

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, OCTOBER 11, 2018

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the minutes of September 13, 2018

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to accept the MATP allocation for the fiscal year 2016-2017 in the amount of \$1,559,928.00 and to authorize the Chairman to sign.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the renewal of the 3-year contract with the Progress Authority for economic development services with an annual fee of \$158,890.00.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to ratify action taken on September 19, 2018 for a Staffing Agreement between Cross Country Staffing and the Bradford County Manor that offers staffing services in finding qualified personnel.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Amended Agreement between The Bradford/Sullivan Drug & Alcohol, Single County Authority and Trinity of Bradford County for the period of July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following Agreements between The Bradford/Sullivan Drug & Alcohol, Single County Authority and the following for the period of July 1, 2018 through June 30, 2019:

Pyramid Ridgeview Adolescent
Pyramid Healthcare- Hillside
Drug and Positive Recovery Solutions
Gateway Rehabilitation Center

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve an agreement with CME Associates Inc. to provide Special Inspection Services and Structural Testing for the new maintenance building and to authorize the chairman to sign.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve a maintenance agreement between Bradford County and Election System & Software for county voting machines.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following:

the transfer of Mayme Carter from interim MH/ID Administrator to full time MH/ID Administrator, effective October 11, 2018.

the hire of Alaina Geppert as part time casual RN Supervisor, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 6, 2018.

A CONTINUATION OF THURSDAY, OCTOBER 11, 2018

the hire of Cheyanne Taylor as part time casual CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective August 20, 2018.

the transfer of Marya Scholes from part time casual Valet to part time casual Nurse Aide Trainee, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 12, 2018.

the transfer of Samantha Boner from part time casual Valet to part time casual Nurse Aide Trainee, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 12, 2018.

the transfer of Ashley Johnson from part time casual Valet to part time casual Nurse Aide Trainee, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 12, 2018.

the transfer of Brittany Glaister as part time casual Valet to part time casual Nurse Aide Trainee, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 13, 2018.

the transfer of Stacy Santee as part time casual Valet to part time casual Nurse Aide Trainee, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 12, 2018.

the transfer of Stacy Santee as part time casual Nurse Aide Trainee to Nurse Aide, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 13, 2018.

the hire of Gwen Bagley as part time casual CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 28, 2018.

the hire of Connie May as part time casual CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 18, 2018.

the transfer of Connie May as part time casual CNA to full time CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 24, 2018.

the hire of Faith Shaffer as part time casual CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2018.

the hire of Sherrie Shoemaker as part time casual CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 22, 2018.

the transfer of Daniel Fitzwater as part time casual LPN to full time LPN, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 1, 2018.

the hire of Elizabeth Hunter as part time casual Dietary Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2018.

the hire of Joyce Fethers as part time casual Housekeeping Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2018.

the hire of Katy Hodgson as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2018.

the hire of Amy Lee as full time CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2018.

the hire of Amanda Cornish as part time casual CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2018.

A CONTINUATION OF THURSDAY, OCTOBER 11, 2018

the hire of Tonya Ott as part time casual Dietary Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2018.

the hire of Crystal Plamer as part time casual Housekeeping Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2018.

the transfer of Brittany Glaister as part time casual Nurse Aide Trainee to part time casual Nurse Aide, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 20, 2018.

the transfer of Kazumi Ainey as part time casual Housekeeping Attendant to full time Housekeeping Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 24, 2018.

the hire of Stacey McBride as part time casual LPN, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2018.

the transfer of Samantha Boner as part time casual NAT to part time NA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 26, 2018.

the hire of Joseph Thurston as part time casual Housekeeping Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 10, 2018.

the hire of Penny Bender as part time casual Housekeeping Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 10, 2018.

the transfer of Destiny Dixon as part time casual Valet to part time casual CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 6, 2018.

the hire of Donna Kobbe as part time casual Administrative Clerk I, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2018.

the hire of Margie Yapple as part time casual LPN, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2018.

the hire of Stephanie Sawyer as part time casual LPN, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 7, 2018.

the hire of Mallory Williamson as part time casual RN Supervisor, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 17, 2018.

the hire of Rhonda Rogers as full time LPN, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 17, 2018.

the hire of Mildred Rankin as full time CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 10, 2018.

the transfer of Brittany Glaister from part time casual Nurse Aide to part time casual CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 6, 2018.

the transfer of Ashley Johnson from part time casual Nurse Aide to part time casual CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 6, 2018.

the transfer of Marya Scholes from part time casual Nurse Aide to part time casual CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 6, 2018.

