

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, MAY 26, 2016

PRESENT: Daryl Miller, Ed Bustin and Doug McLinko via phone.

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the minutes of Thursday, May 26, 2016.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to award the contract for the Scour Critical Bridge Project to Vermilya Construction at a cost of \$75,300.00.

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to ratify action taken on May 6, 2016 authorizing the approval of a contract between Bradford County and Lamar for the development and installation of 10 Drug Tip Line billboards to be placed at various locations around the County.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve Resolution 2016-07 certifying the provision of local funds in the amount of \$45,356.96 to match State funds provided pursuant to 74 Pa. C.S. Section 1513 in Fiscal Year 2016-17 to the Endless Mountains Transportation Authority and authorize the Vice-Chairman to sign.



Endless Mountains Transportation Authority  
Bradford • Sullivan • Tioga

27824 Route 220  
Athens PA 18810

Phone (570) 888-7330  
Fax (570) 888-8713

**RESOLUTION BY MUNICIPALITY CERTIFYING PROVISION OF LOCAL MATCH FOR STATE OPERATING FINANCIAL ASSISTANCE**  
*2016-07*

The Board of Commissioners of Bradford County resolves and certifies that it will provide Endless Mountains Transportation Authority local funds in the amount of \$ 45,356.96 to match state funds provided pursuant to 74 Pa. C.S. Section 1513 in Fiscal Year 2016-17.

Further, the Board of Commissioners resolves and certifies that the required amount of local matching funds will be provided no later than the end of the State Fiscal Year, June 30, 2017. The following schedule indicates dates and payments of eligible local matching funds:

<u>Payment Date</u>	<u>Payment Amount</u>
<u>January 30, 2017</u>	<u>\$ 22,678.48</u>
<u>March 30, 2017</u>	<u>\$ 22,678.48</u>
	<u>\$</u>

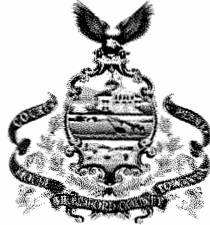
I, Daryl Miller, Vice-Chairperson of the Board of Commissioners of Bradford County do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Bradford County Commissioners held the 26<sup>th</sup> day of May, 2016.  
(Name of Governing Body)

By: [Signature] \_\_\_\_\_  
(Signature) (Date)

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, MAY 26, 2016

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve Resolution 2016-08, designating a tax exemption for certain improvements in new construction, industrial, commercial and other business properties in Canton Borough per the Local Economic Revitalization Tax Assistance Act (LERTA).

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

RESOLUTION 2016-08

A Resolution of the Board of Commissioners of Bradford County authorizing the granting of tax exemptions on the assessed value of certain improvements and new construction to industrial, commercial and other business properties in an area of Bradford County, Pennsylvania previously designated for such purpose in accordance with the Local Economic Revitalization Tax Assistance Act, as amended; and repealing all prior Resolutions or parts of Resolutions that are inconsistent with this Resolution.

WHEREAS, the Local Economic Revitalization Tax Assistance Act ("LERTA") authorizes local taxing authorities to exempt from real property taxation, within certain limitations, the assessed valuation of improvements to, and new construction of, industrial, commercial and other business property in areas designated for such purpose by the governing body of the appropriate city, borough, incorporated town or township; and

WHEREAS, the Borough of Canton, being a "municipal governing body" within the meaning of LERTA, established by resolution on June 8, 2015, an area within the boundaries of this School District as an area in which such tax exemption may be granted by the local taxing authorities; and

WHEREAS, the School District (hereinafter referred to from time to time as "Local Taxing Authority," being a "local taxing authority" within the meaning of LERTA, in order to foster improvements and new construction in the designated area, desires to grant a tax exemption pursuant to the provisions of LERTA and in accordance with the LERTA District Resolution.

NOW THEREFORE, BE IT RESOLVED by the governing body of this Local Taxing Authority as follows:

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
[www.bradfordcountypa.org](http://www.bradfordcountypa.org)

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve an agreement between Bradford County and Avanco International, Inc. for application software and support for Bradford County Children and Youth Services access to the Pennsylvania Child Welfare Information System (CWIS) database for a period of 12 months July 1, 2016 through June 30, 2017 at a cost of \$29,605.40

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve an agreement between Bradford County and Avanco International, Inc. for consulting services for Bradford County Children and Youth Services for a 12 month period (July 1, 2016 through June, 30, 2017) with an automatic yearly renewal at a cost not to exceed \$10,000.00.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve a contract addendum between Bradford County and Mental Health Associates of North Central Pennsylvania to increase the rates charged for services provided to the Bradford County Probation Department as follows:

Adult Treatment Court (Individual)	\$100.00 per hour
Adult Treatment Court (Group)	\$40.00 per hour

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, MAY 26, 2016

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the renewal of a Program Management Agreement between Bradford County and the Pennsylvania Department of Agriculture for the Emergency Food Assistance Program (TEFAP) for a five year period (October 1, 2016 through September 30, 2021).

