

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to amend the minutes of Thursday, January 14, 2016 as follows:

Read:

Amy Roberts, Corrections Sergeant  
Effective February 1, 2016

G19  
\$15.49 per hour

Should Read:

Amy Roberts, Corrections Sergeant  
Effective February 1, 2016

G19  
\$15.60 per hour

A motion as made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the minutes of Thursday, January 28, 2016.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to award the bid for Linen Services at the Bradford County Manor to M.D. Brown, Co.

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve Resolution 2016-06 to provide a letter of interest to participate in an Intergovernmental Transfer Program (IGT) with the Pennsylvania Department of Human Services.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve the renewal of a maintenance agreement between Bradford County and Print-O-Stat, Inc. for full maintenance of the Canon Plotter at the Bradford County Planning and Mapping office from February 13, 2016 through February 12, 2017 at a fee of \$1,941.00 per year and authorize the Chairman to sign.

A motion as made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to accept the Community Development Block Grant (CDBG) Disaster Recovery Program contract in the amount of \$500,000.00.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to authorize the Commissioners to sign the 2011 CDBG Subrecipient Agreements for funds appropriated under the Community Development Block Grant Program (CDBG):

<u>Project Name</u>	<u>Award Amount</u>	<u>Project Description</u>
Towanda Borough/ Curb Cuts at New Parking Garage on the Merrill Parkway	\$10,000.00	Upgraded Curb Cuts in the existing sidewalks at the new Parking Garage on the Merrill Parkway

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, February 11, 2016

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to authorize the submission of 2016 membership renewals on behalf of Bradford County to the following Chamber of Commerce organizations:

<u>Chamber</u>	<u>Membership Fee</u>
Greater Valley Chamber of Commerce	\$500.00
Canton Chamber of Commerce	\$60.00
Troy Chamber of Commerce	\$60.00
Wyalusing Chamber of Commerce	\$50.00
Central Bradford County Chamber of Commerce	\$100.00

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the 2016 Bradford County Park Rules and Regulations.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve Purchase of Service Agreements between Bradford County Human Services/Children and Youth Services and the following providers for the period July 1, 2015 through June 30, 2017:

Clear Vision Residential Treatment Services  
Tioga County Department of Human Services  
Centre County Youth Service Bureau  
Adelphoi Village, Inc.  
Bethesda Children’s Home Lutheran Social Services

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the addition of a Part Time Casual Intern position at the Bradford County Conservation District. This position will be a G7 and will be effective February 8, 2016.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the following:

the hire of Richard Wilson as Chief Public Defender as per the recommendation of the Bradford County Commissioners, effective February 22, 2016.

the hire of Beth Smith as full time Administrative Clerk I as per the recommendation of Dawn Close, Prothonotary, effective February 10, 2016.

the hire of Ellen M. Raymond as part time casual Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective February 10, 2016.

the hire of Courtney M. Ayers as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective February 24, 2016.

the hire of Kaycie T. Benjamin as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective February 24, 2016.

the hire of Kyle T. Estabrook as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective February 24, 2016.

the hire of Katie L. Fishman as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective February 24, 2016.

the hire of Ashley Loss as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective February 24, 2016.

the hire of Jessica N. Meeker as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective February 24, 2016.

the hire of Angela K. Shaw as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective February 24, 2016.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, February 11, 2016

the hire of Summer B. Streeter as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective February 24, 2016.

the transfer of Jessica Briggs from part time casual Valet to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective February 4, 2016.

the transfer of Justin Porter from part time casual Housekeeping Attendant to full time Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective February 14, 2016.

the transfer of Donna Kobbe from full time Administrative Clerk II to part time casual Administrative Clerk II as per the recommendation of Jim Shadduck, Manor Administrator, effective February 22, 2016.

the hire of Mary Santiago as part time casual Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective March 2, 2016.

the hire of Michael D. Boyer as part time casual Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective February 24, 2016.

the hire of Amy Walter as part time casual Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective February 24, 2016.

the hire of Dustin J. Snell as probationary County Caseworker I in Intellectual Disabilities as per the recommendation of Bill Blevins, Human Services Director, effective February 22, 2016.

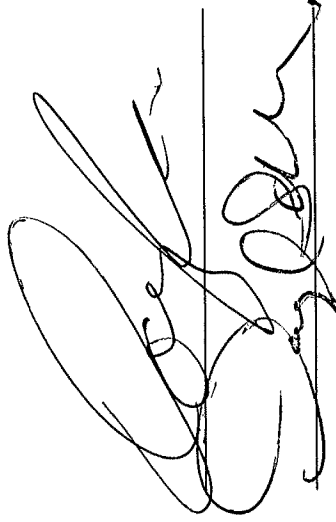
the transfer of Kristin T. Putnam from probationary status to regular status County Caseworker 2 in Intellectual Disabilities as per the recommendation of Bill Blevins, Human Services Director, effective February 6, 2016.

the transfer of Cody D. Logan from probationary status to regular status County Caseworker 1 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective February 6, 2016.

the hire of Jeanie Lehman as part time casual Administrative Clerk I as per the recommendation of Jeff Singer, Library Director, effective February 16, 2016.

the hire of Brian Gallagher as full time Assistant District Attorney (2<sup>nd</sup>) as per the recommendation of Dan Barrett, District Attorney, effective February 16, 2016.

