

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, MAY 9, 2019

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

None

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to proclaim May 2019 as Lyme Disease Awareness Month in Bradford County.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office  
PROCLAMATION

Lyme Disease Awareness Month  
May 2019

WHEREAS, Lyme Disease, a bacterial infection transmitted by the bite of a tick, continues to spread across Bradford County; and

WHEREAS, Pennsylvania has ranked number one in reported cases of Lyme Disease in the U.S. since 2011; and

WHEREAS, the total number of Lyme Disease cases continues to rise nationwide with the Centers for Disease Control (CDC) estimating that the number of people diagnosed with Lyme Disease is ten times higher than the number of reported cases; and

WHEREAS, there were 11,900 reported cases in Pennsylvania during 2017 and per the CDC estimates of the actual number being 10X higher, the actual number of cases in 2016 in Pennsylvania was 119,000; and

WHEREAS, ages 5-14 and adults ages 40-54 are at highest risk of acquiring Lyme disease; and

WHEREAS, fewer than 50% of people with Lyme Disease recall a tick bite and fewer than 50% of people recall any rash; and

WHEREAS, Lyme Disease testing is unreliable, making diagnosis difficult and leading to under-diagnosis or misdiagnosis, which can then lead to serious complications including neurological, cardiac and musculoskeletal problems, it is imperative that all who may be exposed to Lyme Disease receive immediate treatment; and

WHEREAS, warmer months are considered the most active time for exposure to ticks during outdoor activities and ticks in the nymphal state are much smaller than adult ticks, being about the size of a poppy seed and often looking like a speck of dirt; and

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WHEREAS, the CDC reports in most cases, a tick must be attached for 36-48 hours before Lyme Disease can be transmitted, however studies have shown that transmission of bacteria can occur in less than an hour; and

WHEREAS, the best solution to reduce the risk of contracting Lyme Disease is awareness and education about the seriousness of the infection and the need to practice preventative techniques such as the use of repellent, frequent tick checks, proper tick removal and reduction of tick habitats.

NOW, THEREFORE BE IT RESOLVED that the Bradford County Commissioners proclaim May 2019 as "Lyme Disease Awareness Month" in Bradford County. In doing so, we encourage Bradford County residents to further educate themselves about Lyme Disease prevention, diagnosis and treatment while supporting those suffering from this debilitating disease.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of Bradford County to be affixed this 9<sup>th</sup> day of May 2019.

ATTEST:

Michelle L. Shedden  
Michelle L. Shedden, Chief Clerk

*[Signature]*  
Bradford County Commissioners

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THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to proclaim May 2019 as Mental Health Awareness Month in Bradford County.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office  
PROCLAMATION  
Mental Health Awareness Month  
May 2019

WHEREAS, the U.S. Surgeon General states that mental health is fundamental to health and indispensable to personal well-being, family and interpersonal relationships, and contributes to community and society; and

WHEREAS, the U.S. Surgeon General confirms that mental illness affects one in five Americans every year, regardless of age, gender, race, ethnicity, religion or economic status;

WHEREAS, Bradford County has made a commitment to community-based systems of mental health care for all residents; and

WHEREAS, the guiding principles of community mental health care have always been comprehensiveness, cost-efficiency, effective management and high-quality and consumer-responsive services, and these principles are now being adopted by private and public healthcare payors; and

WHEREAS, The National Mental Health Association, the National Council for Community Behavioral Healthcare and their national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

NOW, THEREFORE, we, the Bradford County Commissioners, do hereby proclaim the month of May 2019, as "MENTAL HEALTH AWARENESS MONTH" in Bradford County. As County Commissioners, we also call upon all Bradford County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illnesses.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of Bradford County to be affixed this 9<sup>th</sup> day of May 2019.

