

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, SEPTEMBER 13, 2018

PRESENT: Daryl Miller and Ed Bustin, Doug McLinko was absent

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the minutes August 23, 2018

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the bid for the courtroom ceiling project to MAC Builders, the lowest responsible bidder \$39,523.65.

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve a Sub-recipient agreement between Bradford County and Canton Borough for the 2015 Community Development Block grant in the amount of \$22,100.00 for the sidewalk project.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve a Sub-recipient agreement between Bradford County and Spaulding Memorial Library for the 2015 Community Development Block grant in the amount of \$64,965.00.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve a proclamation to recognize September 23, 2018 through September 29, 2018 as National Adult Basic Education and Family Literacy week in Bradford County.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve an Agreement between Bradford County and Granville Township to hold elections at the new Granville Township Municipal Building.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve a change order for the bridge bundle project to remove Bridge 6 and add Bridge 44 and Bridge 51, and authorize the Vice Chairman to sign.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to authorize the Commissioners to sign an Agreement between the Bureau of Child Support Enforcement and the Court of Common Pleas for the Court Recorder reimbursement.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve a Lease Agreement between Alparon Community Park Inc. and the Bradford County Commissioners for the rental of the hall for the PA Voter Hall of Fame Luncheon event.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve an Agreement between Davis-Ulmer and Bradford County Manor to perform semi-annual inspections of the Manor's sprinkler system at a cost of \$490 per visit.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" ratify action taken on September 6, 2018 accepting the Juvenile Probation

A CONTINUATION OF THURSDAY, SEPTEMBER 13, 2018

Services Grant from the (PCCD) Pennsylvania Commission on Crime and Delinquency, for the Probation Department, in the amount of \$324,400.00.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the 2019 Holiday Schedule for Bradford County employees.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve an amendment to the Unit of Service Funding Contract between Bradford and Sullivan County Joinder and the following Providers for the period of July 1, 2017 through June 30, 2018:

NHS Pennsylvania
Allied Services

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Unit of Service Funding Contract between Bradford and Sullivan County Joinder and the following Providers for the period of July 1, 2018 through June 30, 2019:

Penn York Opportunities Inc
Western Alliance Emergency Services Inc

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve an amendment to the Purchase of Service Agreement between Bradford Human Services and YMCA of Bradford County for the period July 1, 2017 through June 30, 2018.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve an amendment to the Purchase of Service Agreement between Bradford Human Services and Bradford-Wyoming County Literacy Program for the period July 1, 2017 through June 30, 2018.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Agreement between The Bradford/Sullivan Drug & Alcohol and the following providers for the period of July 1, 2018 through June 30, 2019:

The Main Link
Drug and Pyramid Healthcare Quakertown
Pyramid Healthcare Belleville
Gaudenzia Fountain Springs
Gaudenzia Vantage House
Gaudenzia New Destiny
ARCC Abuse & Rape Crisis Center

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following:

the hire of Kaitlyn Phillips as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 5, 2018.

the hire of Madasyn Roe as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 5, 2018.

the hire of Stacey McCabe as part time casual Housekeeping Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 5, 2018.

the transfer of Tiffany Westbrook from part time casual CNA to full time CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 10, 2018.

A CONTINUATION OF THURSDAY, SEPTEMBER 13, 2018

the hire of Melissa Schwager as part time casual Housekeeping Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 19, 2018.

the hire of Summer Allen as part time casual Valet as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 12, 2018.

the hire of Angel Hutto as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 12, 2018.

the hire of Donna Lane as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 12, 2018.

the transfer of Tammi Vanderpool from part time casual Nurse Aide Trainee to part time Nurse Aide, as per the recommendation of Blake Apsokardu, Manor Administrator, effective July 17, 2018.

the transfer of Tammi Vanderpool from part time Nurse Aide to part time casual CNA as per the recommendation of Blake Apsokardu, Manor Administrator, effective August 29, 2018.

the hire of Kellie Saik as part time casual Valet, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 12, 2018.

the hire of Madison Jagger as part time casual CNA, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 12, 2018.

the hire of Christina Carter as part time casual RN Supervisor, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 14, 2018.

the hire of Kristina Robinson as part time casual RN Supervisor, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 14, 2018.

the hire of Daniel Fitzwater as part time casual LPN, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 12, 2018.

the hire of Jordyn Robbins as part time casual Dietary Attendant, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 19, 2018.

the hire of Lisa Beahm as part time casual RNAC, as per the recommendation of Blake Apsokardu, Manor Administrator, effective September 8, 2018.

the transfer of Travis Lemons from Building Maintenance Mechanic I to Park's Supervisor, as per the recommendation of Rod Manley, Maintenance Director, effective September 4, 2018.

