

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, OCTOBER 27, 2016

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

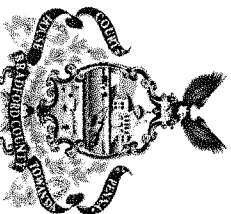
A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the minutes of Thursday, October 13, 2016.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to open bids received for the Bradford County Comprehensive Plan Project.

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to proclaim October 23rd – 30th, 2016 as Red Ribbon Week in Bradford County.

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
Ed Bustin, Commissioner



Michelle Shadden, Chief Clerk
Jonathan Pester, Solicitor

Bradford County Commissioners Office

PROCLAMATION
Red Ribbon Week
October 23rd – 30th, 2016

WHEREAS, alcohol and other drug abuse in this nation has reached epidemic stages; and

WHEREAS, it is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

WHEREAS, Bradford County Communities That Care is sponsoring the National Red Ribbon Campaign offering citizens the opportunity to demonstrate their commitment to drug-free lifestyles (no use of illegal drugs; no illegal use of legal drugs); and

WHEREAS, The National Red Ribbon Campaign will be celebrated in Bradford County during "Red Ribbon Week" October 23rd -30th; and

WHEREAS, business, government, parents, law enforcement, media, medical, religious institutions, schools, senior citizens, service organizations and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying Red Ribbons during this week long campaign; and

WHEREAS, we intend to further commit our resources to ensure the success of the Red Ribbon Campaign, and a drug-free community;

NOW THEREFORE BE IT RESOLVED, that the County of Bradford does hereby proclaim October 23 – 30, 2016, as "Red Ribbon Week" and encourages its citizens to participate in drug prevention education activities, making a visible statement that we are strongly committed to a drug-free state.

IN WITNESS WHEREOF, we have herunto set our hands and caused the seal of the County of Bradford to be affixed this 27th day of October, 2016.

ATTEST:

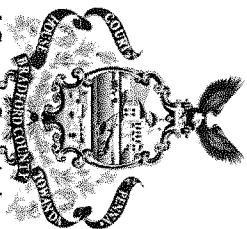
Michelle L. Shadden
Michelle L. Shadden, Chief Clerk

[Signature]
Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, OCTOBER 27, 2016

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to proclaim November 6th – 12th, 2016 as National Animal Shelter Appreciation Week in Bradford County.

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
Ed Bustin, Commissioner



Michelle L. Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION

NATIONAL ANIMAL SHELTER APPRECIATION WEEK
NOVEMBER 6-12, 2016

WHEREAS, animal shelters act as safe havens for homeless and abused animals, providing them with comfort and care; and

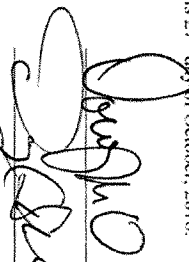
WHEREAS, animal shelters help both animals and people in many ways by returning lost pets to their owners, enforcing animal control laws, rescuing injured animals, educating the public and matching up families with new animal companions; and

WHEREAS, the work of animal shelters and the important services they provide often go unnoticed and under appreciated by the citizens.


NOW, THEREFORE BE IT RESOLVED, that we, the Bradford County Commissioners, do hereby proclaim November 6-12, 2016 as "National Animal Shelter Appreciation Week" in Bradford County in recognition of the Bradford County Humane Society for providing lifesaving services to animals and people in our community.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 27th day of October, 2016.

Attest:



Michelle L. Sheddin, Chief Clerk



Bradford County Commissioners

301 Main Street Towanda PA 18948 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve a lease agreement between Bradford County and Poplar and Main Associates for office space at the 220 Main Street Building in Towanda, PA for a period of five years at a monthly fee of \$2,500.00 for the first three years and \$2,800.00 for the last two years effective November 1, 2016.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve an agreement between Bradford County and ACC Environmental Services for housing rehab inspector services for the ACT 137 Emergency Housing Rehab Projects effective October 27, 2016.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the renewal of a contract between Bradford County, Bradford County Planning Commission and Keystone Engineering Services, PC and Hunt Engineers, Architects & Land Surveyors, P.C., to act as engineers that review land development applications where the Bradford County Subdivision and Land Development Ordinance applies, at a fee of \$78.00 per hour for a period of two years effective January 1, 2017.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, OCTOBER 27, 2016

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an Amendment to the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Diakon Child, Family and Community Services for the period July 1, 2015 through June 30, 2016.