ATTEST:

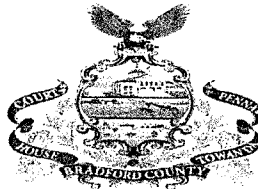
*Michelle L. Shedden*  
Michelle L. Shedden, Chief Clerk

*[Signature]*  
Bradford County Commissioners

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A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to proclaim the week of May 5 – 11, 2019 as Corrections Employee Week in Bradford County.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office  
PROCLAMATION  
Corrections Employees Week  
May 5 – 11, 2019

WHEREAS; the Bradford County Correctional Facility employs more than 50 correctional professionals who provide one of the County's most important public services – protecting communities and caring for over 190 incarcerated men and women annually; and

WHEREAS; the National Correctional Officers and Employees Week, which runs May 5 – 11, 2019, is a time to recognize the service and professionalism of those who work in corrections; and

WHEREAS; the "Pennsylvania System," as it became know, was the leading influence in the development of penology throughout the 19<sup>th</sup> Century and the forerunner of modern corrections; and

WHEREAS; the secure and safe operation and management of those in the Bradford County Correctional Facility on a daily basis rests in the hands of more than 50 trained, skilled and dedicated corrections professionals. They are administrators, corrections officers, counselors, treatment specialists, educators, clerical support staff, business administrators and purchasing agents, personnel and labor relations specialists, clergy, medical professionals, food service specialists, computer technicians, planners and research analysts and skilled craftspeople upon whose skills, efficiency and professionalism the functions of the Bradford County Correctional Facility depends; and

WHEREAS: although each of these dedicated professionals works in a different field and specializes in a specific area, all are committed to a common goal: the secure, safe and humane operation of our commonwealth's correctional facilities where employees work to reduce future crime through the delivery of programs to change offenders' criminal behavior.

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THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THEREFORE, we, the Commissioners of Bradford County, Pennsylvania, do hereby proclaim May 5 – 11, 2019 as Corrections Employees Week in Bradford County Pennsylvania. We encourage all Bradford County residents to recognize the vital role these dedicated professionals play in ensuring the effective operation of our correctional system in the interest of public safety.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of Bradford County to be affixed this 9<sup>th</sup> day of May 2019.

ATTEST:

*Michelle L. Shedden*  
Michelle L. Shedden  
Chief Clerk

*[Signatures]*  
Bradford County Commissioners

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A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to proclaim the week of May 19-25, 2019 as National EMS week in Bradford County.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office  
PROCLAMATION  
Emergency Medical Services Week  
May 19-25, 2019

- WHEREAS, emergency medical services is a vital public service; and
- WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
- WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
- WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and
- WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and
- WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and
- WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

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THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THEREFORE, We, the Bradford County Commissioners do hereby proclaim the week of May 19-25, 2019, as Emergency Medical Services Week in Bradford County.

With the theme, EMS Strong: Stronger Together, we encourage the community to observe this week with appropriate programs, ceremonies and activities.

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 9<sup>th</sup> day of May, 2019.

ATTEST:

Michelle L. Shedden, Chief Clerk

Bradford County Commissioners

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A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to proclaim the week of May 12-18 as National Police Officer Appreciation Week.

Proclamation National Police Week May 12 - 18, 2019

To recognize National Police Week 2019 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers Memorial Day, and the week in which it falls as Police Week;

WHEREAS, the International Association of Chiefs of Police has declared law enforcement officer safety and wellness a top priority, and the IACP's Center for Officer Safety and Wellness promotes the importance of individual, agency, family, and community safety and wellness awareness; and

WHEREAS, as members of the law enforcement agency of Bradford County play an essential role in safeguarding the rights of freedoms of the citizens of this country; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the police departments of Bradford County have grown to be modern and scientific law enforcement agency which unceasingly provide a vital public service;

NOW, THEREFORE, We the Bradford County Commissioners, call upon all citizens of Bradford County and upon all patriotic, civil and educational organizations to observe the week of May 12 - May 18, 2019, as Police Week with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

IN WITNESS WHEREOF, We have hereunto set my hand this 9<sup>th</sup> day of May, 2019.

