

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

WEDNESDAY, April 25, 2018

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin.

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the minutes from April 12, 2018.

The bid received for the Chiller Project was rejected.

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to proclaim the week of May 6 – 12, 2018 as Corrections Employee Week in Bradford County.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to proclaim May 3, 2018 as National Day of Prayer, proclamation will be read on the front steps of the Courthouse at 12:00 p.m. on May 3, 2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to proclaim May 2018 as Lyme Disease Awareness Month in Bradford County.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to proclaim May 2018 as Mental Health Awareness Month in Bradford County.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to accept PHARE funds in the amount of \$645,000 for the Home Purchase and Repair Grant Program for Bradford County residents, and administered by Trehab.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and NHS Pennsylvania, Harrisburg PA, effective July 1, 2017 through June 30, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and NHS Human Services, Harrisburg PA, effective July 1, 2017 through June 30, 2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Avanco International, Inc., Harrisburg PA, effective February 1, 2018 through June 30, 2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to contract with Ricky Worthington as park attendant at Mt. Pisgah County Park for the 2018 camping season.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the renewal of an agreement with Lydia Keeney as concessionaire at Larnard-Hornbrook Park effective April 1, 2018 thru March 31, 2019.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the renewal of an agreement with Cindy and Ron Chaapel as concessionaire at Sunfish Pond effective April 1, 2018 thru March 31, 2019.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF WEDNESDAY, APRIL 25, 2018

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the following:

The hire of Melissa Cook as part time casual Housekeeping Attendant, per the recommendation of Blake Apsokardu, Manor Administrator, effective May 3, 2018.

The hire of Julia Sprague as part time casual CNA, per the recommendation of Blake Apsokardu, Manor Administrator, effective May 9, 2018.

The hire of Kristin Starkweather as part time casual Dietary Attendant, per the recommendation of Blake Apsokardu, Manor Administrator, effective May 2, 2018.

The transfer of Saige Yoder from part time casual Valet to part time casual Dietary Attendant, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 19, 2018.

The transfer of Ruby Slocum from part time Correctional Officer to full time Correctional Officer, per the recommendation of Warden Stewart, effective April 29, 2018.

The hire of Deanne Benjamin as Assistant Cook, per the recommendation of Warden Stewart, effective April 30, 2018.

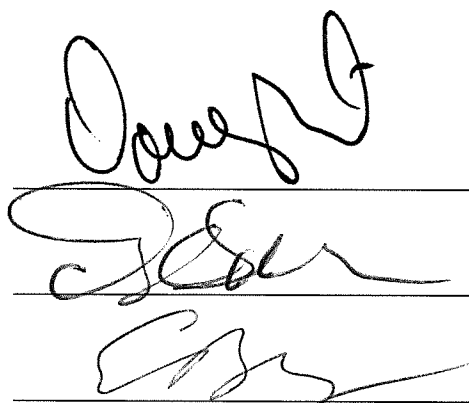
The transfer of Shannon R. McDonald from Probationary to Regular status, per the recommendation of Bill Blevins, Human Services Director, effective March 10, 2018.

The transfer of Marcey L. Packard from Probationary to Regular status, per the recommendation of Bill Blevins, Human Services Director, effective March 10, 2018.

The transfer of Courtney A. Egnatzky from Probationary to Regular status, per the recommendation of Bill Blevins, Human Services Director, effective April 21, 2018.

The transfer of Justin J. Cairns from Probationary to Regular status, per the recommendation of Bill Blevins, Human Services Director, effective May 12, 2018.

OTHER



Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF WEDNESDAY, APRIL 25, 2018

SALARY BOARD


PRESENT: Doug McLinko, Daryl Miller, Ed Bustin, and Becky Clark.

