

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, NOVEMBER 8, 2018

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

None

UNFINISHED BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the minutes of October 25, 2018

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve an Agreement made between Bradford County and Karen Tomlinson for one year of service for the Bradford County Victim Impact Panel, effective November 7, 2018.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve renewing an Agreement between PharMerica Drug Systems, LLC and Bradford County Manor for services for the term of October 1, 2018 through September 30, 2021.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve ratifying action taken on November 2, 2018 to approve a Letter of Support for Trehab and Bradford/Tioga Housing Authority to PFHA for 2018 Phare applications.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" approving the Chief Clerk to legally advertise that the 2019 County Budgets will be available for public review for thirty (30) days effective November 8, 2018 and action to approve the budgets will be taken on December 20, 2018.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve Ordinance 2018-01 to set the Salaries of Elected Officials for 2020 thru 2023.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the change to the 2018 CDBG application removing the Keystone Theatre project and transferring the funds to the Housing Rehab Project.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to ratify action taken on October 26, 2018 to appoint Michelle L Shedden and Bill McCleary to the Airport Authority Board to replace Gary Matson and Carl Bankhert who resigned.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve Resolution 2018-11 authorizing the Grant Administrator to manage the CDBG program projects on behalf of the Commissioners.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to ratify action taken on November 5, 2018 to approve an Agreement with Larson, Kellett & Associates, P.C. of Montoursville, PA for the preparation of the single audit data collection form and authorize the Chairman to sign.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, NOVEMBER 8, 2018

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the appointment of Steve Allabaugh, Orwell Township to the Northern Tier Solid Waste Authority Board to replace Jennifer Malhorn who resigned.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Unit of Service Funding Contract between Bradford and Sullivan County Joinder and Main Link for the period of July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following Purchase of Service Agreements between Bradford County Human Services/Children and Youth Services and the following providers for the period of July 1, 2018 through June 30, 2019:

Adelphoi Village, Inc
Diakon Child, Family & Community Services
Bethany Christian Services
Northampton County Juvenile Justice Center

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to award the 2018-2019 room tax grants to the following applicants for a total amount of \$102,350.00.

Spalding Memorial Library/Tioga Point Museum	\$1,500.00
4th US Light Artillery	\$1,500.00
Animal Care Sanctuary	\$1,000.00
Bradford County Regional Arts Council	\$9,000.00
Bradford County Heritage Association	\$4,000.00
Wyalusing Community Corp	\$2,625.00
Sayre Public Library	\$1,500.00
Borough of Sayre	\$1,500.00
Sayre Historical Society	\$8,000.00
Troy Fair	\$12,000.00
Alparon Community Park, Inc.	\$9,000.00
Wyalusing Valley Museum Association, Inc.	\$3,900.00
Canton Area Chamber of Commerce	\$5,000.00
Central Bradford County Chamber of Commerce	\$2,500.00
Towanda Recreation and Parks Board	\$1,000.00
Towanda Borough	\$2,000.00
Happy Tails No Kill Animal Shelter	\$1,000.00
Home Textile Tool Museum	\$1,500.00
LeRoy Heritage Museum	\$5,325.00
Bradford County Historical Society	\$8,000.00
Arts4All	\$6,000.00
Endless Mountains Heritage Region	\$3,500.00
Troy Historical Society	\$1,500.00
Bradford County YMCA	\$2,500.00
Rekindle the Spirit	\$7,000.00

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following:

the hire of Sara Mattos as full time CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 31, 2018.

the hire of Brittany Gilbert as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 14, 2018.

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A CONTINUATION OF THURSDAY, NOVEMBER 8, 2018

the transfer of Kiersten Packard from full time CNA to part time CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 9, 2018.

the hire of Brooklyn Scmeckenbecher as part time casual Housekeeping Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 14, 2018.

the hire of Faith Brotzman as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 14, 2018.

the hire of Dominique Comereski as part time casual CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 14, 2018.

the transfer of Jamie Steves from part time casual Valet to part time casual Nurse Aide Trainee, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 9, 2018.

the transfer of Donna Lane from part time casual Valet to part time casual Nurse Aide Trainee, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 9, 2018.

the transfer of Kaitlyn Phillips from part time casual Valet to part time casual Nurse Aide Trainee, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 9, 2018.

the transfer of Summer Allen from part time casual Valet to part time casual Nurse Aide Trainee, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 9, 2018.

