

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JUNE 28, 2018

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:00AM

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to open bids for repair of Bridge 38 & 41.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the minutes of June 14, 2018.

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the contract for the State Food Purchase Program approving Attachment "A" (Participation Statement) committing 50% of the State Food Purchase Grant monies to be used to purchase food through commercial food distribution in our region with 8% being used for administrative costs for the program for the Fiscal Year 2018-2019 (July 1, 2018- June 30, 2019).

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve Resolution 2018-04 certifying the provision of local funds in the amount of \$45,356.96 to match State funds provided pursuant to 74 Pa. C.S. Section 1513 in Fiscal Year 2018-19 to the Endless Mountains Transportation Authority and authorize the Chairman to sign.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the Notice of Fair Housing and Complaint process for Bradford County and Sayre Borough.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve Resolution 2018-05 that states it is the policy of Bradford County to implement programs to ensure equal opportunity in housing for all persons and consider authorizing the Chief Clerk to legally advertise the Fair Housing Notice for Bradford County and Sayre Borough.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the first public hearing for the CDBG 2018 Bradford County Grant will be held on July 26, 2018 at 11:00AM in the Commissioners Meeting Room.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to renew the agreement between LexisNexis and the Bradford County Correctional Facility effective September 1, 2018 – August 31, 2021.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the proposal from Hunt Engineers, Architects & Land surveyors for the design, bidding and construction phases for the partial ceiling replacement in Courtroom #2 at a cost of \$8500.00 plus reimbursable expenses.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to ratify the action taken on April 1, 2018 to approve an amendment to the

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

Highmark Inc. Skilled Nursing Facility Pay for Value Program Participation Agreement and the Bradford County Manor and authorize the Chairman to sign.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the renewal of a maintenance agreement between Bradford County and NU-Vision Technologies, d/b/a Black Box Network Services, for phone system and voicemail at the Courthouse, Prison and Manor for a period of one year effective June 30, 2018 through May 31, 2019 at a cost of \$8,873.00.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the CAPS Version 14 Amendment between Bradford County Human Services/Children and Youth Services and Avanco International, Inc., effective January 2018.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve a Memorandum of Understanding between Bradford County and the Pennsylvania Children and Youth Association for participation in the CAPS Technical Support Program effective July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Provider Agreement between Bradford County Human Services/Children and Youth Services and Avanco International, Inc. effective July 1, 2018.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Consulting Services Addendum to the Child Accounting and Profile System Application Service Provider Agreement dated July 1, 2018.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the HIPPA Business Associate Agreement Addendum by and between Bradford County, Children, Youth & Families and Avanco International Inc. effective May 11, 2018.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve an amendment to the Unit of Service Funding Contract between Bradford and Sullivan County Joinder and Main Link effective July 1, 2017 through June 30, 2018.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Amended Agreement between The Bradford/Sullivan Drug and Alcohol, Single County Authority and Sullivan County Victim Services effective dates July 1, 2017 through June 30, 2018.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the change in Bradford County Drug and Alcohol, Single County Authority (SCA) Options from a Planning Council model to a Public Executive Commission.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve Agreements between Bradford/Sullivan Drug & Alcohol and the following providers for the period July 1, 2018 through June 30, 2019:

Pyramid Healthcare, Inc.
 White Deer Run, Inc.
 Conewago, Pottsville- Pottsville, PA
 Conewago, Snyder- Beavertown, PA
 Trinity of Bradford County
 Mental Health Associates of North Central
 A Better Today Inc.- Laporte, PA
 A Better Today Inc.- Tunkhannock, PA
 Manos House
 Guthrie Towanda Memorial Hospital

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

Drug and Alcohol Rehabilitation Services Inc.
Sullivan County Victim Services
A Better Today Inc. - Scranton

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following:

the hire of Tori Glisson as part-time casual Recreational Therapy Aide as per the recommendation of Blake Apsokardu, Manor Administrator, effective June 20, 2018

the hire of Melissa Riddle as part time casual CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective June 20, 2018.

