

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, DECEMBER 14, 2017

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin via phone.

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the minutes of November 9, 2017.

NEW BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Miller, Mr. McLinko and Mr. Miller voted "aye" and Mr. Bustin voted "nay" to approve an Agreement between Bradford County and Pennsylvania Department of Human Services Office of Long Term Living for Intergovernmental Transfers of Funds to provide the non-federal share of Medical Assistance (MA) payments to the county nursing facility, and authorize the Chairman to sign.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an Agreement with Class A Cleaning for cleaning at Justice Shaw's office at a rate of \$79.99 per week for the period of December 1, 2017 thru November 30, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Resolution 2017-09 setting the Bradford County Budgets in the amount of \$75,510,524 for 2018 with the county real estate millage of 10.43 on each dollar assessed valuation of 50% of market value and approve setting the 2018 salary schedule with a 2.5% pay increase for all county employees.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an amendment to an agreement with Pennsylvania Department of Transportation for Bridge # 16 to increase the cost from \$481,500.00 to \$600,500.00 and authorize the Chairman to sign.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an agreement with Hillman Security for installation and maintenance of security at all District Justice buildings.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Resolution 2017-11 authorizing the submission of the 2017 Community Development Block Grant application and OBO Sayre Borough.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the adoption of the Bradford County CDBG policies for excessive force, code of conduct and conflict of interest, antidisplacement and relocation assistance plan, MBE-WBE, section 3, and Equal Opportunity Policies.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an agreement with Larson Design for technical and price proposal for engineering design services to complete design for the new vertical floorbeams for bridge # 41 over Wyalusing Creek at a fee of \$14,500.00.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Resolution 2017-12 to approve an agreement with Commonwealth of Pennsylvania for Bridge # 25.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an agreement with Hunt Engineering to provide design services for the Bradford County Maintenance Garage relocation project at a fee of \$63,000.00.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, DECEMBER 14, 2017

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an agreement with Hunt Engineering to provide Dam Inspection Services at Cooks Pond Dam at a fee of \$1800.00.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an agreement with Hillman Security & Fire Technologies to upgrade the CCTV system at the Courthouse at a fee of \$2795.00 and authorize the Chairman to sign.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an Employment Contract with Jonathan P. Foster, Jr., Esquire for the 2018 calendar year effective January 1, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following:

The hire of Lisa Beahm as full-time RN Assessment Coordinator as per recommendation of Blake Aposkardu, Manor Administrator, effective November 22, 2017.

The hire of Ashley Dean full-time Social Worker, as per recommendation of Blake Aposkardu, Manor Administrator, effective December 18, 2017.

The transfer of Leslie Cain from part-time casual Valet to part-time casual Nurse Aide Trainee, as per recommendation of Blake Aposkardu, Manor Administrator, effective November 15, 2017.

The transfer Calista Howell from part-time casual Valet to part-time casual Nurse Aide Trainee as per recommendation of Blake Aposkardu, Manor Administrator, effective November 15, 2017.

The transfer of Amanda Stone from part-time casual Valet to part-time casual Nurse Aide Trainee, as per recommendation of Blake Aposkardu, Manor Administrator, effective November 15, 2017.

The transfer of Brooke Sterling from part-time casual Valet to part-time casual Nurse Aide Trainee, as per recommendation of Blake Aposkardu, Manor Administrator, effective November 15, 2017.

The transfer of Cheryl Bailey from part-time casual Valet to part-time casual Nurse Aide Trainee, as per recommendation of Blake Aposkardu, Manor Administrator, effective November 15, 2017.

The transfer of Amanda Smith from part-time casual Valet to part-time casual Nurse Aide Trainee, as per recommendation of Blake Aposkardu, Manor Administrator, effective November 15, 2017.

The transfer of Melissa McInko from part-time casual Valet to part-time casual Nurse Aide Trainee, as per recommendation of Blake Aposkardu, Manor Administrator, effective November 16, 2017.

The transfer of Nicholas Vanderpool from part-time casual Valet to part-time casual Nurse Aide Trainee, as per recommendation of Blake Aposkardu, Manor Administrator, effective November 16, 2017.

The transfer of Sharon Wilber from part time casual valet to full time universal care giver, as per recommendation of Blake Aposkardu, Manor Administrator, effective November 22, 2017.

The hire of Emily L. Rockwell as part time casual Dietary Attendant, as per recommendation of Blake Aposkardu, Manor Administrator, effective December 13, 2017.

The hire of Melissa A. Shaffer as part time casual Valet, as per recommendation of Blake Aposkardu, Manor Administrator, effective December 13, 2017.

