

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, OCTOBER 12, 2017

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin via telephone.

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to amend the minutes of June 8, 2017 to reflect the hire of Caitlyn Mallory as part time casual Valet effective June 12, 2017.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the minutes of September 28, 2017.

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the submission of the 4th quarter Medical Assistance Transportation Program (MATP) report.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the appointment and reappointment of the following individuals to the Bradford County Agricultural Land Preservation Board effective January 1, 2018:

Krystle Bristol, Contractor Member (reappointment)
 Brian Zeider, Chairperson (reappointment)
 Nicole Harris, At Large Member (appointment)

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve an agreement with Emergency Reporting of Bellingham WV to provide CAD Link setup and maintenance for 911 Communications.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following Purchase of Service Agreements between Bradford County Human Services/Children and Youth Services and the following Service Providers for the period July 1, 2017 through June 30, 2018:

Clear Vision Residential Treatment Services
 Families United Network, Inc.
 Hoffman Homes for Youth
 Northampton County Juvenile Justice Center
 Pennsylvania Forensic Associates
 The County of Tioga Department of Human Services

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve a Child Accounting and Profile System Application Service Provider Agreement between Bradford County Human Services/Children and Youth Services and Avanco International, Inc. for the period October 1, 2017 through June 30, 2018.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve a Memorandum of Understanding between Bradford County Human Services/Children and Youth Services and B/S/S/T Area Agency on Aging, Inc. Foster Grandparent Program for the period October 2017 through September 2020.

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A CONTINUATION OF THURSDAY, OCTOBER 12, 2017

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following:

the transfer of Caitlyn Mallory from part time casual Nurse Aide Trainee to part time casual Nurse Aide as per the recommendation of Blake Apsokardu, Manor Administrator, effective August 5, 2017.

the transfer of Caitlyn Mallory from part time casual Nurse Aide to part time casual CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 22, 2017.

the transfer of Mara Wood from part time casual Nurse Aide Trainee to part time casual Nurse Aide as per the recommendation of Blake Apsokardu, Manor Administrator, effective August 8, 2017.

the transfer of Mara Wood as part time casual Nurse Aide to full time CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 22, 2017.

the transfer of Hong Zheng from part time casual Nurse Aide Trainee to part time casual Nurse Aide as per the recommendation of Blake Apsokardu, Manor Administrator, effective August 3, 2017.

the transfer of Hong Zheng from part time casual Nurse Aide to part time CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 22, 2017.

the transfer of Heather Taylor from part time casual Nurse Aide Trainee to part time casual Nurse Aide as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 2, 2017.

the transfer of Courtney Leahy from part time casual Nurse Aide Trainee to part time casual Nurse Aide as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2017.

the transfer of Paige Matthews from part time casual Nurse Aide Trainee to part time casual Nurse Aide as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 2, 2017.

the transfer of Katherine Avery from part time casual Nurse Aide Trainee to part time casual Nurse Aide as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 1, 2017.

the transfer of Felicia Williams from part time casual Nurse Aide Trainee to part time casual Nurse Aide as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 30, 2017.

the transfer of Kaila Colon from part time casual CNA to part time casual Universal Caregiver as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 3, 2017.

the hire of of Nicholas Vanderpool as part time casual Valet as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 18, 2017.

the transfer of Elizabeth Collins from part time casual Valet to full time CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 4, 2017.

the transfer of Helena Crandle from part time casual CNA to full time Staffing Scheduler as per the recommendation of Blake Apsokardu, Manor Administrator, effective October 10, 2017.