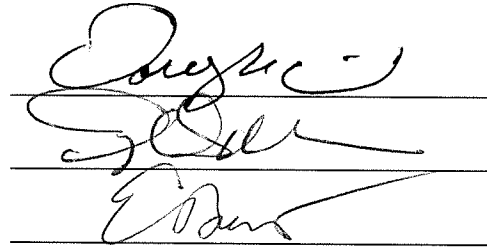
the hire of Courtney Coleman as part time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective September 3, 2018.

the hire of Robert Robbins as part time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective September 3, 2018.

the hire of Monique Stringham as Administrative Clerk II, as per the recommendation of Don Stewart, Warden, effective September 4, 2018.

OTHER

Sheshequin Path Half Marathon/Walk for Our Buddies, October 6, 2018.



Bradford County Commissioners

SALARY BOARD

THURSDAY, September 13, 2018

PRESENT: Daryl Miller, Ed Bustin and Becky Clark

UNFINISHED BUSINESSNEW BUSINESS

A motion was made by Treasurer Becky Clark, seconded by Commissioner Bustin, all voted "aye" to set the following salaries:

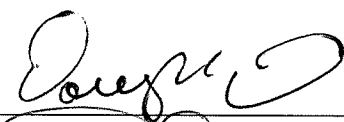
Kaitlyn Phillips as PT casual Valet Effective September 5, 2018	\$8.05 per hour
Madasyn Roe as PT casual Valet Effective September 5, 2018	\$8.05 per hour
Stacey McCabe as PT casual Housekeeping Attendant Effective September 5, 2018	MU9 \$9.80 per hour
Tiffany Westbrook as FT CNA Effective September 10, 2018	\$12.03 per hour
Melissa Schwager as PT casual Housekeeping Attendant Effective September 19, 2018	\$9.80 per hour
Summer Allen as PT casual Valet Effective September 12, 2018	\$8.05 per hour
Angel Hutto as PT casual Valet Effective September 12, 2018	\$8.05 per hour
Donna Lane as PT casual Valet Effective September 12, 2018	\$8.05 per hour
Tammi Vanderpool as PT casual CNA Effective August 29, 2018	MU12 \$12.03 per hour
Kellie Saik as PT casual Valet Effective September 12, 2018	\$8.05 per hour
Madison Jagger as PT casual CNA Effective September 12, 2018	MU12 \$12.03 per hour

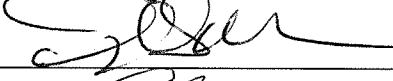
A CONTINUATION OF THURSDAY, SEPTEMBER 13, 2018

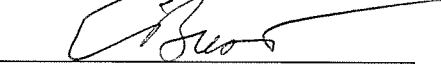
Christina Carter as PT casual RN Supervisor Effective September 14, 2018	\$29.28 per hour
Kristina Robinson as PT casual RN Supervisor Effective September 14, 2018	\$29.28 per hour
Daniel Fitzwater as PT casual LPN Effective September 12, 2018	\$17.51 per hour
Jordyn Robbins as PT casual Dietary Attendant Effective September 19, 2018	MU9 \$9.80 per hour
Lisa Beahm as PT casual RNAC Effective September 8, 2018	\$30.10 per hour
Travis Lemons as Park's Supervisor Effective September 4, 2018	Grade 19 \$15.49 per hour
Courtney Coleman as PT Correctional Officer Effective September 3, 2018	\$11.25 per hour
Robert Robbins as PT Correctional Officer Effective September 3, 2018	\$11.25 per hour
Monique Stringham as Administrative Clerk II Effective September 4, 2018	Grade 12 \$11.01 per hour



