

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, February 8, 2018

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin.

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to amend the minutes of December 28, 2017 to correct the following salary:

Amy Bing, \$12.04 per hour

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the minutes of January 25, 2018.

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify a Cooperation agreement with Sayre Borough for the 2013 and 2014 CDBG program administration, effective January 25, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify a revision to the 2014 CDBG for Wysox Township Municipal Authority, effective January 26, 2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to ratify a Savin Maintenance & Service Agreement with Pennsylvania District Attorneys Institute, effective January 1, 2018 through December 31, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify certification of \$9824.00 in County funds for the Farmland Preservation Program, effective January 29, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to accept the 2017 CDBG and authorize the Chairman to sign.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve Resolution 2018-01 approving a Supplemental Reimbursement agreement for Bridge No. 16 with Commonwealth of Pennsylvania, Department of Transportation and authorize the Chairman to sign.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve an agreement with Christopher S. Bradley, Esquire to provide legal services to clients on behalf of the Bradford County office of the Public Defender, effective February 8, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an agreement with Andrew G. Hutz, Esquire to provide legal services to clients on behalf of the Bradford County office of the Public Defender, effective February 8, 2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the renewal of an agreement with Richard Jennings to provide legal services to clients on behalf of the Bradford County Public Defender, effective January 1, 2018 thru December 31, 2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve renewal of a three year maintenance agreement with Johnson Controls for Metasys systems in County offices.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the renewal of an agreement with LW Consulting for Medicaid and Medicare cost report preparation effective January 1, 2018 through December 31, 2018.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, FEBRUARY 8, 2018

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve renewal of a Linen Service agreement at the Bradford County Manor with M.D. Brown Co, effective March 1, 2018 through February 28, 2021.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the reappointments to the CYS Advisory Board for the following individuals for a three year term ending March of 2021:

Marguerite Shaner of 627 Covered Bridge Road, Towanda PA, 18848  
Joan O'Connor of 116 Louis Lane, Wyalusing PA, 18853  
Mary Rose Shaylor of 138 Edwards Street, Towanda PA, 18848

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and the following providers for the period July 1, 2017 through June 30, 2018:

White Deer Run, Inc. – Cove PREP of Torrance, PA  
George Junior Republic of Grove City, PA

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and the following providers for the period January 1, 2018 through June 30, 2018:

Futures Community Support Services of Towanda, PA  
The Village Services of Rosemont, PA

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and TrueCore Behavioral Solutions LLC, Tampa, FL, for the period February 1, 2018 through June 30, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Amendment to the Unit of Service Funding Agreement between Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID) and the following providers for the period July 1, 2017 through June 30, 2018:

Big Brothers, Big Sisters of the Twin Tiers (0651), Towanda, PA  
Lisa Baker, Sayre, PA

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following:

The hire of Julie Ritts as full time Admissions Coordinator, per the recommendation of Blake Apsokardu, Manor Administrator, effective February 21, 2018.

The transfer of Alexis Hammer from full time C.N.A to part time casual Recreational Therapy Aide, per the recommendation of Blake Apsokardu, Manor Administrator, effective January 29, 2018.

The transfer of Ruth Bender from part time casual C.N.A to part time casual Recreational Therapy Aide, per the recommendation of Blake Apsokardu, Manor Administrator, effective January 29, 2018.

The hire of Makenzie Morgan as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective January 31, 2018.

The hire of Alexis Burgess as full time C.N.A., per the recommendation of Blake Apsokardu, Manor Administrator, effective February 12, 2018.

The hire of Mary Wilhoite as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective February 14, 2018.

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The transfer of Mellissa Schaffer from part time casual C.N.A. to full time C.N.A., per the recommendation of Blake Apsokardu, Manor Administrator, effective February 5, 2018.

The transfer of Brent Parks from full time Sewer Plant Back-Up Operator to full time Sewer Plant Operator, per the recommendation of Blake Apsokardu, Manor Administrator, effective February 5, 2018.

The transfer of Bryan Dunbar from part time casual Correctional Officer to part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective January 31, 2018.

The transfer of Jeremiah Brown from Sergeant to Supervised Bail Officer, per the recommendation of Warden Stewart, effective February 5, 2018.

