

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, December 6, 2018

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 9:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

None

UNFINISHED BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the minutes of November 8, 2018

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the date, time and location of meetings of the Bradford County Commissioners and Salary Board, as well as Assessment and Elections (when applicable) at 10 a.m. on the second and fourth Thursday of every month in the Commissioner Conference Room, Courthouse Towanda PA, with the exception of legal holidays. These meetings will begin on Thursday January 10, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise setting the date, time and location of preliminary agenda review meetings with county department heads. The Bradford County Commissioners preliminary agenda review meetings with county department heads will be held every Monday- Friday from 9:00 a.m. until such time as the business is concluded.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise setting the date, time and location of the Bradford County Retirement Board meetings. The meetings will be held at 10:00 am in the Commissioners offices located in the Bradford County Courthouse as follows: February 7, May 2, August 1, and November 7, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the renewal of an Agreement between Bradford County and North Penn Legal Services for parents in Child Dependency and Termination of Parental Rights cases for a period of 12 months (January 1, 2019 through December 31, 2019) at a fee of \$1,250.00 per month.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve an Agreement between Bradford County and Northern Tier Solid Waste Authority granting Bradford County "Professional Hauler" status for the transport and disposal of all municipal and commercial waste collected as per agreement at a cost of \$44.00 per ton for the period January 1, 2019 through December 31, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve an Amendment to the Agreement between Bradford County and Pennsylvania College of Technology to support the Pennsylvania College of Technology Advanced Manufacturing Pre-Apprenticeship program by allowing the remaining \$12,500 funds to be used for the pre-apprenticeship program, and extending the expiration date to June 30, 2020.

A motion was made by Commissioner Miller, seconded Commissioner Bustin, all voted "aye" to approve an addendum to the Brokerage Agreement between Bradford County Commissioners and Henry Dunn Inc at an annual fee of \$32,000 for the period of January 1, 2019 through December 31, 2019.

A CONTINUATION OF DECEMBER 6, 2018

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve a time extension for Bradford County Bridge No. 16, extending the contract duration from December 29, 2018 to June 29, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve Resolution 2018-12 authorizing Michelle Shedden to submit any financial invoices for CDBG and HOME programs for the duration of the contract activity period.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to the re-appointment of Alston Teeter to the Northern Tier Waste Authority Board for another 5 year term beginning January 1, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve a letter of contract with Election IQ for the purchase of new voting machines contingent upon final review of the solicitor.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following re-appointments to the Bradford County Agricultural Land Preservation Board for at large members: Nicole Harris and Raul Azpiazu.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the appointment of Amberleigh Packard to the Bradford County Agricultural Land Preservation Board to replace Erin Cole who has resigned.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the re-appointment of Brian Zeider as Chairperson to the Bradford County Agricultural Land Preservation Board, effective January 1, 2019 thru December 31, 2020.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the renewal of the following Solicitor Agreements:

Auditors	Bran, Williams, Caldwell & Sheets	\$700.00
Coroner	Griffin, Dawsey&De Paola	\$500.00
Sheriff	Griffin, Dawsey & De Paola	\$2,000.00
Prothonotary	Niemiec, Smith and Pellingier,LLP	\$2,500.00
Register& Recorder	Niemiec, Smith and Pellingier, LLP	\$2,200.00
Treasurer	Niemiec, Smith and Pellingier, LLP	\$2,200.00

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve a letter of Agreement between Bradford County Children and Youth Services and Jedediah C Johnson effective July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve a Purchase of Service Agreement between Bradford County Children and Youth Services, and Cornell Abraxas Group, Inc. effective July 1, 2018 through June 30, 2019.

A CONTINUATION OF DECEMBER 6, 2018

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve a Purchase of Service Agreement between Bradford County Children and Youth Services and Pathways Adolescent Center Inc, effective July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following:

the hire of Angel Hutto as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 21, 2018.

the hire of Rebecca Ferrulli as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 28, 2018.

the hire of Rhonda McCarty as full time Administrative Clerk II, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 21, 2018.

the hire of Katherine Wright as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 21, 2018.

the hire of Brooke Padgett as part time casual Administrative Clerk I, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 21, 2018.

the hire of Makayla Camp as part time Housekeeping Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 21, 2018.

the hire of Victoria Yapple as full time Dietary Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 28, 2018.

the transfer of Kaitlyn Phillips as part time casual Nurse Aide Trainee to part time casual Nurse Aide, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 24, 2018.

the transfer of Madasyn Roe as part time casual Nurse Aide Trainee to part time casual Nurse Aide, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 23, 2018.

the transfer of Jaime Steves as part time casual Nurse Aide Trainee to part time casual Nurse Aide, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 25, 2018.

the transfer of Donna Lane as part time Nurse Aide Trainee to part time casual Nurse Aide, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 24, 2018.

the transfer of Makayla Camp from part time casual Housekeeping Attendant to part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 26, 2018.

the hire of Stormy Wolfe as part time LPN, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 24, 2018.

the hire of Dani Snyder as part time casual Dietary Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective December 12, 2018.

the hire of Jessica Ziegler as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective December 12, 2018.

