

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JUNE 11, 2015

PRESENT: Doug McLinko, Daryl, Miller, and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the minutes of Thursday, May 28, 2015.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to open the Request for Proposals for Beautician Services at the Bradford County Manor.

Take action on bids for Bridge No. 37 – no bids received.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to award the bid for Medical Waste Removal Services at the Bradford County Manor to Stericycle, Inc. at a cost of \$1,278.90 monthly.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to amend the minutes of May 14, 2015 to reflect a revised start date in the agreement between Bradford County and Richard Wilson effective **April 22, 2015** (instead of May 1, 2015) through April 21, 2016.

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify action taken on June 3, 2015 approving the 2013 CDBG Subrecipient Agreement for funds appropriated under the Community Development Block Grant Program (CDBG) to New Albany Borough, Hubler Street Project for storm water and street improvements in the amount of \$115,495.00.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify action taken on June 3, 2015 approving the 2013 CDBG-DR Subrecipient Agreement for funds appropriated under the Community Development Block Grant Program (CDBG) to Athens Borough, Susquehanna Riverbank Stabilization Project for flood and drainage facilities in the amount of \$261,100.00.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the 2013 CDBG-DR Subrecipient Agreement for funds appropriated under the Community Development Block Grant Program (CDBG) to Armenia Township/Mountain Road Stabilization for rehab reconstruction of public improvements in the amount of \$382,851.00.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the 2013 CDBG-Entitlement Subrecipient Agreement for funds appropriated under the Community Development Block Grant Program (CDBG) to Rome Borough/Rome Borough Park for purchase of playground equipment in the amount of \$50,000.00.

A motion was made by Mr. Bustin, seconded by Mr. Mr. Miller, all voted "aye" to ratify action taken on May 29, 2015 approving a Temporary Beautician Services Agreement between Bradford County Manor and Doreen Passmore for beautician services at the Bradford County Manor until a permanent replacement is hired.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise a Request for Proposals for bids for paving at the Bradford County Correctional Facility.

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A CONTINUATION OF THURSDAY, JUNE 11, 2015

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the appointment of Michael D. Bidwell of Ulster, PA to the Bradford County Airport Authority Board as per the recommendation of Airport Authority Board members.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Supplement No. 3 - Technical and Price Proposal from Larson Design Group for Construction Engineering and Inspection Services Bradford County Bridge No. 37 Replacement Project.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an agreement with MetroAlert to provide software that will allow Bradford County law enforcement agencies to share data at fee of \$64,218.00.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the renewal of the Commercial Lease Agreement between Bradford County, Tioga County Human Services and CCIS of Bradford/Sullivan/Tioga County for office space at St. James Complex in Mansfield for a period of 12 months beginning July 1, 2015 through June 30, 2016 at a cost of \$5,595.36 made payable in 12 monthly installments of \$466.28.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve an Intergovernmental Cooperative Agreement under Title IV-D of the Social Security Act between the Pennsylvania Department of Human Services and the Domestic Relations Section of the Court of Common Pleas and the Bradford County Commissioners for the period October 1, 2015 through September 30, 2020.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an Amended Infant/Toddler Early Intervention Program Contract between Bradford-Sullivan Counties and the following providers effective July 1, 2015:

Just 4 Kids	Occupational Therapy
Melinda Godshall	Physical Therapy
Sarah Tice	Physical Therapy
Elizabeth Chappell	Special Instruction
Jill Cole	Special Instruction
Lynn Mitchell	Special Instruction
Trishia Weinhardt	Special Instruction
Deborah Frisk	Special Instruction Hearing
Eva Kriebel	Speech Pathology
Sara Culver	Speech Therapy
Sarah Shaw	Speech Therapy
Elizabeth Terwilliger	Speech Therapy and Technology

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Unit of Service Funding Contracts between Bradford and Sullivan County Joinder and the following effective July 1, 2015 through June 30, 2016:

Lisa Baker
Community Service Group
Concern Professional Services
It Takes a Village
Joseph Vermilya
Main Link

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Unit of Service Agreement between Bradford County Human Services/Children and Youth Services and Northampton County Juvenile Justice Center for the period of January 1, 2015 through June 30, 2015.

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A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following:

the transfer of Shayne Good from part time Correctional Officer to full time Correctional Officer as per the recommendation of Warden Stewart, effective June 14, 2015.

the transfer of Elizabeth McCutcheon from part time casual Dispatcher Trainee to full time Dispatcher I as per the recommendation of Bob Barnes, Director of Public Safety, effective June 2, 2015.

the transfer of Sarah L. DeKay, County Casework Supervisor from probationary to regular status as per the recommendation of Bill Blevins, Human Services Director, effective February 14, 2015.

the transfer of Faith A. Hoover, County Caseworker I, from probationary to regular status as per the recommendation of Bill Blevins, Human Services Director, effective April 4, 2015.

the transfer of Deziree L. Bouse from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective May 29, 2015.

the transfer of Jennifer L. Correll from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective May 29, 2015.

the transfer of Stephanie L. DeFelice from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective May 29, 2015.

the transfer of Jessica Schultz from full time CNA to part time CNA as per the recommendation of Jim Shadduck, effective June 16, 2015.

the transfer of Deziree L. Bouse from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective June 14, 2015.

the transfer of Breanne K. Wood from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective June 14, 2015.

the transfer of Makayleigh N. Aston from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of Jim Shadduck, Manor Administrator, effective June 5, 2015.

the transfer of Lewis E. Bullock from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of Jim Shadduck, Manor Administrator, effective June 5, 2015.

the transfer of Ashley N. Ellis from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of Jim Shadduck, Manor Administrator, effective June 5, 2015.

the transfer of Viola J. Miller from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of Jim Shadduck, Manor Administrator, effective June 5, 2015.

the transfer of Samantha S. Mott from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of Jim Shadduck, Manor Administrator, effective June 5, 2015.

