

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, April 12, 2018

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin.

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the Minutes from March 22, 2018.

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to proclaim the week of April 8 – 14, 2018 as Telecommunicator’s Week in Bradford County.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to proclaim the week of April 15 – 21, 2018 as Volunteer Appreciation week in Bradford County.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve a letter of appointment to (PEMA) Pennsylvania Emergency Management Agency for Sarah Neely as the new County Emergency Management Coordinator.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to appoint Patrick Beirne to the Drug & Alcohol Planning Council of Bradford & Sullivan Counties as per recommendation from Debra Sharp, SCA Director, and effective April 3, 2018 through April 3, 2021.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to ratify action taken on April 3, 2018 to approve a transfer Agreement between Bradford County Manor and Martha Lloyd Community Services effective December 1, 2017.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to ratify a Master Natural Gas Sales agreement with UGI Energy Services, LLC (UGIES) and Bradford County Manor/Prison, effective May 2018 through March 2019.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve a Professional and Administrative Services Agreement with SEDA-COG for environmental review services for the (CDBG) Community Development Block Grant program.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve an agreement with Robert Barnes / DBA MBComm09 for assistance with plan development and consulting services for the Public Safety building project, effective January 1, 2018 through January 31, 2019.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve Resolution 2018-03 for Bridge #38 authorizing the Chairman to sign the amendment to the reimbursement agreement with PennDOT.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the Amended Agreement between the County of Bradford and Guthrie Hospice, Towanda PA, for Good Grief Day Camp as set forth in the Human Services Pre-Expenditure Plan for fiscal year 2017/2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted “aye” to approve the Amended Agreement between the County of Bradford and YMCA of Bradford County, Towanda PA to assist in after school daycare programs and activities as set forth in the Human Services Pre-Expenditure Plan for fiscal year 2017/2018.

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A CONTINUATION OF THURSDAY, APRIL 12, 2018

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Amendment Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Concern Professional Services for Children, Youth and Families, Fleetwood PA, from July 1, 2017 through June 30, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Crossroads Counseling, Inc., Williamsport PA, from July 1, 2017 through June 30, 2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Youth Services Agency, Doylestown PA, from April 1, 2018 through June 30, 2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the Unit of Service Funding Contract between Bradford and Sullivan County Joinder on behalf of the Bradford County Human Service Agency, operator of Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID), and Bradford/Sullivan Single County Authority and Allied Services, Clarks Summit PA, operating services as set forth in Appendix "A," for the period July 1, 2017 through June 30, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following:

The hire of Caitlin Willow as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective March 21, 2018.

The hire of Marisa Smith as part time casual Housekeeping Attendant per the recommendation of Blake Apsokardu, Manor Administrator, effective March 21, 2018.

The hire of Destiny Dixon as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 14, 2018.

The hire of Misty Vandyke as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 11, 2018.

The hire of Tiffany Westbrook as part time casual valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 11, 2018.

The hire of Hershel Holsomback as full time Backup Sewer Plant Operator, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 25, 2018.

The hire of Tara Nichols as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 20, 2018.

The transfer of Kira Vroman from full time Universal Care Giver to full time LPN, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 2, 2018.

The transfer of Brayen Dunbar from part time casual Nurse's Aide Trainee to part time casual Nurse's Aide, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 1, 2018.

The transfer of Brayen Dunbar from part time casual Nurse's Aide to full time CNA, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 6, 2018.

The transfer of Makenzie Bostwick from part time casual Nurse's Aide Trainee to part time casual Nurse's Aide, per the recommendation of Blake Apsokardu, Manor Administrator, effective March 30, 2018.

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The transfer of Brittni Baldwin from part time casual Nurse's Aide Trainee to part time casual Nurse's Aide, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 1, 2018.

The transfer of Brittni Baldwin from part time casual Nurse's Aide to full time CNA, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 6, 2018.

The transfer of Janiece Humbert from part time casual Nurse's Aide Trainee to part time casual Nurse's Aide, per the recommendation of Blake Apsokardu, Manor Administrator, effective March 31, 2018.

The transfer of Janiece Humbert from part time casual Nurse's Aide to full time CNA, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 6, 2018.

The transfer of Jennifer Malone from part time casual Nurse's Aide Trainee to part time casual Nurse's Aide, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 3, 2018.

The transfer of Gwen Bagley from part time casual Nurse's Aide Trainee to part time casual Nurse's Aide, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 3, 2018.

The transfer of Gwen Bagley from part time casual Nurse's Aide to full time CNA, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 6, 2018.

The transfer of Kristina Robinson from full time RN Supervisor to part time casual RN Supervisor, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 9, 2018.

The hire of Roseanne Batzel as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 20, 2018.

The hire of Heather McMahon as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 20, 2018.

The hire of Traci Mason as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 20, 2018.

The transfer of Jessica Benninger from part time casual Universal Care Giver to full time LPN, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 10, 2018.

The probationary appointment of Amy Evans, Children and Youth Caseworker II, per the recommendation of Bill Blevins, Human Services Director, effective March 26, 2018.

The transfer of Kimberly S. Sandor, Children and Youth Services Clerk Typist 1, from probationary to regular status, per the recommendation of Bill Blevins, Human Services Director, effective February 24, 2018.

The probationary appointment of Diana L. Holton, Children and Youth Services County Caseworker 2, per the recommendation of Bill Blevins, Human Services Director, effective March 19, 2018.

The transfer of Angela L. Vought, Intellectual Disabilities County Casework Manager 1, from probationary to regular status, per the recommendation of Bill Blevins, Human Services Director, effective February 3, 2018.

The hire of Cassidy Chilson-Delamater as part time Correctional Officer, per the recommendation of Warden Stewart, effective April 10, 2018.