A CONTINUATION OF DECEMBER 6, 2018

the transfer of Stacey Santee from full time CNA to full time LPN, as per the recommendation of Blake Apsokardu, Manor Administrator, effective December 6, 2018.

the hire of John McCarthy as part time casual Housekeeping Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective December 12, 2018.

the transfer of Summer Allen from part time casual Nurse Aide Trainee to part time casual Nurse Aide, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 30, 2018.

the transfer of Donna Lane from part-time casual nurse aide to part-time casual CNA as per recommendation of Blake Apsokardu, Manor Administrator, effective December 4, 2018.

the transfer of Summer Allen from part-time casual nurse aide to part-time casual CNA as per recommendation of Blake Apsokardu, Manor Administrator, effective December 4, 2018.

the transfer of Madasyn Roe from part-time casual nurse aide to part-time casual CNA as per recommendation of Blake Apsokardu, Manor Administrator, effective December 4, 2018.

the transfer Jamie Steves from part-time casual nurse aide to part-time casual CNA as per recommendation of Blake Apsokardu, Manor Administrator, effective December 4, 2018.

the transfer of Kaitlyn Phillips from part-time casual nurse aide to part-time casual CNA as per recommendation of Blake Apsokardu, Manor Administrator, effective December 4, 2018.

the hire of Jessica Lowry part-time casual Housekeeping attendant as per recommendation of Blake Apsokardu, Manor Administrator, effective December 19, 2018.

the hire of Autumn Yates part-time casual Housekeeping attendant as per recommendation of Blake Apsokardu, Manor Administrator, effective December 19, 2018.

the transfer of Melody Bentley from full time Field Investigator Trainee to full time Field Investigator 1, as per the recommendation of Donna Roof, Chief Assessor, effective October 8, 2018.

the hire of Takara Williams as CYS Caseworker I, as per the recommendation of Jennifer Cragle, CYS Director, effective November 16, 2018.

the transfer of Susanne Fink CYS Caseworker from Probationary to Regular status as per recommendation of Jennifer Cragle, CYS Director, effective July 17, 2018.

the hire of Brittany O'Conner as part time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective November 26, 2018.

the transfer of Sonya Tedesco from part time Correctional Officer to full time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective December 2, 2018.

the transfer of Alexander Kipp from part time Correctional Officer to full time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective December 2, 2018.

A CONTINUATION OF DECEMBER 6, 2018

the transfer of Seth Murrelle from part time Correctional Officer to full time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective December 2, 2018.

the transfer of Charles Burke from part time Correctional Officer to full time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective December 2, 2018.

the transfer of Logan Watkins from part time Correctional Officer to full time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective December 23, 2018.

the transfer of Kraig Benjamin from part time Maintenance Mechanic to full time Maintenance Mechanic, as per the recommendation of Don Stewart, Warden, effective January 1, 2019.

the transfer of Robert Robbins from part time Correctional Officer to full time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective December 2, 2018.

the transfer of Keith Manvell from full time Building Maintenance Mechanic II Airport Department to full time Building Maintenance Mechanic II Maintenance Department, as per the recommendation of Rodney Manley, Maintenance Director, effective November 19, 2018.

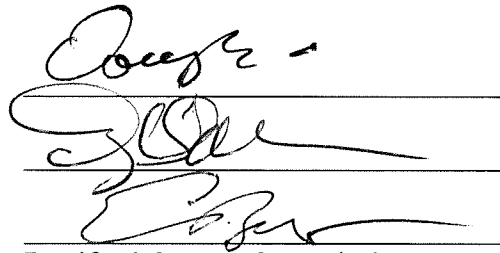
OTHER

The following individuals have been hired in response to a Court Order from the Court of Common Pleas as a Probation Trainee in the Probation Office effective December 3, 2018:

James Filko
Whitney Landis

The following individual has been hired in response to a Court Order from the Court of Common Pleas as a Probation Trainee in the Probation Office effective December 10, 2018:

Jessica Saxon



Bradford County Commissioners

SALARY BOARD

THURSDAY, December 6, 2018

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin and Becky Clark

UNFINISHED BUSINESSNEW BUSINESS

A motion was made by Treasurer Becky Clark, seconded by Commissioner Miller, all voted "aye" to set the following salaries:

Angel Hutto, PT casual Valet
Effective November 21, 2018

\$8.05 per hour

A CONTINUATION OF DECEMBER 6, 2018

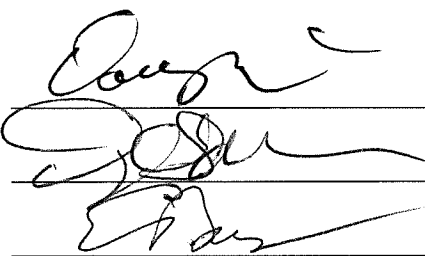
Rebecca Ferrulli, PT casual Valet Effective November 28, 2018	\$8.05 per hour
Rhonda McCarty, FT Administrative Clerk II Effective November 21, 2018	Grade MU12 \$12.34 per hour
Katherine Wright, PT casual Valet Effective November 21, 2018	\$8.05 per hour
Brooke Padgett, PT casual Administrative Clerk I Effective November 21, 2018	Grade MU10 \$10.27 per hour
Makayla Camp, PT Housekeeping Attendant Effective November 21, 2018	Grade MU9 \$9.80 per hour
Victoria Yaple, FT Dietary Attendant Effective November 28, 2018	Grade MU9 \$9.80 per hour
Kaitlyn Phillips, PT casual Nurse Aide Effective November 24, 2018	MU12 \$11.75 per hour
Madasyn Roe, PT casual Nurse Aide Effective November 23, 2018	MU12 \$11.75 per hour
Jaime Steves, PT casual Nurse Aide Effective November 25, 2018	MU12 \$11.75 per hour
Donna Lane, PT casual Nurse Aide Effective November 24, 2018	MU12 \$11.75 per hour
Makayla Camp, PT casual Valet Effective November 26, 2018	\$8.05 per hour
Stormy Wolfe, PT LPN Effective November 24, 2018	Grade 22 \$19.29 per hour
Dani Snyder, PT casual Dietary Attendant Effective December 12, 2018	MU9 \$9.80 per hour
Jessica Ziegler, PT casual Valet Effective December 12, 2018	\$8.05 per hour
Stacey Santee, FT LPN Effective December 6, 2018	\$18.38 per hour
John McCarthy, PT casual Housekeeping Attendant Effective December 12, 2018	\$9.80 per hour
Summer Allen, PT casual Nurse Aide Effective November 30, 2018	MU12 \$11.75 per hour
Donna Lane part-time casual CNA effective December 4, 2018	\$12.03 per hour
Summer Allen part-time casual CNA effective December 4, 2018	\$12.03 per hour
Madasyn Roe part-time casual CNA effective December 4, 2018	\$12.03 per hour
Jamie Steves part-time casual CNA Effective December 4, 2018	\$12.03 per hour

A CONTINUATION OF DECEMBER 6, 2018

Kaitlyn Phillips part-time casual CNA effective December 4, 2018	\$12.03 per hour
Jessica Lowry part time casual Housekeeping attendant effective December 19, 2018	\$9.80 per hour
Autumn Yates part time casual Housekeeping attendant effective December 19, 2018	\$9.80 per hour
Melody Bentley, FT Field Investigator 1 Effective October 8, 2018	Grade 17 \$14.06 per hour
Takara Williams, CYS Caseworker I Effective November 16, 2018	Grade 19 \$15.49 per hour
Susanne Fink CYS Caseworker 1 Effective July 17, 2018	Grade 19 \$16.27 per hour
Jessica Saxon, Probation Trainee Effective December 10, 2018	\$15.88 per hour
Whitney Landis, Probation Trainee Effective December 3, 2018	\$14.21 per hour
James Filko, Probation Trainee Effective December 3, 2018	\$14.21 per hour
Brittany O'Conner, PT Correctional Officer Effective November 26, 2018	\$11.25 per hour
Sonya Tedesco, FT Correctional Officer Effective December 2, 2018	\$12.50 per hour
Alexander Kipp, FT Correctional Officer Effective December 2, 2018	\$12.50 per hour
Seth Murelle, FT Correctional Officer Effective December 2, 2018	\$12.50 per hour
Charles Burke, FT Correctional Officer Effective December 2, 2018	\$12.50 per hour
Logan Watkins, FT Correctional Officer Effective December 23, 2018	\$12.50 per hour
Kraig Benjamin, FT Maintenance Mechanic Effective January 1, 2019	\$13.71 per hour
Robert Robbins, FT Correctional Officer Effective December 2, 2018	\$12.50 per hour
Keith Manvell, FT Building Maintenance Mechanic II Effective November 19, 2018	Grade 19 \$17.43 per hour



Bradford County Treasurer



Bradford County Commissioners

A CONTINUATION OF DECEMBER 6, 2018

BOARD OF ASSESSMENT

THURSDAY, December 6, 2018

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

UNFINISHED BUSINESSNEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for exempt status:

Robert E Palmer

594 Cedar Ledge Ln

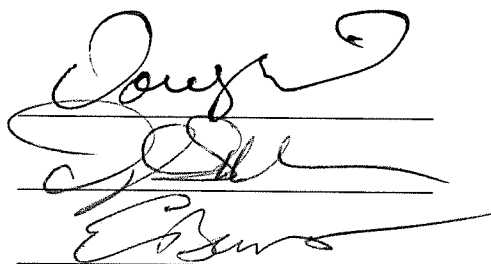
Canton PA 17724

Veterans Exemption- Renewal

Parcel # 16-117.00-032-000-000

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the occupational changes for November 2018

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve real estate changes for November 2018.



Bradford County Board of
Assessment

The Commissioners answered questions from the press and public at this time.

A motion was made to adjourn the meeting at 10:00 a.m.