

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, APRIL 28, 2016

PRESENT: Daryl Miller, Ed Bustin and Doug McLinko by phone

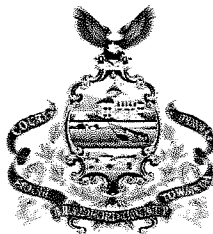
PLEDGE OF ALLEGIANCE TO THE FLAGCALL TO ORDERVISITOR REMARKS CONCERNING AGENDAUNFINISHED BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the minutes of Thursday, April 14, 2016.

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to proclaim May 2016 as "Mental Health Awareness Month" in Bradford County.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

## PROCLAMATION

**Mental Health Awareness Month  
May 2016**

WHEREAS, the U.S. Surgeon General states that mental health is fundamental to health and indispensable to personal well-being, family and interpersonal relationships, and contributes to community and society; and

WHEREAS, the U.S. Surgeon General confirms that mental illness affects one in five Americans every year, regardless of age, gender, race, ethnicity, religion or economic status;

WHEREAS, Bradford County has made a commitment to community-based systems of mental health care for all residents; and

WHEREAS, the guiding principles of community mental health care have always been comprehensiveness, cost-efficiency, effective management and high-quality and consumer-responsive services, and these principles are now being adopted by private and public healthcare payors; and

WHEREAS, The National Mental Association, the National Council for Community Behavioral Healthcare and their national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

NOW, THEREFORE, we, the Bradford County Commissioners, do hereby proclaim the month of May 2016, as "MENTAL HEALTH AWARENESS MONTH" in Bradford County. As County Commissioners, we also call upon all Bradford County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illnesses.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 28<sup>th</sup> day of April, in the year of our Lord, two thousand sixteen.

ATTEST:

*Michelle L. Shedden*  
Michelle L. Shedden, Chief Clerk

*[Signature]*  
Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, APRIL 28, 2016

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to proclaim May 5, 2016 as the "National Day of Prayer" in Bradford County.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office  
PROCLAMATION

National Day of Prayer  
May 5, 2016

WHEREAS: Americans have long turned to prayer both in times of joy and times of sorrow, praying as a means of uniting, guiding, and healing; and

WHEREAS: in times of hardship and tragedy, and in periods of peace and prosperity, prayer has provided reassurance, sustenance, and affirmation of common purpose; and

WHEREAS: prayer brings communities together and can be a wellspring of strength and support, especially in a rural county like Bradford County; and

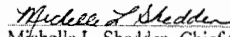
WHEREAS: a day of prayer allows the opportunity to acknowledge our many blessings, to contemplate the numerous challenges that we, as a society and a nation face here at home and throughout the world, and to ask for God's continued guidance in the life of our nation; and

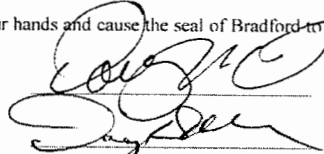
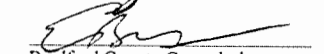
WHEREAS: on this, the 65<sup>th</sup> annual National Day of Prayer, people will gather together across our nation to acknowledge God's grace, to pray for America, and to ask for renewed spiritual awakening that will turn the hearts and minds of our citizens back to Him;

NOW THEREFORE BE IT RESOLVED that we, the Commissioners of Bradford County, do urge our citizens to join in observing this day with appropriate programs and activities as we proclaim May 5, 2016, a Day of Prayer in Bradford County

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 28<sup>th</sup> day of April 2016.

Attest:

  
Michelle L. Shedden, Chief Clerk

  
  
Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to proclaim May 5, 2016 as Addiction Awareness day in Bradford County (at the Bradford County Drug Addiction Awareness Rally scheduled tonight at 6:00 pm).

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to ratify action taken on April 22, 2016 to accept the Community Development Block Grant Agreement between Bradford County and Trehab for the Gateway Commons Project – New Construction of 40 Units Low to Moderate Income Housing and to approve the Notice to Proceed regarding said project.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to ratify action taken on April 25, 2016 approving an agreement between Bradford County and Tyler Technologies for New World report writing software at a one time fee of \$24,800.00.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the appointment of Richard Henry as Tenant Representative to the Bradford County Housing Authority Board of Directors for a term of 15 months ending in September 2017 to fill a vacancy.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, APRIL 28, 2016

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the appointment of Wendy Carr to the Bradford County Library Board for a term ending December 31, 2017 in place of George Bryan who has resigned from the Board.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the following:

the transfer of Bryan Pelachick from part time Correctional Officer to full time Correctional Officer as per the recommendation of Warden Stewart, effective April 25, 2016.