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The transfer of Stacy McBride from full-time LP NAC to full-time LPN as per recommendation of Blake Aposkardu, Manor Administrator, effective December 25, 2017.

The transfer of Calista Howell from part time casual Nurse Aide Trainee to part time casual Nurse Aide, as per recommendation of Blake Aposkardu, Manor Administrator, effective December 4, 2017.

The transfer of Brook Sterling part time casual Nurse Aide Trainee to part time casual Nurse Aide, as per recommendation of Blake Aposkardu, Manor Administrator, effective December 4, 2017.

The transfer of Leslie Cain from part time casual Nurse Aid Trainee to part time casual Nurse Aide, as per recommendation of Blake Aposkardu, Manor Administrator, effective December 5, 2017.

The transfer of Melissa Mclinko from part time casual Nurse Aide Trainee to part time casual Nurse Aide, as per recommendation of Blake Aposkardu, Manor Administrator, effective November 28, 2017.

The transfer of Chantel Ward from part time casual Nurse Aide Trainee to part time casual Nurse Aide, as per recommendation of Blake Aposkardu, Manor Administrator, effective October 8, 2017.

The transfer of Jeannette Benjamin from full time LPN to full time LPN Restorative Nurse, as per recommendation of Blake Aposkardu, Manor Administrator, effective December 11, 2017.

The transfer of Stormy Wolfe from Full time LPN Restorative Nurse to Full time LPN, as per recommendation of Blake Aposkardu, Manor Administrator, effective December 11, 2017

The hire of Alexis Tedesco as part time casual Recreational Therapy Aide as per recommendation of Blake Aposkardu, Manor Administrator, effective December 20, 2017.

The hire of Jessica Hernandez-Gonzalez as part time casual Valet as per recommendation of Blake Aposkardu, Manor Administrator, effective December 20, 2017.

The hire of Mackenzie Bostwick as part time casual Valet as per recommendation of Blake Aposkardu, Manor Administrator, effective December 20, 2017.

The transfer of Melissa McLinko from part time casual nurse Aide to part time casual CNA as per recommendation of Blake Aposkardu, Manor Administrator, effective December 8, 2017.

The transfer of Leslie Cain from part time casual nurse Aide to part time casual C.N.A as per recommendation of Blake Aposkardu, Manor Administrator, effective December 8, 2017.

The transfer of Calista Howell from part time casual Nurse Aide to full time C.N.A as per recommendation of Blake Aposkardu, Manor Administrator, effective December 8, 2017.

The transfer of Amanda Stone from part time casual Nurse Aide Trainee to full-time C.N.A as per recommendation of Blake Aposkardu, Manor Administrator, effective December 8, 2017.

The transfer of Amanda Smith from part time casual Nurse Aide Trainee to part time casual Nurse Aide as per recommendation of Blake Aposkardu, Manor Administrator,, effective November 20, 2017.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
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The transfer of Nicholas Vanderpool from part time casual Nurse Aide Trainee to full time C.N.A, as per recommendation of Blake Aposkardu, Manor Administrator, effective December 8, 2017.

The transfer of Cheryl Bailey from part time casual Nurse Aide Trainee to full time C.N.A, as per recommendation of Blake Aposkardu, Manor Administrator, effective December 8, 2017.

The transfer of Alexis Hammer from part time CNA to full time CNA as per recommendation of Blake Aposkardu, Manor Administrator, effective December 8, 2017.

The transfer of Chantel Ward from part time casual Nurse Aide to part time casual Housekeeping Attendant as per recommendation of Blake Aposkardu, Manor Administrator, effective December 11, 2017.

The hire of Barbara Brumbaugh as full time RN Supervisor as per recommendation of Blake Aposkardu, Manor Administrator, effective December 20, 2017.

The hire of Maureen Vincent as full time RN Supervisor as per recommendation of Blake Aposkardu, Manor Administrator, effective December 20, 2017.

The hire of Laura Johnson as part time casual as per recommendation of Blake Aposkardu, Manor Administrator, effective December 20, 2017.

The hire of Kelsey Bristol as part time casual Recreational Therapy Aide as per recommendation of Blake Aposkardu, Manor Administrator, effective December 17, 2017.

The hire of Kaitlyn Howard as Commissioners Executive Assistant, effective December 4, 2017.

The transfer of William Talada from a Dispatcher Trainee to full-time Dispatcher I, as per recommendation of Jeff Scarboro, Public Safety Director, effective December 1, 2017.

The hire of Phillip Randall part time Correctional Officer as per recommendation of Warden Stewart, effective December 11, 2017.

The transfer of Matthew Silvers from Correctional Officer to Corrections Sgt as per recommendation of Warden Stewart, effective December 18, 2017.