UNFINISHED BUSINESS

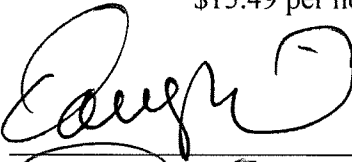
NEW BUSINESS


A motion was made by Ms. Clark, seconded by Mr. Miller, all voted "aye" to approve the following:

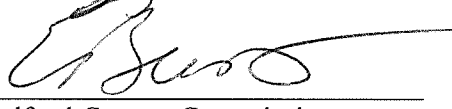
Melissa Cook, Housekeeping Attendant Effective May 3, 2018	Manor Union 9 \$9.80 per hour
Julia Sprague, CNA Effective May 9, 2018	Manor Union 12 \$12.03 per hour
Kristin Starkweather, Dietary Attendant Effect May 2, 2018	Manor Union 9 \$9.80 per hour
Saige Yoder, Dietary Attendant Effective April 19, 2018	Manor Union 9 \$9.80 per hour
Ruby Slocum, Correctional Officer Effective April 29, 2018	\$12.50 per hour
Deanne Benjamin, Assistant Cook Effective April 30, 2018	\$11.56 per hour
Shannon R. McDonald, County Caseworker I (CYS) Effective March 10, 2018	Grade 19 \$15.88 per hour
Marcey L. Packard, County Casework Supervisor (ID) Effective March 10, 2018	Grade 23 \$20.81 per hour
Courtney A. Egnatzky, County Caseworker II (ID) Effective April 21, 2018	Grade 21 \$17.08 per hour
Justin J. Cairns, County Caseworker I (MH) Effective May 12, 2018	Grade 19 \$15.49 per hour



Becky Clark
Bradford County Treasurer







Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF WEDNESDAY, APRIL 25, 2018

ASSESSMENT BOARD

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin.

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the following for exempt status, effective January 1, 2018:

Reason: Veterans Exemption – NEW

William R. May
2164 Bucks Creek Road
Gillett, PA 16925

DMP # 30-030.00-109-000-000

David C. Coles
183 Green Meadow Lane
Wyalusing, PA 18853

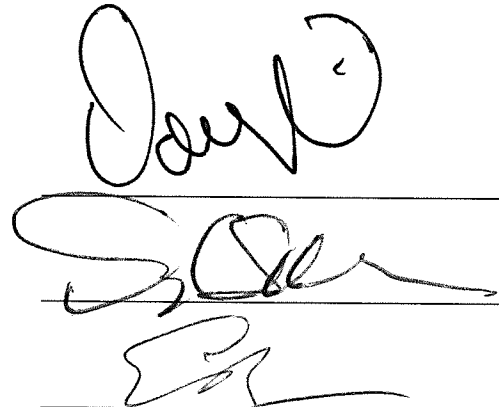
DMP # 46-114.00-056-004-000

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for exempt status, effective January 1, 2018:

Reason: Wyalusing Valley Museum Association is a non-profit organization that meets all criteria for exempt status.

Wyalusing Valley Museum Association
PO Box 301
Wyalusing, PA 18853

Parcel # 60-114.04-018-000-000
Location: 25 Main Street, Wyalusing



Bradford County Commissioners
Acting Board of Assessment

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF WEDNESDAY, APRIL 25, 2018

ELECTION BOARD

PRESENT: Daryl Miller, Ed Bustin, and Gayle Kershner.

UNFINISHED BUSINESS

A motion was made by Ms. Kershner, seconded by Mr. Bustin, all voted "aye" to elect Daryl Miller as Chairman of the Election Board.

NEW BUSINESS

A motion was made by Ms. Kershner, seconded by Mr. Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise the polling locations for voting districts in Bradford County.