A CONTINUATION OF THURSDAY, OCTOBER 11, 2018

the transfer of Samantha Boner from part time casual Nurse Aide to part time casual CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 6, 2018.

the transfer of Stacey Santee from part time casual Nurse Aide to part time casual CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 5, 2018.

the transfer of Stacey Santee from part time casual CNA to full time CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 15, 2018.

the transfer of Samantha Boner from part time casual CNA to full time CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 15, 2018.

the transfer of Brittany Glaister from part time casual CNA to full time CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 15, 2018.

the transfer of Marya Scholes from part time casual CNA to full time CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 15, 2018.

the hire of Larue Swain as part time casual Housekeeping Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 17, 2018.

the hire of Michael Watkins as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 17, 2018.

the transfer of Ashley Johnson from part time casual CNA to full time CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 15, 2018.

the transfer of Steven Chaapel from part time Transport Officer to temporary full time Deputy Sheriff Trainee, as per the recommendation of CJ Walters, Sheriff, effective September 17, 2018.

the hire of Jessica M. Bass as probationary Fiscal Technician, as per the recommendation of Mayme Carter, MH/ID Administrator, effective October 3, 2018.

the hire of Sarah C. Reynolds as probationary Clerk Typist 2, as per the recommendation of Mayme Carter, MH/ID Administrator, effective October 15, 2018.

the hire of Amber Hunter as part time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective October 8, 2018.

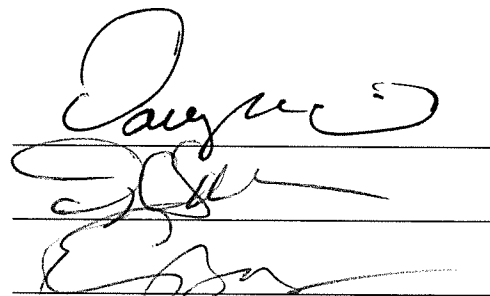
the hire of Kierstin Davis as part time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective October 8, 2018.

the hire of Jesica Zink as part time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective October 8, 2018.

OTHER

The following individual has been hired in response to a Court Order from the Court of Common Pleas as a full time Administrative Clerk III in the Domestic Relations Office effective October 1, 2018:

Valerie Goens



Bradford County Commissioners

A CONTINUATION OF THURSDAY, OCTOBER 11, 2018

SALARY BOARD
 THURSDAY, OCTOBER 11, 2018
 PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

UNFINISHED BUSINESSNEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to set the following salaries:

Mayme Carter, MH/ID Administrator Effective October 11, 2018	Grade 32 \$33.95 per hour
Alaina Geppert as PT casual RN Supervisor Effective October 6, 2018	\$30.00 per hour
Cheyenne Taylor as PT casual CNA Effective August 20, 2018	MU12 \$12.03 per hour
Marya Scholes as PT casual Nurse Aide Trainee Effective September 12, 2018	\$8.36 per hour
Samantha Boner as PT casual Nurse Aide Trainee Effective September 12, 2018	\$8.36 per hour
Ashley Johnson as PT casual Nurse Aide Trainee Effective September 12, 2018	\$8.36 per hour
Brittany Glaister as PT casual Nurse Aide Trainee Effective September 13, 2018	\$8.36 per hour
Stacey Santee as PT casual Nurse Aide Trainee Effective September 12, 2018	\$8.36 per hour
Stacey Santee as Nurse Aide Effective September 13, 2018	\$11.75 per hour
Gwen Bagley as PT casual CNA Effective September 28, 2018	MU12 \$12.03 per hour
Connie May as PT casual CNA Effective September 18, 2018	MU12 \$12.03 per hour
Connie May as FT CNA Effective September 24, 2018	MU12 \$12.34 per hour
Faith Shaffer as PT casual CNA Effective October 3, 2018	MU12 \$12.03 per hour
Sherrie Shoemaker as PT casual CNA Effective September 22, 2018	MU12 \$12.03 per hour
Daniel Fitzwater as FT LPN Effective October 1, 2018	Grade 22A \$18.38 per hour
Elizabeth Hunter as PT casual Dietary Attendant Effective October 3, 2018	MU9 \$9.80 per hour
Joyce Fethers as PT casual Housekeeping Attendant Effective October 3, 2018	MU9 \$9.80 per hour

