

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, MARCH 10, 2016

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

Keith Kinsman read a special press release:

In response to the incredible outpouring of love and support received from our community, the Kinsman family, in cooperation with the Bradford County Commissioner's and Sheriff's offices, is announcing the first ever Bradford County Addiction Awareness Rally.

Three deaths in one weekend. Our community is still in shock and mourning. There were multiple opiate related overdoses and deaths in our county before that horrific weekend and many more are sure to follow if we don't act decisively. We have spoken with close to one thousand county residents in the month since Ben's death and one thing is clear. The citizens of Bradford County have had enough. We have got to do something in response to this epidemic of drug use and overdose in our county.

This rally will be a step in the right direction. It promises to be an evening filled with powerful speakers, local agencies that offer help, music, food, fellowship, and a candlelight vigil. Let's get together. Let's trade ideas. Let's ask some tough questions and perhaps we will come up with some genuine solutions. We hope and pray that this rally will be historic both in content and attendance. If we stand together in love, solidarity, and thoughtful strategy we can stem the tide of this destructive, heart wrenching, and deadly epidemic.

Thursday evening, May 5th. We will assemble at the courthouse by 6:45 pm. All residents of Bradford County are invited and encouraged to attend.

UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the minutes of Thursday, January 25, 2016.

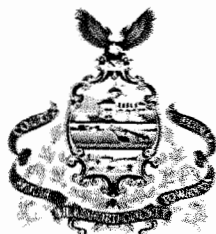
A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to award the bid for the CDBG Disaster Recovery Grant Road Stabilization Project in Armenia Township to Bassett Engineering at a cost of \$26,980.00.

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A CONTINUATION OF THURSDAY, MARCH 10, 2016

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve a proclamation recognizing March as American Red Cross Month in Bradford County.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office  
PROCLAMATION

AMERICAN RED CROSS MONTH  
MARCH 2016

WHEREAS: in Bradford County we have a long history of helping our neighbors in need. American Red Cross Month is a special time to recognize and thank our Everyday Heroes – those selfless Red Cross volunteers and donors who give of their time and resources to help community members; and

WHEREAS: these heroes help families find shelter after a home fire, give blood to help trauma victims and cancer patients and deliver comfort items to military members in the hospital. They use their lifesaving skills to save someone from a heart attack, drowning or choking. They enable children around the globe to be vaccinated from measles and rubella; and

WHEREAS: the American Red Cross depends on local heroes to deliver help and hope during a disaster. We applaud our heroes here in Bradford County who give of themselves to assist their neighbors when they need a helping hand; and

WHEREAS: across the Country and around the world, the American Red Cross responds to disasters big and small. In fact, every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. It collects 40 percent of the nation's blood supply, provides 24-hour support to military members, veterans and their families, teaches millions lifesaving skills such as lifeguarding and CPR and through its Restoring Family Links program, connects family members separated by crisis, conflict or migration;

WHEREAS: we dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

THEREFORE, we, the Bradford County Commissioners, by virtue of the authority vested in us by the Constitution and laws of Pennsylvania do hereby proclaim March 2016 as **American Red Cross Month in Bradford County**. We encourage all Americans to support this organization and its noble humanitarian mission.

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 10<sup>th</sup> day of March 2016.

Attest:

*Michelle L. Shedden*  
Michelle L. Shedden, Chief Clerk

*[Signatures]*  
Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
[www.bradfordcountypa.org](http://www.bradfordcountypa.org)

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise for bids for Bridge Rehabilitation Projects.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify action taken on February 26, 2016 approving the submission of the Bradford County Report of Act 44 Tax Fund for the year 2014 to the Pennsylvania Department of Transportation Center for Program Development & Management.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify action taken on March 1, 2016 approving an Agreement between Bradford County and Ability for the use of an online billing software for Medicare and Medicaid claims at the Bradford County Manor for a period of one year (March 1, 2016 through February 28, 2017) at a cost of \$98.00 per month.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the renewal of an Agreement between Bradford County and Ron and Cindy Chaapel as seasonal Sunfish Pond Park Concessionaires for a period of one year (April 1, 2016 through March 31, 2017).

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A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the renewal of an Agreement between Bradford County and Lydia M. Keeney as seasonal Larnard-Hornbrook Park Concessionaire for a period of one year (April 1, 2016 through March 31, 2017).