the transfer of Danielle N. Shaffer from part time casual Valet to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective April 15, 2016.

the transfer of Diane E. Fuller from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective April 18, 2016.

the transfer of Diane E. Fuller from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective April 24, 2016.

the transfer of Samantha L. Hicks from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective April 18, 2016.

the transfer of Samantha L. Hicks from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective April 24, 2016.

the transfer of Kiersten M. Saik from part time casual nurse aide trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective April 18, 2016.

the hire of Heather K. Kyzer as part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective April 27, 2016.

the hire of Nikira Y. Taveras as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective April 27, 2016.

the hire of Cheryl L. Watson as part time casual RN Supervisor as per the recommendation of Jim Shadduck, Manor Administrator, effective April 27, 2016.

the hire of Deanne M. Benjamin as part time casual Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective May 4, 2016.

the transfer of Kaitlyn Park-Divel from full time CNA to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective April 30, 2016.

the transfer of Nancyrose E. Beyl from full time CNA to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective April 21, 2016.

the transfer of Michael D. Boyer from part time casual Housekeeping Attendant to full time Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective May 1, 2016.

the transfer of Cynthia Slater from full time Unit Clerk to part time casual Administrative Clerk I as per the recommendation of Jim Shadduck, Manor Administrator, effective May 28, 2016.

the transfer of Lucinda M. Walter from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective May 15, 2016.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, APRIL 28, 2016

the hire of Ashley M. Shaffer as part time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective May 4, 2016.

the hire of Dawn M. Dunlap as full time probationary County Caseworker 1 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Administrator, effective May 2, 2016.

the hire of Bobbie J. Brignola as full time probationary County Caseworker 1 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Administrator, effective May 2, 2016.

the transfer of Alexis J. Snyder from part time casual Intern to full time probationary County Caseworker 2 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Administrator, effective May 9, 2016.

the hire of Phoebe M. Painter as probationary (unpaid) County Social Work Intern (CWEB) in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Administrator, effective May 16, 2016.

the hire of Brionna R. Rafferty as probationary (unpaid) County Social Casework Intern (CWEB) in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Administrator, effective May 16, 2016.

the hire of Travis Lemons as part time casual Summer Bridge Crew as per the recommendation of Kim Corbett, Maintenance Director, effective May 8, 2016.

the hire of Josh Maclaren as part time casual Summer Bridge Crew as per the recommendation of Kim Corbett, Maintenance Director, effective May 18, 2016.

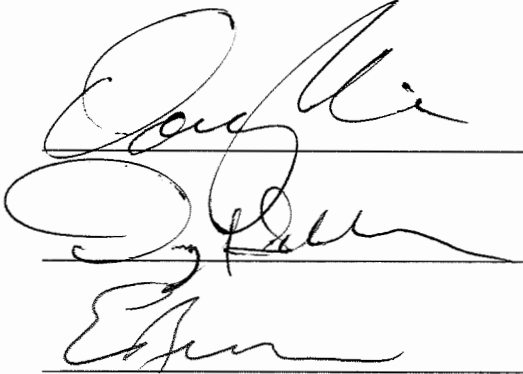
the hire of Gabe Savercool as part time casual Summer Parks Crew as per the recommendation of Kim Corbett, Maintenance Director, effective May 31, 2016.

the hire of Pat Chapman as part time casual Summer Parks Crew as per the recommendation of Kim Corbett, Maintenance Director, effective June 6, 2016.

OTHER

The following individual has been hired in response to a Court Order from the Court of Common Pleas as full time Administrative Clerk III in the office of District Magistrate Jonathan Wilcox, effective April 25, 2016:

Donna M. Walters



Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, APRIL 28, 2016

SALARY BOARD

PRESENT: Daryl Miller, Ed Bustin, Becky Clark, and Doug McLinko via phone

UNFINISHED BUSINESS


NEW BUSINESS

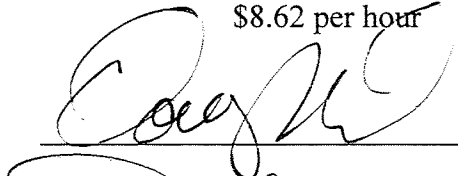

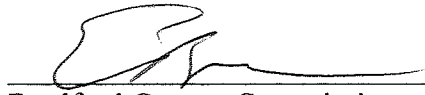
A motion was made by Ms. Clark, seconded by Mr. Bustin, all voted "aye" to set the following salaries:

