

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JANUARY 28, 2016

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

The meeting was called to order at 5:05 pm.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to amend the minutes of the January 14, 2016 meeting as follows:

Consider ratifying action taken on January 6, 2016 renewing lead paint liability insurance coverage for projects under the Bradford County Housing Rehabilitation Program with Assurance Brokers Limited of Ballwin, MO through Westchester Surplus Lines Insurance Company for a period of one year (January 5, 2016 through January 5, 2017) with a premium of \$2,940.00.

Should read:

Consider ratifying action taken on January 6, 2016 renewing lead paint liability insurance coverage for projects under the Bradford County Housing Rehabilitation Program with Assurance Brokers Limited of Ballwin, MO through Westchester Surplus Lines Insurance Company for a period of one year (January 5, 2016 through January 5, 2017) with a premium of \$3,553.20.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to amend the minutes of the January 14, 2016 meeting as follows:

Cheyenne M. Taylor, pt casual CNA
Effective January 20, 2016

MUI2
\$11.74 per hour

Kasandra L. Johnson, pt casual CNA
Effective January 20, 2016

MUI2
\$11.74 per hour

Stephanie L. DeFelice, pt casual CNA
Effective January 20, 2016

MUI2
\$11.76 per hour

Brittany N. Bostwick, pt casual CNA
Effective January 8, 2016

MUI2
\$11.76 per hour

Should read:

Cheyenne M. Taylor, pt casual CNA
Effective January 20, 2016

MUI2
\$11.46 per hour

Kasandra L. Johnson, pt casual CNA
Effective January 20, 2016

MUI2
\$11.46 per hour

Stephanie L. DeFelice, pt casual CNA
Effective January 20, 2016

MUI2
\$11.46 per hour

Brittany N. Bostwick, pt casual CNA
Effective January 8, 2016

MUI2
\$11.46 per hour

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A CONTINUATION OF THURSDAY, JANUARY 28, 2016

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the minutes of Thursday, January 14, 2016.

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify action taken on January 21, 2016 authorizing the Chairman to sign an agreement with Johnson Controls for the installation of a new Field Controller at the Bradford County Correctional Facility at a cost of \$5,974.64.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the following awards given thru the Bradford County Tourism Promotion Agency 2015 Room Tax Grants:

<u>Organization Name</u>	<u>Amount Awarded</u>
PP Bliss Gospel Songwriters Museum	\$564.99
Bradford County Regional Arts Council (BCRAC)	\$8,000.00
BCRAC-Rialto Theater	\$4,000.00
BCRAC-Sayre and Keystone Theater	\$3,000.00
Valley Chorus Annual Christmas Concert	\$250.00
Endless Mountains Antique Tractor & Machinery Show	\$1,500.00
Rekindle The Spirit	\$8,000.00
Alparon Park-Maple Festival	\$8,000.00
Troy Fair	\$8,000.00
Spalding Memorial Library	\$1,000.00
Sayre Historical Society	\$4,000.00
Bradford County Heritage Association-Heritage Festival	\$3,500.00
Athens ArtsFest	\$5,000.00
Endless Mountain Music Festival	\$2,500.00
Winding River Players	\$500.00
Sayre Public Library	\$1,000.00
Home Textile Tool Museum	\$1,500.00
Wyalusing Chamber	\$5,000.00
Wyalusing Community Corp-Trail Development	\$1,800.00
Troy Historical Society-Audio System	\$2,000.00
Endless Mountains Heritage Region	\$7,000.00
Bradford County Historical Society-Advertising	\$2,500.00
LeRoy Heritage Museum-Advertising	\$5,000.00
Bradford County Historical Society-Coop Brochure	\$5,000.00
Canton Chamber of Commerce	\$2,500.00
Athens Township-Park Signs	\$663.00
Troy Chamber of Commerce	\$2,000.00
Wyalusing Valley Museum	\$8,000.00
Tioga Point Museum-Geographer Encampment	\$1,000.00
French Azilum	\$8,000.00
Bradford County Historical Society--Masquerade Ball	\$2,500.00
Monroeton Fire Company	\$2,900.00
	TOTAL: \$116,177.99

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve a tentative agreement between Bradford County and Teamsters Local Union 529, representing the Bradford County Correctional Facility Corrections Officers for a period of three (3) years (January 1, 2016 through December 31, 2018).

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an agreement between Bradford County and Thompson Law Office to act in the capacity of Solicitor for the Bradford County Planning Commission and provide basic services for a period of 12 months (February 1, 2016 through January 31, 2017) at a cost of \$8,400.00 annually paid in equal monthly installments of \$700.00 per month .

