

Jaki Brown, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Helena Crandle, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Sarah Donovan, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Sara Driscoll, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Shauna Fowler, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Connie Gleason, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Cathaleen Greene, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Alishia Gross, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Cheryl King, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Alexis Kline, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Shana Maines, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Brenda Mosier, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Kathleen Northrop, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Sandra Owen, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Cynthia Preston, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Shirlia Robinson, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Jessica Schultz, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Sherrie Shoemaker, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Brooke Silvers, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Danielle Stebbins, CNA Effective August 21, 2017	MU12 \$12.04 per hour
Beth Taylor, CNA Effective August 21, 2017	MU12 \$12.04 per hour

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF WEDNESDAY, AUGUST 23, 2017

Carolyn Warner, CNA
Effective August 21, 2017
MU12
\$12.04 per hour

Kaila Colon, pt casual CNA
Effective August 21, 2017
MU12
\$12.04 per hour

Alysson Delacruz, pt casual CNA
Effective August 23, 2017
MU12
\$12.04 per hour

Jenelle Hall, pt casual CNA
Effective August 23, 2017
MU12
\$12.04 per hour

Daisy Harbst, pt casual CNA
Effective August 23, 2017
MU12
\$12.04 per hour

Briana Muir, pt casual CNA
Effective August 23, 2017
MU12
\$12.04 per hour

Stephanie Parker, pt casual CNA
Effective August 23, 2017
MU12
\$12.04 per hour

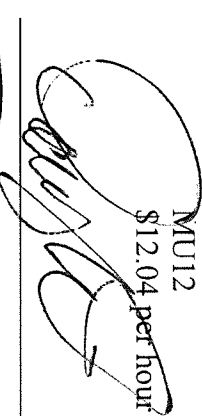

Heather Reed, pt casual CNA
Effective August 23, 2017
MU12
\$12.04 per hour

Ocianna Valenzuela, pt casual CNA
Effective August 23, 2017
MU12
\$12.04 per hour

Krista Yates, pt casual CNA
Effective August 23, 2017
MU12
\$12.04 per hour

Lucinda Walter, pt casual CNA
Effective August 23, 2017
MU12
\$12.04 per hour

Absent
Bradford County Treasurer



Bradford County Commissioners

ASSESSMENT BOARD

UNFINISHED BUSINESS

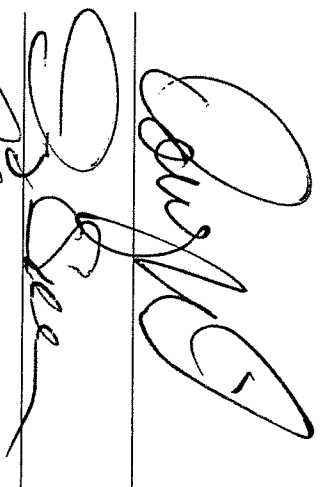
NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for EXEMPT status:

David E. Rutter
3027 Highland Lake Road
Warren Center, PA 18851
Reason: Veterans Exemption – **NEW**
DMP # 56-039.01-066-000-000
Effective Date: January 1, 2018

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF WEDNESDAY, AUGUST 23, 2017

Donald C. Vanderpool
15 Boulder Lane
Towanda, PA 18848
Reason: Veterans Exemption – NEW
DMP # 38-073.00-288-000-000
Effective Date: January 1, 2018



Bradford County Commissioners
Acting Board of Assessment

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Bustin, seconded by Mr. Miller; all voted “aye” to adjourn the meeting at 1:30 p.m.