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the Code of Conduct for vendors and employees of the Bradford County Manor.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve an agreement with Larson Kellett and Associates of Montoursville PA to perform the single audit for Bradford County for the year ending December 31, 2015 at an approximate cost of \$59,900.00. In addition, the fee for preparing the single audit data collection will be \$1100.00 and the DPW single audit supplement as of the year ended June 30, 2015 will not exceed \$2000.00 plus out of pocket cost, and authorize the Chairman to sign.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve an agreement between Bradford County and Johnson Controls for the installation of an alarm system at the Bradford County Correctional Facility Pump House at a cost of \$6,299.00.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the following Northern Tier Regional Planning and Development Commission Advisory Committee Appointments:

Economic Development:

Dan Close  
Tony Ventello  
Joe Quatrini

Local Loan Review:

Keith Kline  
Anthony Gabello  
Sue Williams

Rural Area Transportation:

Doug McLinko  
Rick Biery  
Matt Williams

Local Elected Officials:

Daryl Miller  
Edward Bustin  
Doug McLinko

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the appointment of Susan Kramer to the Bradford County Library System Board for a term of three years May 26, 2016 through May 25, 2019. She will be replacing Karen King who resigned her position on the Board.

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve an Amendment Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Project Starphish, Inc. for the period July 1, 2015 through June 30, 2016.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, MAY 26, 2016

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve a Unit of Service Funding Contract between Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID) and It Takes A Village for the period July 1, 2016 through June 30, 2017 (MH).

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve a Unit of Service Funding Contract between Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID) and It Takes A Village for the period July 1, 2016 through June 30, 2017 (ID).

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the following:

the transfer of Meghan Hurley from full time Deputy Sheriff Trainee to full time Deputy Sheriff as per the recommendation of Sheriff Walters, effective May 23, 2016.

the hire of Alysia Saxon as part time casual Custodian as per the recommendation of Kim Corbett, Maintenance Director, effective June 13, 2016.

the transfer of Stormy M. Powell from part time casual LPN to full time Restorative LPN as per the recommendation of Jim Shadduck, Manor Administrator, effective June 1, 2016.

the transfer of Margaret V. Allen from part time casual LPN to full time LPN as per the recommendation of Jim Shadduck, Manor Administrator, effective May 31, 2016.

the transfer of Julia A. Hurlburt from part time casual housekeeping attendant to part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective May 17, 2016.

the hire of Mimi C. Isenberg as part time casual Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective May 25, 2016.

the hire of Devon M. Thomas as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 8, 2016.

the hire of Shayna J. Ruty as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 8, 2016.

the hire of Robert J. Early as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 8, 2016.

the hire of Hannah A. Shadduck as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 8, 2016.

the hire of Nicholas P. Porter as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 8, 2016.

the hire of James M. Powell III as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 8, 2016.

the hire of Kiah F. Russell as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 8, 2016.

the hire of Tammy J. Kleckner as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 8, 2016.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY, MAY 26, 2016

the hire of Violet F. Gutierrez as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective June 8, 2016.

the hire of Elizabeth A. Fromille as full time LPN as per the recommendation of Jim Shadduck, Manor Administrator, effective June 15, 2016.

the transfer of Angela M. Morris from part time casual Unit Clerk to full time Unit Clerk as per the recommendation of Jim Shadduck, Manor Administrator, effective June 1, 2016.

the transfer of Cheyenne M. Taylor from part time casual restorative Aid to part time casual Unit Clerk as per the recommendation of Jim Shadduck, Manor Administrator, effective June 1, 2016.

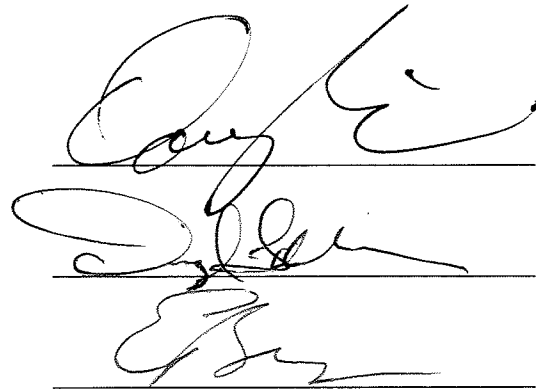
the hire of Kristi Adams as part time casual LPN as per the recommendation of Jim Shadduck, Manor Administrator, effective May 30, 2016.

the transfer of Christopher Warren from part time casual Dispatcher Trainee to full time Dispatcher I as per the recommendation of Bob Barnes, EMA Director, effective May 20, 2016.

the transfer of Brooke Owen from part time casual Dispatcher Trainee to full time Dispatcher I as per the recommendation of Bob Barnes, EMA Director, effective May 20, 2016.

the hire of Alison Wickwire as part time casual Summer Intern in the Human Resources Department as per the recommendation of Mark Agutter, Human Resources Director, effective June 6, 2016.