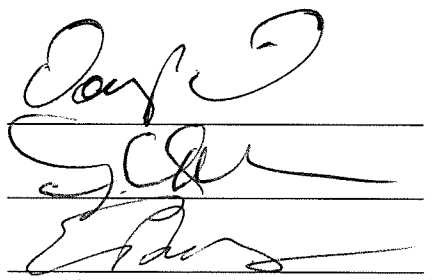
A CONTINUATION OF THURSDAY, OCTOBER 11, 2018

Katy Hodgson as PT casual Valet Effective October 3, 2018	\$8.05 per hour
Amy Lee as FT CNA Effective October 3, 2018	MU12 \$12.03 per hour
Amanda Cornish as PT casual CNA Effective October 3, 2018	MU12 \$12.03 per hour
Tonya Ott as PT casual Dietary Attendant Effective October 3, 2018	MU9 \$9.80 per hour
Crystal Plamer as PT casual Housekeeping Attendant Effective October 3, 2018	MU9 \$9.80 per hour
Brittany Glaister as PT casual Nurse Aide Effective September 20, 2018	\$11.75 per hour
Kazumi Ainey as FT Housekeeping Attendant Effective September 24, 2018	MU9 \$9.80 per hour
Stacey McBride as PT casual LPN Effective October 3, 2018	Grade 22 \$25.16 per hour
Samantha Boner as PT NA Effective September 26, 2018	MU12 \$11.75 per hour
Joseph Thurston as PT casual Housekeeping Attendant Effective October 10, 2018	\$9.80 per hour
Penny Bender as PT casual Housekeeping Attendant Effective October 10, 2018	MU9 \$9.80 per hour
Destiny Dixon as PT casual CNAR Effective September 6, 2018	\$9.69 per hour
Donna Kobbe as PT casual Administrative Clerk I Effective October 3, 2018	MU10 \$10.27 per hour
Margie Yapple as PT casual LPN Effective October 3, 2018	Grade 22 \$24.96 per hour
StevenChaapel as temporary FT Deputy Sheriff Trainee Effective September 17, 2018	Grade 15 \$12.74 per hour
Valerie Goens as Administrative Clerk III Effective October 1, 2018	Grade 16 \$13.38 per hour
Jessica M. Bass as Fiscal Technician Effective October 3, 2018	Grade 16 \$13.38 per hour
Sarah C. Reynolds as Clerk Typist 2 Effective October 15, 2018	Grade 13 \$11.65 per hour
Amber Hunter as PT Correctional Officer Effective October 8, 2018	\$11.25 per hour
Kierstin Davis as PT Correctional Officer Effective October 8, 2018	\$11.25 per hour
Jessica Zink as PT Correctional Officer Effective October 8, 2018	\$11.25 per hour

A CONTINUATION OF THURSDAY, OCTOBER 11, 2018

Connie Avery as RN Supervisor Effective September 17, 2018	Grade 27 \$31.00 per hour
Frank Bumgartner , RN Supervisor Effective September 17, 2018	Grade 27 \$31.00 per hour
Jill Johnson , RN Supervisor Effective September 17, 2018	Grade 27 \$30.00 per hour
Alaina Rees-Geppert , RN Supervisor Effective September 17, 2018	Grade 27 \$30.00 per hour
Maureen Vincent , RN Supervisor Effective September 17, 2018	Grade 27 \$30.00 per hour
Kristina Robinson, RN Supervisor Effective September 17, 2018	Grade 27 \$30.00 per hour
Christina Carter, RN Supervisor Effective September 17, 2018	Grade 27 \$30.00 per hour
Tonya Avery, RNAC Effective September 17, 2018	Grade 28 \$31.85 per hour
Samantha Shepard, ADON Effective September 17, 2018	Grade 30 \$33.37 per hour

 Bradford County Treasurer



 Bradford County Commissioners

BOARD OF ASSESSMENT
 THURSDAY, OCTOBER 11, 2018
 PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

UNFINISHED BUSINESSNEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for exempt status:

Gisela I. Reynard
 125 Lycoming St
 Canton PA 17724
 Reason: Veteran's Exemption-RENEWAL
 Parcel#14-105.03-118-000-000
 Effective Date: January 1, 2019

