

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, MAY 25, 2017

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the minutes of May 11, 2017 to reflect the transfer of Jeri-Lynn Peterson from probationary to regular status County Caseworker 1 instead of County Caseworker 2.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the minutes of Thursday, May 11, 2017.

A motion was made by Mr. Miller, seconded by Mr. Miller, all voted "aye" to award the contract for the Park Attendant at Mt. Pisgah County Park to Tim Eriksen.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" open bids received for Bulletproof Materials project at the Bradford County Department of Human Services.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to open bids received for Chiller Replacement Project at the Bradford County Courthouse.

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Resolution 2016-13 that states it is the policy of Bradford County to implement programs to ensure equal opportunity in housing all persons and consider authorizing the Chief Clerk to legally advertise the Fair Housing Notice.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve Resolution 2017-02 that states it is the policy of Bradford County to implement programs to ensure equal opportunity in housing all persons and consider authorizing the Chief Clerk to legally advertise the Fair Housing Notice.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve Resolution 2017-03 certifying the provision of local funds in the amount of \$45,356.96 to match State funds provided pursuant to 74 Pa. C.S. Section 1513 in Fiscal Year 2017-18 to the Endless Mountains Transportation Authority and authorize the Chairman to sign.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to authorize the Chief Clerk to legally re-advertise a Request for Proposals for a Residential Housing Inspector for the Bradford County Housing Rehabilitation Program.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to authorize the Chief Clerk to legally advertise notice of the 2016 Community Development Block Grant Entitlement Program second public hearing.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the submission of the 2nd quarter report for the Medical Assistance Transportation Program (MATP).

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A CONTINUATION OF THURSDAY, MAY 25, 2017

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an Agreement between Bradford/Sullivan Drug & Alcohol and the following providers for the period July 1, 2017 through June 30, 2018:

A Better Today
A Better Today, Inc. – Laporte
A Better Today, Inc. – Tunkhannock
ARCC Abuse and Rape Crisis Center
Bradford Recovery Center
BGI of Brandywine, Inc.
Choices
Clear Brook Manor
Conewago Place
Crossroads Counseling, Inc.
Guthrie Towanda Memorial Hospital
Harbor Counseling
Lebanon Treatment Center
Mental Health Associates
Positive Recovery Solutions
Sullivan County Victim Services
Trinity of Bradford County
Williamsport Family Medical Center

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve an Amendment Unit of Service Funding Contract between Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID) and Endless Mountains Transportation Authority for the period July 2016 through June 30, 2017.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve a Letter of Agreement between Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID) and Judy Evans for the period June 1, 2017 through May 31, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an Amendment Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Concern Professional Services for Children, Youth and Families for the period July 1, 2016 through June 30, 2017.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve a Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Alternative Rehabilitations Communities, Inc. for the period May 15, 2017 through June 30, 2017.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following:

the transfer of Mimi C. Isenberg from part time casual Dietary Attendant to full time Dietary Attendant as per the recommendation of George Stauffer, interim Manor Administrator, effective June 4, 2017.

the transfer of Shelby A. Fleming from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of George Stauffer, interim Manor Administrator, effective May 16, 2017.

the transfer of Joanna K. Gasparro from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of George Stauffer, interim Manor Administrator, effective May 16, 2017.

the transfer of Kacey L. Hadlock from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of George Stauffer, interim Manor Administrator, effective May 16, 2017.

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the transfer of Ashley M. Hart from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of George Stauffer, interim Manor Administrator, effective May 16, 2017.

the transfer of Rachel McMahon from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of George Stauffer, interim Manor Administrator, effective May 16, 2017.

the transfer of Tesa L. Route from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of George Stauffer, interim Manor Administrator, effective May 16, 2017.

the transfer of Suzanne C. Ross from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of George Stauffer, interim Manor Administrator, effective May 17, 2017.

the transfer of Mikyla A. Castle from part time casual Valet to part time casual Nurse Aide Trainee as per the recommendation of George Stauffer, interim Manor Administrator, effective May 17, 2017.

the transfer of Dawn M. Chamberlain from full time CNA to full time Activities Aide as per the recommendation of George Stauffer, interim Manor Administrator, effective May 29, 2017.

the hire of Daphne B. Sager, as part time casual CNA as per the recommendation of George Stauffer, interim Manor Administrator, effective May 31, 2017.

the transfer of Stephanie Sawyer from part time LPN to full time LPN as per the recommendation of George Stauffer, interim Manor Administrator, effective June 4, 2017.

the hire of Tammy Lyon as part time Administrative Clerk 1 (Receptionist) as per the recommendation of George Stauffer, interim Manor Administrator, effective May 26, 2017.

the transfer of Jessica V. Harmon from probationary to regular status Clerk Typist 1 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective March 11, 2017.

the hire of Talia M. Booth as probationary County Caseworker 1 in Mental Health as per the recommendation of Bill Blevins, Human Services Director, effective May 30, 2017.

the hire of Mariah L. Morgan as probationary Clerk Typist 2 in Mental Health as per the recommendation of Bill Blevins, Human Services Director, effective June 5, 2017.

the transfer of Kelsey M. Jamison from probationary to regular status County Caseworker 1 in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective April 29, 2017.

the transfer of Karen Zulkosky from Account Clerk III to Collections Supervisor as per the recommendation of Mike Soprano, Fiscal Director, effective May 1, 2017.