The transfer of Carter Pries from part time Correctional Officer to full time Correctional Officer, per the recommendation of Warden Stewart, effective February 4, 2018.

The transfer of Akeem Calaman from Correctional Officer to Corrections Sergeant, per the recommendation of Warden Stewart, effective February 5, 2018.

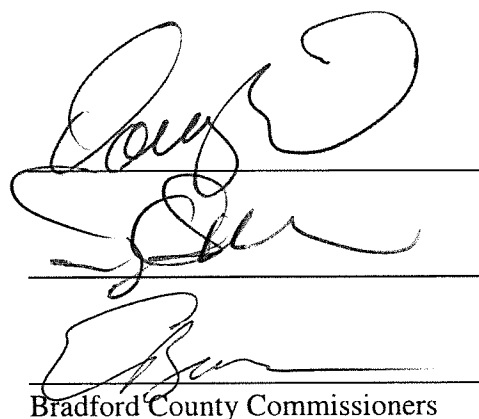
The hire of Lee Parkin as Bradford County Correctional Facility Assistant Cook, per the recommendation of Warden Stewart, effective February 12, 2018.

The transfer of Robin P. Modlin, County Caseworker I - Children and Youth Services, from Probationary to Regular status, per the recommendation of Bill Blevins, Human Services Director, effective September 15, 2017.

The transfer of Robin P. Modlin from County Caseworker I, Children and Youth Services, to County Caseworker II, per the recommendation of Bill Blevins, Human Services Director, effective January 16, 2018.

The transfer of Chelsea L. Moran from County Caseworker I, Intellectual Disabilities, to Caseworker II, per the recommendation of Bill Blevins, Human Services Director, effective January 30, 2018.

OTHER



Bradford County Commissioners

SALARY BOARD

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin, and Becky Clark.

UNFINISHED BUSINESS

NEW BUSINESS

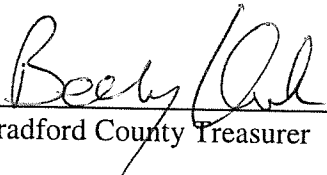
A motion was made by Ms. Clark, seconded by Mr. Bustin, all voted "aye" to set the following salaries:

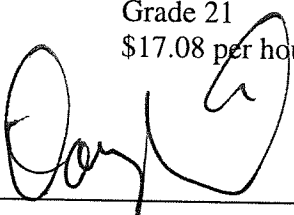
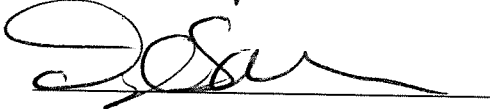
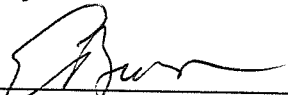
Julie Ritts, Admissions Coordinator  
Effective February 21, 2018

Grade 20  
\$16.25 per hour

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 A CONTINUATION OF THURSDAY, FEBRUARY 8, 2018

Alexis Hammer, C.N.A. Effective January 29, 2018	Manor Union 10 \$12.03 per hour
Ruth Bender, Recreational Therapy Aide Effective January 29, 2018	Manor Union 10 \$12.03 per hour
Makenzie Morgan, Valet Effective January 31, 2018	\$8.05 per hour
Alexis Burgess, C.N.A. Effective February 12, 2018	Manor Union 12 \$12.03 per hour
Mary Wilhoite, Valet Effective February 14, 2018	\$8.05 per hour
Mellissa Schaffer, C.N.A. Effective February 5, 2018	Manor Union 12 \$12.03 per hour
Brent Parks, Sewer Plant Operator Effective February 5, 2018	Grade 18 \$14.74 per hour
Bryan Dunbar, Valet Effective January 31, 2018	\$8.05 per hour
Jeremiah Brown, Supervised Bail Officer Effective February 5, 2018	Grade 20 \$16.52 per hour
Carter Pries, Correctional Officer Effective February 4, 2018	\$12.50 per hour
Akeem Calaman, Corrections Sergeant Effective February 5, 2018	Grade 19 \$15.49 per hour
Lee Parkin, Assistant Cook Effective February 12, 2018	Grade 13A \$11.56 per hour
Robin P. Modlin, County Caseworker II Effective January 16, 2018	Grade 23 \$18.83 per hour
Chelsea L. Moran, County Caseworker II Effective January 30, 2018	Grade 21 \$17.08 per hour

  
 \_\_\_\_\_  
 Bradford County Treasurer

  
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 Bradford County Commissioners

ASSESSMENT BOARD

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin.