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve an Agreement between Bradford County and TransUnion Risk and Alternative Data Solutions, Inc. for the provision of locate services for Bradford County Domestic Relations Office for a period of one year effective March 1, 2016 through February 28, 2017 at rate of \$275.00 per month and authorize the Chairman to sign.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an Agreement between Bradford County and Patrick L. Beirne, Esquire for conflict cases for the Public Defender's office for a period of one year (March 1, 2016 through February 28, 2017) at a rate of \$50.00 per hour up to \$25,000.00 per year up to 500 hours.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve a Unit of Service Funding Agreement between Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID) and Integrative Counseling Services for the period March 1, 2016 through June 30, 2016.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Purchase of Service Agreements between Bradford County Human Services/Children and Youth Services and the following providers for the period July 2, 2015 through June 30, 2016:

Hoffman Homes for Youth  
Cornell Abraxas Group, Inc.  
One West Main Street  
Families United Network, Inc.  
Children's Service Center of Wyoming Valley, Inc.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the following:

the hire of Larue R. Swain as part time casual Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective March 9, 2016.

the hire of Laura M. Johnson a part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective March 23, 2016.

the transfer of Stephanie DeFelice from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective March 20, 2016.

the transfer of Ellen M. Raymond from part time casual Housekeeping Attendant to full time Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective March 13, 2016.

the hire of Alysson J. Delacruz as full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective March 30, 2016.

the transfer of Amy L. Walters from part time casual Housekeeping Attendant to full time Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective March 20, 2016.

the transfer of Amy L. Brown from full time CYS Caseworker II to full time Caseworker Supervisor in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective March 14, 2016.

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the transfer of Jeremiah R. Brown from full time Corrections Sergeant to full time Caseworker I in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective March 21, 2016.

the hire of Brian K. Earle as full time IT Tech I as per the recommendation of Wendy Rockwell, IT Director, effective March 14, 2016.

OTHER

The following individuals have been hired in response to a Court Order from the Court of Common Pleas as full time Probation Officer Trainees effective March 7, 2016:

Nicholas W. Carey  
Nathan D. Smith



Bradford County Commissioners

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to set the following salaries:

Larue R. Swain, pt casual Housekeeping Attendant Effective March 9, 2016	MU9 \$9.56 per hour
Laura M. Johnson, pt casual CNA Effective March 23, 2016	MU12 \$11.46 per hour
Stephanie DeFelice ft, CNA Effective March 20, 2016	MU12 \$11.74 per hour
Ellen M. Raymond, ft Housekeeping Attendant Effective March 13, 2016	MU9 \$9.56 per hour
Alysson J. Delacruz, ft CNA Effective March 30, 2016	MU12 \$12.04 per hour
Amy L. Walters, ft Housekeeping Attendant Effective March 20, 2016	MU9 \$9.56 per hour
Amy L. Brown, ft Caseworker Supervisor Effective March 14, 2016	G24 \$19.77 per hour
Jeremiah R. Brown, ft Caseworker I Effective March 21, 2016	G19 \$16.43 per hour

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Brian K. Earle, ft IT Tech I  
Effective March 14, 2016


G19  
\$15.49 per hour

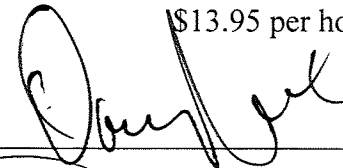
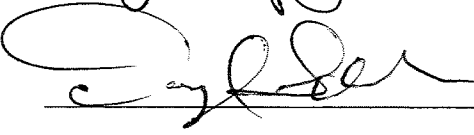

Nicholas W. Carey, ft Probation Officer Trainee  
Effective March 7, 2016

\$13.95 per hour

Nathan D. Smith, ft Probation Officer Trainee  
Effective March 7, 2016

\$13.95 per hour

  
\_\_\_\_\_  
Bradford County Treasurer

  
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\_\_\_\_\_  
Bradford County Commissioners

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the real estate changes for February 2016.




A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the occupation changes for February 2016.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for exempt status:

Wyalusing Valley Museum Association Inc.  
P.O. Box 301  
Wyalusing PA 18853

DMP # 60-114.04-025-000-000

Reason: The property will house historical reference materials and the building will be used for community events.

  
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Bradford County Commissioners  
Acting Board of Assessment

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VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to adjourn the meeting at 10:35 a.m.