

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, March 22, 2018

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin.

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Minutes of March 8th of 2018.

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to proclaim April 2018 as Child Abuse Awareness Month in Bradford County.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an agreement with Larson Design for engineering design services to prepare plans and bid package to repair County Bridge No. 38 at a fee of \$10,000.00 and authorize the Chairman to sign.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve Resolution 2018-02 for Bridge #27 authorizing the Chairman to sign the reimbursement agreement, Exhibit M (Lobbying Certification Form) and Exhibit L (Federal Funding Accountability and Transparency Act).

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify action taken on March 15, 2018 to approve an agreement between Bradford County Children and Youth Services and Avanco International, Inc. to provide (CAPS) Child Accounting and Profile System software as mandated by the Pennsylvania Office of Children and Youth and Families.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve an amendment to the CAPS (Child Accounting and Profile System) between Avanco International, Inc. and Bradford County Children and Youth to supply consulting services during the term of the agreement.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the Amendment to the Purchase of Service Agreements (effective from July 1, 2017 through June 30, 2018) between Bradford County Human Services/Children and Youth Services and the following:

Cornell Abraxis Group, Inc. of Pittsburgh PA.

Families United Network, Inc. of Pennsdale, PA.

Project Starphish, Inc. of Clarion, PA.

Alternative Rehabilitation Communities, Inc. of Harrisburg, PA.

The Devereux Foundation of King of Prussia, PA.

Drug and Alcohol Rehabilitation Services, Inc. of Columbia, PA.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Unit of Service Funding Contracts (effective July 1, 2017 through June 30, 2018) between Bradford and Sullivan County Joinder, on behalf of the Bradford County Human Service Agency, operator of Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID), and the following:

Bradford/Sullivan Single County Authority and Community Service Group of Mountville, PA.

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Bradford/Sullivan Single County Authority and Concern Professional Services
(Mobile Crisis) of Fleetwood, PA.

Bradford/Sullivan Single County Authority and Concern Professional Services
(Outpatient Family Based) of Fleetwood, PA.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following:

The transfer of Mikyla Castle from full time Nurse Aide to full time C.N.A., per the recommendation of Blake Apsokardu, Manor Administrator, effective June 8, 2017.

The transfer of Cassandra Lowman from full time Activities Aide to full time C.N.A., per the recommendation of Blake Apsokardu, Manor Administrator, effective September 22, 2017.

The transfer of Brittney Colon Welch from full time L.P.N. to part time casual L.P.N., per the recommendation of Blake Apsokardu, Manor Administrator, effective March 17, 2018.

The hire of Amber Born as part time casual Housekeeping Attendant, per the recommendation of Blake Apsokardu, Manor Administrator, effective March 28, 2018.

The hire of Maggy Machmer as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective March 28, 2018.

The transfer of Janiece Humbert from part time casual Valet to part time casual Nurse's Aide Trainee, per the recommendation of Blake Apsokardu, Manor Administrator, effective March 17, 2018.

The transfer of Jennifer Malone from part time casual Valet to part time casual Nurse's Aide Trainee, per the recommendation of Blake Apsokardu, Manor Administrator, effective March 17, 2018.

The transfer of Gwen Bagley from part time casual Valet to part time casual Nurse's Aide Trainee, per the recommendation of Blake Apsokardu, Manor Administrator, effective March 17, 2018.

The transfer of Brittni Baldwin from part time casual Valet to part time casual Nurse's Aide Trainee, per the recommendation of Blake Apsokardu, Manor Administrator, effective March 17, 2018.

The transfer of Brayen Dunbar from part time casual Valet to part time casual Nurse's Aide Trainee, per the recommendation of Blake Apsokardu, Manor Administrator, effective March 17, 2018.

The transfer of Mackenzie Bostwick from part time casual Valet to part time casual Nurse's Aide Trainee, per the recommendation of Blake Apsokardu, Manor Administrator, effective March 20, 2018.

The hire of Samantha Teeter as part time casual Valet, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 4, 2018.

The hire of Christine Sparling as part time casual Dietary Attendant, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 4, 2018.

The hire of Tasha Vanderpool as part time casual Dietary Attendant, per the recommendation of Blake Apsokardu, Manor Administrator, effective April 4, 2018.

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The hire of Justin Reed as full time IT Technician I, per the recommendation of Wendy Rockwell, IT Director, effective March 19, 2018.

The hire of Steven Bliss as full time IT Technician I, per the recommendation of Wendy Rockwell, IT Director, effective March 19, 2018.

The transfer of Tessa Crum from full time Correctional Officer to Drug & Alcohol Counselor/DUI Coordinator, per the recommendation of Warden Stewart, effective date of March 26, 2018.

The transfer of Christopher Warren from part time Dispatcher I to part time Dispatcher II, per the recommendation of Robert Repasky, 911 Director, effective March 16, 2018.

The hire of Stephani Wallen as part time casual Library Administrative Clerk I, per the recommendation of Jeff Singer, Library Director, effective April 2, 2018.