the transfer of Madysn Roe from part time casual Valet to part time casual Nurse Aide Trainee, as per the recommendation of Blake Apsokardu, Manor Administrator, effective November 9, 2018.

the hire of Brandon Brown as Building Maintenance Mechanic II, as per the recommendation of Rodney Manley, Maintenance Director, effective October 29, 2018.

the transfer of Shaylee Wolfe from part time Custodian to full time Custodian, as per the recommendation of Rodney Manley, Maintenance Director, effective November 5, 2018.

the transfer of Dalton Arnold from Maintenance Summer Bridge Crew to part time Custodian I, as per the recommendation of Rodney Manley, Maintenance Director, effective November 12, 2018.

the transfer of Shannon Cahill from County Caseworker 2 to County Casework Supervisor, as per the recommendation of Mayme Carter, MH/ID Director, effective November 5, 2018.

the transfer of Lynn Murray from Intellectual Disabilities Program Specialist 1 to Intellectual Disabilities Program Specialist 2, as per the recommendation of Mayme Carter, MH/ID Director, effective November 5, 2018.

the transfer of Talia Booth from Probationary to Regular status County Caseworker 2, as per the recommendation of Mayme Carter, MH/ID Director, effective November 26, 2018.

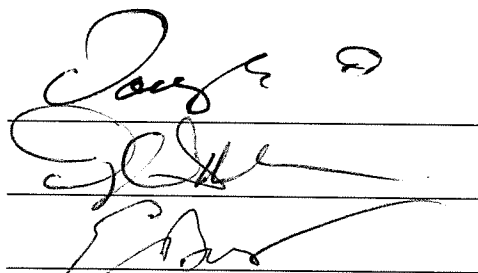
the hire of Brenda Wills as Clerk Typist 1, as per the recommendation of Jennifer Cragle, CYS Administrator 3, effective November 19, 2018.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, NOVEMBER 8, 2018

OTHER

The November 22, 2018 regular Commissioners meeting will be cancelled due to the Thanksgiving Holiday.

The Commissioners meetings in December have been changed to December 6, 2018 and December 20, 2018.



Bradford County Commissioners

SALARY BOARD

THURSDAY, NOVEMBER 8, 2018

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin and Becky Clark

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the elimination of six part time correction officer positions and the creation of six full time corrections officer positions.

A motion was made by Treasurer Becky Clark, seconded by Commissioner Miller, all voted "aye" to set the following salaries:


Sara Mattos, FT CNA Effective October 31, 2018	\$12.03 per hour
Brittany Gilbert, PT casual Valet Effective November 14, 2018	\$8.05 per hour
Kiersten Packard, PT casual CNA Effective November 9, 2018	\$12.03 per hour
Brooklyn Schmeckenbecher, PT casual Housekeeping Attendant Effective November 14, 2018	MU9 \$9.80 per hour
Faith Brotzman, PT casual Valet Effective November 14, 2018	\$8.05 per hour
Dominique Comereski, PT casual CNA Effective November 14, 2018	MU12 \$12.03 per hour
Jamie Steves, PT casual Nurse Aide Trainee Effective November 9, 2018	\$8.36 per hour
Donna Lane, PT casual Nurse Aide Trainee Effective November 9, 2018	\$8.36 per hour

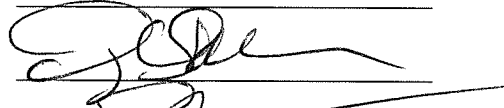
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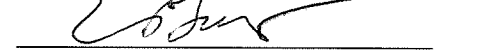
Kaitlyn Phillips, PT casual Nurse Aide Trainee Effective November 9, 2018	\$8.36 per hour
Summer Allen, PT casual Nurse Aide Trainee Effective November 9, 2018	\$8.36 per hour
Madysn Roe, PT casual Nurse Aide Trainee Effective November 9, 2018	\$8.36 per hour
Brandon Brown, Building Maintenance Mechanic II Effective October 29, 2018	Grade 19 \$17.00 per hour
Shaylee Wolfe, FT Custodian Effective November 5, 2018	Grade 10 \$9.98 per hour
Dalton Arnold, PT Custodian I Effective November 12, 2018	Grade 10 \$9.98 per hour
Shannon Cahill, County Casework Supervisor Effective November 5, 2018	Grade 23 \$19.47 per hour
Lynn Murray, Intellectual Disabilities Program Specialist 2 Effective November 5, 2018	Grade 26 \$24.08 per hour
Talia Booth, Regular County Caseworker 2 Effective November 26, 2018	Grade 21 \$17.08 per hour
Brenda Wills, Clerk Typist 1 Effective November 19, 2018	Grade 12 \$11.01 per hour



Bradford County Treasurer







Bradford County Commissioners

BOARD OF ASSESSMENT
THURSDAY, NOVEMBER 8, 2018
PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following for a refund:

227 days in 2018 of county taxes paid by JPMCC 2007-LDP12 Spring Street LP in the amount of \$1271.37.

