

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, NOVEMBER 12, 2015

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin

**The Meeting was held at the Sayre Historical Society.

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

The meeting was called to order at 10:03 am

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the minutes of Thursday, October 22, 2015.

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise a request for bids for Commissary Services compatible with the current computer system at the Bradford County Correctional Facility.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to authorize the Chief Clerk to legally advertise a request for bids for Oxygen Services at the Bradford County Manor.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve Purchase of Service Agreements between Bradford County Human Services/Children and Youth Services and the following for the period July 1, 2015 through June 30, 2016

Pennsylvania Forensic Associates
Futures Community Support Services

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the following candidates for appointment to the Drug & Alcohol Planning Council of Bradford & Sullivan Counties effective November 3, 2015 for a three year term:

Michael Porter
Isabella Sedor
Susan Black

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the transfer of Ellen M. Timmerman from probationary to regular status County Program Specialist 2 in Mental Health as per the recommendation of Bill Blevins, Human Services Director, effective October 10, 2015.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye," Mr. McLinko abstained to approve the hire of Amanda D. McLinko as probationary County Casework Supervisor in Children and Youth Services as per the recommendation of Bill Blevins, Human Services Director, effective November 30, 2015.

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the following:

the transfer of Sarah A. Donovan from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective October 23, 2015.

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the transfer of Meghan M. Everly from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective October 23, 2015.

the transfer of Schwana N. Kutt from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective October 23, 2015.

the transfer of Heather N. Nantz from part time casual Nurse Aide Trainee to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective October 23, 2015.

the transfer of Heather N. Nantz from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective November 1, 2015.

the transfer of Kaitlyn J. Parks-Divel from part time casual CNA to full time CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective November 1, 2015.

the transfer of Jessica L. Lowman from part time casual Housekeeping Attendant to full time Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective November 1, 2015.

the transfer of Penny J. Kaiser from part time casual Dietary Attendant to part time regular Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective November 1, 2015.

the transfer of Becca L. Morgan from part time casual Housekeeping Attendant to part time regular Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective November 1, 2015.

the transfer of Prelynn M. Porter from part time casual Activities Aide to part time regular Activities Aide as per the recommendation of Jim Shadduck, Manor Administrator, effective November 1, 2015.

the transfer of Beth A. Taylor from part time casual CNA to part time regular CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective November 1, 2015.

the hire of Harley J. Arnold as part time casual Housekeeping Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective November 18, 2015.

the hire of Jennifer L. Balducci as part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective November 18, 2015.

the hire of Samantha L. Arnold as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective November 18, 2015.

the hire of Rhianna N. Buiniskis as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective November 18, 2015.

the hire of Melissa M. Burbage as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective November 18, 2015.

the hire of Alexis D. Burgess as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective November 18, 2015.

the hire of Sonya L. Owen as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective November 18, 2015.

the hire of Danessa M. Stebbins as part time casual Valet as per the recommendation of Jim Shadduck, Manor Administrator, effective November 18, 2015.

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the hire of Bernadine M. Decker as part time casual Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective November 18, 2015.

the hire of Jeanine M. Regan as part time casual Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective December 14, 2015.

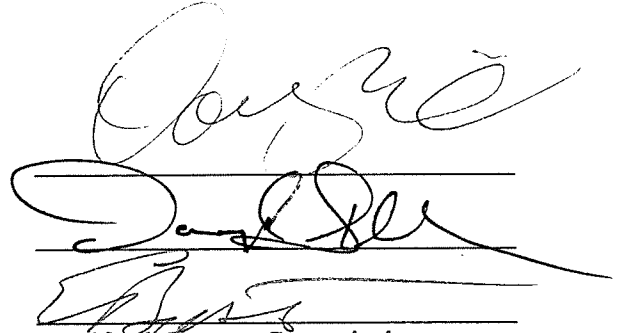
the transfer of Amanda Brown from full time CNA to part time casual CNA as per the recommendation of Jim Shadduck, Manor Administrator, effective November 24, 2015.

the hire of Tammy L. Hunter as part time casual Dietary Attendant as per the recommendation of Jim Shadduck, Manor Administrator, effective November 18, 2015.

OTHER

The following individual has been hired in response to a Court Order from the Court of Common Pleas as full time Administrative Assistant III for the Office of Court Administration, effective November 16, 2015:

Brianna M. Bubacz



Bradford County Commissioners

SALARY BOARD

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin. Becky Clark was absent.

