

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, MARCH 24, 2016

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

Update regarding upcoming Drug Awareness Rally by Keith Kinsman:

The response to the announcement of the Bradford County Addiction Awareness Rally has been fantastic! Hundreds of people have come forward and offered their assistance in various capacities. It will be held at the County Courthouse Thursday, May 5th at 6:45 pm. Please arrive early.

There are fifteen table spaces reserved so far for agencies and groups that offer help to those struggling with addiction and their families. They will also be there to assist those desiring more information on the various topics and the danger signs of addiction.

The speaking schedule has been completed and we can promise a powerful evening filled with painfully honest stories, eye witness accounts, and upcoming strategic solutions. There will be dramatic stories of recovery and genuine reasons for hope, especially for those who are addicted, those who are suffering, and for the families of those who have lost loved ones.

The speakers will begin at 6:45 pm and the public is encouraged to come early. Towanda's downtown restaurants are geared up to accommodate large crowds that evening for both inside and outside dining. Public restrooms will be provided. The helpful groups and agencies will be there early. They will be ready to assist and educate. Bring the kids. They need to hear what will be said that evening. We need to stop the problem before it starts. We are offering free face painting as well. Come early!

We encourage you to bring photos of loved ones lost to addiction and other memorabilia. We hope you will share stories about them to keep memories of them alive and to potentially help others. We hope and pray that parents and siblings will seek and receive comfort from each other. We will supply candles for the candlelight vigil. It would be helpful and you are encouraged to bring your own as well. The candlelight vigil will immediately follow the evening's speakers. Live and beautiful music will punctuate the evening.

We believe and fully expect this will be the biggest most powerful rally in the history of Bradford County. Please be a part of it. Together we stand!

UNFINISHED BUSINESS

A motion as made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the minutes of Thursday, March 10, 2016.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to award the bid for the Roof project:

General Trades Contract to: C& D Waterproofing Corp of Bloomsburg PA
Electrical Contract to G. R. Noto Electric of Clarks Summit PA.

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A CONTINUATION OF THURSDAY, March 24, 2016

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to proclaim April 10 thru April 16, 2016 as Volunteer Appreciation week in Bradford County.

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
Ed Bustin, Commissioner



Bradford County Commissioners Office

Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

PROCLAMATION

BRADFORD COUNTY VOLUNTEER WEEK

WHEREAS, the week of April 10, 2016 thru April 16, 2016 has been proclaimed National Volunteer Week; and

WHEREAS, the quality of life in Bradford County and throughout our country is extended and enhanced by volunteers who give unselfishly and devotedly of their time and talents for the benefit of their fellowman; and

WHEREAS, the services performed by volunteers are often beyond the scope of compensation and can only be fully appreciated by the direct recipient of such services; and

WHEREAS, all the residents of Bradford County are direct recipients of services rendered by volunteers,

NOW, THEREFORE, BE IT RESOLVED, that we, the Bradford County Commissioners proclaim the week of April 10, 2016 thru April 16, 2016 as "BRADFORD COUNTY VOLUNTEER APPRECIATION WEEK" in conjunction with the National Volunteer Week and we urge all of the citizens of Bradford County to recognize and extend their thanks to all of those who serve Bradford County through their volunteer efforts.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 24th day of March 2016.

Douglas E. McLinko
Daryl L. Miller
Ed Bustin

ATTEST:

Bradford County Commissioners

Michelle L. Shedden
Michelle L. Shedden, Chief Clerk

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to ratify action taken on March 21, 2016 approving a CWIS Data Sharing Agreement between Bradford County and the Pennsylvania Department of Human Services for the use of the Child Welfare Information Solution (CWIS) electronic data exchange that allows county systems and state level agencies to share data and coordinate child welfare services.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an Agreement between Bradford County and J&J Lead Experts to provide lead inspection services of housing rehab projects at a cost of \$600 per unit for Initial Inspection and \$350.00 per unit for Final Inspection for a 12 month period (January 1, 2016 through December 31, 2016).

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an Agreement between Bradford County and PointRight, Inc. for PointRight Five Star FastTrack software for data analytics services at the Bradford County Manor at a rate of \$75.00 per month for a period of one year effective April 1, 2016 with automatic yearly renewal and authorize the Chairman to sign.

