

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, SEPTEMBER 22, 2016

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

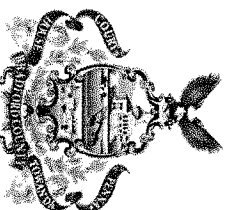
A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the minutes of Thursday, September 8, 2016.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to reject the bid received for the Bradford County Comprehensive Plan and re-advertise the Request for Proposals.

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve September 17 – 24, 2016 as Thank a Law Enforcement Officer Week in Bradford County.

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
Ed Bustin, Commissioner



Michelle L. Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION

Thank a Law Enforcement Officer Week

WHEREAS, several law enforcement women and men of Bradford County have answered the call to serve and protect our communities; and

WHEREAS, enduring long shifts in dangerous and unpredictable circumstances, our Bradford County officers embody the courage and honor that represent the best; and

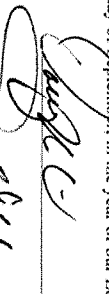

WHEREAS, on National Thank a Law Enforcement Officer Day, we express our gratitude for the selfless public servants who wear the badge and put themselves in harm's way to keep us safe, and we pay respect to those who lost their lives in the line of duty; and

WHEREAS: National Thank a Law Enforcement Officer Day will be celebrated in Bradford County September 17 – 24, 2016.

NOW THEREFORE, be it resolved, that the Board of Commissioners of the County of Bradford, Pennsylvania, do hereby proclaim September 17 – 24, 2016 as "Thank a Law Enforcement Officer Week" in Bradford County and we ask fellow Bradford County residents to remember and thank these selfless men and women for their courage and service. We also encourage our citizens to make a visible statement that shows our commitment to supporting those who protect and serve our County.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 22nd day of September, in the year of our Lord, two thousand sixteen.

ATTEST:



Michelle L. Sheddin
Chief Clerk
Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, SEPTEMBER 22, 2016

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to authorize the Chief Clerk to legally advertise a Notice of Public Hearing of the Bradford County Board of Assessment Appeals on:

October 12, 2016 at 9:00 am
October 20, 2016 at 9:00 am

All hearings are open to the public.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the renewal of a Subscription Agreement between Bradford County and LexisNexis for online legal library access for the Bradford County Courts for a three year period (October 1, 2016 through September 30, 2019) and authorize the Chairman to sign. The monthly fee for the 1st year is \$423.14 and the monthly fee for the 2nd and 3rd year is \$435.14.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve the 2017 Holiday Schedule.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the renewal of a Maintenance Agreement with Election Systems & Software, LLC for election system software maintenance and license at a fee of \$25,590.00 for the term October 1, 2016 through September 30, 2017 and authorize the Chairman to sign.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve an Agreement with Lillie Thomas for weekly cleaning services at District Justice Jonathan Wilcox office for the period August 19, 2016 through August 19, 2017 at a rate of \$40.00 per week.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve an Inspection Renewal Agreement between Bradford County and Davis-Ulmer for Fire Safety Inspections at the Bradford County Manor for the period October 1, 2016 – October 1, 2017 at a cost of \$920.00 annually and authorize the Chairman to sign.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve Unit of Service Funding contracts between Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID) and the following providers for the period July 1, 2016 through June 30, 2017:

Main Link
Allied Services
NHS Human Service of Pennsylvania

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve the following:

the transfer of Beth Smith from full time Administrative Clerk I in Prothonotary to full time Account Clerk II in Collections as per the recommendation of Mike Soprano, Fiscal Director, effective September 26, 2016.

the transfer of Dianne Muir from full time Dietary Attendant to full time Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective October 3, 2016.

the transfer of Kelsey D. Isenberg from part time regular Dietary Attendant to full time Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective October 2, 2016.

the transfer of Kendra M. Robbins from part time casual Nurse Aide Trainee to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective September 8, 2016.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, SEPTEMBER 22, 2016

the transfer of Frank M. Baumgartner from full time RN Supervisor to full time RNAC as per the recommendation of Jim Shadduck, Manor Administrator, effective September 26, 2016.

the transfer of Cheryl L. Watson from part time casual RN Supervisor to full time RN Supervisor as per the recommendation of Jim Shadduck, Manor Administrator, effective September 13, 2016.

the transfer of Pamela D. Brown from full time CNA to full time Activities Director/Volunteer Coordinator as per the recommendation of Jim Shadduck, Manor Administrator, effective September 26, 2016.

the transfer of Shirlita R. Robinson from full time CNA to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective September 12, 2016.

hire of Jessy N. Walker as part time casual Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective September 28, 2016.

the transfer of Nicole R. Carey from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective September 14, 2016.

the transfer of Nicole R. Carey from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective September 26, 2016.

the transfer of Christina M. Edwards from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective September 26, 2016.

the hire of Donna J. Longenecker as part time casual Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective September 28, 2016.

the hire of Tracy Blackman as full time IT Office Admin/Trainer as per the recommendation of Wendy Rockwell, IT Director, effective September 19, 2016.