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, OCTOBER 12, 2017

the transfer of Amy Kneller from probationary to regular status Conservation District Ag Resource Specialist as per the recommendation of Cathy Yeakel, Conservation District Director, effective October 11, 2017.

the hire of Amanda Tunnicliff as full time Assistant Cook as per the recommendation of Warden Don Stewart, effective October 3, 2017.

the hire of Courtney Reimann to the position of part time Correctional Officer at the correctional facility as per recommendation of Warden Stewart, effective October 16, 2017.

the hire of Todd Taylor to the position of part time Correctional Officer at the correctional facility as per recommendation of Warden Stewart, effective October 16, 2017.

the hire of Bruce Comereski to the position of part time Correctional Officer at the correctional facility as per recommendation of Warden Stewart, effective October 16, 2017.

the hire of John VanValkenberg to the position of part time Correctional Officer at the correctional facility as per recommendation of Warden Stewart, effective October 16, 2017.

the hire of Michael Bucek to the position of part time Correctional Officer at the correctional facility as per recommendation of Warden Stewart, effective October 16, 2017.

the hire of Matthew McClain to the position of part time Correctional Officer at the correctional facility as per recommendation of Warden Stewart, effective October 16, 2017.

the hire of Travis Snook to the position of part time Correctional Officer at the correctional facility as per recommendation of Warden Stewart, effective October 16, 2017.

the hire of Kyle Thorpe to the position of part time Correctional Officer at the correctional facility as per recommendation of Warden Stewart, effective October 16, 2017.

the hire of Elizabeth God to the position of full time Assistant Cook at the correctional facility as per recommendation of Warden Stewart, effective October 16, 2017.


the hire of Alisa Riese as Administrative Assistant I as per the recommendation of Sheriff Walters, effective October 16, 2017.

the hire of Brianna Baumunk as full time Probation Officer Trainee as per the recommendation of Justin Popovich, Chief Probation Officer, effective October 10, 2017.

the hire of Rayme Young as part time casual Custodian as per the recommendation of Kim Corbett, Maintenance Director, effective October 10, 2017.

the hire of Nancy Rockwell to the position of full time LPN at the correctional facility, as per recommendation of Warden Stewart, effective October 16, 2017.

OTHER



Bradford County Commissioners

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, OCTOBER 12, 2017

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the creation of a Prevention Specialist Trainee position for the Drug & Alcohol Program. The position will be a grade 18 at a rate of \$14.74 per hour / 37.5 hours per week.

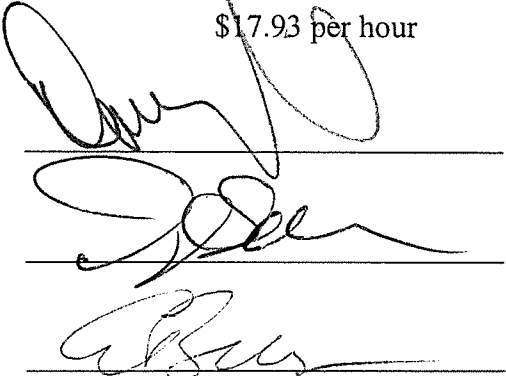
A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to set the following salaries:

Caitlyn Mallory, pt casual Valet Effective June 12, 2017	\$7.85 per hour
Caitlyn Mallory, pt casual Nurse Aide Effective August 5, 2017	MU12 \$11.46 per hour
Caitlyn Mallory, pt casual CNA Effective September 22, 2017	MU12 \$11.74 per hour
Mara Wood, pt casual Nurse Aide Effective August 8, 2017	MU12 \$11.46 per hour
Mara Wood, ft CNA Effective September 22, 2017	MU12 \$11.74 per hour
Hong Zheng, pt casual Nurse Aide Effective August 3, 2017	MU12 \$11.46 per hour
Hong Zheng, pt CNA Effective September 22, 2017	MU12 \$11.74 per hour
Heather Taylor, pt casual Nurse Aide Effective October 2, 2017	MU12 \$11.46 per hour
Courtney Leahy, pt casual Nurse Aide Effective October 3, 2017	MU12 \$11.46 per hour
Paige Matthews, pt casual Nurse Aide Effective October 2, 2017	MU12 \$11.46 per hour
Katherine Avery, pt casual Nurse Aide Effective October 1, 2017	MU12 \$11.46 per hour
Felicia Williams, pt casual Nurse Aide Effective September 30, 2017	MU12 \$11.46 per hour
Kaila Colon, pt casual Universal Caregiver Effective October 3, 2017	MU12 \$12.74 per hour
Nicholas Vanderpool, pt casual Valet Effective October 18, 2017	\$7.85 per hour
Elizabeth Collins, ft CNA Effective October 4, 2017	MU12 \$11.74 per hour
Helena Crandle, ft Staffing Scheduler Effective October 10, 2017	G16 \$13.38 per hour
Amy Kneller, ft Conservation District Ag Resource Specialist Effective October 11, 2017	\$35,000.00 per year