Michelle L. Shedden, Chief Clerk

Doug McIlhenny, Daryl Miller, Ed Bustin

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve Resolution 2019-05 certifying the provision of local funds in the amount of \$45,356.83 to match State funds provided pursuant to 74 Pa. C.S. Section 1513 in Fiscal Year 2019-20 to the Endless Mountains Transportation Authority and authorize the Chairman to sign.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS



Endless Mountains Transportation Authority  
 Bradford · Sullivan · Tioga  
 27824 Route 220 Phone (570) 888-7330  
 Athens PA 18810 Fax (570) 888-8713

**RESOLUTION BY MUNICIPALITY CERTIFYING PROVISION OF LOCAL MATCH FOR STATE OPERATING FINANCIAL ASSISTANCE**

The Board of Commissioners of Bradford County resolves and certifies that it will provide Endless Mountains Transportation Authority local funds in the amount of \$ 45,356.83 to match state funds provided pursuant to 74 Pa. C.S. Section 1513 in Fiscal Year 2019-20.

Further, the Board of Commissioners resolves and certifies that the required amount of local matching funds will be provided no later than the end of the State Fiscal Year, June 30, 2020. The following schedule indicates dates and payments of eligible local matching funds:

Payment Date	Payment Amount
<u>January 30, 2020</u>	\$ <u>22,678.42</u>
<u>March 30, 2020</u>	\$ <u>22,678.41</u>

I, \_\_\_\_\_, Chairperson of the Board of Commissioners of Bradford County do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Bradford County (Name of Governing Body) held the 9<sup>th</sup> day of May, 2019.  
 By: [Signature] 5/9/19  
 (Signature) (Date)

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to renew an agreement between Bradford County and Lydia Keeney as concessionaire for the 2019 park season at the Larnard-Hornbrook County Park, effective April 25, 2019 through March 31, 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to renew an agreement between Bradford County and Ron and Cindy Chaapel as seasonal Sunfish Pond Park Concessionaires, effective April 1, 2019 thru March 31, 2020.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to renew an agreement between Bradford County and Ricky & Karen Worthington as seasonal Mt. Pisgah County Park Attendant, effective May 17, 2019 through May 17, 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to the appointment of Len Nash to the Bradford County Airport Authority Board, effective May 9, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to extending an agreement with Connie Taylor from May 14, 2019 to July 1, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to approve the Amended Unit of Service Funding Agreement between Bradford and Sullivan County Joinder and Big Brothers, Big Sisters of the Twin Tiers, Effective July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve the Provider Agreement between Bradford County Human Services/ Children & Youth Services and Avanco International, Inc., effective July 1, 2019.

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve an Amended Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and NHS PENNSYLVANIA, effective July 1, 2017 through June 30, 2018.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Merakey Pennsylvania, effective July,18, 2018 through June 30 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and County of York., effective July 18, 2018 through June 30, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Futures Community Support Services, effective July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following.

The hire of Taylor Parks as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective May 11, 2019.

The hire of Terri Wittig as full-time CNA , as per the recommendation of Jim Neely, Manor Administrator, effective May 8, 2019.

The hire of Chasity Greene as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective May 25, 2019.

The hire of Brooke Silvers Truitt as part-time casual Valet, as per the recommendation of Jim, Neely, Manor Administrator, effective May 8, 2019.

The hire of Amanda Stankiewicz as part-time casual Dietary Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective May 8, 2019.

The hire of Dawn Rank as part-time casual RN Supervisor, as per the recommendation of Jim Neely, Manor Administrator, effective April 29, 2019

The hire of Kayde Lilley as part-time casual Housekeeping Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective May, 8, 2019.

The transfer of Crystal Leonard from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective April 29, 2019.

The transfer of Lisa Wilber from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective April 29, 2019.

The transfer of Jovanni Volmar from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective April 29, 2019.

The transfer of Lindsey Saxon from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective April 29, 2019.

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

The transfer of Mikaylee Willow from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective April 29, 2019.

The transfer of Julia Webster from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective April 29, 2019.

The transfer of Susan Ward from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective April 29, 2019.

The transfer of Patricia Barrett from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective April 29, 2019.

