

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, APRIL 13, 2017

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAGCALL TO ORDERVISITOR REMARKS CONCERNING AGENDAUNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to amend the minutes of Thursday, March 9, 2017 to reflect the correct pay rate of the employees noted below in the 4th quarter of 2016:

Bobbie J. (Brignola) Ackley, CYS Caseworker 1 Effective October 29, 2016	Grade 19 \$15.49 per hour
Katie Walker, CYS Caseworker 2 Effective December 13, 2016	Grade 23 \$17.08 per hour

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the minutes of Thursday, March 23, 2017.

NEW BUSINESS

A motion as made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify action taken on April 3, 2017 proclaiming April 2017 as Child Abuse Prevention Month in Bradford County.

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
Ed Bustin, Commissioner



Michelle Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
PROCLAMATION

CHILD ABUSE PREVENTION MONTH
APRIL 2017

WHEREAS; preventing child abuse and neglect is a community problem that depends on involvement among people throughout the community;

WHEREAS; child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope;

WHEREAS; the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community;

WHEREAS; making sure each family has the support they need to raise their children in a healthy environment can reduce child abuse and neglect; all citizens should become involved in supporting families in raising their children in a safe, nurturing environment;

WHEREAS; all citizens should become more aware of the negative effects of child abuse and its prevention within the community, and become involved in supporting parents to raise their children in a safe, nurturing environment;

WHEREAS; the effects of child abuse are felt by whole communities, and need to be addressed by the entire community;

THEREFORE, the Bradford County Board of Commissioners do hereby proclaim April to be "Child Abuse Prevention Month" in Bradford County and call upon all citizens, community agencies, faith groups, medical facilities and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 23rd day of March, 2017.

Attest:

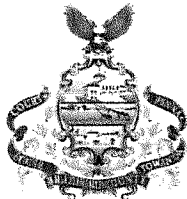
Michelle L. Shedden
Michelle L. Shedden, Chief Clerk

[Signatures of Doug McLinko, Daryl Miller, and Ed Bustin]
Bradford County Commissioners

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 13, 2017

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify action taken on April 7, 2017 proclaiming April 9-15, 2017 as National Public Safety Telecommunicator's Week in Bradford County.

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION
National Public Safety Telecommunicator's Week
April 9 - 15, 2017

WHEREAS, emergencies can occur at anytime requiring police, fire or emergency medical services; and

WHEREAS, when an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Bradford County 911 Center; and

WHEREAS, public safety dispatchers are the first and most critical contact our citizens have with emergency services; and

WHEREAS, public safety dispatchers have handled and processed 23,327 calls as of April 1, 2017 with 4,042 of the calls being 911 emergency dispatches; and

WHEREAS, public safety dispatchers are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information ensuring their safety; and

WHEREAS, public safety dispatchers of the Bradford County 911 Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year; and

WHEREAS, the 911 center is in operation 24 hours a day, 7 days a week, 365 days a year, and the residents of Bradford simply can't live without this service.

NOW THEREFORE BE IT RESOLVED, that the Bradford County Board of Commissioners hereby proclaims the week of April 9-15, 2017 as "National Public Safety Telecommunicator's Week" in Bradford County and joins in honoring the men and women whose diligence and professionalism keep our county and citizens safe.

IN WITNESS WHEREOF, we have set our hands and caused the seal of Bradford to be affixed this 6th day of April, 2017.

Attest:

Michelle L. Shedden
Chief Clerk

Daryl L. Miller
Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to proclaim April 9-15, 2017 as National Library Week in Bradford County.

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION
National Library Week
April 9-15, 2017

WHEREAS, libraries help lives change in their communities, campuses and schools; and

WHEREAS, librarians work to meet the changing needs of their communities, including providing resources for everyone and bringing services outside of library walls; and

WHEREAS, libraries and librarians bring together community members to enrich and shape the community and address local issues;

WHEREAS, librarians are trained, tech-savvy professionals who provide technology training and access to downloadable content like e-books; and

WHEREAS, libraries are places of opportunity providing programs that teach all forms of literacy, promoting continuing education and encouraging lifelong learning; and

WHEREAS, libraries continuously grow and evolve in how they provide for the needs of every member of their communities; and

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week; and

NOW, THEREFORE BE IT RESOLVED, that the Bradford County Commissioners proclaim April 9-15, 2017 as "NATIONAL LIBRARY WEEK" in Bradford County and encourage residents to visit our libraries this week to take advantage of the wonderful library resources available.

IN WITNESS WHEREOF, we have set our hands and caused the seal of Bradford County to be affixed this 13th day of April, 2017.

