

THURSDAY JANUARY 11, 2023

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

Consider correcting the minutes of December 28, 2023, to read: Approve the transfer of Tori Spencer, County Caseworker 2, Intellectual Disabilities from probationary to regular status as per the recommendation of Debra Sharp, Director of Children and Youth Services effective December 16, 2023.

Consider approving the Minutes of January 2, 2024.

NEW BUSINESS

Consider approving a Proclamation declaring January 11, 2024, as Law Enforcement Appreciation Day in Bradford County.

Considering awarding HUNT Engineers, the request for Professional Services for the Bradford County Grants office for the fiscal years 2024-2026.

Consider approving the renewal of Eco-Testing Services, LLC for the Lead & Radon Contract for Bradford County Housing Rehab.

Consider approving the 2024 Pandemic Response Plan for Bradford County.

Consider authorizing the Chief Clerk to advertise an RFP seeking consultant services to complete an update to the Bradford County Hazard Mitigation Plan.

Consider approving Resolution 2024-05 Veteran Real Estate Tax Exemption for Non-War Time Veterans and Surviving Spouses

Consider approving Resolution 2024-06 Veteran Real Estate Tax Exemption for Veterans who share deed rights with other parties.

Consider approving Resolution 2024-07 Veteran Real Estate Tax Exemption for Surviving Spouses of Deceased Veterans That Ultimately Died from Their Service-Connected Disability but Were Not "Permanent Service-Connection".

Consider approving Resolution 2024-08, Veteran Real Estate Tax Exemption for Surviving Spouses of Service Members Killed in Action or the Line of Duty

Consider approving Resolution 2024-09 for a donation to LeRaysville Borough for sidewalk and ramp improvements to the municipal building in the amount of \$12,700.00.

Consider approving the reappointment of the following for a 3-year term to the Drug and Alcohol Planning Council of Bradford & Sullivan Counties effective January 4, 2024.

Andrea Button
Peter Quattrini

Consider approving the Commercial Real Estate Lease between Bradford County Human Services Agency and the County of Sullivan for the space at the Mattern Building Suite #4.

Consider approving an agreement between Bradford County and McGee and Family for cleaning services at the Bradford County Airport effective January 1, 2024 through December 31, 2024.

THURSDAY JANUARY 11, 2023

Consider approving agreement between Bradford County and AMP Global Strategies for professional services in the amount of \$283,941.36 effective January 1, 2024 through December 31, 2024.

Consider approving the transfer of Kaitlin Strope from FT Clerk Typist 2 to Court Liaison, per the recommendation of Warden Quattrini, effective January 2, 2024.

Consider approving the hire of Rhea N Blair as FT County Caseworker 1, Intellectual Disabilities per recommendation of Mayme Carter, Human Services Director, effective January 8, 2024.

Consider approving the hire of Heather Briggs as full-time Chief Deputy/Office Manager, per the recommendation of Tammy Hart, Prothonotary, effective January 15, 2024.

Consider approving the hire of Jennifer Kingsley, PTC Administrative Clerk 2, as per the recommendation of Patrick Beirne, Public Defender, effective January 3, 2024.

Consider approving the transfer of Jennifer Kingsley, from PTC Administrative Clerk 2, to full-time Admin Assistant 2, per the recommendation of Patrick Beirne, Public Defender, effective January 15, 2024.

Consider approving the transfer of Connie Boyd from full-time Administrative Clerk 2, to full-time Account Clerk 3, as per the recommendation of Dan Thorp, Fiscal Director, effective January 22, 2024.

OTHER

Richard D. Sheetz, Esquire has been appointed in response to a court order by the Court of Common Pleas to the position of Hearing Officer/Hearing Master for the Court of Common Pleas of Bradford County effective January 2, 2024.

Matthew Schwenk has been hired in response to a court order by the Court of Common Pleas to full-time Probation officer per the recommendation of Justin Popovich, Chief Probation Officer, effective January 9, 2024.

Kimberly Wilks has been hired in response to a court order by the Court of Common Pleas as full-time Admin Clerk 3, per the recommendation of Vonda Hoffman, Director of Domestic Relations, effective January 15, 2024.

Kathleen Wimsatt has been transferred in response to a court order by the Court of Common Pleas from full-time Admin Clerk 3, to part-time casual Admin Clerk 3, effective January 2, 2024.

Recognition of Bob Voda and Brenda Arnold for their heroic efforts on Thursday, January 4, 2024, when the elevator in the Courthouse malfunctioned.

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

Consider reclassifying full-time Chief Deputy to full-time Chief Deputy/Office Manager G22 effective January 11, 2024.

Consider reclassifying Paralegal from 37.5 hours to 40 hours effective January 14, 2024.

Consider reclassifying Admin Assist 2 District Attorney office from 35 hours to 40 hours effective January 14, 2024.

THURSDAY JANUARY 11, 2023

Richard D. Sheetz, Hearing Master Effective January 2, 2024	Grade 30 \$70,0000 Annual
Kaitlin Strobe, FT Court Liaison Effective January 2, 2024	G21 \$18.48
Rhea Blair, FT County Caseworker 1, Intellectual Disabilities Effective January 8, 2024	GHS24 \$20.57
Heather Briggs, FT Chief Deputy/Office Manager Prothonotary Effective January 15, 2024	G22 \$19.41
Matthew Schwenk, FT PO Effective January 9, 2024	\$18.00
Jennifer Kingsley, PTC Admin Clerk 2 Effective January 3, 2024	G13 \$14.85
Jennifer Kingsley, FT Admin Assistant Effective January 15, 2024	G16 \$16.50
Connie Boyd, FT Account Clerk 3 Effective January 22, 2024	G16 \$16.88
Kimberly Wilks, FT Admin Clerk 3 Effective January 15, 2024	G16 \$15.77
Kathleen Wimsatt, PTC Admin Clerk 3 Effective January 2, 2024	G15 \$16.14

VISITORS REMARKS

ADJOURNMENT