

# MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JANUARY 22, 2015

PRESENT: Doug McLinko and Daryl Miller. Mark Smith absent.

## PLEDGE OF ALLEGIANCE TO THE FLAG

## CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order at 10:00 am by Chairman Doug McLinko.

## VISITOR REMARKS CONCERNING AGENDA

## UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. McLinko, all voted "aye" to approve the minutes of January 8, 2015.

## NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. McLinko, all voted "aye" to approve the renewal of a proposal from LW Consulting of Harrisburg to assist the Manor in Medicaid and Medicare cost report preparation. The cost reports will be for the fiscal year ending December 31, 2014 at a fee of \$5,675, plus normal out-of-pocket expenses and authorize Chairman to sign.

A motion was made by Mr. Miller, seconded by Mr. McLinko, all voted "aye" to approve a letter of support for the Litchfield Township Volunteer Fire Company in their pursuit of a grant for a new pumper.

A motion was made by Mr. Miller, seconded by Mr. McLinko, all voted "aye" to approve the submission of a grant application between Bradford County and the Pennsylvania Emergency Management Agency (PEMA) for the Federal Fiscal Year 2015 (October 1, 2014 through September 30, 2015) Emergency Management Performance Grant (EMPG) in the amount of \$74,579.00.

A motion was made by Mr. Miller, seconded by Mr. McLinko, all voted "aye" to ratify action taken on January 14, 2015 to approve a renewal of a contract with New World Systems Corporation for standard software maintenance support services. Term of this contract is 1/1/2015 through 12/31/2019.

A motion was made by Mr. Miller, seconded by Mr. McLinko, all voted "aye" to approve an agreement with Hunt Engineers, Architects, & Land Surveyors, PC to provide elevation certificates for the Bradford County Housing Rehab Program for low to moderate income single family owner-occupied homeowners flooded in 2011.

A motion was made by Mr. Miller, seconded by Mr. McLinko, all voted "aye" to approve Proclamation 2015-01 for the PAATH 15 Human Trafficking Response Team to partner with contiguous counties to support efforts to raise awareness related to human trafficking.

A motion was made by Mr. Miller, seconded by Mr. McLinko, all voted "aye" to approve the following:

the hire of Elizabeth McCutcheon as part time casual Dispatcher Trainee as per the recommendation of Bob Barnes, Director of Public Safety, effective January 26, 2015.

the hire of Jeri Kay Bick as part time casual Dispatcher Trainee as per the recommendation of Bob Barnes, Director of Public Safety, effective January 26, 2015.

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the transfer of Joanne D. Babcock, County Caseworker 2, Children and Youth Services, from Probationary to Regular status as per the recommendation of Bill Blevins, Human Services Director, effective December 2, 2014.

the transfer of Brad R. O'Connor, Fiscal Technician, Human Services, from Probationary to Regular status as per the recommendation of Bill Blevins, Human Services Director, effective January 3, 2015.

the hire of Lori Foust as full time Account Clerk II as per the recommendation of Jim Shadduck, Manor Administrator, effective January 26, 2015.

the hire of Nancy M. Frisbie as part-time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective January 28, 2015.

the hire of Daphne Lagos as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective January 28, 2015.

the hire of Christine Malloy as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective January 28, 2015.

the hire of Melissa J. Wilcox as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective January 28, 2015.

the hire of Breanne K. Wood as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective January 28, 2015.

the hire of Olivia L. Young as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective January 28, 2015.

the hire of Mandy J. Hamilton as full time universal Caregiver as per the recommendation of Jim Shadduck, Manor Administrator, effective January 28, 2015.

the hire of Kayla S. Hager as part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective January 28, 2015.

the transfer of Ariel R. Dean from part time regular Dietary Attendant to full time dietary attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective February 1, 2015.

the transfer of Annabell S. Woelfel from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective February 1, 2015.

the hire of Briana F. Chamberlain as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective February 4, 2015.

the hire of Rachelle C. Ballard as full time CNA as per the recommendation Jim Shadduck, Manor Administrator, effective February 4, 2015.

the transfer of Breanna Brokaw from full time Administrative Clerk I to full time Administrative Clerk III as per the recommendation of Donna Roof, Chief Assessor, effective February 2<sup>nd</sup>, 2015.

the hire of Faith Grover as Administrative Clerk I as per the recommendation of Donna Roof, Chief Assessor, effective February 2<sup>nd</sup>, 2015.

the hire of Jeremiah L. Brown as part time casual Building Maintenance Mechanic as per the recommendation of Warden Stewart, effective February 9, 2014.

the hire of Josiah Bardo as part time Correctional Officer as per the recommendation of Warden Stewart, effective February 9, 2015.