Attest:

Michelle L. Shedden
Michelle L. Shedden, Chief Clerk

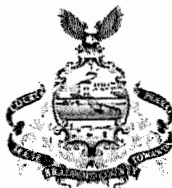
Daryl L. Miller
Bradford County Commissioners

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THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 13, 2017

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to proclaim April 23-29, 2017 as Bradford County Volunteer Week in Bradford County.

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
PROCLAMATION

BRADFORD COUNTY VOLUNTEER WEEK
April 23-29, 2017

WHEREAS, the week of April 23, 2017 thru April 29, 2017 has been proclaimed National Volunteer Week; and

WHEREAS, the quality of life in Bradford County and throughout our country is extended and enhanced by volunteers who give unselfishly and devotedly of their time and talents for the benefit of their fellowman; and

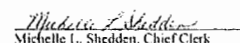
WHEREAS, the services performed by volunteers are often beyond the scope of compensation and can only be fully appreciated by the direct recipient of such services; and

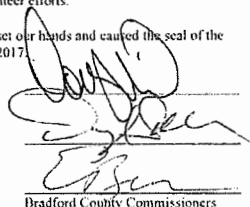
WHEREAS, all the residents of Bradford County are direct recipients of services rendered by volunteers.

NOW, THEREFORE BE IT RESOLVED that the Bradford County Commissioners proclaim the week of April 23, 2017 thru April 29, 2017 as "BRADFORD COUNTY VOLUNTEER APPRECIATION WEEK" in conjunction with the National Volunteer Week and we urge all of the citizens of Bradford County to recognize and extend their thanks to all of those who serve Bradford County through their volunteer efforts.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the Bradford County to be affixed this 13th day of April 2017.

ATTEST:


Michelle L. Shedden, Chief Clerk


Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an agreement between Bradford County and the County Commissioners Association of Pennsylvania (CCAP) for participation in the Criminal Justice Unified Case Management (CJ-UCM) Program.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve an agreement between Bradford County and Guardian Fire Testing Laboratories to examine, analyze and appropriately label 25 doors as fire rated at the Bradford County Manor at a cost of \$2,475.00 to be paid for using grant funding.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an agreement between Bradford County and TimeKeeping Systems, Inc. for the Electronic Guard Tour System at the Bradford County Correctional Facility. The costs of this system are being paid for through a grant from the Pennsylvania Counties Risk Pool (PCoRP).

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Amendment Purchase of Service Agreements between Bradford County Human Services/Children and Youth Services and the following Providers for the period July 1, 2016 through June 30, 2017:

Bethesda Children's Home, Lutheran Social Services
NHS Pennsylvania
Clear Vision Residential Treatment Services, Inc.
Adelphoi Village, Inc.

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 13, 2017

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Agreements between Bradford/Sullivan Drug & Alcohol, Single County Authority and the following Providers for the period April 1, 2017 through June 30, 2017:

Gateway Rehabilitation Center
Pyramid Ridgeview Adolescent
White Deer Run, Lancaster

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following:

the hire of George Ann Foreman as part time casual RN Supervisor as per the recommendation of Jim Shadduck, Manor Administrator, effective April 12, 2017.

the hire of Cheryl J. Bailey as part time casual Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective April 12, 2017.

the hire of Stephanie M. Sawyer as part time casual LPN as per the recommendation of Jim Shadduck, Manor Administrator, effective April 12, 2017.

the hire of Rachel McMahon as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective April 14, 2017.

Consider approving the hire of Carie A. Cory as probationary Administrative Assistant 1 in Human Services as per the recommendation of Bill Blevins, Human Services Director, effective April 17, 2017.

the hire of Kayla E. Mapes as probationary County Caseworker 2 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective April 10, 2017.

the hire of Maria N. LaFleur as probationary County Caseworker 2 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective April 24, 2017.

the transfer of Nichole M. Buck from probationary to regular status County Caseworker 2 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective February 20, 2017.

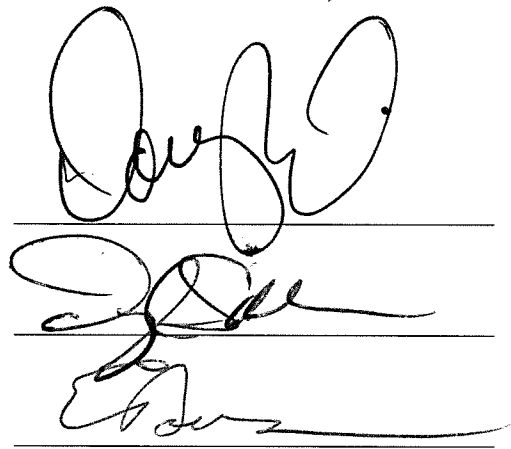
the transfer of Kelsey D. Hildebrandt from probationary to regular status County Caseworker 1 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective February 11, 2017.

the hire of Kyra B. Snook as probationary Caseworker 2 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective April 10, 2017.

the hire of Michael Delacruz as part time Correctional Officer as per the recommendation of Warden Stewart, effective April 10, 2017.

the hire of Amanda Boyer as Housing Rehabilitation and Grants Coordinator, effective April 17, 2017.

