

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JUNE 22, 2017

PRESENT: Doug McLinko via phone, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAGCALL TO ORDERVISITOR REMARKS CONCERNING AGENDAUNFINISHED BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to amend the minutes of June 8, 2017 to approve the Bradford/Sullivan Human Services County Plan for Fiscal Year 2017-2018.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to amend the minutes of June 8, 2017 to reflect the removal of a reference to Bridge Repair in the 2016 Community Development Block Grant (CDBG) Application for the New Albany Borough project.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the minutes of Thursday, June 8, 2017.

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the appointment of Lori Wentzel to the Bradford County Tourism Promotion Agency Board in place of Matt Muench. She will be completing his term (June 2017 – December 2017).

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve an agreement between Bradford County and Hunt Engineers, Architects & Land Surveyors, PC to design improvements to Sunfish Pond Campground at a cost of \$32,270.00 plus reimbursable expenses.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the renewal of a maintenance agreement between Bradford County and Nu-Vision Technologies, d/b/a Black Box Network Services, for phone system and voicemail at the Courthouse, Prison and Manor for a period of one year effective June 30, 2017 through May 31, 2018 at a cost of \$9,108.00.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the renewal of a contract between Bradford County and Doreen Passmore for beautician services at the Bradford County Manor for the period July 1, 2017 through June 30, 2018 at an annual cost of \$36,000.00 to be paid in 12 monthly installments.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the submission of the 3<sup>rd</sup> quarter report for the Medical Assistance Transportation Program (MATP).

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to authorize the Chief Clerk to legally advertise Request for Proposals for Inmate Phone System at the Bradford County Correctional Facility.

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, JUNE 22, 2017

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the following:

the hire of Peter Miller as Veterans Services Director effective June 6, 2017.

the hire of Logan Baumunk as Temporary Data Clerk as per the recommendation of Becky Clark, Treasurer, effective July 10, 2017.

the hire of Sebastian Seda as Temporary Data Clerk as per the recommendation of Becky Clark, Treasurer, effective July 10, 2017.

the hire of Samantha Jo Smiley as Temporary Data Clerk as per the recommendation of Becky Clark, Treasurer, effective July 10, 2017.

the hire of Lucas Webster as part time Correctional Officer as per the recommendation of Warden Don Stewart, effective June 26, 2017.

the transfer of Joanna Gasparo from part time casual Valet to part time casual CNA as per the recommendation of George Stauffer, interim Manor Administrator, effective June 9, 2017.

the transfer of Kacey Hadlock from part time casual Valet to part time casual CNA as per the recommendation of George Stauffer, interim Manor Administrator, effective June 9, 2017.

the transfer of Suzanne Ross from part time casual Valet to part time casual CNA as per the recommendation of George Stauffer, interim Manor Administrator, effective June 9, 2017.

the hire of Brenda Mosier as per diem CNA as per the recommendation of George Stauffer, interim Manor Administrator, effective June 18, 2017.

the hire of Beth Ann Benjamin as part time casual Valet as per the recommendation of George Stauffer, interim Manor Administrator, effective July 12, 2017.

the hire of Kaden Murray as part time casual Valet as per the recommendation of George Stauffer, interim Manor Administrator, effective July 12, 2017.

the hire of Katherine Avery as part time casual Valet as per the recommendation of George Stauffer, interim Manor Administrator, effective July 14, 2017.

the hire of Dion Sullivan as part time casual Valet as per the recommendation of George Stauffer, interim Manor Administrator, effective July 12, 2017.

the hire of Stephanie Delfelice as part time casual CNA as per the recommendation of George Stauffer, interim Manor Administrator, effective July 10, 2017.

the hire of Kathryn N. Tubby as probationary County Caseworker 2 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective July 10, 2017.

the transfer of Christopher Warren from full time 911 Dispatcher I to part time 911 Dispatcher I as per the recommendation of Robert Repasky, 911 Director, effective May 21, 2017.

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, JUNE 22, 2017

OTHER

Reading of the Dairy Awareness Month Proclamation by the 2017 Dairy Princess.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION

DAIRY AWARENESS MONTH JUNE 2017

WHEREAS, dairying is the branch of farming devoted to the production of milk and many trades and industries are dependent on milk to make such products as butter, cheese, yogurt, ice cream and many other by-products; and

WHEREAS, today's farmer not only needs to be concerned with what the general public sees as dairy farming chores and responsibilities, such as the care, feeding and milking of cows; but needs to be aware of barn housing, the most effective and economical feeds, disease and stress prevention and milk prices; and

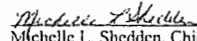
WHEREAS, our dairy farmers need our support as they compete with today's industry demands, so let us support a way of life which has lasted centuries and will meet the next century with confidence and determination for its survival; and

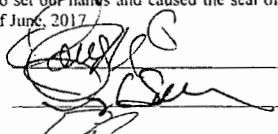
WHEREAS, we need milk to become healthy and fit to face the new horizons of the 21st century; the 2017 Bradford County Dairy Princess has been selected to help in the efforts of promoting the industry.

NOW, THEREFORE, because of the importance of the dairy industry in Bradford County, we, the Bradford County Commissioners, proclaim June 2017 as "DAIRY AWARENESS MONTH" in Bradford County to honor those who choose this way of life which is demanding in every aspect as well as to educate the public and to help promote this valuable commodity.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 8th day of June, 2017.