the transfer of Rosanne Batzel from Nurse Aide to CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective June 21, 2018.

the transfer of Mary Wilhoite from Nurse Aide to CNA as per the recommendation of Blake Apsokardu, Manor administrator, effective June 21, 2018.

the transfer of Heather McMahon from Nurse Aide to CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective June 21, 2018.

the transfer of Maggy Machmer from Nurse Aide to CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective June 21, 2018.

the transfer of Misty Vandyke from Nurse Aide Trainee to Nurse Aide as per the recommendation of Blake Apsokardu, Manor Administrator, effective June 18, 2018.

the transfer of Misty Vandyke from Nurse Aide to CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective June 21, 2018.

the transfer of Samantha Teeter from Nurse Aide Trainee to Nurse Aide as per the recommendation of Blake Apsokardu, Manor Administrator, effective June 18, 2018.

the transfer of Samantha Teeter from Nurse Aide to CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective June 21, 2018.

the transfer of Tiffany Westbrook from Nurse Aide Trainee to CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective June 21, 2018.

the hire of Lea Chisum-Chaffee as Library Administrator as per the recommendation of the Bradford County Commissioners, effective July 2, 2018.

the hire of Patrick Gilboy as part time Correctional Officer at the Correctional facility as per the recommendation of Don Stewart, Warden, effective July 2, 2018.

the hire of Chris Mays as part time Correctional Officer at the Correctional facility as per the recommendation of Don Stewart, Warden, effective July 2, 2018.

the hire of Gabe Nobles as part time Correctional Officer at the Correctional facility as per the recommendation of Don Stewart, Warden, effective July 2, 2018.

the hire of Jason Esias as part time Correctional Officer at the Correctional facility as per the recommendation of Don Stewart, Warden, effective July 2, 2018.

the hire of Parrish Bridges as part time Correctional Officer at the Correctional facility as per the recommendation of Don Stewart, Warden, effective July 2, 2018.

the hire of Seth Murelle as part time Correctional Officer at the Correctional facility as per the recommendation of Don Stewart, Warden, effective July 2, 2018.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

the transfer of Matthew Scott from full time Correctional Officer to part time Correctional Officer as per the recommendation of Don Stewart, Warden, effective June 22, 2018.

the hire of Jenny Marino as Administrative Assistant I as per the recommendation of Cathy Yeakel, Conservation District Director, effective July 9, 2018.

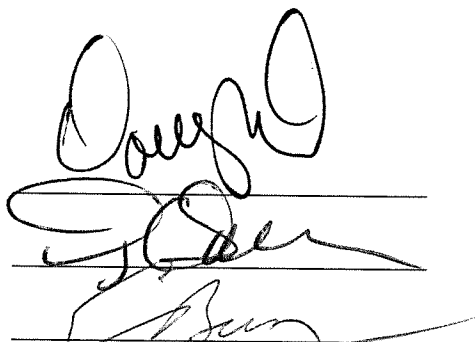
the hire of Dalton Arnold as Maintenance Summer Inter as per the recommendation of Kim Corbett, Maintenance Director, effective June 25, 2018.

the hire of Shaylee Wolfe as part time Custodial as per the recommendation of Kim Corbett, Maintenance Director, effective June 28, 2018.

OTHER

The Bradford County Commissioners Meeting scheduled for July 12, 2018 will be moved to July 11, 2018 at 10:00 AM

The funding for Smithfield Township ADA bathroom addition to the East Smithfield Veterans Hall has been transferred to the South Creek Lions Club project, ADA renovation of restrooms to remove architectural barriers. The amount moved to South Creek is \$34,200.00. South Creek will be receiving a total of \$71,285.00