The transfer of Kyra B. Snook, County Caseworker 2, Children and Youth Services, from Probationary to Regular status effective October 7, 2017.

The transfer of Angel N. Greenfield, County Caseworker 2, Children and Youth Services, from Probationary to Regular status effective November 12, 2017.

The transfer of Talia M. Booth, County Caseworker 1, Mental Health, from Probationary to Regular status effective November 26, 2017

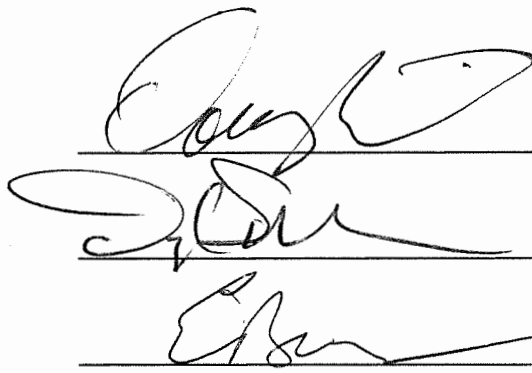
The transfer of Catherine J. Miller, Administrative Assistant 2, Intellectual Disabilities, from Probationary to Regular status effective November 25, 2017.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
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OTHER

The following individual has been hired in response to a court order from the Court of Common Pleas as Court Monitor/Judicial Secretary for the Court of Common Pleas, effective December 13, 2017:

Amber M Shaw



Bradford County Commissioners

SALARY BOARD

PRESENT: Doug McLinko, Daryl Miller, Becky Clark, and Ed Bustin via phone.

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Ms. Clark, seconded by Mr. Miller, all voted "aye" to set the following salaries:

Lisa Beahm ft RN Assessment Coordinator effective November 22, 2017	Grade 28 \$29.37 per hour
Ashley Dean ft Social Worker effective December 18, 2017	Grade 20 \$16.25 per hour
Leslie Cain, pt casual Nurse Aide Trainee effective November 15, 2017	\$8.16 per hour
Calista Howell pt casual Nurse Aide Trainee effective November 15, 2017	\$8.16 per hour
Amber Stone pt casual Nurse Aide Trainee effective November 15, 2017	\$8.16 per hour
Brooke Sterling pt casual Nurse Aide Trainee effective November 15, 2017	\$8.16 per hour
Cheryl Bailey pt casual Nurse Aide Trainee effective November 15, 2017	\$8.16 per hour
Amanda Smith pt casual Nurse Aide Trainee effective November 15, 2017	\$8.16 per hour
Melissa McLinko pt casual Nurse Aide Trainee effective November 15, 2017	\$8.16 per hour
Nicholas Vanderpool pt casual Nurse Aide Trainee effective November 15, 2017	\$8.16 per hour
Sharon Wilber ft universal Care Giver effective November 22, 2017	MU 15A \$12.80 per hour

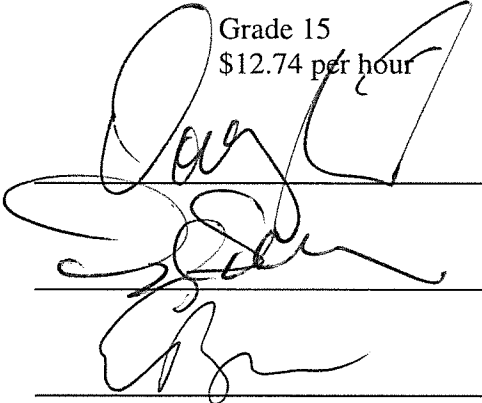
THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
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Emily L Rockwell, pt casual Dietary Attendant December 13, 2017	MU9 effective \$9.56 per hour
Melissa A Shaffer, pt casual Valet Effective December 13, 2017	\$7.85 per hour
Stacy McBride, ft LPN effective December 25, 2017	Grade 22 \$24.55 per hour
Brook Sterling, pt Casual Nurse Aide effective December 4, 2017	\$11.46 per hour
Leslie Cain, pt Casual Nurse Aide effective December 4, 2017	\$11.46 per hour
Melissa McLinko, pt Casual Nurse Aide effective November 28, 2017	\$11.46 per hour
Calista Howell pt Casual Nurse Aide effective December 4, 2017	\$11.46 per hour
Chantel Ward, pt Casual Nurse Aide effective October 8, 2017	\$11.46 per hour
Jeannette Benjamin, ft LPN Restorative Nurse effective December 11, 2017	Grade 22 \$20.98 per hour
Stormy Wolfe, ft LPN December 11, 2017	Grade 22 effective \$18.82 per hour.
Alexis Tedesco pt casual Recreational Therapy Aide effective December 20, 2017	MU10 \$10.02 per hour
Jessica Hernandez-Gonzalez , pt casual Valet effective December 20, 2017	\$7.85 per hour
Mackenzie Bostwick pt casual Valet effective December 20, 2017	\$7.85 per hour
Melissa McLinko, pt casual CNA December 8, 2017	MU12 \$11.74 per hour
Leslie Cain, pt casual C.N.A December 8, 2017	MU12 \$11.74 per hour
Calista Howell, pt casual C.N.A December 8, 2017	MU12 \$11.74 per hour
Amanda Stone, ft C.N.A December 8, 2017	MU12 \$11.74 per hour
Amanda Smith pt Casual Nurse Aide effective November 20, 2017	\$11.46 per hour
Nicholas Vanderpool, ft C.N.A December 8, 2017	MU12 \$11.74 per hour
Cheryl Bailey, ft C.N.A December 8, 2017	MU12 \$11.74 per hour
Alexis Hammer, ft C.N.A December 8, 2017	MU12 \$11.74 per hour