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the hire of Whitney Landis as part time Correctional Officer as per the recommendation of Warden Stewart, effective February 9, 2015.

the hire of Michelle Bates as part time Correctional Officer as per the recommendation of Warden Stewart, effective date of February 9, 2015.

the hire of Connor Sloan as part time Correctional Officer as per the recommendation of Warden Stewart, effective date of February 9, 2015.

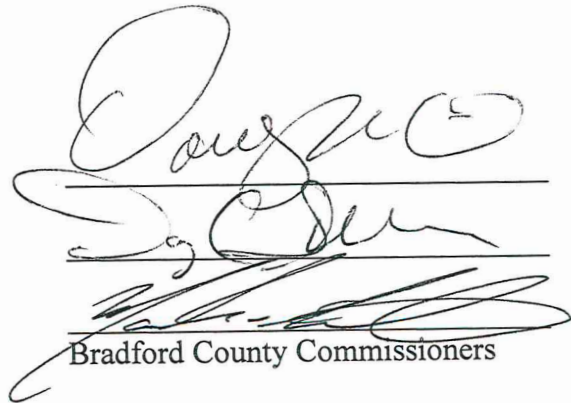
the hire of Clifford Sweithelm as part time Correctional Officer as per recommendation of Warden Stewart, effective date of February 9, 2015.

the hire of Joseph Sepiol as part time Correctional Officer as per the recommendation of Warden Stewart, effective date of February 9, 2015.

the hire of Timothy Jensen as part time Correctional Officer as per the recommendation of Warden Stewart, effective date of February 9, 2015.

the hire of Richard Heffner as part time Correctional Officer as per the recommendation of Warden Stewart, effective date of February 9, 2015.

OTHER



Bradford County Commissioners

SALARY BOARD

A motion was made by Ms. Clark, seconded by Mr. Miller, all voted "aye" to set the following salaries:

Elizabeth McCutcheon, pt casual Dispatcher Trainee Effective January 26 <sup>th</sup> , 2015	Grade 13 \$11.22 per hour
Jeri Kay Bick pt casual Dispatcher Trainee Effective January 26 <sup>th</sup> , 2015	Grade 13 \$11.22 per hour
Lori Foust, Account Clerk II Effective January 26, 2015	MU 14 \$14.00 per hour
Nancy M. Frisbie, pt casual Valet Effective January 28, 2015	\$7.85 per hour
Daphne Lagos, pt casual Valet Effective January 28, 2015	\$7.85 per hour
Christine Malloy, pt casual Valet Effective January 28, 2015	\$7.85 per hour

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Melissa J. Wilcox, pt casual Valet Effective January 28, 2015	\$7.85 per hour
Breanne K. Wood, pt casual Valet Effective January 28, 2015	\$7.85 per hour
Olivia L. Young, pt casual Valet Effective January 28, 2015	\$7.85 per hour
Mandy J. Hamilton, ft universal Caregiver Effective January 28, 2015	Grade 15 Step A \$12.37 per hour
Kayla S. Hager, pt casual CNA Effective January 28, 2015	MU 12 Step A \$11.05 per hour
Ariel R. Dean, ft dietary attendant Effective February 1, 2015	MU 9 \$9.56 per hour
Annabell S. Woelfel, ft CNA Effective February 1, 2015	MU 12 Step B \$11.34 per hour
Brianna F. Chamberlain, pt casual Valet Effective February 4, 2015	\$7.85 per hour
Breanna Brokaw, ft Administrative Clerk III Effective February 2, 2015	Grade 14 \$11.79 per hour
Faith Grover, Administrative Clerk I Effective February 2, 2015	Grade 10 \$9.69 per hour
Jeremiah L. Brown, pt casual Building Maintenance Mechanic Effective February 9, 2015	Grade 16 \$12.99 per hour
Josiah Bardo, pt Correctional Officer Effective February 9, 2015	\$11.00 per hour
Whitney Landis, pt Correctional Officer Effective February 9, 2015	\$11.00 per hour
Michelle Bates, pt Correctional Officer Effective February, 9 2015	\$11.00 per hour
Connor Sloan, pt Correctional Officer Effective February 9, 2015	\$11.00 per hour
Clifford Sweithelm, pt Correctional Officer Effective February 9, 2015	\$11.00 per hour
Joseph Sepiol, pt Correctional Officer Effective February 9, 2015	\$11.00 per hour
Timothy Jensen, pt Correctional Officer Effective February 9, 2015	\$11.00 per hour
Richard Heffner, pt Correctional Officer Effective February 9, 2015	\$11.00 per hour

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Rachelle C. Ballard, ft CNA  
Effective February 4, 2015

MU 12B  
\$11.34 per hour

  
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Bradford County Treasurer

  
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Bradford County Commissioners

VISITORS REMARKS

The Commissioners answered questions from the Public and Press at this time.

ADJOURNMENT

A motion was made by Mr. Miller, seconded by Mr. McLinko, all voted "aye" to adjourn the meeting at 10:24 am.