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Amanda Tunncliff, ft Assistant Cook Effective October 3, 2017	G13 \$11.56 per hour
Brianna Baumunk, ft Probation Officer Trainee Effective October 10, 2017	\$14.21 per hour
Rayme Young, pt casual Custodian Effective October 10, 2017	G10 \$9.98 per hour
Courtney Reimann, pt Corrections Officer Effective October 16, 2017	\$11.25 per hour
Todd Taylor, pt Corrections Officer Effective October 16, 2017	\$11.25 per hour
Bruce Comereski, pt Corrections Officer Effective October 16, 2017	\$11.25 per hour
John VanValkenberg, pt Corrections Officer Effective October 16, 2017	\$11.25 per hour
Michael Bucek, pt Corrections Officer Effective October 16, 2017	\$11.25 per hour
Matthew McClain, pt Corrections Officer Effective October 16, 2017	\$11.25 per hour
Travis Snook, pt Corrections Officer Effective October 16, 2017	\$11.25 per hour
Kyle Thorpe, pt Corrections Officer Effective October 16, 2017	\$11.25 per hour
Elizabeth God, ft Assistant Cook Effective October 16, 2017	G13 \$11.56 per hour
Alisa Riese, Administrative Assistant I Effective October 16, 2017	G14 \$12.14 per hour
Nancy Rockwell, ft LPN Effective October 16, 2017	G22 \$17.93 per hour

Absent
 Bradford County Treasurer


 Bradford County Commissioners

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ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the following for **EXEMPT** status:

Mark E. Linderman
4352 Cotton Hollow Road
Sayre, PA 18840

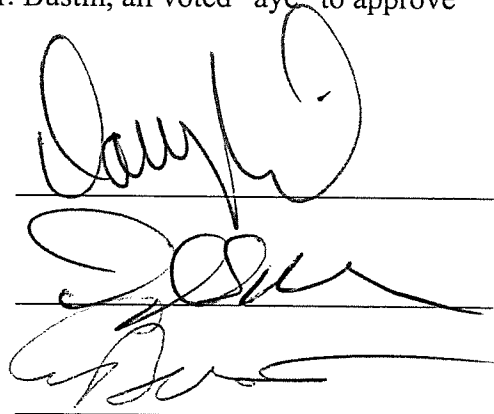
Reason: Veterans Exemption (**NEW**)

DMP # 23-022.00-074-000-000

Effective Date: January 1, 2018

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the occupational changes for September 2017.

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the real estate changes for September 2017.



Bradford County Commissioners
Acting Board of Assessment

THE MINUTES OF BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, OCTOBER 12, 2017

ELECTION BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to approve the Election Day Schedule for November 7, 2017:

BUREAU OF ELECTIONS

Renee Smithkors
Jessie McDermott

ROVERS

All will be assigned a section of the County to cover polling places in that area from 6:00 am to 8:30 pm (or later if necessary):

Rod Manley
Kennedra Dixon
Jeff Glisson
Stephanie Talley
Paul Yeager
Nancy Mechling
Lilly Foust

RECEIVING BOARD

Michelle Shedden
*Jessie McDermott

GEMS SERVER & TSX OPERATORS

*Renee Smithkors
Rod Manley (after roving)

ABSENTEE BALLOTS

Kennedra Dixon
Lilly Foust

WEB/PROJECTORS

Wendy Rockwell
Teresa Thomas

*will also serve as Resolution Board if needed.

CANVASS BOARD (November 14, 2016 until completed)

Renee Smithkors
Jessie McDermott
Kennedra Dixon

Bradford County Board of Elections

VISITORS REMARKS

The Commissioners answered questions from the public and press at this time.

ADJOURNMENT

A motion was made by Mr. Miller, seconded by Mr. Bustin, all voted "aye" to adjourn the meeting at 10:39 a.m.