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the transfer of Bryanna J. Zurn from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of Jim Shadduck, Manor Administrator, effective June 5, 2015.

the hire of Lamari L. Parker as part time Unit Clerk as per the recommendation of Jim Shadduck, Manor Administrator, effective June 17, 2015.

the hire of Wendi L. Shultz as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 17, 2015.

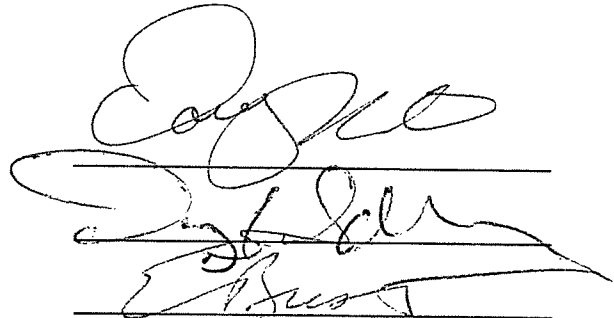
the hire of Ocianna A. Valenzuela as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 17, 2015.

the hire of Victoria L. Post as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 17, 2015.

the hire of Kristen N. Allison as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 17, 2015.

the hire of Alison Wickwire as part time casual Summer Intern as per the recommendation of Mark Agutter, Human Resources Director, effective June 15, 2015.

OTHER



Bradford County Commissioners

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the creation of the position of Summer Intern in the Courts Administration. This position will be a G7 with a pay rate of \$8.37 per hour, effective June 8, 2015.

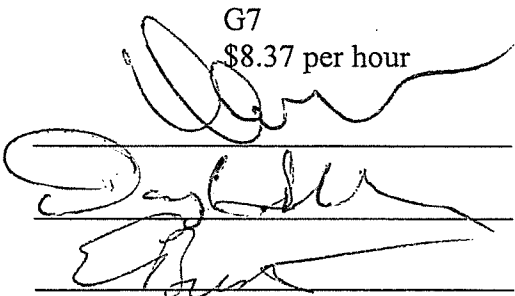
A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to set the following salaries:

Shayne Good, ft Correctional Officer Effective June 14, 2015	\$12.00 per hour
Elizabeth McCutcheon, Dispatcher I Effective June 2, 2015	G16 \$12.99 per hour
Sarah L. DeKay, County Casework Supervisor Effective February 14, 2015	G24 \$19.91 per hour
Faith A. Hoover, County Caseworker I Effective April 4, 2015	G19 \$15.04 per hour

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Deziree L. Bouse, pt casual CNA Effective May 29, 2015	MU12A \$11.05 per hour
Jennifer L. Correll, pt casual CNA Effective May 29, 2015	MU12A \$11.05 per hour
Stephanie L. DeFelice, pt casual CNA Effective May 29, 2015	MU12A \$11.05 per hour
Jessica Schultz, pt casual CNA Effective June 16, 2015	MU12A \$11.05 per hour
Deziree L. Bouse, ft CNA Effective June 14, 2015	MU12B \$11.34 per hour
Breanne K. Wood, ft CNA Effective June 14, 2015	MU12B \$11.34 per hour
Makayleigh N. Aston, pt casual Nurse Aide Trainee Effective June 5, 2015	\$8.16 per hour
Lewis E. Bullock, pt casual Nurse Aide Trainee Effective June 5, 2015	\$8.16 per hour
Ashley N. Ellis, pt casual Nurse Aide Trainee Effective June 5, 2015	\$8.16 per hour
Viola J. Miller, pt casual Nurse Aide Trainee Effective June 5, 2015	\$8.16 per hour
Samantha S. Mott, pt casual Nurse Aide Trainee Effective June 5, 2015	\$8.16 per hour
Bryanna J. Zurn, pt casual Nurse Aide Trainee Effective June 5, 2015	\$8.16 per hour
Lamari L. Parker, pt casual Unit Clerk Effective June 17, 2015	MU11A \$10.54 per hour
Wendi L. Shultz, pt casual Valet Effective June 17, 2015	\$7.85 per hour
Ocianna A. Valenzuela, pt casual Valet Effective June 17, 2015	\$7.85 per hour
Victoria L. Post, pt casual Valet Effective June 17, 2015	\$7.85 per hour
Kristen N. Allison, pt casual Valet Effective June 17, 2015	\$7.85 per hour
Alison Wickwire, pt casual Summer Intern Effective 15, 2015	G7 \$8.37 per hour

 Absent
Bradford County Treasurer


Bradford County Commissioners

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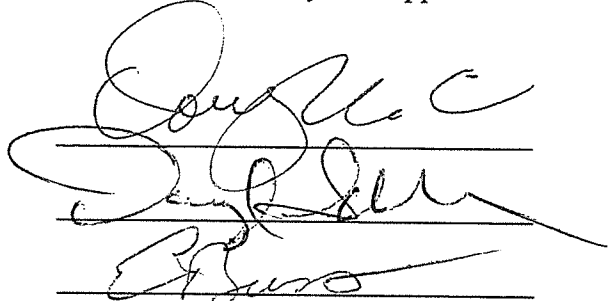
ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion as made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the May 2015 occupational changes.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the May 2015 real estate changes.



Bradford County Commissioners
Acting Board of Assessment

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to adjourn the meeting at 10:44 a.m.