

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JANUARY 11, 2018

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin.

PLEDGE OF ALLEGIANCE TO THE FLAGCALL TO ORDERVISITOR REMARKS CONCERNING AGENDAUNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to amend the minutes of December 28, 2017 to correct the hourly rate for the following:

Julie Chapman to \$18.02 per hour.

Noelle Schoonover to \$14.77 per hour.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the minutes of December 28, 2017.

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve BeST Transit's first quarter Medical Assistance Transportation (MATP) report.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the Amendment Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Adelphoi Village, Inc. of Latrobe, PA for the period July 1, 2017 through June 30, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Amendment Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Bethesda Children's Home, Lutheran Social Services of Meadville, PA for the period July 1, 2017 through June 30, 2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Pennsylvania Mentor of Brodheadsville, PA for the period January 1, 2018 through June 30, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Diakon Child, Family & Community Services of Allentown, PA for the period July 1, 2017 through June 30, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Amendment Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and George Junior of Grove City, PA for the period July 1, 2017 through June 30, 2018.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the Letter of Agreement, between Bradford County Human Services and William J. Stillman of Hummelstown, PA to provide training to MH/ID staff, at a fee of \$2500.00 effective January 10, 2018 thru April 30, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an affiliation agreement between Bradford County Manor and Mansfield University to provide an educational experience to the University's students in the baccalaureate program in nursing clinical laboratory.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the appointment of Gerald Jackson as the Tenant Board Representative for the Bradford County Housing Authority replacing Richard Henry effective September 1, 2017 thru September 1, 2022.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, JANUARY 11, 2018

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the appointment of Michelle L Shedden as board member to the Bradford County Housing Authority replacing William Farley effective September 1, 2017 thru September 1, 2022.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve an amendment to the Management Services Agreement with Complete Healthcare Resources to extend the term of the contract from January 1, 2018 to December 31, 2020.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve an agreement with Larson Design to provide engineering study, design and bid documents for the bridge replacement project for 7 county bridges at a fee of \$773,859.00.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve a grant agreement between Bradford County and the Department of Environmental Protection for the Bradford County Sediment and Nutrient Reduction Initiative project in the amount of \$220,000.00.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve an agreement with Hunt Engineering to provide engineering services to the Community Development Block Grant and the Housing Rehab programs for a period of February 1, 2018 thru February 1, 2021.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following:

The transfer of Carrie A. Cory, Administrative Assistant I, from Probationary to Regular status effective October 14, 2017, per the recommendation of Bill Blevins, Human Services Director.

The probationary appointment for Michael F. Ponzi, County Social Casework Intern - Children & Youth Services, effective January 16, 2018, per the recommendation of Bill Blevins, Human Services Director.

The Probationary appointment for Susanne R. Fink, County Caseworker I - Children & Youth Services, effective January 18, 2018, per the recommendation of Bill Blevins, Human Services Director.

The Probationary appointment for Melonie L. Mix, Clerk Typist I - Human Services, effective January 15, 2018, per the recommendation of Bill Blevins, Human Services Director.

The hire of Victoria Richart as part time casual Dietary Attendant, per the recommendation of Blake Apsokardu, Manor Administrator, effective January 17, 2018.

The hire of Ashley Kerr as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective January 10, 2018.

The hire of Kinslee Kriner as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective January 10, 2018.

The hire of Desiree Bump as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective January 10, 2018.

The transfer of Hong Zheng from part time C.N.A. to full time C.N.A., per the recommendation of Blake Apsokardu, Manor Administrator, effective January 8, 2018.

The hire of Rebecca Fowler as full time L.P.N., per the recommendation of Blake Apsokardu, Manor Administrator, effective January 17, 2018.

The hire of Elizabeth Mosier as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective January 10, 2018.

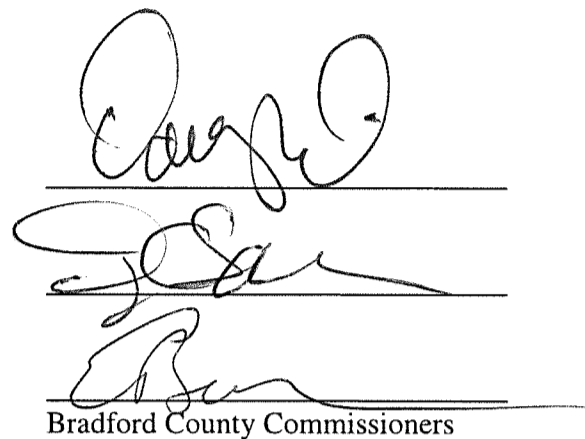
THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, JANUARY 11, 2018

The transfer of John Hammond from Dispatcher Trainee to full time Dispatcher I, per the recommendation of Rob Repasky, Director 911 Communications, effective December 29, 2017.

The transfer of Mikayla Pipher from Dispatcher Trainee to full time Dispatcher I, per the recommendation of Rob Repasky, Director 911 Communications, effective December 29, 2017.

The hire of Gene Barrett as part time Veterans Services Outreach Coordinator, per the recommendation of Pete Miller, Veterans Services Director, effective January 15, 2018.

OTHER



Bradford County Commissioners

SALARY BOARD

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin, Becky Clark, Dawn Close, Dan Barrett, Shirley Rockefeller, and Tom Carman.