OTHER



Bradford County Commissioners

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 13, 2017

SALARY BOARD

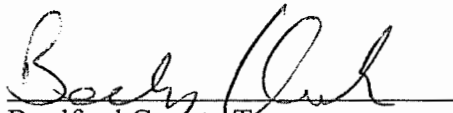
PRESENT: Doug McLinko, Daryl Miller, Ed Bustin and Becky Clark

UNFINISHED BUSINESS

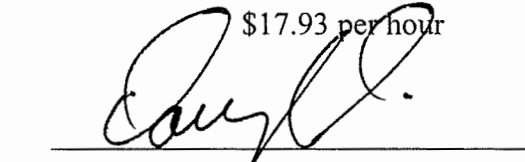
NEW BUSINESS


A motion was made by Ms. Clark, seconded by Mr. Bustin, all voted "aye" to set the following salaries:


George Ann Foreman, pt casual RN Supervisor Effective April 12, 2017	G27 \$27.87 per hour
Cheryl J. Bailey, pt casual Housekeeping Attendant Effective April 12, 2017	MU9A \$9.56 per hour
Stephanie M. Sawyer, pt casual LPN Effective April 12, 2017	G21 \$17.94 per hour
Rachel McMahan, pt Valet Effective April 14, 2017	\$7.85 per hour
Carie A. Cory, probationary Administrative Assistant 1 Effective April 17, 2017	G14 \$12.14 per hour
Kayla E. Mapes, probationary County Caseworker 2 Effective April 10, 2017	G23 \$18.83 per hour
Maria N. LaFleur, probationary County Caseworker 2 Effective April 24, 2017	G23 \$18.83 per hour
Nichole M. Buck, regular County Caseworker 2 Effective February 20, 2017	G23 \$18.83 per hour
Kelsey D. Hildebrandt, regular County Caseworker 1 Effective February 11, 2017	G19 \$15.88 per hour
Kyra B. Snook, probationary County Caseworker 2 Effective April 10, 2017	G23 \$18.83 per hour
Michael Delacruz, pt Correctional Officer Effective April 10, 2017	\$11.25 per hour
Amanda Boyer, Housing Rehabilitation and Grants Coordinator Effective April 17, 2017	G22 \$17.93 per hour



Becky Clark
Bradford County Treasurer







Bradford County Commissioners

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 13, 2017

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for **EXEMPT** Status:

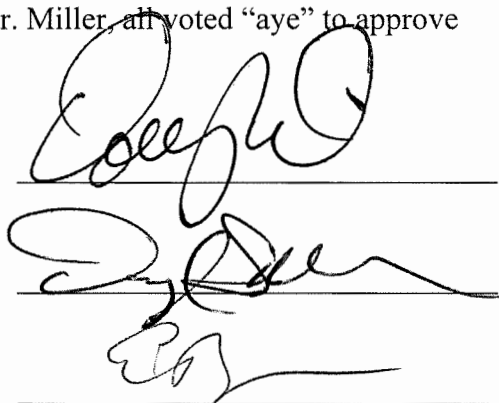
Teresea A. Sickler
287 Chillaway Road
Wyalusing, PA 18853
Reason: Veterans Exemption – **RENEW**
DMP # 61-115.04-001-000-000
Effective Date: January 1, 2017

David A. Allis
1817 Cotton Hollow Road
Athens, PA 18810
Reason: Veterans Exemption – **NEW (House & 5 Acres)**
DMP # 23-021.00-020-001-000
Effective Date: January 1, 2017

Donald E. Wilber
8675 Route 6
Troy, PA 16947
Reason: Veterans Exemption – **NEW**
DMP # 53-082.00-019-000-000
Effective Date: January 1, 2017

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the March 2017 real estate changes.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the March 2017 occupational changes.