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A CONTINUATION OF THURSDAY, JANUARY 28, 2016

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the certification of County funds for the 2016 Agricultural Conservation Easement program in the amount of \$7,297.52 which is the interest from 2015 Clean and Green rollback tax penalties. The County Commissioners are not allocating County matching funds for the 2016 program year and authorize the Chairman to sign.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve an advertising lease between Bradford County and BeST Transit for vinyl advertising of the Bradford County Manor on the passenger side of two buses (four windows each) for 12 months at \$150 per month (total) and authorize Chairman to sign.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve an agreement between Bradford County and Paperless Solutions Incorporated for support and maintenance of software created for the Bradford County Prothonotary for a period of 12 months (March 1, 2016 – February 28, 2017) at a fee of \$10,140.00 and authorize the Chairman to sign.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve an agreement between Bradford County and Larson Design Group for professional engineering services for the Bradford County Bridge No. 49 Culvert Replacement Project at a cost of \$45,000.00.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve an Amendment to the Unit of Service Funding Agreements between Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID) and the following providers for a period of July 1, 2015 through June 30, 2016:

NHS Human Services of PA:

Therapeutic Family Care Room & Board: Annual Contract Maximum \$5,000.00
Respite Care: Annual Contract Maximum \$4,519.00

Endless Mountains Transportation Authority:
Transportation Service

Annual Contract Maximum \$1,000.00

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the following:

the hire of Heather N. Reed as full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective February 3, 2016.

the transfer of Nichole R. Saxon from part time casual Nurse Aide Trainee to part time casual Certified Nurse Aide Restricted (CNAR) as per the recommendation of Jim Shadduck, Manor Administrator, effective January 15, 2016.

the transfer of Nancyrose E. Beyl from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective January 24, 2016.

the transfer of Harley J. Arnold from part time casual Housekeeping Attendant to full time Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective February 7, 2016.

the hire of Caitlyn E. Crane as part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective February 10, 2016.

the hire of Mariah L. Remacle as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective February 10, 2016.

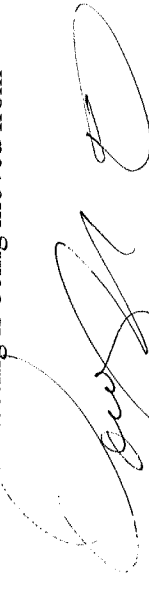
the hire of Trisha Brown as part time Correctional Officer as per the recommendation of Warden Stewart, effective January 25, 2016.

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- the hire of Levi Eck as part time Correctional Officer as per the recommendation of Warden Stewart, effective January 25, 2016.
- the hire of Jacob Butcher as part time Correctional Officer as per the recommendation of Warden Stewart, effective January 25, 2016.
- the hire of Richard Bailey as part time Correctional Officer as per the recommendation of Warden Stewart, effective January 25, 2016.
- the hire of Evan Ruggles as part time Correctional Officer as per the recommendation of Warden Stewart, effective January 25, 2016.
- the hire of Dori Wood as part time casual Assistant Cook as per the recommendation of Warden Stewart, effective January 25, 2016.
- the hire of Mark Johnson as part time Correctional Officer as per the recommendation of Warden Stewart, effective January 25, 2016.
- the transfer Amy Roberts from Correctional Officer to Corrections Sergeant as per the recommendation of Warden Stewart, effective February 1, 2016.
- the hire of Alexander J. Novak as full time Field Investigator as per the recommendation of Donna Roof, Chief Assessor, effective January 25, 2016.
- the hire of Robin P. Modlin as probationary Clerk Typist 1 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective February 1, 2016.
- the hire of Brian Gallagher as full time Assistant District Attorney (2nd) as per the recommendation of Dan Barrett, District Attorney, effective February 16, 2016.

OTHER

The February 4, 2016 Bradford County Retirement Board Meeting is being moved from 10:00 am to 9:00 am.







Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, JANUARY 28, 2016

SALARY BOARD

UNFINISHED BUSINESS


NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to set the following salaries:


Cheyenne M. Taylor, pt casual CNA Effective January 20, 2016	MU12 \$11.46 per hour
Kasandra L. Johnson, pt casual CNA Effective January 20, 2016	MU12 \$11.46 per hour
Stephanie L. DeFelice, pt casual CNA Effective January 20, 2016	MU12 \$11.46 per hour
Brittany N. Bostwick, pt casual CNA Effective January 8, 2016	MU12 \$11.46 per hour
Heather N. Reed, ft CNA Effective February 3, 2016	MU12 \$11.74 per hour
Nichole R. Saxon, pt casual Certified Nurse Aide Restricted Effective January 15, 2016	\$9.45 per hour
Nancyrose E. Beyl, ft CNA Effective January 24, 2016	MU12 \$11.74 per hour
Harley J. Arnold, ft Housekeeping Attendant Effective February 7, 2016	MU9 \$9.92 per hour
Caitlyn E. Crane, pt casual CNA Effective February 10, 2016	MU12 \$11.46 per hour
Mariah L. Remacle, pt casual Valet Effective February 10, 2016	\$7.85 per hour
Trisha Brown, pt Correctional Officer Effective January 25, 2016	\$11.00 per hour
Levi Eck, pt Correctional Officer Effective January 25, 2016	\$11.00 per hour
Jacob Butcher, pt Correctional Officer Effective January 25, 2016	\$11.00 per hour
Richard Bailey, pt Correctional Officer Effective January 25, 2016	\$11.00 per hour
Evan Ruggles, pt Correctional Officer Effective January 25, 2016	\$11.00 per hour
Dori Wood, pt casual Assistant Cook Effective January 25, 2016	G13 \$11.56 per hour
Mark Johnson, pt Correctional Officer Effective January 25, 2016	\$11.00 per hour