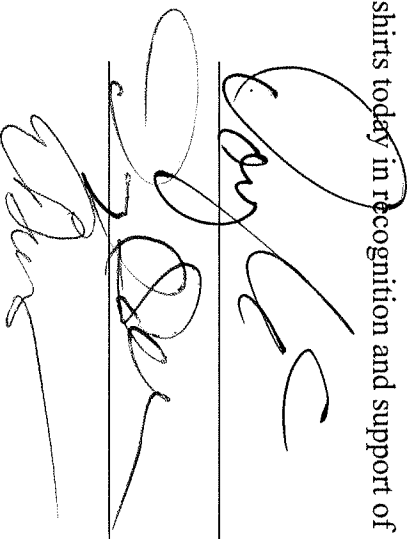
the transfer of Jeremiah R. Brown from probationary to regular status County Caseworker I in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective September 17, 2016.

the transfer of Amy L. Burless from probationary to regular status County Casework Supervisor in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective September 10, 2016.

the hire of Matthew Davidson as part time casual Dispatcher I as per the recommendation of Bob Barnes, Director Public Safety/EMA Director, effective October 3, 2016.

OTHER

Bradford County Commissioners are wearing t-shirts today in recognition and support of Mitochondrial Awareness Week.



Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, SEPTEMBER 22, 2016

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS


A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to set the following salaries:

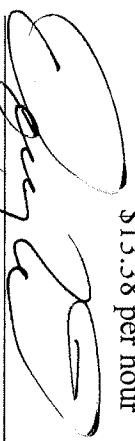


| | |
|---|--------------------------|
| Beth Smith, ft Account Clerk II Effective September 26, 2016 | G14 \$12.14 per hour |
| Dianne Muir, ft Housekeeping Attendant Effective October 3, 2016 | MU9 \$9.92 per hour |
| Kelsey D. Isenberg, ft Dietary Attendant Effective October 2, 2016 | MU9 \$9.85 per hour |
| Kendra M. Robbins, ft CNA Effective September 8, 2016 | MU12 \$11.74 per hour |
| Frank M. Baumgartner, ft RNAC Effective September 26, 2016 | G28 \$30.02 per hour |
| Cheryl L. Watson, ft RN Supervisor Effective September 13, 2016 | G27 \$27.87 per hour |
| Pamela D. Brown, ft Activities Director/Volunteer Coordinator Effective September 26, 2016 | G18 \$14.74 per hour |
| Shirlita R. Robinson, pt casual CNA Effective September 12, 2016 | MU12 \$11.46 per hour |
| Jessy N. Walker, pt casual Housekeeping Attendant Effective September 28, 2016 | MU9 \$9.56 per hour |
| Nicole R. Carey, pt casual CNA Effective September 14, 2016 | MU12 \$11.46 per hour |
| Nicole R. Carey, ft CNA Effective September 26, 2016 | MU12 \$11.74 per hour |
| Christina M. Edwards, ft CNA Effective September 26, 2016 | MU12 \$11.77 per hour |
| Donna J. Longenecker, pt casual Dietary Attendant Effective September 28, 2016 | MU9 \$9.56 per hour |
| Tracy Blackman, ft IT Office Admin/Trainer Effective September 19, 2016 | G18 \$14.74 per hour |
| Jeremiah R. Brown, ft County Caseworker 1 Effective September 17, 2016 | G19 \$16.43 per hour |
| Amy L. Burlless, ft County Casework Supervisor Effective September 10, 2016 | G24 \$19.77 per hour |

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A CONTINUATION OF THURSDAY, SEPTEMBER 22, 2016

Matthew Davidson, pt casual Dispatcher I
Effective October 3, 2016

G16
\$13.38 per hour


Bradford County Treasurer




Bradford County Commissioners

ASSESSMENT BOARD

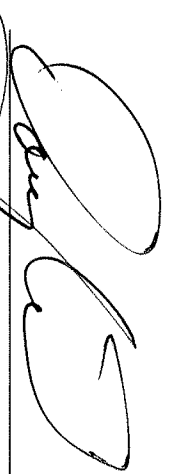

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for **EXEMPT** status:

Bruce E. Daugherty
34983 Route 187
Rome, PA 18837
Reason: Veterans Exemption – **New (House & 5 acres)**
DMP # 27-037.00-086-001-000
Effective Date: January 1, 2017

Henry J. Murphy
201 Seneca Street
Sayre, PA 18840
Reason: Veterans Exemption – **RENEWAL**
DMP # 34-007.12-394-000-000
Effective Date: January 1, 2017



Bradford County Commissioners
Acting Board of Assessment

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to adjourn the meeting at 5:45 pm.