The hire of Mallori Morse as part-time casual Dietary Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective May 31, 2019.

The hire of Nicholas Webster as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective May 13, 2019.

The hire of Kirsten Covey as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective May 15, 2019.

The hire of Marisa Gilliland as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective May 15, 2019.

The hire of Brandon Carey as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective May 15, 2019.

The transfer of Courtney Rose Morley from part-time casual Nurse Aide to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective May 5, 2019.

The transfer of Mindy Hartford from part-time casual Nurse Aide to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective May 5, 2019.

The transfer of Ariel Benedict from fulltime Nurse Aide to full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective May 5, 2019.

The hire of Mellisa Blaszczyk as part-time casual LPN, as per the recommendation of Jim Neely, Manor Administrator, effective May 19, 2019.

The hire of Tara Dean as part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective May 1, 2019.

The hire of Ashley Yost as full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective May 22, 2019.

The transfer of Mikaylee Willow from part-time casual Nurse Aide Trainee to Nurse Aide, as per the recommendation of Jim Neely, Manor Administrator, effective May 7, 2019.

The transfer of Jovanni Volmar from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Jim Neely, Manor Administrator, effective May 7, 2019.

The hire Amanda Laudenslager as full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective May 14, 2019

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

The hire of Esther Lapitan as part time casual Library Clerk, as per the recommendation of Jeffrey Singer, Library Director, effective May 8, 2019.

The hire of Greg Ferro as Maintenance Summer Intern, as per the recommendation of Kerry Spalding, Airport Manager, effective April 29, 2019.

The hire of Joshua McClelland as Maintenance Summer Intern, as per the recommendation of Kerry Spalding, Airport Manager, effective May 6, 2019.

The transfer of Derek Strait from part time Correctional Officer to full time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective date of May 12, 2019.

The transfer of Brandon Fitzwater from part time Correctional Officer to full time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective date of May 12, 2019.

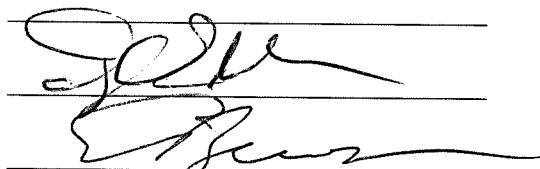
The transfer of Travis Pond from part time Correctional Officer to full time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective date of May 12, 2019.

The hire of Bruce Comereski as full time Correctional Officer, as per the recommendation of Donald Stewart, Warden, Effective date of May 13, 2019.

The probationary appointment of Debra L. Bowen, County Social Casework Intern, as per the recommendation of Jennifer Cragle, Children & Youth Director. This is an unpaid position, effective May 20, 2019.

OTHER

The May 23, 2019 Commissioners Meeting will be held at Cooks Pond, to kick off the Endless Mountain Heritage Region park series of events for 2019. The meeting time will be 10:00 a.m.

  
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\_\_\_\_\_  
Bradford County Commissioners

SALARY BOARD

THURSDAY, MAY 9, 2019

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin and Becky Clark

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Becky Clark, seconded by Daryl Miller, all voted "aye" to set the following salaries:

Taylor Parks, PT Casual Valet Effective May 11, 2019	\$ 8.05 per hour
Terri Wittig, FT CNA Effective May 8, 2019	MU12 \$12.03 per hour



## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

Chasity Green, PT Casual Valet Effective May 25, 2019	\$ 8.05 per hour
Brook Silvers Truitt, PT Casual Valet Effective May 8, 2019	\$ 8.05 per hour
Amanda Stankiewicz, PT Casual Dietary Attendant Effective May 8, 2019	MU9 \$ 9.80 per hour
Dawn Rank, PT Casual RN Supervisor Effective April 29, 2019	\$30.00 per hour
Kayde Lilley, PT Casual Housekeeping Attendant Effective May 8, 2019	MU9 \$ 9.80 per hour
Crystal Leonard, PT Casual Nurse Aide Trainee Effective April 29, 2019	\$ 8.36 per hour
Lisa Wilber, PT Casual Nurse Aide Trainee Effective April 29, 2019	\$ 8.36 per hour
Jovanni Volmar, PT Casual Nurse Aide Trainee Effective April 29, 2019	\$ 8.36 per hour
Lindsey Saxon, PT Casual Nurse Aide Trainee Effective April 29, 2019	\$ 8.36 per hour
Mikaylee Willow, PT Casual Nurse Aide Trainee Effective April 29, 2019	\$ 8.36 per hour
Julia Webster, PT Casual Nurse Aide Trainee Effective April 29, 2019	\$ 8.36 per hour
Susan Ward, PT Casual Nurse Aide Trainee Effective April 29, 2019	\$ 8.36 per hour
Patricia Barrett, PT Casual Nurse Aide Trainee Effective April 29, 2019	\$ 8.36 per hour
Mallori Morse, PT Casual Dietary Attendant Effective May 31, 2019	MU9 \$ 9.80 per hour
Nicholas Webster, PT Casual Valet Effective May 13, 2019	\$ 8.05 per hour
Kirsten Covey, PT Casual Valet Effective May 15, 2109	\$ 8.05 per hour
Marisa Gilliland, PT Casual Valet Effective May 15, 2019	\$ 8.05 per hour
Brandon Carey, PT casual Valet Effective May 15, 2019	\$ 8.05 per hour
Courtney Rose Morley, PT Casual CNA Effective May 5, 2019	MU12 \$12.03 per hour
Mindy Hartford, PT Casual CNA Effective May 5, 2019	MU12 \$12.03 per hour
Ariel Benedict, FT CNA	MU12

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

Effective May 5, 2019	\$12.03 per hour
Melissa Blaszczyk, PT Casual LPN Effective May 19, 2019	Grade 21 \$18.39 per hour
Tara Dean, PT casual CNA Effective May 1, 2019	MU12 \$12.03 per hour
Ashley Yost, FT CNA Effective May 22, 2019	MU12 \$12.03 per hour
Mikaylee Willow, Nurse Aide Effective May 7, 2019	MU12 \$11.75 per hour
Jovanni Volmar, PT Casual Nurse Aide Effective May 7, 2019	MU12 \$11.75 per hour
Amanda Laudenslager, FT CNA Effective May 14, 2019	MU12 \$12.03 per hour
Esther Lapitan, PT Casual Library Clerk Effective May 8, 2019	Grade 10 \$ 9.98 per hour
Greg Ferro, Maintenance Summer Intern Effective April 29, 2019	\$ 8.62 per hour
Joshua McClelland, Maintenance Summer Intern Effective May 6, 2019	\$10.00 per hour
Derek Strait, FT Correctional Officer Effective May 12, 2019	\$13.00 per hour
Brandon Fitzwater, FT Correctional Officer Effective May 12, 2019	\$13.00 per hour
Travis Pond, FT Correctional Officer Effective May 12, 2019	\$13.00 per hour
Bruce Comereski, FT Correctional Officer Effective May 13, 2019	\$13.00 per hour

\_\_\_\_\_  
Bradford County Treasurer

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Bradford County Commissioners

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

## BOARD OF ASSESSMENT

THURSDAY, MAY 9, 2019

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

UNFINISHED BUSINESSNEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following for a refund.

1 year in 2019 of county taxes paid by US Management Co. LLC in the amount of \$1,095.22.

Reason: Appeal Settlement per Court Order

Parcel # 34-007.05-020-000-000

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for exempt status:

Mary E. Mitchell

111 N. Keystone Ave.

Sayre, PA 18840

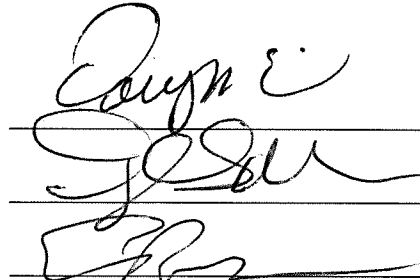
Reason: Veterans Exemption – **NEW**

Parcel# 34-007.11-080-000-000

Effective date: January 1, 2020

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the real estate changes for the month of April 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the occupational changes for the month of April 2019.