ATTEST:

  
Michelle L. Shedden, Chief Clerk

  
Bradford County Commissioners

301 Main Street Towanda PA 16848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

The following individual has been hired in response to a Court Order from the Court of Common Pleas as Summer Intern for the Office of Court Administration, effective June 21, 2017:

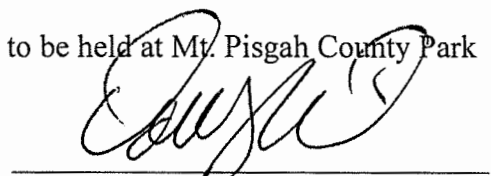
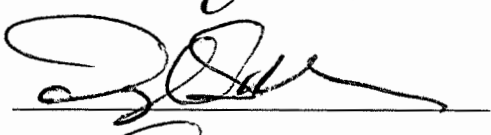
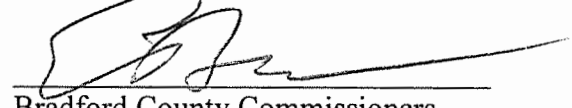
Madelyn Edsell

The following individuals have been hired in response to a Court Order from the Court of Common Pleas as Court Monitor/Judicial Secretary for the Court of Common Pleas:

Rachel Warren , effective June 26, 2017  
Anabel D. Rockefeller, effective July 5, 2017

The July 13, 2017 Commissioners meeting is being cancelled.

The July 27, 2017 Commissioners meeting is going to be held at Mt. Pisgah County Park at 11:00 am with a picnic to follow.

  
  
  
Bradford County Commissioners

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, JUNE 22, 2017

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Ms. Clark, seconded by Mr. Bustin, all voted "aye" to set the following salaries:

Peter Miller, Veterans Services Director Effective June 6, 2017	G18 \$14.74 per hour
Madelyn Edsell, Summer Intern Effective June 21, 2017	G7 \$8.62 per hour
Rachel Warren, ft Court Monitor/Judicial Secretary Effective June 26, 2017	G15 \$12.74 per hour
Anabel D. Rockefeller, ft Court Monitor/Judicial Secretary Effective July 5, 2017	G15 \$12.74 per hour
Logan Baumunk, temporary Data Clerk Effective July 10, 2017	G8 \$9.06 per hour
Sebastain Seda, temporary Data Clerk Effective July 10, 2017	G8 \$9.06 per hour
Samantha Jo Smiley, temporary Data Clerk Effective July 10, 2017	G8 \$9.06 per hour
Lucas Webster, pt Correctional Officer Effective June 26, 2017	\$11.25 per hour
Joanna Gasparo, pt casual CNA Effective June, 2017	MU12 \$11.46 per hour
Kacey Hadlock, pt casual CNA Effective June 9, 2017	MU12 \$11.46 per hour
Suzanne Ross, pt casual CNA Effective June 9, 2017	MU12 \$11.46 per hour
Brenda Mosier, per diem CNA Effective June 18, 2017	MU12 \$11.46 per hour
Beth Ann Benjamin, pt casual Valet Effective July 12, 2017	\$7.85 per hour
Kaden Murray, pt casual Valet Effective July 12, 2017	\$7.85 per hour
Katherine Avery, pt casual Valet Effective July 14, 2017	\$7.85 per hour
Dion Sullivan, pt casual Valet Effective July 12, 2017	\$7.85 per hour

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Stephanie Delfelice, pt casual CNA  
Effective July 10, 2017

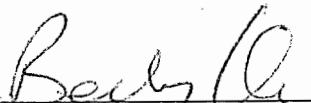
MU12  
\$11.46 per hour

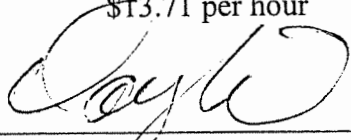

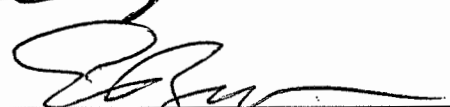
Kathryn N. Tubby, probationary Caseworker 2  
Effective July 10, 2017

G23  
\$18.83 per hour

Christopher Warren, pt 911 Dispatcher I  
Effective May 21, 2017

G16  
\$13.71 per hour

  
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Bradford County Treasurer

  
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Bradford County Commissioners

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

The 2018 real estate and occupation duplicates are open for public display during the months of July and August 2017, Monday through Friday from 9:00 am to 5:00 pm.

Any person desiring to appeal their assessment shall file a written statement designating the parcel and assessment appealed with the Bradford County Board of Assessment on or before September 1, 2017.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the following for **EXEMPT** status:

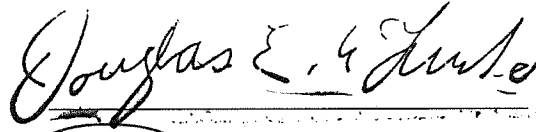
Ronald W. Hill  
671 Laddsborg Hill Road  
New Albany, PA 18833  
Reason: Veterans Exemption – **RENEWAL**  
DMP # 02-135.00-052-000-000  
Effective Date: January 1, 2017

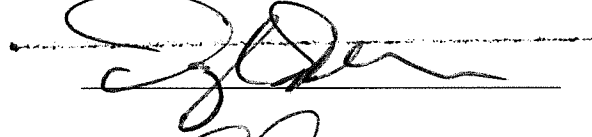
David R. Whipple  
6104 Milan Road  
Milan, PA 18831  
Reason: Veterans Exemption – **RENEWAL**  
DMP # 55-033.02-034-000-000  
Effective Date: January 1, 2017


Gary R. Foster  
201 Kokopelli Lane  
Towanda, PA 18848  
Reason: Veterans Exemption – **RENEWAL**  
DMP # 62-074.00-015-000-000  
Effective Date: January 1, 2018

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Terry D. Badger  
225 Horse Farm Road  
New Albany, PA 18833  
Reason: Veterans Exemption –NEW (House & 5 Acres)  
Effective Date: January 1, 2018

  
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Bradford County Commissioners  
Acting Board of Assessment

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted “aye” to adjourn the meeting at 10:17 a.m.