A motion was made by Ms. Kershner, seconded by Mr. Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

We do also notify you, in accordance with Section 905 of the Pennsylvania Election Code, that the offices for which candidates are to be nominated at the General Election, May 15, 2018, between the hours of 7:00 A.M. and 8:00 P.M. prevailing time and for which offices, nomination petitions must be filed in the office of the Secretary of the Commonwealth, and the number to be elected are as follows:

Special Election for Representative in the General Assembly-68th District

One Representative in the General Assembly-68th District

Public Offices to be Elected and Number to be elected at the Primary Election:

One	Governor
One	Lt. Governor
One	US Senator
One	Representative in General Assemble 68 th District
One	Representative in General Assembly 110 th District
One	Representative in Congress 12 th District
One	Member of Democratic State Committee 8 th District
One	Member of Republican State Committee 8 th District
Two	Member of Democratic County Committee

A motion was made by Mr. Bustin, seconded by Ms. Kershner, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

NOTICE

Pursuant to the Pennsylvania Election Code, Section 3031.14, the Bradford County Board of Elections will conduct pre-election testing of the Electronic Tabulating Equipment to ascertain the accuracy of the central count equipment for all votes cast for all offices in the May 15, 2018 Municipal Primary Election.

A pre-election testing will take place in the Election Office, Bradford County Court House Annex, 6 Court St., Suite 2, Towanda, on Thursday, May 10, 2018 at 11:30 a.m.

Consider authorizing the Director of Elections, effective May 10, 2018, to appoint Poll Workers as needed at County polling locations that have vacancies to serve on the Election Board for the 2018 Municipal Primary Election.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF WEDNESDAY, APRIL 25, 2018

A motion was made by Ms. Kershner, seconded by Mr. Bustin, all voted "aye" to approve the Election Day Schedule for May 15, 2018:

Bureau of Elections

Renee Smithkors
Jessie McDermott

ROVERS

All will be assigned a section of the County to cover polling places in that area from 6:00 am to 8:30 pm (or later if necessary):

Rod Manley	Travis Lemons
Jeff Glisson	Robert Voda
Kennedra Dixon	Paul Yeager
Stephanie Talley	Nancy Mechling

RECEIVING BOARD

Michelle Shedden
*Jessie McDermott

GEMS SERVER & TSX OPERATORS

*Renee Smithkors
Rod Manley (after roving)
Jeff Glisson (after roving)
Travis Lemons (after roving)

ABSENTEE BALLOTS

Kennedra Dixon
Nancy Mechling

WEB/PROJECTORS

Wendy Rockwell
Teresa Thomas

*will also serve as Resolution Board if needed.

CANVASS BOARD

Renee Smithkors
Jessie McDermott
Kennedra Dixon

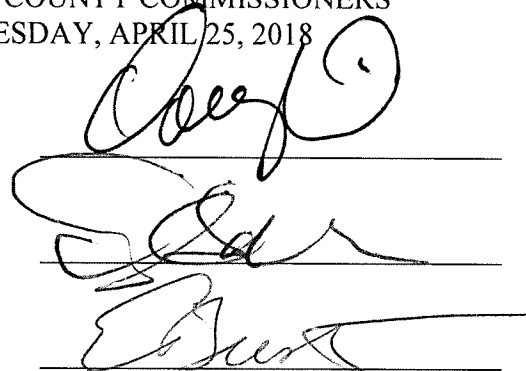
A motion was made by Ms. Kershner, seconded by Mr. Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

THE BRADFORD COUNTY RETURN BOARD will meet in the office of the Election Department of Bradford County, Court House, Towanda, Pennsylvania at 9:00 a.m. on Friday, May 18, 2018 for the purpose of computing and canvassing returns of votes cast at the General Primary Election of May 15, 2018.

THE BRADFORD COUNTY BOARD OF ELECTIONS will meet Thursday, May 17, 2018 at 11:00 a.m. in the office of the Commissioner's Conference Room to determine the eligibility of any and all provisional ballots cast in the May 15, 2018, General Primary Election to be included and counted in the official canvass.

Voters who have cast an Absentee Ballot and have not supplied a valid form of ID for Municipal Primary Election to be held on May 15, 2018, have until the sixth calendar day after the General Primary Election to provide their ID to the BRADFORD COUNTY BOARD OF ELECTIONS, in order for their ballot to be counted.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF WEDNESDAY, APRIL 25, 2018



Bradford County Board of Elections

VISITORS REMARKS

ADJOURNMENT

Meeting was adjourned at 10:38 a.m.