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The hire of Kieran Spaulding as Airport Manager, per the recommendation of the Bradford County Commissioners, effective April 3, 2018.

The hire of Sarah Neely as EMA Coordinator, per the recommendation of Jeff Scarborough, Public Safety Director, effective April 9, 2018.

The transfer of Jessica Arthur from part time casual Administrative Clerk II to part time regular Administrative Clerk II, per the recommendation of Richard Wilson, Public Defender, effective April 1, 2018.

OTHER

Cathy Yeakel from Conservation District announced Earth Day.

SALARY BOARD

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin, and Becky Clark.

UNFINISHED BUSINESS

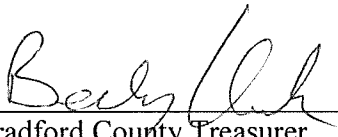
NEW BUSINESS

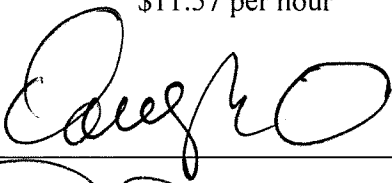
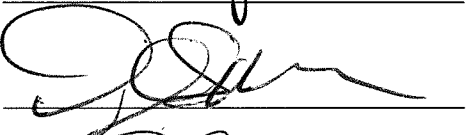
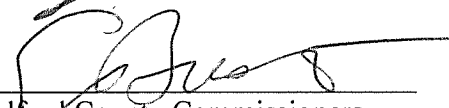
A motion was made by Ms. Clark, seconded by Mr. Miller, all voted “aye” to approve the following:

|                                                                             |                                    |
|-----------------------------------------------------------------------------|------------------------------------|
| Caitlin Willow, Valet<br>Effective March 21, 2018                           | Manor Union 9<br>\$8.05 per hour   |
| Marisa Smith, Housekeeping Attendant<br>Effective March 21, 2018            | Manor Union 9<br>\$9.80 per hour   |
| Destiny Dixon, Valet<br>Effective April 14, 2018                            | \$8.05 per hour                    |
| Misty Vandyke, Valet<br>Effective April 11, 2018                            | \$8.05 per hour                    |
| Tiffany Westbrook, Valet<br>Effective April 11, 2018                        | \$8.05 per hour                    |
| Hershel Holsomback, Backup Sewer Plant Operator<br>Effective April 25, 2018 | Manor Union 16<br>\$13.78 per hour |
| Tara Nichols, Valet<br>Effective April 20, 2018                             | \$8.05 per hour                    |
| Kira Vroman, LPN<br>Effective April 2, 2018                                 | Grade 22A<br>\$18.38 per hour      |
| Brayen Dunbar, CNA<br>Effective April 6, 2018                               | Manor Union 12<br>\$12.03 per hour |
| Makenzie Bostwick, Nurse’s Aide<br>Effective March 30, 2018                 | \$11.75 per hour                   |
| Brittni Baldwin, Nurse’s Aide<br>Effective April 1, 2018                    | \$11.75 per hour                   |
| Brittni Baldwin, CNA<br>Effective April 6, 2018                             | Manor Union 12<br>\$12.03 per hour |

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|-----------------------------------------------------------------------------|------------------------------------|
| Janiece Humbert, Nurse's Aide<br>Effective March 31, 2018                   | \$11.75 per hour                   |
| Janiece Humbert, CNA<br>Effective April 6, 2018                             | Manor Union 12<br>\$12.03 per hour |
| Jennifer Malone, Nurse's Aide<br>Effective April 3, 2018                    | \$11.75 per hour                   |
| Gwen Bagley, Nurse's Aide<br>Effective April 3, 2018                        | \$11.75 per hour                   |
| Gwen Bagley, CNA<br>Effective April 6, 2018                                 | Manor Union 12<br>\$12.03 per hour |
| Kristina Robinson, RN Supervisor<br>Effective April 9, 2018                 | Grade 27<br>\$29.28 per hour       |
| Roseanne Batzel, Valet<br>Effective April 20, 2018                          | \$8.05 per hour                    |
| Heather McMahon, Valet<br>Effective April 20, 2018                          | \$8.05 per hour                    |
| Traci Mason, Valet<br>Effective April 20, 2018                              | \$8.05 per hour                    |
| Jessica Benninger, LPN<br>Effective April 10, 2018                          | Grade 22A<br>\$18.38 per hour      |
| Amy Evans, Caseworker II<br>Effective March 26, 2018                        | Grade 23<br>\$18.83 per hour       |
| Diana L. Holton, County Caseworker II<br>Effective March 19, 2018           | Grade 23<br>\$18.83 per hour       |
| Kassidy Chilson-Delamater, Correctional Officer<br>Effective April 10, 2018 | \$11.25 per hour                   |
| Kieran Spaulding, Airport Manager<br>Effective April 3, 2018                | Grade 23<br>\$18.83 per hour       |
| Sarah Neely, EMA Coordinator<br>Effective April 9, 2018                     | Grade 20<br>\$16.25 per hour       |
| Jessica Arthur, Administrative Clerk II<br>Effective April 1, 2018          | Grade 12<br>\$11.57 per hour       |

  
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 Bradford County Treasurer

  
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 Bradford County Commissioners

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ASSESSMENT BOARD



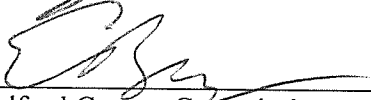
PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin.

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Occupation changes for the month of March 2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve Real Estate changes for the month of March 2018.

  
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Bradford County Commissioners  
Acting Board of Assessment

VISITORS REMARKS

ADJOURNMENT

Meeting was adjourned at 10:45 a.m.