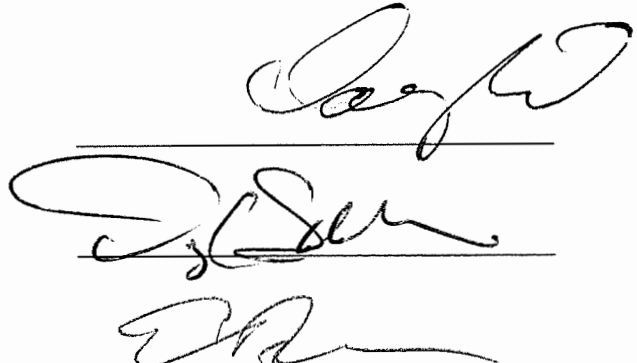
the transfer of Brenda Arnold from part time Custodian to full time Custodian as per the recommendation of Kim Corbett, Maintenance Director, effective May 30, 2017.

the hire of Gabriel Savercool as a Summer Intern in Parks as per the recommendation of Kim Corbett, Maintenance Director, effective June 5, 2017.

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OTHER

Recognition of Chris McDuffee, Head of Food Service at the Bradford County Manor for receiving a National Food Service Manager's award.



Bradford County Commissioners

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to set the following salaries:

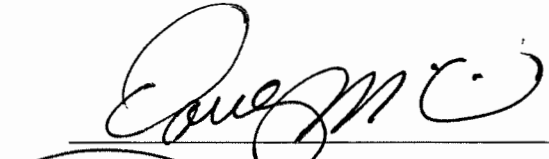
Mimi C. Isenberg, ft Dietary Attendant Effective June 4, 2017	MU9 \$9.56 per hour
Shelby A. Fleming, pt casual Nurse Aide Trainee Effective May 16, 2017	\$8.16 per hour
Joanna K. Gasparro, pt casual Nurse Aide Trainee Effective May 16, 2017	\$8.16 per hour
Kacey L. Hadlock, pt casual Nurse Aide Trainee Effective May 16, 2017	\$8.16 per hour
Ashley M. Hart, pt casual Nurse Aide Trainee Effective May 16, 2017	\$8.16 per hour
Rachel McMahan, pt casual Nurse Aide Trainee Effective May 16, 2017	\$8.16 per hour
Tesa L. Route, pt casual Nurse Aide Trainee Effective May 16, 2017	\$8.16 per hour
Suzanne C. Ross, pt casual Nurse Aide Trainee Effective May 17, 2017	\$8.16 per hour
Mikyla A. Castle, pt casual Nurse Aide Trainee Effective May 17, 2017	\$8.16 per hour
Dawn M. Chamberlain, ft Activities Aide Effective May 29, 2017	MU10 \$13.15 per hour
Daphne B. Sager, pt casual CNA Effective May 31, 2017	MU12 \$11.46 per hour

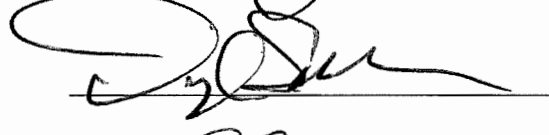
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Stephanie Sawyer, ft LPN Effective June 4, 2017	G22 \$19.28 per hour
Tammy Lyon, pt Administrative Clerk 1 (Receptionist) Effective May 26, 2017	MU10 \$10.02 per hour
Jessica V. Harmon, ft Clerk Typist 1 Effective March 11, 2017	G10 \$10.23 per hour
Talia M. Booth, ft probationary County Caseworker 1 Effective May 30, 2017	G18 \$14.74 per hour
Mariah L. Morgan, ft. probationary Clerk Typist 2 Effective June 5, 2017	G12 \$11.01 per hour
Kelsey M. Jamison, ft County Caseworker 1 Effective April 29, 2017	G19 \$15.88 per hour
Karen Zulkosky, ft Collections Supervisor Effective May 1, 2017	G18 \$19.12 per hour
Brenda Arnold, ft Custodian Effective May 30, 2017	G10 \$10.25 per hour
Gabriel Savercool, Summer Intern Effective June 5, 2017	\$9.12 per hour



Bradford County Treasurer







Bradford County Commissioners

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for a **REFUND**:

293 days in 2017 of county taxes paid by Mr. & Mrs. Polzella in the amount of \$522.03.

Reason: Building destroyed by fire
Parcel # 41-007.05-100-000-000

1 year in 2017 of county taxes paid by Bradford Hospitality, LLC in the amount of \$2,544.97.

Reason: 2017 Appeal Settlement
Parcel # 09-020.24-079-000-000

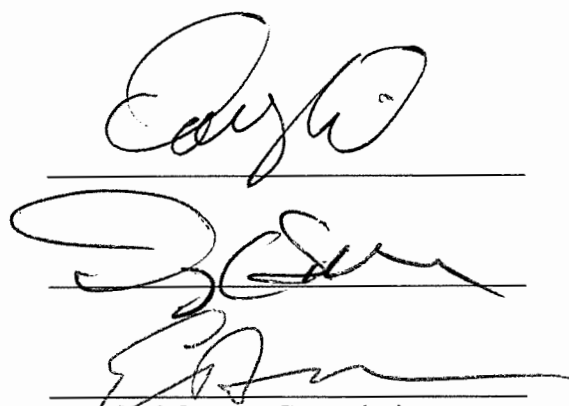
A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the following for **EXEMPT Status**"

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Michael Harcarik
185 Harcarik Lane
Laceyville, PA 18623
Reason: Veterans Exemption – **New (House & 5 Acres)**
DMP # 54-116.00-126-002-000
Effective Date: January 1, 2018

Gerald A. Cron
152 Roosevelt Street
Sayre, PA 18840
Reason: Veterans Exemption – **NEW**
DMP # 09-007.10-005-013-000
Effective Date: January 1, 2018

Charles R. Frey
1010 Loop Lane
Milan, PA 18831
Reason: Veterans Exemption – **RENEWAL**
DMP # 30-031.00-072-001-000
Effective Date: January 1, 2017



Bradford County Commissioners
Acting Board of Assessment

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted “aye” to adjourn the meeting at 10:37 am.