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Reason: Due to Appeal Settlement
Parcel # 35-007.06-003-000-000

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for a refund:

138 days in 2018 of county taxes paid by SAT Kaiwal III LLC in the amount of \$772.91.
Reason: Due to Appeal Settlement
Parcel # 35-007.06-003-000-000

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following for a refund:

74 days of county taxes paid by Patrick & Eileen Janosko in 2018 in the amount of \$74.19.
Reason: Demolished the House
Parcel # 36-020.23-036-000-000

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for a refund:

332 days in 2018 of county taxes paid by Allen & Mary Pickford in the amount of \$41.37.
Reason: Removed the Barn & Salvage Value House
Parcel # 04-113.00-015-000-000

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for a catastrophic loss refund:

139 days in 2018 of County taxes paid by John Schwartz in the amount of \$117.55.
Reason: House is unlivable due to flash flooding
Parcel # 02-124.00-003-000-000

139 days in 2018 of County taxes paid by Donald & Delores Manahan in the amount of \$51.97.
Reason: House unlivable due to flash flooding
Parcel# 02-124.00-022-000-000

139 days in 2018 of County taxes paid by Terry & Ellen Kipp in the amount of \$10.51.
Reason: Mobile home destroyed due to flash flooding.
Parcel # 02-124.01-024-000-000

139 days in 2018 of County taxes paid by Janet & Kevin Spencer in the amount of \$56.83.
Reason: House destroyed by flash flooding
Parcel # 04-101.00-129-000-000

139 days in 2018 of County taxes paid by Janet & Kevin Spencer in the amount of \$47.10.
Reason: House destroyed by flash flood.
Parcel # 04-101.00-128-000-000

139 days in 2018 of County taxes paid by Connie Morse & Walter Merritt in the amount of \$20.05.
Reason: House unlivable due to flash flooding
Parcel # 24-099.03-121-000-000

139 days in 2018 of County taxes paid by Letha Vanderpool in the amount of \$10.51.
Reason: Mobile home swept away by flash flooding
Parcel # 25-099.00-32-000-000

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139 days in 2018 of County taxes paid by Rickey & Danielle Hinckley in the amount of \$121.64.

Reason: House swept away by flash flooding

Parcel # 25-111.00-056-000-000

139 days in 2018 of County taxes paid by Harold Duane Thomas in the amount of \$16.93.

Reason: Mobile home swept away by flash flooding

Parcel # 25-123.00-153-000-000

139 days in 2018 of County taxes paid by John, Jody & Ronald Sturdevant in the amount of \$17.68.

Reason: Cabin destroyed by flash flooding

Parcel # 25-123.00-160-000-000

139 days in 2018 of County taxes paid by Mario & Theresa Arizzi in the amount of \$6.95.

Reason: Mobile Home destroyed by flash flood

Parcel # 26-134.01-026-000-000

139 days in 2018 of County taxes paid by Christopher Pettitt in the amount of \$43.40.

Reason: House unlivable due to flash flooding

Parcel # 26-134.02-053-000-000

139 days in 2018 of County taxes paid by John & Clara Welliver in the amount of \$25.30.

Reason: Mobile home destroyed by flash flooding

Parcel# 31-062.03-32-000-000

139 days in 2018 of County taxes paid by Susan Hoover in the amount of \$78.43.

Reason: House unlivable due to flash flooding

Parcel # 46-125.00-034-000-000

139 days in 2018 County taxes paid by William & Esther McBratney in the amount of \$5.45.

Reason: Mobile home destroyed by flash flooding

Parcel # 53-068.03-098-000-000

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve real estate changes for the month of October 2018

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve occupation changes for the month of October 2018

Bradford County Board of
Assessment

The Commissioners answered questions from the press and public at this time.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to adjourn the meeting at 11:00 a.m.