OTHER




Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, February 11, 2016

SALARY BOARD

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin and Becky Clark

UNFINISHED BUSINESS


NEW BUSINESS

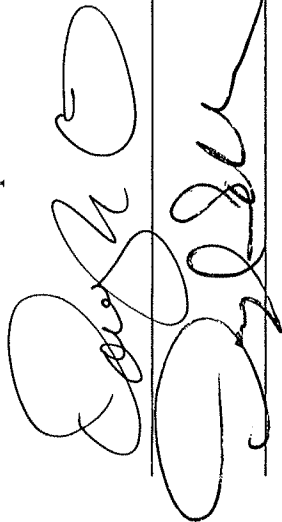
A motion was made by Ms. Clark, seconded by Mr. Miller, all voted "aye" to set the following salaries:

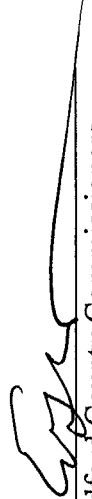
Richard Wilson, Chief Public Defender Effective February 22, 2016	G29 \$70,000.00 per year
Beth Smith, ft Administrative Clerk I Effective February 10, 2016	G10 \$9.98 per hour
Ellen M. Raymond, pt casual Housekeeping Attendant Effective February 10, 2016	MU9 \$9.56 per hour
Cortney M. Ayers, pt casual Valet Effective February 24, 2016	\$7.85 per hour
Kaycie T. Benjamin, pt casual Valet Effective February 24, 2016	\$7.85 per hour
Kyle T. Estabrook, pt casual Valet Effective February 24, 2016	\$7.85 per hour
Katie L. Fishman, pt casual Valet Effective February 24, 2016	\$7.85 per hour
Ashley Loss, pt casual Valet Effective February 24, 2016	\$7.85 per hour
Jessica N. Meeker, pt casual Valet Effective February 24, 2016	\$7.85 per hour
Angela K Shaw, pt casual Valet Effective February 24, 2016	\$7.85 per hour
Summer B. Streeter, pt casual Valet Effective February 24, 2016	\$7.85 per hour
Jessica Briggs, pt casual CNA Effective February 4, 2016	MU12A \$11.46 per hour
Justin Porter, ft Housekeeping Attendant Effective February 14, 2016	MU9 \$9.92 per hour
Donna Kobbe, pt Administrative Clerk II Effective February 22, 2016	MU12 \$12.07 per hour
Mary Santiago, pt casual Dietary Attendant Effective March 2, 2016	MU9 \$9.56 per hour
Michael D. Boyer, pt casual Housekeeping Attendant Effective February 24, 2016	MU9 \$9.56 per hour

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, February 11, 2016

Amy Walter, pt casual Housekeeping Attendant Effective February 24, 2016	MU9 \$9.56 per hour
Dustin J. Snell, County Caseworker 1 Effective February 22, 2016	G18 \$14.74 per hour
Kristin T. Putnam, County Caseworker 2 Effective February 6, 2016	G20 \$16.25 per hour
Cody D. Logan, County Caseworker 1 Effective February 6, 2016	G19 \$15.49 per hour
Jeanie Lehman, pt casual Administrative Clerk I Effective February 16, 2016	G10 \$9.98 per hour
Brian Gallagher, ft Assistant District Attorney (2 <sup>nd</sup> ) Effective February 16, 2016	G22 \$17.93 per hour

  
Bradford County Treasurer



  
Bradford County Commissioners

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion as made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the following for EXEMPT status:

Waneta Mae Frey  
93 Brague Road  
Canton, PA 17724

Reason: Veterans Exemption – NEW

DMP # 16-128.00-046-000-000

Effective Date: January 1, 2016

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for a **REFUND**:

**1 Year in 2014 of county taxes** paid by Cargill Meat Solutions Corporation in the amount of \$34,217.06.

**1 Year in 2015 of county taxes** paid by Cargill Meat Solutions Corporation in the amount of \$35, 625.55.

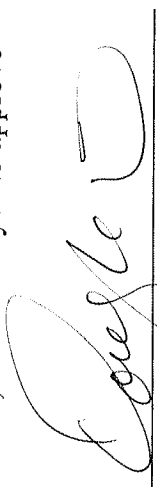


Reason: Court ordered Appeal Decision

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, February 11, 2016

Parcel # 61-102.00-172-000-000  
61-102.00-173-000-000  
61-102.00-174-000-000  
61-102.00-175-000-000  
61-115.00-055-000-000  
61-115.00-057-000-000  
61-115.00-058-000-000  
61-115.00-059-000-000

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the January 2016 real estate changes.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the January 2016 occupational changes.

  
  
  
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Bradford County Commissioners  
Acting Board of Assessment

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to adjourn the meeting at 10:28 am.