The hire of Diana Holton as Children and Youth - Caseworker II on a probationary appointment, per the recommendation of Bill Blevins, Human Services Director, effective March 19, 2018.

OTHER

SALARY BOARD

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin, and Becky Clark.

UNFINISHED BUSINESS

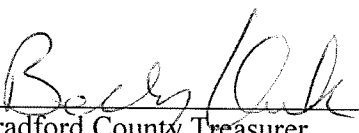
NEW BUSINESS

A motion was made by Ms. Clark, seconded by Mr. Miller, all voted "aye" to approve the following:

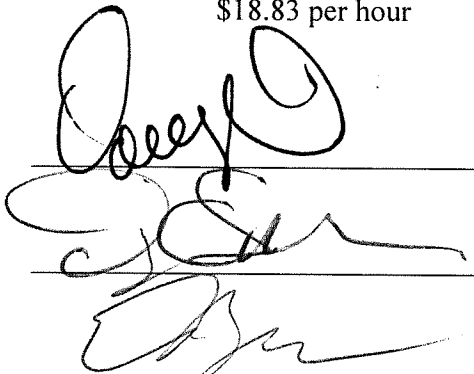
Shelby Fleming, C.N.A. Effective March 3, 2018	Manor Union 12 \$12.03 per hour
Mikyla Castle, C.N.A. Effective June 8, 2017	Manor Union 12 \$11.74 per hour
Cassandra Lowman, C.N.A. Effective September 22, 2017	Manor Union 12 \$11.74 per hour
Brittney Colon Welch, L.P.N. Effective March 17, 2018	Grade 21A \$17.51 per hour
Amber Born, Housekeeping Attendant Effective March 28, 2018	Manor Union 9 \$9.80 per hour
Maggy Machmer, Valet Effective March 28, 2018	Manor Union 9 \$9.80 per hour
Janiece Humbert, Nurse's Aide Trainee Effective March 17, 2018	\$8.36 per hour
Jennifer Malone, Nurse's Aide Trainee Effective March 17, 2018	\$8.36 per hour
Gwen Bagley, Nurse's Aide Trainee Effective March 17, 2018	\$8.36 per hour

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Brittni Baldwin, Nurse's Aide Trainee Effective March 17, 2018	\$8.36 per hour
Brayen Dunbar, Nurse's Aide Trainee Effective March 17, 2018	\$8.36 per hour
Mackenzie Bostwick, Nurse's Aide Trainee Effective March 20, 2018	\$8.36 per hour
Samantha Teeter, Valet Effective April 4, 2018	\$8.05 per hour
Christine Sparling, Dietary Attendant Effective April 4, 2018	Manor Union 9 \$9.80 per hour
Tasha Vanderpool, Dietary Attendant Effective April 4, 2018	Manor Union 9 \$9.80 per hour
Justin Reed, IT Technician I Effective March 19, 2018	Grade 19 \$15.49 per hour
Steven Bliss, IT Technician I Effective March 19, 2018	Grade 19 \$15.49 per hour
Tessa Crum, Drug & Alcohol Counselor/DUI Coordinator Effective March 26, 2018	Grade 20 \$16.25 per hour
Christopher Warren, Dispatcher II Effective March 16, 2018	Grade 20 \$16.25 per hour
Stephani Wallen, Library Administrative Clerk I Effective April 2, 2018	Grade 10 \$9.98 per hour
Diana Holton, Children & Youth - Caseworker II Effective March 19, 2018	Grade 23 \$18.83 per hour



 Bradford County Treasurer



 Bradford County Commissioners

ASSESSMENT BOARD

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin.

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for exempt status:

Towanda Borough
 724 Main Street
 PO Box 229
 Towanda, PA 18848

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Reason: Towanda Borough is exempt from taxation. The property will be used for public parking.

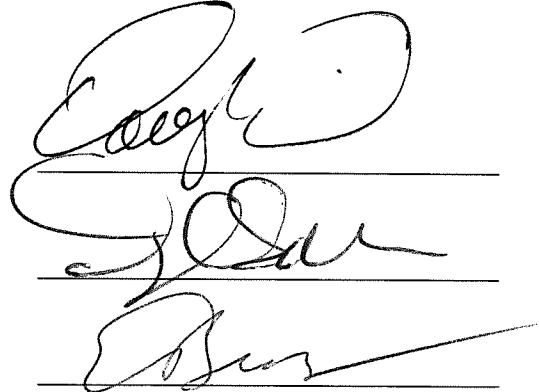
DMP # 48-086.04-262-000-000

Location: Park Street

DMP # 48-086.04-259-000-000

Location: 7 State Street

Effective Date: January 1, 2018

Three handwritten signatures are written over three horizontal lines. The top signature is the most prominent and appears to be 'Coeyle'. The middle signature is less legible, and the bottom signature is also less legible.

Bradford County Commissioners
Acting Board of Assessment

VISITORS REMARKS

ADJOURNMENT

Meeting was adjourned at 10:20 a.m.