Bradford County Board of  
Assessment

## ELECTION BOARD

THURSDAY, MAY 9, 2019

PRESENT: John Sullivan, William McNett and Evan Williams

UNFINISHED BUSINESSNEW BUSINESS

A motion was made by John Sullivan, seconded by William McNett, all voted "aye" to approve authorizing the Chief Clerk to legally advertise the polling locations for voting districts in Bradford County.

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

A motion was made by John Sullivan, seconded by William McNett, all voted "aye" to approve authorizing the Director of Elections to appoint Poll Workers as needed, at county polling locations that have vacancies to serve on the Election Board for the 2019 Primary Election on Tuesday, May 21, 2019.

A motion was made by John Sullivan, seconded by William McNett, all voted "aye" to approve authorizing the Chief Clerk to legally advertising the following:

The Bradford County Return Board will meet in the office of the Election Department of Bradford County, Court House, Towanda, Pennsylvania at 9:00 a.m. on Friday, May 24, 2019 and will reconvene on Tuesday, May 28, 2019 at 9:00 a.m. for the purpose of computing and canvassing returns of votes cast at the Municipal Primary Election and the Special 12<sup>th</sup> Congressional Election of May 21, 2019.

The Bradford County Election Board will meet Thursday, May 23, 2019 at 11:00 a.m. in the office of the Commissioner's Conference Room to determine the eligibility of any and all provisional ballots cast in the May 21, 2019, Municipal Primary Election and the Special 12<sup>th</sup> Congressional Election to be included and counted in the official canvass.

Voters who have cast an Absentee Ballot and have not supplied a valid form of ID for Municipal Primary Election and Special 12<sup>th</sup> Congressional Election to be held on May 21, 2019, have until the sixth calendar day after the Municipal Primary Election and Special 12<sup>th</sup> Congressional Election to provide their ID to the BRADFORD COUNTY BOARD OF ELECTIONS, in order for their ballot to be counted.

A motion was made by John Sullivan, seconded by William McNett, all voted "aye" to approve authorizing the Chief Clerk to legally advertise the following:

In accordance with Section 905 of the Pennsylvania Election Code that the offices for which candidates are to be nominated at the Municipal Primary Election, May 21, 2019, between the hours of 7:00 a.m. and 8:00 p.m. prevailing time and for which offices, nomination petitions must be filed in the office of the Secretary of the Commonwealth and the number to be elected are as follows:

- One: Special election: Member of Congress 12<sup>th</sup> District
- Two Judge of Superior Court
- Two County Auditor
- Two County Commissioner
- One Coroner
- One District Attorney
- One Prothonotary & Clerk of Courts
- One Register of Wills, Recorder of Deeds and Clerk of Orphan Court
- One Sheriff
- One Treasurer

Local Municipalities- Supervisors, Auditors, Council, Tax Collectors and Mayor  
School Directors

For a list of candidates please contact the Election Bureau, located at 6 Court St, Suite 2, Courthouse Annex Bldg., Towanda, by calling 570-265-1727 or by email [smithkorsr@bradfordco.org](mailto:smithkorsr@bradfordco.org).

A motion was made by John Sullivan, seconded by William McNett, all voted "aye" to approve the Election Day schedule and workers:

Bureau of Elections

Renee Smithkors	6:00 AM - ?
Jessica McDermott	6:00 AM - ?
Amy VanBethuysen	6:30 AM - ?

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

Rovers

Rod Manley	Robert Voda
Paul Yeager	Jeff Glisson
Lilly Foust	Amy Swackhammer (Trainee)
Nancy Mechling	Tina Westbrook
Jessica McDermott (as needed)	Travis Lemons

Receiving Board

Michelle Shedden  
\*Jessica McDermott

Server Operators

*Renee Smithkors	See Election Bureau noted above
Rod Manley	(after roving) 8:30PM - ?
Travis Lemons	(after roving) 8:30PM - ?