A CONTINUATION OF THURSDAY, OCTOBER 11, 2018

Kenneth G. Ledgerwood
 780 South Main St.
 Athens PA 18810
 Reason: Veteran's Exemption- NEW
 Parcel# 05-020.08-033-000-000
 Effective Date: January 1, 2019

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for a refund:

167 days in 2018 of county taxes paid by Joseph & Mary Sturzen in the amount of \$79.04
 Reason: house was destroyed by fire
 Parcel# 41-007.04-173-000-000

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following for a refund:

211 days of county taxes paid by Bruce & Diane Fowler in 2018 in the amount of \$82.13.
 Reason: Demolished house with attached garage
 Parcel# 50-099.01-017-000-000

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for a refund:

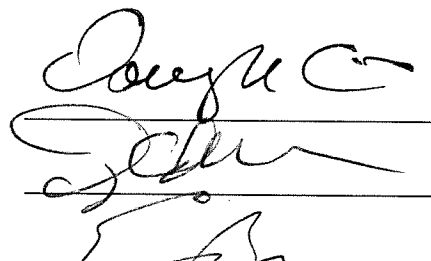
126 days in 2018 of county taxes paid by Joseph & Michelle Haggerty in the amount of \$44.75.
 Reason: house was demolished
 Parcel# 62-087.01-006-000-000

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for a catastrophic loss refund:

139 days in 2018 of County taxes paid by Beth & Donald Schild in the amount of \$30.75.
 Reason: Cabin was destroyed by flash flooding
 Parcel# 56-038.00-076-000-000

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve real estate changes for the month of September 2018

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve occupation changes for the month of September 2018



Bradford County Board of
 Assessment

A CONTINUATION OF THURSDAY, OCTOBER 11, 2018

BOARD OF ELECTION
 THURSDAY, OCTOBER 11, 2018
 PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

UNFINISHED BUSINESSNEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

BRADFORD COUNTY RETURN BOARD will meet in the office of the Election Department of Bradford County, Court House, Towanda, Pennsylvania at 9:00 a.m. on Friday, November 9, 2018 and recommence again on Tuesday, November 13, 2018 for the purpose of computing and canvassing returns of votes cast at the General Election of November 6, 2018.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

THE BRADFORD COUNTY BOARD OF ELECTIONS will meet Thursday, November 8, 2018 at 11:00 a.m. in the office of the Commissioner's Conference Room to determine the eligibility of any and all provisional ballots cast in the November 6, 2018, General Election to be included and counted in the official canvass.

Voters who have cast an Absentee Ballot and have not supplied a valid form of ID for General Election to be held on November 6, 2018, have until the sixth calendar day after the General Election to provide their ID to the BRADFORD COUNTY BOARD OF ELECTIONS, in order for their ballot to be counted.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

Notice is hereby given for a change of the polling location of the Granville Center Church of Christ in the Township of Granville in the County of Bradford, in the Commonwealth of Pennsylvania. The new polling location for the residents of Granville Township will be in the new **Township Building (1111 Coolbaugh Hill Rd., Granville Summit, PA 16926) in the Township of Granville, in the County of Bradford in the Commonwealth of Pennsylvania.**

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Election Day Schedule for November 6, 2018:

BUREAU OF ELECTIONS

Renee Smithkors	6:00 AM - ?
Jessica McDermott	6:30 AM - ?

ROVERS

All will be assigned a section of the County to cover polling places in that area from 6:00 am to 8:30 pm (or later if necessary)

RECEIVING BOARD

Michelle Shedden

***Jessica McDermott**

GEMS SERVER & TSX OPERATORS

*Renee Smithkors	See Election Bureau noted above
Rod Manley	(after roving) 8:30PM - ?
Jeff Glisson	(after roving) 8:30PM - ?

Travis Lemons (after roving) 8:30PM - ?

ABSENTEE BALLOTS

Nancy Mechling Lilly Foust

WEB/PROJECTORS

Wendy Rockwell 8:00 PM - ?

Teresa Thomas 8:00 PM - ?

*** will also serve as Resolution Board if needed.**

CANVASS BOARD (November 9, 2018 until completed with the exception of the Holiday)

Renee Smithkors Jessica McDermott

The Commissioners answered questions from the press and public at this time.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to adjourn the meeting at 11:21 a.m.