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A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to certify that the 5-Year PHA Plan and/or Annual PHA Plan of the Bradford County Housing Authority is consistent with the Consolidated Plan or State Consolidated Plan and authorize the Chairman to sign HUD certification form 50077-SL.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the appointment of Carmel Watson to the Bradford County Children and Youth Services Advisory Board.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve a Sub recipient Agreement between Bradford County and Athens Township through Trehab for funds appropriated under the Community Development Block Grant (CDBG) for the Gateway Commons – New Construction of 40 Units Low to Moderate Income Housing.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Purchase of Service Agreements between Bradford County Human Services/Children and Youth Services and the following providers for the period July 1, 2015 through June 30, 2016:

Diakon Child, Family & Community Services
Catholic Social Services of the Diocese of Scranton

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve a five year agreement with Alpaca Energy LLC for tower attachment and ground lease at a fee of \$6000 for the first year, and an increase of \$600 per year thereafter.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following:

the transfer of Mariah L. Remacle from part time casual Valet to part time casual CNA as per recommendation of James Shadduck, Manor Administrator, effective March 15, 2016.

the transfer of Thomas Brown from part-time casual Housekeeping attendant to Full-Time Account Clerk II as per recommendation of James Shadduck Manor Administrator, effective March 21, 2016

the hire of Doris Kelley as full-time account Clerk II, as per recommendation of James Shadduck, Manor Administrator, effective March 21, 2016.

the transfer of Myra Malloy from full-Time C.N.A to part-time casual C.N.A as per recommendation of James Shadduck, Manor Administrator, effective April 2, 2016

the hire of Shawna Streeter as a part-time causal housekeeping attendant as per recommendation of James Shadduck, Manor Administrator, effective March 23, 2016.

the transfer of Tonya L. Thomas from part time casual Valet to part time casual Nurse Aide Trainee as per recommendation of James Shadduck, Manor Administrator, effective March 10, 2016

the transfer of Samantha L. Hicks from part time casual Valet to part time casual Nurse Aide Trainee as per recommendation of James Shadduck, Manor Administrator, effective March 10, 2016.

the transfer of Kiersten M. Saik from part time casual Valet to part time casual Nurse Aide Trainee as per recommendation of James Shadduck, Manor Administrator, effective March 10, 2016

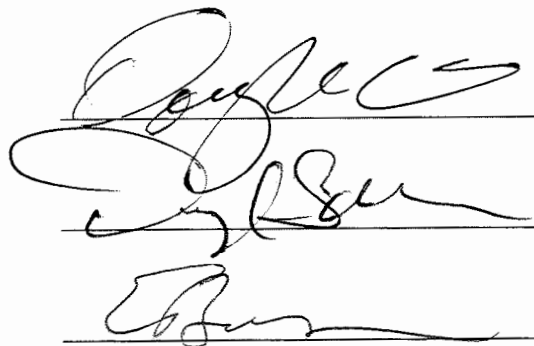
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the transfer of Diane E. Fuller from part time casual Valet to part time casual Nurse Aide Trainee as per recommendation of James Shadduck, Manor Administrator, effective March 10, 2016

the transfer of Star Parker from part time casual Valet to part time casual Nurse Aide Trainee, as per recommendation of James Shadduck, Manor Administrator, effective March 10th, 2016

the transfer of Franklin Reams from part time correctional officer to full time correctional officer. Pay rate of \$12.50 per hour. Effective date of March 20, 2016.

OTHER



Bradford County Commissioners

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Ms. Clark, all voted "aye" to reclassify the full time County Planner position from Grade 20, 40 hours per week to Grade 21, 40 hours per week. Effective March 27th, 2016.