Bradford County Treasurer







Bradford County Commissioners

BOARD OF ASSESSMENT
THURSDAY, SEPTEMBER 13, 2018
PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

UNFINISHED BUSINESSNEW BUSINESS

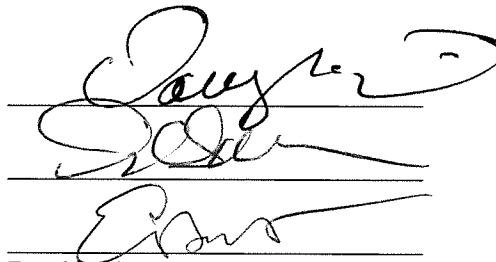
A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following for exempt status:

Edward D. Latini
1266 Turkey Path Rd
Wyalusing, Pa 18853
REASON: Veterans Exemption- NEW
Parcel# 61-103.00-079-004-000
Effective date: January 1, 2018

A CONTINUATION OF THURSDAY, SEPTEMBER 13, 2018

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve real estate changes for the month of August 2018

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve occupation changes for the month of August 2018



Bradford County Board of
Assessment

BOARD OF ELECTION

THURSDAY, SEPTEMBER 13, 2018

PRESENT: Daryl Miller and Ed Bustin, Doug McLinko was absent

UNFINISHED BUSINESSNEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to authorize the Director of Elections to appoint Poll Workers as needed, at county polling locations that have vacancies to serve on the Election Board for the 2018 General Election on Tuesday, November 6, 2018.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

BRADFORD COUNTY RETURN BOARD will meet in the office of the Election Department of Bradford County, Court House, Towanda, Pennsylvania at 9:00 a.m. on Tuesday, November 13, 2018 for the purpose of computing and canvassing returns of votes cast at the General Election of November 6, 2018.

THE BRADFORD COUNTY BOARD OF ELECTIONS will meet Thursday, November 8, 2018 at 11:00 a.m. in the office of the Commissioner's Conference Room to determine the eligibility of any and all provisional ballots cast in the November 6, 2018, General Election to be included and counted in the official canvass.

Voters who have cast an Absentee Ballot and have not supplied a valid form of ID for General Election to be held on November 6, 2018, have until the sixth calendar day after the General Election to provide their ID to the BRADFORD COUNTY BOARD OF ELECTIONS, in order for their ballot to be counted.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the polling locations for voting districts in Bradford County.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

PURSUANT TO THE PENNSYLVANIA ELECTION CODE, Section 3031.14, the Bradford County Board of Elections will conduct pre-election testing of the Electronic Tabulating Equipment to ascertain the accuracy of the central count equipment for all votes cast for all offices in the November 6, 2018 General Election.

A CONTINUATION OF THURSDAY, SEPTEMBER 13, 2018

A pre-election testing will take place in the Election Office, Bradford County Court House Annex, 6 Court St., Suite 2, Towanda, on Thursday, November 1, 2018 at 11:30 a.m.

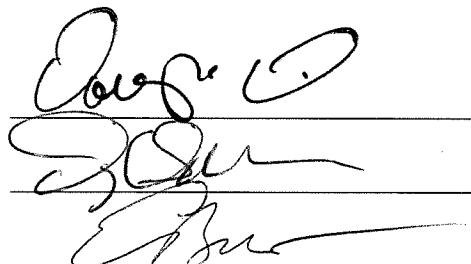
A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the General Election Proclamation for the November 6, 2018 General election certifying parties and notifying which offices are to be elected.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

We do notify you, in accordance with Section 905 of the Pennsylvania Election Code, that the offices for which candidates are to be chosen at the General Election on November 6, 2018, between the hours of 7:00 A.M. and 8:00 P.M. prevailing time, at which time the polls shall be closed are as follows:

Public Offices to be Elected and Number to be Elected at the General Election:

- One United States Senator
- One Governor
- One Lieutenant Governor
- One Representative in Congress 12th District
- One Representative in the General Assembly 68th District
- One Representative in the General Assembly 110th District



Bradford County Board of Elections

The Commissioners answered questions from the press and public at this time.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to adjourn the meeting at 10:45 a.m.