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Amy Roberts, Corrections Sergeant Effective February 1, 2016	G19 \$15.60 per hour
Alexander J. Novak, ft Field Investigator Effective January 25, 2016	G17 \$14.06 per hour
Robin P. Modlin, probationary Clerk Typist 1 Effective February 1, 2016	G10 \$9.98 per hour
Brian Gallagher, ft Assistant District Attorney (2 nd) Effective February 16, 2016	G22 \$37,294.40 per year



Bradford County Treasurer







Bradford County Commissioners

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for **EXEMPT** status:

Township of Stevens
4332 Herrickville Road
Wyalusing, PA 18853


Reason: Township to use the property for equipment storage and aggregate.

DMP # 44-091.00-119-000-000

Effective Date: January 1, 2016







Bradford County Commissioners
Acting Board of Assessment

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, JANUARY 28, 2016

ELECTION BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to authorize the Chief Clerk to legally advertise the casting of lots as follows:

Notice to Candidates

Pursuant to the Pennsylvania Election Laws governing such matters, the Bradford County Board of Elections serves notice that the casting of lots to determine ballot position for the General Primary Election will be held in the Bradford County Bureau of Elections Office, Court House Annex, 6 Court St. Suite 2, Towanda, PA on

February 24, 2016 at 11:00 a.m.

Michelle L. Shedden, Chief Clerk

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to authorize the Chief Clerk to legally advertise the Primary Election Proclamation certifying to the PA Bureau of Commission, Elections and legislation the recognized political parties in Bradford County pursuant to the provisions of Section 801(b) of the PA Elections Code as follows:

**LEGAL NOTICE
GENERAL PRIMARY ELECTION PROCLAMATION**

We, the Bradford County Board of Elections, pursuant to Section 901(a) of the Pennsylvania Election Code, approved June 3, 1937 P.L. 1333, as amended, do certify that the following parties have polled the percentage of votes required under the provisions of Section 801(a) of the Pennsylvania Election Code, to qualify as a party within the State and are therefore eligible to nominate their candidates a the General Primary Election on April 26, 2016.

DEMOCRATIC - REPUBLICAN

We do also notify you, in accordance with Section 905 of the Pennsylvania Election Code, that the offices for which candidates are to be nominated at the Primary Election, April 26, 2016, and elected to office at the General Election, November 8, 2016, between the hours of 7:00 A.M. and 8:00 P.M. prevailing time and for which offices, nomination petitions must be filed in the office of the Secretary of the Commonwealth, and the number to be elected are as follows:

Public Offices to be elected and number to be elected at the General Primary Election:

One	President of the United States
One	United States Senator
One	Attorney General
One	Auditor General
One	State Treasurer
One	Representative in 10th Congressional District One Representative in 10th Congressional District
One	Senator in the 23rd General Assembly
One	Representative in the 68th General Assembly
One	Representative in the 110th General Assembly
Three	Delegates to the Republican National Convention from 10th Congressional District

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- Three** Alternate Delegates to the Republican National Convention from 10th Congressional District
FIVE Delegates to the Democratic National Convention from 10th Congressional District
(Three Males and Two Females)

Local Offices to be elected at the General Primary:
Republican County Committee Members

PROPOSED CONSTITUTIONAL AMENDMENT 1
AMENDING THE MANDATORY JUDICIAL
RETIREMENT AGE

Ballot Question

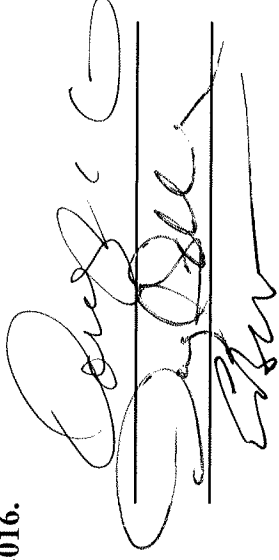
Shall the Pennsylvania Constitution be amended to require that justices of the Supreme Court, judges and justices of the peace (known as magisterial district judges) be retired on the last day of the calendar year in which they attain the age of 75 years, instead of the current requirement that they be retired on the last day of the calendar year in which they attain the age of 70? YES OR NO

PROPOSED CONSTITUTIONAL AMENDMENT 2
ABOLITION OF THE PHILADELPHIA TRAFFIC COURT

Ballot Question

Shall the Pennsylvania Constitution be amended to abolish the Philadelphia Traffic Court? YES OR NO

IN WITNESS WHEREOF, we have hereunto set our hands and seal this 28th day of January 2016.



Bradford County Board of Elections

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to adjourn the meeting at 5:57 pm.