A motion was made by Mr. Bustin, seconded by Miller, all voted "aye" to approve Purchase of Services Agreements between Bradford County Human Services/Children and Youth Services and the following providers for the period of July 1, 2016 through June 30, 2017:

United Children's Homes, Inc.
Concern Professional Services for Children, Youth and Families
Diakon Child, Family and Community Services

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following:

the hire of Stephanie F. Valenzuela as part time casual LPN as per the recommendation of Jim Shadduck, Manor Administrator, effective October 26, 2016.

the hire of Connie R. Avery as part time casual RN Supervisor as per the recommendation of Jim Shadduck, Manor Administrator, effective October 26, 2016.

the hire of Dominique D. Comereski as part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective October 26, 2016.

the hire of Alissa M. Wood as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective October 26, 2016.

the hire of Caitlin M. White as part time casual Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective November 2, 2016.

the hire of Desiree L. Shepard as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective November 2, 2016.

the hire of Tonya A. Seifried as part time casual Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective November 9, 2016.

the hire of Tiffany N. Romanik as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective November 9, 2016.

the hire of Amy J. Gowin as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective November 9, 2016.

the transfer of Colleen J. Cole from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective September 1, 2016.

the transfer of Halie J. Dunn from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective October 8, 2016.

the transfer of Violet F. Gutierrez from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective October 1, 2016.

the transfer of Nicholas P. Porter from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective October 1, 2016.

the transfer of Violet F. Gutierrez from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective October 16, 2016.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, OCTOBER 27, 2016

the transfer of Nicholas P. Porter from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective October 16, 2016.

the transfer of Sarah L. Knebone from part time casual Valet to part time casual Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective October 30, 2016.

the transfer of Cheyenne Taylor from part time casual Unit Clerk to full time full time Unit Clerk as per the recommendation of Jim Shadduck, Manor Administrator, effective October 30, 2016.

the hire of Robin A. Weaver as full time RN Supervisor as per the recommendation of Jim Shadduck, Manor Administrator, effective November 7, 2016.

the hire of Amanda Savercool as full time LPN as per the recommendation of Jim Shadduck, Manor Administrator, effective November 7, 2016.

the transfer of Helena M. Crandle from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective October 30, 2016.

the hire of Kimberly Slocum as full time Account Clerk 2 as per the recommendation of Becky Clark, Treasurer, effective November 1, 2016.

the hire of Sharon C. Moss as probationary full time Administrative Assistant 1 in Human Services as per the recommendation of Bill Blevins, Human Services Director, effective October 24, 2016.

the hire of Kelsey Jamison as probationary full time County Caseworker 1 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective October 31, 2016.

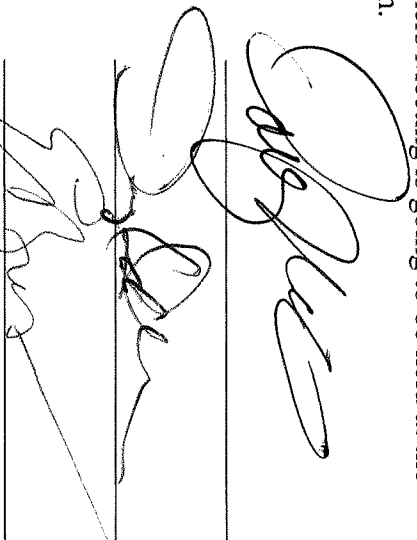
the transfer of Courtney A. Champion from County Caseworker 2 in Children & Youth Services to County Caseworker 2 in Mental Health as per the recommendation of Bill Blevins, Human Services Director, effective October 31, 2016.

OTHER

The following individual has been hired in response to a Court Order from the Court of Common Pleas as full time Enforcement Officer in the office of Domestic Relations, effective October 24, 2016:

Heather Briggs

The Thursday, November 10, 2016 Commissioners Meeting is going to be held at the Canton Fire Department Social Hall at 10:00 am.



Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, OCTOBER 27, 2016

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Ms. Clark, seconded by Mr. Miller, all voted "aye" to set the following salaries:

Stephanie F. Valenzuela, pt casual LPN Effective October 26, 2016	MU21 \$17.94 per hour
Connie R. Avery, pt casual RN Supervisor Effective October 26, 2016	G27 \$27.87 per hour
Dominique D. Comereski, pt casual CNA Effective October 26, 2016	MU12 \$11.46 per hour
Alissa M. Wood, pt casual Valet Effective October 26, 2016	\$7.85 per hour
Caitlin M. White, pt casual Housekeeping Attendant Effective November 2, 2016	MU9 \$9.56 per hour
Desiree L. Shepard, pt casual Valet Effective November 2, 2016	\$7.85 per hour
Tonya A Seifried, pt casual Housekeeping Attendant Effective November 9, 2016	MU9 \$9.56 per hour
Tiffany N. Romanik, pt casual Valet Effective November 9, 2016	\$7.85 per hour
Amy J. Gowin, pt casual Valet Effective November 9, 2016	\$7.85 per hour
Colleen J. Cole, pt casual CNA Effective September 1, 2016	MU12 \$11.46 per hour
Halie J. Dunn, pt casual CNA Effective October 8, 2016	MU12 \$11.46 per hour
Violet F. Gutierrez, pt casual CNA Effective October 1, 2016	MU12 \$11.46 per hour
Nicholas P. Porter, pt casual CNA Effective October 1, 2016	MU12 \$11.46 per hour
Violet F. Gutierrez, ft CNA Effective October 16, 2016	MU12 \$11.74 per hour
Nicholas P. Porter, ft CNA Effective October 16, 2016	MU12 \$11.74 per hour
Sarah L. Kneebone, pt casual Dietary Attendant Effective October 30, 2016	MU9 \$9.56 per hour
Cheyenne Taylor, ft Unit Clerk Effective October 30, 2016	MU11 \$10.54 per hour

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, OCTOBER 27, 2016

Robin A. Weaver, ft RN Supervisor G27
Effective November 7, 2016 \$27.20 per hour

Amanda Savercool, ft LPN G22
Effective November 7, 2016 \$18.36 per hour

Helena M. Crandle, ft CNA MU12
Effective October 30, 2016 \$12.04 per hour

Kimberly Slocum, ft Account Clerk 2 G14
Effective November 1, 2016 \$12.14 per hour

Sharon C. Moss, ft Administrative Assistant 1 G14
Effective October 24, 2016 \$12.14 per hour

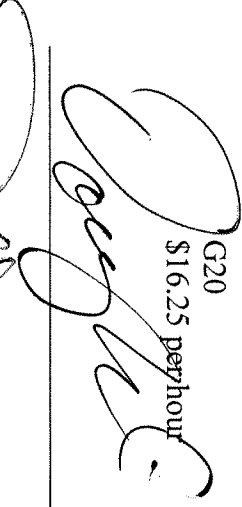
Kelsey Jamison, ft County Caseworker 1 G19
Effective October 31, 2016 \$15.49 per hour

Courtney A. Champion, ft County Caseworker 2 G20
Effective October 31, 2016 \$16.40 per hour

Heather Biggs, ft Enforcement Officer G20
Effective October 24, 2016 \$16.25 per hour



Bradford County Treasurer



Bradford County Commissioner

Bradford County Commissioners

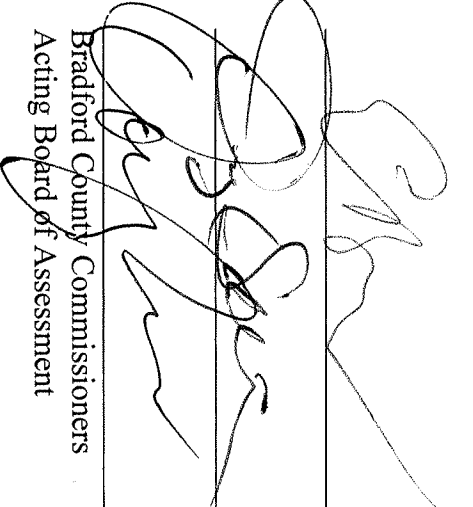
ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the following for EXEMPT status:

Robert C. Pond
106 Summit Street
Sayre, PA 18840
Reason: Veterans Exemption – New
DMP # 36-020.23-115-000-000
Effective Date: January 1, 2017



Bradford County Commissioners
Acting Board of Assessment

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, OCTOBER 27, 2016

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to adjourn the meeting at 10:30 am.