A motion was made by Mr. Miller, seconded by Ms. Clark, all voted "aye" to set the following salaries:

Emily Vollmer full time County Planner, Effective March 28, 2016	G21 40 hours per week
Mariah L. Remacle part time casual CNA Effective March 15, 2016.	MU12 \$11.46/hour
Thomas Brown ft Account Clerk II effective March 21, 2016	MU14A \$12.21/hour
Doris Kelley full-time Account Clerk II. Effective March 21, 2016	MU14 \$12.82/hour
Myra Malloy part-time casual C.N.A Effective April 2, 2016.	MU12A \$11.46/hour
Shawna Streeter part-time casual Housekeeping Attendant effective March 23, 2016	MU9A \$9.56/hour
Tonya L. Thomas part time casual Nurse Aide Trainee effective March 10, 2016	\$8.16/hour

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Samantha L. Hicks part time casual Nurse Aide Trainee
effective March 10, 2016 \$8.16/hour

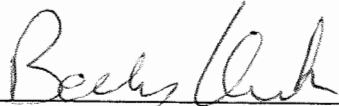
Kiersten M. Saik part time casual Nurse Aide Trainee
effective March 10, 2016 \$8.16/hour

Diane E. Fuller part time casual Nurse Aide Trainee
effective March 10, 2016 \$8.16/hour

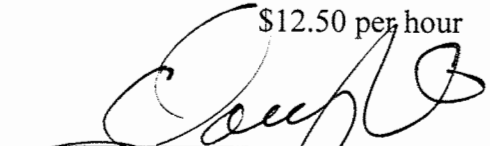
Star Parker part time casual Nurse Aide Trainee
Effective March 10th, 2016 \$8.16/hour

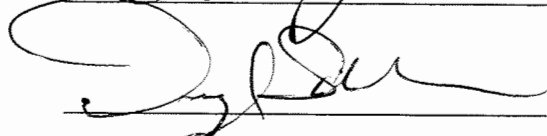
Franklin Reams full time correctional officer
Effective date of March 20, 2016.

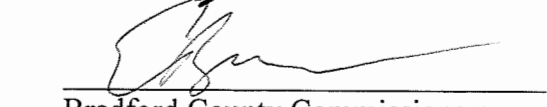
\$12.50 per hour



Bradford County Treasurer







Bradford County Commissioners

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for EXEMPT Status:

Vishva Gayatri
48 Simpatico Lane
Towanda, PA 18848

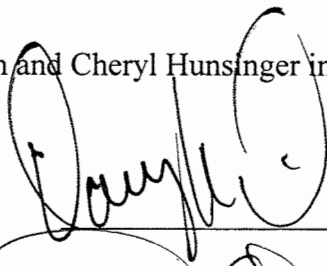
Reason: The property is used to hold Hindu Religious Activities. They also provide mental health and spiritual counseling to those battling drug and alcohol addictions.


DMP #38-073.00-173-001-000
Effective Date: January 1, 2016

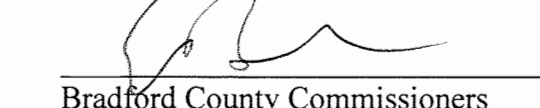
A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for a REFUND:

303 days in 2016 of County taxes paid by Glenn and Cheryl Hunsinger in the amount of \$25.88.

Reason: House was torn down.
Parcel #34-007.12-504-000-000







Bradford County Commissioners
Acting Board of Assessment

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, March 24, 2016

ELECTION BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to authorize the Director of Elections to appoint Poll Workers as needed at County polling locations that have vacancies to serve on the Election Board for the 2016 General Primary Election on Tuesday, April 26, 2016.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

The Bradford County Board Return Board will meet in the office of the Election Department of Bradford County, Court House, Towanda, Pennsylvania at 9:00 a.m. on Friday, April 29, 2016 for the purpose of computing and canvassing returns of votes cast in the General Primary Election of April 26, 2016.

The Bradford County Board of Elections will meet Thursday, April 28, 2016 at 1:00 p.m. in the office of the Commissioners' Conference Room to determine the eligibility of any and all provisional ballots cast in the April 26, 2016, General Primary Election to be included and counted in the official canvass.