Bradford County Commissioners

SALARY BOARD

THURSDAY JUNE 28, 2018

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

UNFINISHED BUSINESS

NEW BUSINESS

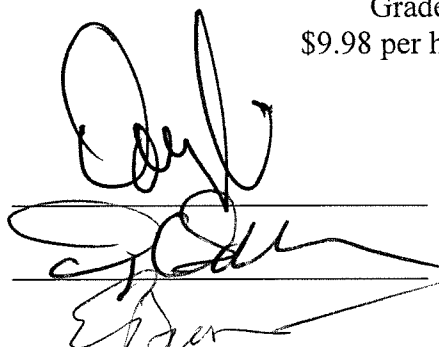
A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to set the following salaries:

Tori Glisson as PT casual Recreational Therapy Aide Effective June 20, 2018	MU10 \$10.27 per hour
Melissa Riddle as PT casual CNA Effective June 20, 2018	MU12 \$12.03 per hour
Roseanna Batzel as CNA Effective June 21, 2018	MU12 \$12.03 per hour
Mary Wilhoite as CNA Effective June 21, 2018	MU12 \$12.03 per hour
Heather McMahan as CNA	MU12

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

Effective June 21, 2018	\$12.03 per hour
Maggy Machmer as CNA Effective June 21, 2018	MU12 \$12.03 per hour
Misty Vandyke as Nurse Aide Effective June 18, 2018	\$11.75 per hour
Misty Vandyke as CNA Effective June 21, 2018	MU12 \$12.03 per hour
Samantha Teeter as Nurse Aide Effective June 18, 2018	\$11.75 per hour
Samantha Teeter as CNA Effective June 21, 2018	MU12 \$12.03 per hour
Tiffany Westbrook as CNA Effective June 21, 2018	MU12 \$12.03 per hour
Lea Chisum-Chaffee as Library Administrator Effective July 2, 2018	\$50,000 per year
Patrick Gilboy as PT Correctional Officer Effective July 2, 2018	\$11.25 per hour
Chris Mays as PT Correctional Officer Effective July 2, 2018	\$11.25 per hour
Gabe Nobles as PT Correctional Officer Effective July 2, 2018	\$11.25 per hour
Jasone Esias as PT Correctional Officer Effective July 2, 2018	\$11.25 per hour
Parrish Bridges as PT Correctional Officer Effective July 2, 2018	\$11.25 per hour
Seth Murelle as PT Correctional Officer Effective July 2, 2018	\$11.25 per hour
Matthew Scott as PT Correctional Officer Effective June 22, 2018	\$13.52 per hour
Jenny Marino as Administrative Assistant I Effective July 9, 2018	Grade14 \$12.14 per hour
Dalton Arnold as Maintenance Summer Inter Effective July 25, 2018	Grade 7 \$8.62 per hour
Shaylee Wolfe as PT Custodial Effective July 28, 2018	Grade 10 \$9.98 per hour

 Bradford County Deputy Treasurer



 Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

ASSESSMENT BOARD

BOARD OF ASSESSMENT

THURSDAY JUNE 28, 2018

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

UNFINISHED BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following amendment to correct the parcel #:

1 year in 2017 of county taxes paid by David & Laura Cronk in the amount of \$68.48

1 year in 2018 of county taxes paid by David & Laura Cronk in the amount of \$68.48

Reason: Full Veterans Exemption

Parcel #29-051.00-095-005-000

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following for exempt status:

Fred L. Arbona

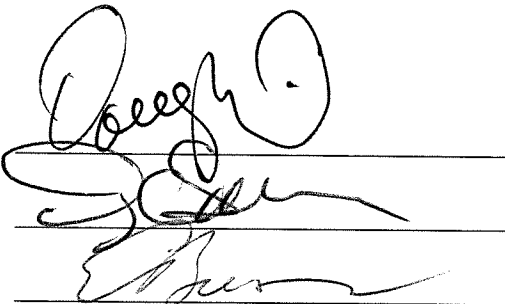
106 Plummer St.

Sayre, PA 18840

Reason: Veterans Exemption- NEW

Parcel# 36-020.17-610-000-000

Effective date: January 1, 2019



Bradford County Board of Assessment

The Commissioners answered questions from the public and press at this time.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to adjourn the meeting at 10:24AM.