OTHER



Bradford County Commissioners

SALARY BOARD

PRESENT: Daryl Miller, Ed Bustin, Becky Clark and Doug McLinko via phone

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Ms. Clark, seconded by Mr. Bustin, all voted "aye" to approve the addition of a full time grade 18 Mental Health Caseworker I in the Human Services Division, effective May 23, 2016.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
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A motion was made by Ms. Clark, seconded by Mr. Bustin, all voted "aye" to set the following salaries:

Meghan Hurley, ft Deputy Sheriff Effective May 23, 2016	G20 \$16.25 per hour
Alysia Saxon, pt casual Custodian Effective June 13, 2016	G10 \$9.98 per hour
Stormy M. Powell, ft restorative LPN Effective June 1, 2016	G20 \$16.25 per hour
Margaret V. Allen, ft LPN Effective May 31, 2016	G22 \$19.28 per hour
Julie A. Hurlburt, pt casual Valet Effective May 17, 2016	\$7.85 per hour
Mimi C. Isenberg, pt casual Dietary Attendant Effective May 25, 2016	MU9 \$9.56 per hour
Devon M. Thomas, pt casual Valet Effective June 8, 2016	\$7.85 per hour
Shayna J. Ruty, pt casual Valet Effective June 8, 2016	\$7.85 per hour
Robert J. Early, pt casual Valet Effective June 8, 2016	\$7.85 per hour
Hannah A. Shaddock, pt casual Valet Effective June 8, 2016	\$7.85 per hour
Nicholas P. Porter, pt casual Valet Effective June 8, 2016	\$7.85 per hour
James M. Powell III, pt casual Valet Effective June 8, 2016	\$7.85 per hour
Kiah F. Russell, pt casual Valet Effective June 8, 2016	\$7.85 per hour
Tammy J. Kleckner, pt casual Valet Effective June 8, 2016	\$7.85 per hour
Violet F. Gutierrez, pt casual Valet Effective June 8, 2016	\$7.85 per hour
Elizabeth A. Fromille, ft LPN Effective June 15, 2016	MU22 \$19.28 per hour
Angela M. Morris, ft Unit Clerk Effective June 1, 2016	MU11 \$10.94 per hour
Cheyenne M. Taylor, pt casual Unit Clerk Effective June 1, 2016	MU11 \$10.54 per hour
Kristi Adams, pt casual LPN Effective May 30, 2016	G21 \$17.94 per hour

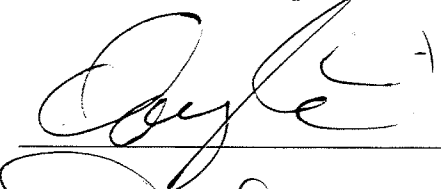
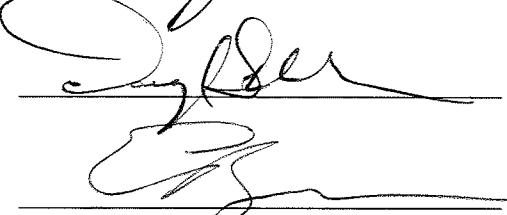
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Christopher Warren, ft Dispatcher I  
Effective May 20, 2016  
G16  
\$13.38 per hour

Brooke Owen, ft Dispatcher I  
Effective May 20, 2016  
G16  
\$13.38 per hour

Alison Wickwire, pt casual Summer Intern  
Effective June 6, 2016  
G7  
\$8.62 per hour

  
\_\_\_\_\_  
Bradford County Treasurer

  
\_\_\_\_\_  
  
\_\_\_\_\_  
Bradford County Commissioners

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the following for **EXEMPT** status:

Roscoe Bowling, Jr.  
123 North Street  
P.O. Box 123  
Canton, PA 17724  
Reason: Veterans Exemption – **NEW**  
DMP #16-105.00-166-000-000  
Effective Date: January 1, 2017

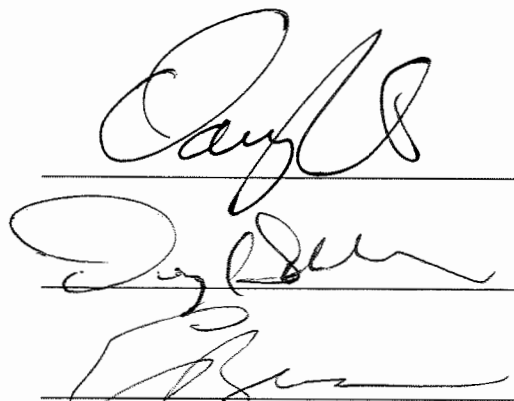
A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the following for **EXEMPT** Status:

Elwood G. Zingieser  
245 Hilltop Lane  
Rome, PA 18837  
Reason: Veterans Exemption – **New - (House & 5 Acres)**  
DMP# 27-063.00-004-001-000  
Effective Date: January 1, 2017

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
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A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to approve the following for **EXEMPT** status:

Kenneth R. Farmer  
6097 Herrickville Road  
Wyalusing, PA 18853  
Reason: Veterans Exemption – **NEW**  
DMP # 20-076.01-032-000-000  
Effective Date: January 1, 2017



Bradford County Commissioners  
Acting Board of Assessment

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Bustin, seconded by Mr. McLinko, all voted "aye" to adjourn the meeting at 10:28 a.m.