Absentee Ballots

Amy VanBenthuisen  
Lilly Foust

Web/Projectors

Wendy Rockwell	8:00 PM - ?
Teresa Thomas	8:00 PM - ?

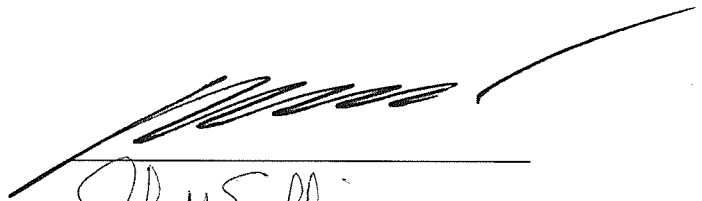
\* will also serve as Resolution Board if needed.

Return Board (May 24, 2019 until completed with the exception of the Holiday)

Renee Smithkors  
Jessica McDermott  
Amy VanBenthuisen

UNFINISHED BUSINESS

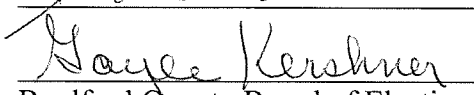
NEW BUSINESS




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John M. Sullin

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Gayle Kershner  
Bradford County Board of Elections

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to adjourn at 10:49.



THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, MAY 23, 2019

PRESENT: Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Vice Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

None

UNFINISHED BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the May 9, 2019 minutes.

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve a Purchase of Service Agreement between Bradford County Human Services/Children and Youth Service and Pennsylvania Mentor, effective July 18, 2018 through June 30, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Amended Unit of Service funding Agreement between Bradford and Sullivan County Joinder, and Merakey Pennsylvania for the period of July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following Purchase of Service Agreements between Bradford County Children & Youth Services and the following providers effective July 1, 2018 through June 30, 2019:

Crossroads Counseling, Inc.  
Drug and Alcohol Rehabilitation Services, Inc.  
Devereux foundation

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve an agreement with Lamar for billboard advertising for Bradford County Manor at a fee of \$6475.00 and authorize the Vice Chairman to sign.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve an agreement with Larson, Kellett & Associates, P.C. of Montoursville, PA to perform a single audit for Bradford County for the year ending December 31, 2018 at an approximate cost of \$63,500. 00 plus out of pocket cost and an additional fee of \$1100.00 for the preparation of the single audit data collection form and authorize the Vice Chairman to sign.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following.

The transfer of Mikaylee Willow part-time casual Nurse Aide Trainee to part time Nurse Aide, as per the recommendation of Jim Neely, Manor Administrator, effective May 7, 2019.

The transfer of Daphne Sager from part-time CNA to part-time Recreational Therapy Aide, as per the recommendation of Jim Neely, Manor Administrator, effective May 6, 2019.

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

The hire of Laura Parks as part-time casual Administrative Clerk, as per the recommendation of Jim Neely, Manor Administrator, effective May 6, 2019.

The hire of Courtney Case as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective May 22, 2019.

The hire of Elizabeth Roberts as full-time Assistant Director of Nursing, as per the recommendation of Jim Neely, Manor Administrator, effective May 29, 2019.

The transfer of Susan Ward from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Jim Neely, Manor Administrator, effective May 14, 2019.

The transfer of Julia Webster from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Jim Neely, Manor Administrator, effective May 14, 2019.

The transfer of Lindsey Saxon from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Jim Neely, Manor Administrator, effective May 14, 2019.

The transfer of Crystal Leonard from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Jim Neely, Manor Administrator, effective May 14, 2019.

The hire of Brianna Gowin as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective May 29, 2019.

The hire of Kileen Brown as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective May 29, 2019.

The hire of Casey Goble as part-time casual Dietary Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective May 29, 2019.

The transfer of Rachel McMahon from full-time CNA to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective May 20, 2019.

The hire of Dalton Arnold as Summer Parks Intern, as per the recommendation of Travis Lemons, Parks Manager, effective May 8, 2019.