Donna M. Walters, ft Administrative Clerk III Effective April 25, 2016	G14 \$12.14 per hour
Bryan Pelachick, ft Correctional Officer Effective April 25, 2016	\$12.50 per hour
Danielle N. Shaffer, pt casual CNA Effective April 15, 2016	MU12 \$11.46 per hour
Diane E. Fuller, pt casual CNA Effective April 18, 2016	MU12 \$11.46 per hour
Diane E. Fuller, ft CNA Effective April 24, 2016	MU12 \$11.74 per hour
Samantha L. Hicks, pt casual CNA Effective April 18, 2016	MU12 \$11.46 per hour
Samantha L. Hicks, ft CNA Effective April 24, 2016	MU12 \$11.74 per hour
Kiersten M. Saik, pt casual CNA Effective April 18, 2016	MU12 \$11.46 per hour
Heather K. Kyzer, pt casual CNA Effective April 27, 2016	MU12 \$11.46 per hour
Nikira Y. Taveras, pt casual Valet Effective April 27, 2016	\$7.85 per hour
Cheryl L. Watson, pt casual RN Supervisor Effective April 27, 2016	G27 \$27.87 per hour
Deanne M. Benjamin, pt casual Dietary Attendant Effective May 4, 2016	MU9 \$9.56 per hour
Kaitlyn Parks-Divel, pt casual CNA Effective April 30, 2016	MU12 \$11.46 per hour
Nancyrose E. Beyl, pt casual CNA Effective April 21, 2016	MU12 \$11.46 per hour
Michael D. Boyer, ft Housekeeping Attendant Effective May 1, 2016	MU9 \$9.56 per hour
Cynthia Slater, pt casual Administrative Clerk I Effective May 28, 2016	MU10 \$10.02 per hour
Lucinda M. Walter, ft CNA Effective May 15, 2016	MU12 \$11.74 per hour

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, APRIL 28, 2016

Ashley M. Shaffer, pt casual CNA Effective May 4, 2016	MU12 \$11.46 per hour
Dawn M. Dunlap, ft County Caseworker 1 Effective May 2, 2016	G19 \$15.49 per hour
Bobbie J. Brignola, ft County Caseworker 1 Effective May 2, 2016	G19 \$15.49 per hour
Alexis J. Snyder, ft County Caseworker 2 Effective May 9, 2016	G21 \$17.08 per hour
Phoebe M. Painter, County Social Casework Intern (CWEB) Effective May 16, 2016	\$0.00 unpaid position
Brionna R. Rafferty, County Social Casework Intern (CWEB) Effective May 16, 2016	\$0.00 unpaid position
Travis Lemons, pt casual Summer Bridge Crew Effective May 8, 2016	G7 \$8.62 per hour
Josh Maclaren, pt casual Summer Bridge Crew Effective May 18, 2016	G7 \$8.62 per hour
Gabe Savercool, pt casual Summer Parks Crew Effective May 31, 2016	G7 \$8.62 per hour
Pat Chapman, pt casual Summer Parks Crew Effective June 6, 2016	G7 \$8.62 per hour

  
 \_\_\_\_\_  
 Bradford County Treasurer

  
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 \_\_\_\_\_  
 Bradford County Commissioners

ASSESSMENT BOARD

PRESENT: Daryl Miller, Ed Bustin, and Doug McLinko via phone

UNFINISHED BUSINESS

NEW BUSINESS

A motion as made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the following for a **REFUND**:

Four years of county taxes paid by The Estate of Mary T. Sullivan in 2012, 2013, 2014 and 2015 in the amount of \$309.35  
Reason: Parcel error, parcel does not exist.  
Parcel # 09-006.00-032-000-000

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, APRIL 28, 2016

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the following **AMENDMENT**:

John W. Howell  
335 Barrett Road  
Gillett, PA 16925  
Reason: Veterans Exemption – New (House & 5 Acres)  
**REVISED – Parcel Number should have read: 57-014.00-073-001-000.**  
Effective Date: January 1, 2016

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the following for **EXEMPT** status:

Towanda Borough  
844 South Main Street  
Towanda, PA 18848  
Reason: Towanda Borough purchased the property in the fall of 2015 in an effort to continue to clean up blighted conditions in the neighborhood.  
DMP # 47-086.06-183-000-000  
Effective Date: January 1, 2016

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the following for **EXEMPT** status:

Towanda Borough  
13 Mason Alley  
Towanda, PA 18848  
Reason: Towanda Borough purchased the property in the fall of 2015 in an effort to continue to clean up blighted conditions in the neighborhood.  
DMP # 47-086.06-185-000-000  
Effective Date: January 1, 2016



Bradford County Commissioners  
Acting Board of Assessment

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to adjourn the meeting at 10:20 a.m.