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the 2018 salaries of personnel of record as of December 31, 2017 in the departments administered by the County Commissioners as listed: Accounting; Airport; Assessment; Collections; Commissioners' Community Planning; Bradford County non-union Correctional Facility employees; Custodial Services; Elections Bureau; Emergency Management Agency Administration; LEPC/HAZMAT; 911; Grants; Historical Society; Human Resources; Information Technology; Library; Literacy Program; Maintenance; Bradford County Manor non-union employees; Parks; Public Defender; Soil Conservation; Tax Claim Bureau; Tourism, Veterans Affairs; and Bradford County Human Services Administration.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the 2018 salaries of all Court related employees of record as of December 31, 2017 as listed Judges' Chambers; District Justice Secretaries, Probation, Domestic Relations, and Hearing Master.

A motion was made by Mr. Barrett, seconded by Mr. Miller, all voted "aye" to approve the 2018 salaries of personnel of record in the District Attorney's office as of December 31, 2017.

A motion was made by Ms. Close, seconded by Ms. Bustin, all voted "aye" to approve the 2018 salaries of personnel of record in the Prothonotary's Office as of December 31, 2017.

A motion was made by Ms. Rockefeller, seconded by Mr. Miller, all voted "aye" to approve the 2018 salaries of personnel of record in the Register and Recorder's office as of December 31, 2017.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, JANUARY 11, 2018

A motion was made by Ms. Clark, seconded by Mr. Miller, all voted "aye" to approve the 2018 salaries of personnel of record in the Treasurer's office as of December 31, 2017.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the 2018 salaries of personnel of record in the Sheriff's office as of December 31, 2017.

A motion was made by Mr. Carman, seconded by Mr. Bustin, all voted "aye" to approve the 2018 salaries of personnel of record in the Coroner's office as of December 31, 2017.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to acknowledge for the record the 2018 salaries of personnel of record at the Bradford County Correctional Facility under the Collective Bargaining Unit as of December 31, 2017.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to acknowledge the 2018 salaries of personnel of record at the Bradford County Manor under the Collective Bargaining Unit as of December 31, 2017.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to acknowledge the 2018 salaries of employees of the Bradford County Probation Department under the Collective Bargaining Unit.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to acknowledge for the record the salaries of all elected officials for 2018.


A motion was made by Ms. Clark, seconded by Mr. Miller, all voted "aye" to set the following salaries:

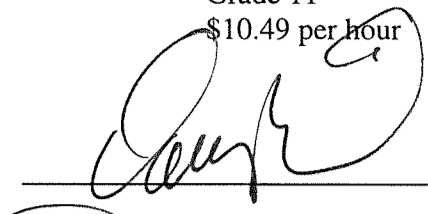

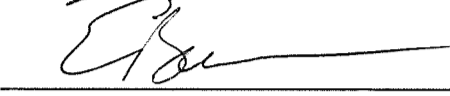
Bobbie Ackley, Clerk Typist II Effective January 1, 2018	Grade 13 \$11.75 per hour
Victoria Richart, Dietary Attendant Effective January 17, 2018	Manor Union 9 \$9.80 per hour
Ashley Kerr, Valet Effective January 10, 2018	\$8.05 per hour
Kinslee Kriner, Valet Effective January 10, 2018	\$8.05 per hour
Desiree Bump, Valet Effective January 10, 2018	\$8.05 per hour
Hong Zheng, C.N.A. Effective January 8, 2018	Manor Union 12 \$12.03 per hour
Rebecca Fowler, L.P.N. Effective January 17, 2018	Grade 22B \$18.82 per hour
Elizabeth Mosier, Valet Effective January 10, 2018	\$8.05 per hour
John Hammond, Dispatcher I Effective December 29, 2017	Grade 16 \$13.38 per hour
Mikayla Pipher, Dispatcher I Effective December 29, 2017	Grade 16 \$13.38 per hour
Gene Barrett, Veterans Services Outreach Coordinator Effective January 15, 2018	\$13.30 per hour
Susanne R. Fink, County Caseworker I Effective January 18, 2018	Grade 19 \$16.27 per hour

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, JANUARY 11, 2018

Melonie L. Mix, Clerk Typist I  
Effective January 15, 2018

Grade 11  
\$10.49 per hour

  
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Bradford County Treasurer

  
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Bradford County Commissioners

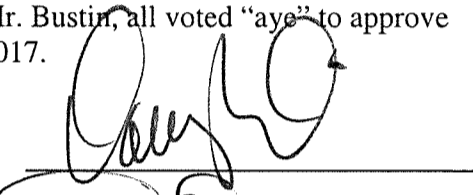
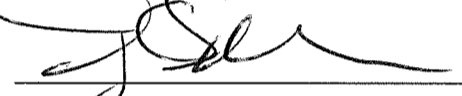
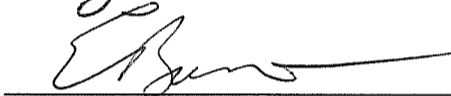
ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve Real Estate changes for the month of December 2017.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Occupation changes for the month of December 2017.

  
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Bradford County Commissioners  
Acting Board of Assessment

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

Meeting was adjourned at 10:50 a.m.