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Chantel Ward, pt casual Housekeeping Attendant December 11, 2017	\$9.56 per hour
Barbara Brumbaugh ft RN Supervisor effective December 20, 2017	Grade 27 \$27.87 per hour
Maureen Vincent ft RN Supervisor effective December 20, 2017	Grade 27 \$27.87 per hour
Laura Johnson pt casual Valet effective December 20, 2017	\$7.85 per hour
Kelsey Bristol pt casual Recreational Therapy Aide effective December 17, 2017	MU10 \$10.02 per hour
Kaitlyn Howard Commissioners Executive Assistant effective December 4, 2017	\$17.00 per hour
William Talada , ft Dispatcher I, effective December 1, 2017	Grade 16 \$13.38 per hour
Phillip Randall pt Correctional Officer effective December 11, 2017	\$11.25 per hour
Matthew Silvers, ft Corrections Sgt. effective date of December 18, 2017	Grade 19 \$15.49 per hour
Kyra B Snook, CYS Caseworker 2 Effective October 7, 2017	Grade 23 \$18.83 per hour
Angel N Greenfield, CYS Caseworker 2 Effective November 12, 2017	Grade 23 \$18.83 per hour
Talia M Booth, MH Caseworker 1 Effective November 26, 2017	Grade 18 \$14.74 per hour
Kyra B Snook, CYS Caseworker 2 Effective October 7, 2017	Grade 23 \$18.83 per hour
Catherine J Miller, ID Administrative Assistant 2 Effective November 25, 2017	Grade 15 \$12.74 per hour
Amber Shaw Court Monitor / Judicial Secretary effective December 13, 2107	Grade 15 \$12.74 per hour

  
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Bradford County Treasurer

  
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Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, DECEMBER 14, 2017

ASSESSMENT BOARD

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin, via phone

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for REFUND status:

145 days in 2017 of county taxes paid by James and Scott Gore in the amount of \$59.25  
Reason: Barn destroyed by fire  
Parcel # 12-072.00-100-000-000

1 year in 2017 of county taxes paid by Woodrow & Hannelore Brown in the amount of \$432.37  
Reason: Due to an error in the assessed value  
Parcel # 58-127.00-031-000-000

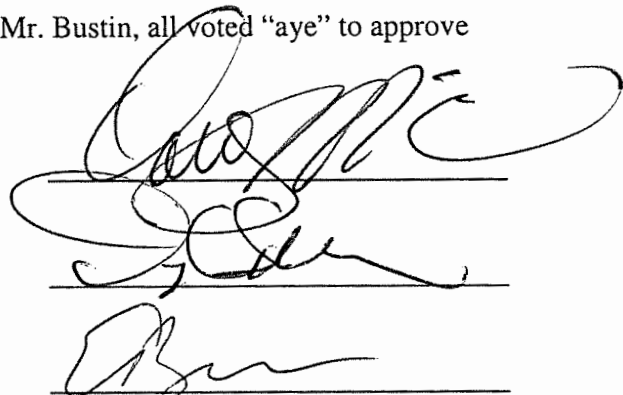
A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for EXEMPT status:

Monroe Township  
PO Box 132  
Monroeton PA 18832

Township Property for skid storage  
DMP # 25-098.02-056-000-000  
Location 37 Northrup St  
Effective date January 1, 2017

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve real estate changes for November 2017.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve occupational changes for November 2017.



Bradford County Commissioners  
Acting Board of Assessment

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

Meeting was adjourned at 10:35 a.m.