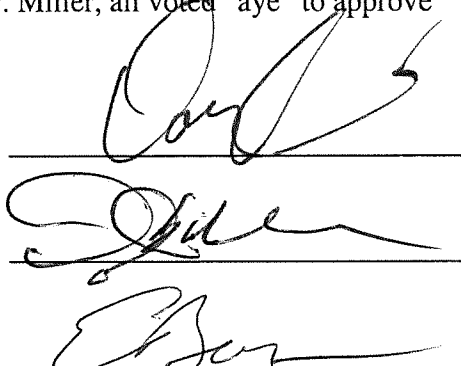
UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Real Estate changes for the month of January 2018.

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A CONTINUATION OF THURSDAY, FEBRUARY 8, 2018

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve Occupation changes for the month of January 2018.



Bradford County Commissioners  
Acting Board of Assessment

ELECTION BOARD

PRESENT: Daryl Miller, and Ed Bustin.

UNFINISHED BUSINESS

NEW BUSINESS

And now the Court, having been advised that the Bradford County Commissioner, Doug McLinko, who is by law a member of the Bradford County Election Board, and who is a candidate for elected public office in the primary election of 2018, the Court, in accordance with Section 2641(c) of the Election Code, hereby appoints the following to serve in his stead on said Election Board:

Gayle Kershner

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

**Notice to Candidates**

Pursuant to the Pennsylvania Election Laws governing such matters, the Bradford County Board of Elections serves notice that the casting of lots to determine ballot position for the General Primary Election will be held in the Commissioner's Conference Room, located in the Bradford County Courthouse, 301 Main Street, Towanda, PA on March 14, 2017 at 11:00 a.m.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

**GENERAL PRIMARY ELECTION PROCLAMATION**

We, the Bradford County Board of Elections, pursuant to Section 901(a) of the Pennsylvania Election Code, approved June 3, 1937 P.L. 1333, as amended, do certify that the following parties have polled the percentage of votes required under the provisions of Section 801(a) of the Pennsylvania Election Code, to qualify as a party within the State and are therefore eligible to nominate their candidates at the Municipal Primary Election on May 15, 2018.

**DEMOCRATIC - REPUBLICAN**

We do also notify you, in accordance with Section 905 of the Pennsylvania Election Code, that the offices for which candidates are to be nominated at the General Primary Election, May 15, 2018, and elected to office at the General Election, November 6, 2018 and for which offices, nomination petitions must be filed in the office of the Secretary of the Commonwealth, and the number to be elected are as follows:

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**PUBLIC OFFICES TO BE ELECTED STATEWIDE:** (vote for one for each office)

U.S. Senate

Governor

Lieutenant Governor

Representative in Congress 10<sup>th</sup> District

*(NOTE: The apportionment of congressional districts for the 2018 election cycle have not be finalized as of submission of this notice for publication.)*

Representative in the General Assembly 68<sup>th</sup> Legislative District

Representative in the General Assembly 110<sup>th</sup> Legislative District

**COUNTYWIDE OFFICES TO BE ELECTED:**

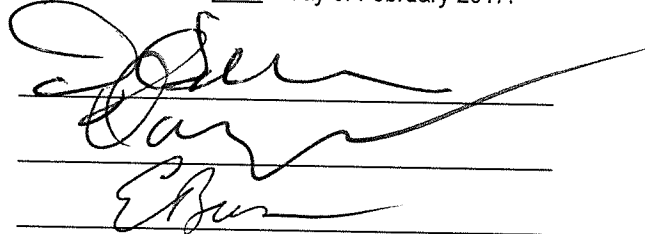
Republican Member of State Committee

Democratic Member of State Committee

**LOCAL OFFICES TO BE ELECTED:**

Democratic Members of the County Committee

IN WITNESS WHEREOF, we have hereunto set our hands and seal this \_\_\_\_th day of February 2017.

  
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\_\_\_\_\_  
\_\_\_\_\_  
Bradford County Board of Elections

**VISITORS REMARKS**

The Commissioners answered questions from the public and press at this time.

**ADJOURNMENT**

Meeting was adjourned at 10:31 a.m.