Bradford County Commissioners
Acting Board of Assessment

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 13, 2017

ELECTION BOARD

UNFISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the polling locations for voting districts in Bradford County.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

We do also notify you, in accordance with Section 905 of the Pennsylvania Election Code, that the offices for which candidates are to be nominated at the Municipal Election, May 16, 2017, between the hours of 7:00 A.M. and 8:00 P.M. prevailing time and for which offices, nomination petitions must be filed in the office of the Secretary of the Commonwealth, and the number to be elected are as follows:

**Public Offices to be Elected and Number to be Elected at the
Municipal Primary Election:**

Four	Justice of the Supreme Court
One	Judge of the Supreme Court
Two	Judge of the Commonwealth Court
One	Magisterial District Judge 42-3-01
One	Magisterial District Judge 43-3-02
One	Magisterial District Judge 43-3-03
One	Magisterial District Judge 43-3-04

For a list of local municipal candidates, please contact the Election Bureau located at 6 Court Street, Suite 2, Courthouse Annex Building, Towanda, PA by calling 570-265-1717 or by emailing smithkorsr@brafordco.org.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following questions to be placed on the ballot for the Borough of Sylvania Municipal Primary Election on May 16, 2017:

Bradford County: *Do you favor the granting of liquor licenses for the sale of liquor in the Borough of Sylvania?*

A vote of "yes" indicates that you favor the proposed granting of liquor licenses.

A vote of "no" indicates that you do not favor the proposed granting of liquor licenses.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the following questions to be placed on the ballot for North Towanda Township Municipal Primary Election on May 16, 2017:

Bradford County: *Do you favor the granting of liquor licenses for the sale of liquor in the Township of North Towanda?*

A vote of "yes" indicates that you favor the proposed granting of liquor licenses.

A vote of "no" indicates that you do not favor the proposed granting of liquor licenses.

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 13, 2017

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

NOTICE

Pursuant to the Pennsylvania Election Code, Section 3031.14, the Bradford County Board of Elections will conduct pre-election testing of the Electronic Tabulating Equipment to ascertain the accuracy of the central count equipment for all votes cast for all offices in the May 16, 2017 Municipal Primary Election.

A pre-election testing will take place in the Election Office, Bradford County Court House Annex, 6 Court St., Suite 2, Towanda, on Thursday, May 11, 2017 at 11:30 a.m.

Michelle L. Shedden, Chief Clerk

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to authorize the Director of Elections to appoint Poll Workers as needed at County polling locations that have vacancies to serve on the Election Board for the 2017 Municipal Primary Election on Tuesday, May 16, 2017.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Election Day Schedule for May 16, 2017:

Bureau of Elections

Renee Smithkors
Jessie McDermott

ROVERS

All will be assigned a section of the County to cover polling places in that area from 6:00 am to 8:30 pm (or later if necessary):

Jim Mechling
Rod Manley
Jeff Glisson
Kennedra Dixon
Stephanie Talley

RECEIVING BOARD

Michelle Shedden
*Jessie McDermott

GEMS SERVER & TSX OPERATORS

*Renee Smithkors
Jim Mechling (after roving)
Rod Manley (after roving)

ABSENTEE BALLOTS

Kennedra Dixon

WEB/PROJECTORS

Wendy Rockwell
Teresa Thomas

*will also serve as Resolution Board if needed.

CANVASS BOARD (April 29, 2016 until completed)

Renee Smithkors
Jessie McDermott
Kennedra Dixon

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, APRIL 13, 2017

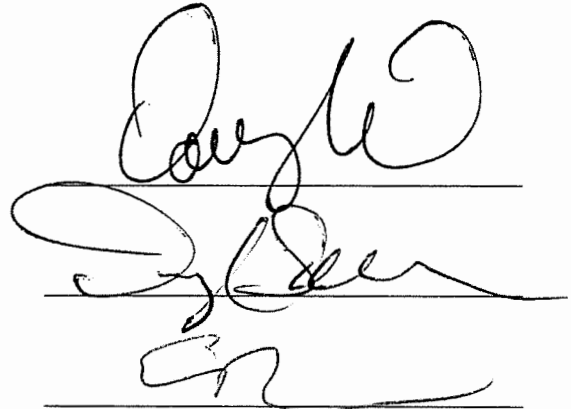
A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

The Bradford County Board of Elections will meet Thursday, May 18, 2017 at 11:00 a.m. in the office of the Commissioner's Conference Room to determine the eligibility of any and all provisional ballots cast in the May 16, 2017, Municipal Primary Election to be included and counted in the official canvass.

Voters who have cast an Absentee Ballot and have not supplied a valid form of ID for Municipal Primary Election to be held on May 16, 2017, have until the sixth calendar day after the Municipal Primary Election to provide their ID to the BRADFORD COUNTY BOARD OF ELECTIONS, in order for their ballot to be counted.

THE BRADFORD COUNTY RETURN BOARD will meet in the office of the Election Department of Bradford County, Court House, Towanda, Pennsylvania at 9:00 a.m. on Friday, May 19, 2017 for the purpose of computing and canvassing returns of votes cast at the Primary Municipal Primary Election of May 16, 2017.

Michelle L. Shedden, Chief Clerk



Bradford County Board of Elections

VISITORS REMARKS

The Commissioners answered questions from the public and the press at this time.

ADJOURNMENT

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to adjourn the meeting at 10:40 am.