Voters who have cast an Absentee Ballot and have not supplied a valid form of ID for General Primary Election to be held on April 26, 2016, have until the sixth calendar day after the General Primary Election to provide their ID to the BRADFORD COUNTY BOARD OF ELECTIONS, in order for their ballot to be counted.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise the polling locations for voting districts in Bradford County.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

We do also notify you, in accordance with Section 905 of the Pennsylvania Election Code, that the offices for which candidates are to be nominated at the Primary Election, April 26, 2016, between the hours of 7:00 A.M. and 8:00 P.M. prevailing time and for which offices, nomination petitions must be filed in the office of the Secretary of the Commonwealth, and the number to be elected are as follows:

Public Offices to be Elected and Number to be Elected at the General Election:

- One President of the United States
- One United States Senator
- One Attorney General
- One Auditor General
- One State Treasurer
- One Representative in 10th Congressional District
- One Senator in the General Assembly 23rd District
- One Representative in the General Assembly 68th District
- One Representative in the General Assembly 110th District
- Three Democratic Delegates (MALE) to the National Convention 10th Congressional District
- Two Democratic Delegates (FEMALE) to the National Convention 10th Congressional District
- Three Republican Delegates to the National Convention 10th Congressional District

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Three Alternate Republican Delegates to the National Convention 10th Congressional District

Bradford County Republican Committee – Please contact the Election Bureau for a complete listing.

PROPOSED CONSTITUTIONAL AMENDMENT 1
AMENDING THE MANDATORY JUDICIAL
RETIREMENT AGE
Ballot Question

Shall the Pennsylvania Constitution be amended to require that justices of the Supreme Court, judges and justices of the peace (known as magisterial district judges) be retired on the last day of the calendar year in which they attain the age of 75 years, instead of the current requirement that they be retired on the last day of the calendar year in which they attain the age of 70? **YES/NO**

PROPOSED CONSTITUTIONAL AMENDMENT 2
ABOLITION OF THE PHILADELPHIA TRAFFIC COURT
Ballot Question

Shall the Pennsylvania Constitution be amended to abolish the Philadelphia Traffic Court? **YES/NO**

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to authorize the Chief Clerk to legally advertise the following:

NOTICE

Pursuant to the Pennsylvania Election Code, Section 3031.14, the Bradford County Board of Elections will conduct pre-election testing of the Electronic Tabulating Equipment to ascertain the accuracy of the central count equipment for all votes cast for all offices in the April 26, 2016 General Primary Election.

A pre-election testing will take place in the Election Office, Bradford County Court House Annex, 6 Court Street, Suite 2, Towanda, on April 21, 2016 at 11:30 a.m.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to approve the Election Day Schedule for April 26, 2016:

Bureau of Elections

Renee Smithkors
Tracy Ferguson
Jessie McDermott

ROVERS

All will be assigned a section of the County to cover polling places in that area from 6:00 am to 8:30 pm (or later if necessary):

Jim Mechling
Rod Manley
Lilly McQuay
Michelle Shedden
Jenny Sackett
Jessie McDermott
Jeff Glisson
Nancy Mechling

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A CONTINUATION OF THURSDAY, March 24, 2016

RECEIVING BOARD

*Tracey Ferguson
Michelle Shedden (after roving is completed)
Jessie McDermott

GEMS SERVER & TSX OPERATORS

*Renee Smithkors
Jim Mechling (after roving)
Rod Manley (after roving)

ABSENTEE BALLOTS

Jessie McDermott

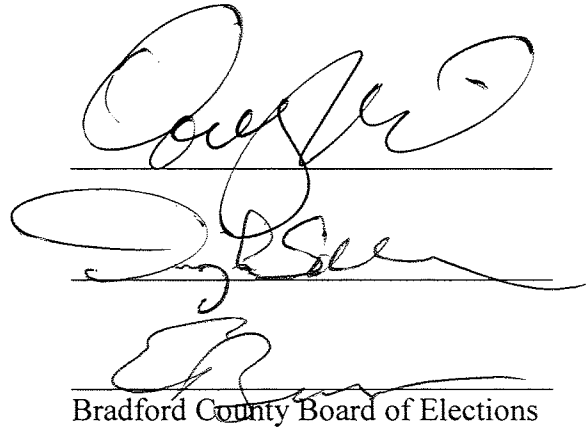
WEB/PROJECTORS

Wendy Rockwell
Teresa Thomas

*will also serve as Resolution Board if needed.

CANVASS BOARD (April 29, 2016 until completed)

Renee Smithkors
Tracey Ferguson
Jessie McDermott



Bradford County Board of Elections

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to adjourn the meeting at 10:49 a.m.