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to set the following salary:

Ellen M. Timmerman, County Program Specialist 2	G26
Effective October 10, 2015	\$22.26 per hour

A motion was made by Mr. Miller, seconded by Mr. Busin, all voted "aye," Mr. McLinko abstained to set the following salary:

Amanda D. McLinko, County Casework Supervisor	G24
Effective November 30, 2015	\$19.19 per hour

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to set the following salaries:

Sarah A. Donovan, pt casual CNA	MU12A
Effective October 23, 2015	\$11.05 per hour

Meghan M. Everly, pt casual CNA	MU12A
Effective October 23, 2015	\$11.05 per hour

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Schwana N. Kutt, pt casual CNA Effective October 23, 2015	MU12A \$11.05 per hour
Heather N. Nantz, pt casual CNA Effective October 23, 2015	MU12A \$11.05 per hour
Heather N. Nantz, ft CNA Effective November 1, 2015	MU12B \$11.34 per hour
Kaitlyn J. Parks-Divel, ft CNA Effective November 1, 2015	MU12C \$11.63 per hour
Jessica L. Lowman, ft Housekeeping Attendant Effective November 1, 2015	MU9A \$9.56 per hour
Penny J. Kaiser, pt regular Dietary Attendant Effective November 1, 2015	MU9A \$9.56 per hour
Becca L. Morgan, pt regular Housekeeping Attendant Effective November 1, 2015	MU9A \$9.56 per hour
Prelynn M. Porter, pt regular Activities Aide Effective November 1, 2015	MU10A \$11.05 per hour
Beth A Taylor, pt regular CNA Effective November 1, 2015	MU12A \$11.05 per hour
Harley J. Arnold, pt casual Housekeeping Attendant Effective November 18, 2015	MU9A \$9.56 per hour
Jennifer L. Balducci, pt casual CNA Effective November 18, 2015	MU12A \$11.05 per hour
Samantha L. Arnold, pt casual Valet Effective November 18, 2015	\$7.85 per hour
Rhianna N. Buiniskis, pt casual Valet Effective November 18, 2015	\$7.85 per hour
Melissa M. Burbage, pt casual Valet Effective November 18, 2015	\$7.85 per hour
Alexis D. Burgess, pt casual Valet Effective November 18, 2015	\$7.85 per hour
Sonya L. Owen, pt casual Valet Effective November 18, 2015	\$7.85 per hour
Danessa M. Stebbins, pt casual Valet Effective November 18, 2015	\$7.85 per hour
Bernadine M. Decker, pt casual Dietary Attendant Effective November 18, 2015	MU9A \$9.56 per hour
Jeanine M. Regan, pt casual Dietary Attendant Effective December 14, 2015	MU9A \$9.56 per hour
Amanda Brown, pt casual CNA Effective November 24, 2015	MU12A \$11.05 per hour

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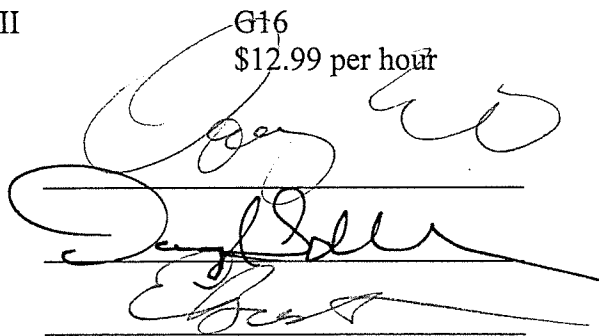
Tammy L. Hunter, pt casual Dietary Attendant
Effective November 18, 2015

MU9A
\$9.56 per hour

Brianna M. Bubacz, ft Administrative Assistant III
Effective November 16, 2015

G16
\$12.99 per hour

Absent
Bradford County Treasurer



Bradford County Commissioners

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for **EXEMPT** status:

Francis Eugene Hunt
216 Manchester Road
Rome, PA 18837
Reason: Veterans Exemption – **NEW**
DMP # 27-050.00-069-000-000
Effective Date: January 1, 2016

Mary Winterringer
451 Morgan Road
Wyalusing, PA 18853
Reason: Veterans Exemption – **RENEWAL**
DMP # 43-089.00-098-001-000
Effective Date: January 1, 2016

A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the following:

Calvary Baptist Church
701 W. Pine Street
Athens, PA 18810
Reason: Partial Exemption – The house is used as a parsonage.
DMP # 07-020.15-120-000-000
Effective Date: January 1, 2016

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for a **REFUND**:

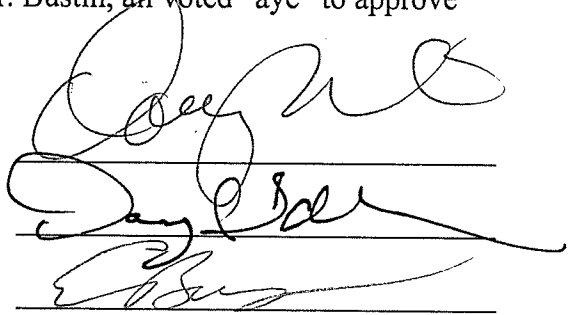
1 Year in 2015 of county taxes paid by Allen Bastion in the amount of \$174.27.
Reason: Approved for Veterans Exemption
Parcel # 22-107.00-004-001-000

1 Year in 2015 of county taxes paid by the Greater Valley Assembly of God in the amount of \$132.37.
Reason: Church parking is exempt.
Parcel # 06-020.14-210-000-000

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A motion was made by Mr. Bustin, seconded by Mr. Miller, all voted "aye" to approve the October 2015 real estate changes.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the October 2015 occupational changes.



Bradford County Commissioners
Acting Board of Assessment

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to adjourn the meeting at 10:40 am.