The hire of Zackary Sims as Summer Parks Intern, as per the recommendation of Travis Lemons, Parks Manager, effective May 13, 2019.

The hire of Chris Horton as Summer Maintenance Intern, as per recommendation of Rod Manley, Maintenance Director, effective May 20, 2019

The hire Brock Horton Summer Maintenance Intern, per recommendation of Rod Manley, Maintenance Director, effective May 20, 2019

The hire of Tricia Hojnowski as Soil Conservation Summer Intern, as per the recommendation of Cathy Yeakel, Conservation District Manager, effective May 6, 2019.

The hire of Suzanne Catlin as Soil Conservation Summer Intern, as per the recommendation of Cathy Yeakel, Conservation District Manager, effective May 20, 2019.

The hire of Devyn Saylor as Soil Conservation Summer Intern, as per the recommendation of Cathy Yeakel, Conservation District Manager, effective May 20, 2019.

The hire of Megan Brown Soil Conservation Summer Intern, as per the recommendation of Cathy Yeakel, Conservation District Manager, effective May 20, 2019.



THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

The hire of Zachary Hutchinson to the position of part time Correctional Officer, as the recommendation of Donald Stewart, Warden, effective date of May 20, 2019.

The hire of Jeffrey Perry to the position of part time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective date of May 20, 2019.

The hire of John Kull to the position of part time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective date of May 20, 2019.

The transfer of Brenda Calaman from full time Correctional Officer to part time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective June 1, 2019.

The transfer of Diana L. Strobe, County Caseworker 1, Mental Health, from Probationary to Regular status, as per the recommendation of Mayme Carter, MH/ID Administrator, effective 04/30/2019.

The transfer of Shannon N. Cahill, County Casework Supervisor, Mental Health, from Probationary to Regular status, as per the recommendation of Mayme Carter, MH/ID Administrator, effective 05/04/2019.

The transfer of Sarah C. Reynolds, Clerk Typist 2, Mental Health, from Probationary to Regular status, as per the recommendation of Mayme Carter, MH/ID Administrator, effective 04/13/2019.

The probationary appointment of Anna L. Huber, County Caseworker 2, Children and Youth Services, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective 05/20/2019.

The probationary appointment of Brianna M. Hartford, County Caseworker 1, Children and Youth Services, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective 05/23/2019.

The probationary appointment of Natalie R. Silvers, County Caseworker 1, Children and Youth Services, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective 05/23/2019.

The transfer of Alisa Riese from Administrative Assistant I to Chief Deputy Clerk in the Register and Recorder office, per recommendation of Shirley Rockefeller, Register and Recorder, effective June 3, 2019.

OTHER

The Bradford County Commissioners Meeting for June 27, 2019 will be held at Sunfish Pond at 10:00 a.m.

The following individual has been hired in response to a Court Order by the Court of Common Pleas in the office of Domestic Relations as a Summer Intern, effective May 20, 2019:

Kendall Knecht.

The following individual has been transferred in response to a Court Order by the Court of Common Pleas in the office of Domestic Relations as Administrative Clerk III – Fiscal Technician, effective May 28, 2019:

Dakota Bellinger.

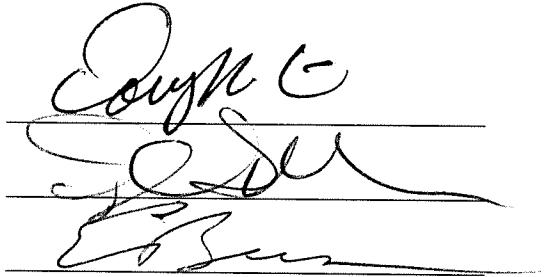
THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

The following individual has been transferred in response to a Court Order by the Court of Common Pleas from Probation Officer Trainee to Domestic Relations, Enforcement Officer, effective May 28, 2019:

Jessica Saxon.

The following individual has been hired in response to a Court Order by the Court of Common Pleas in the office of Probation to the position of Probation Officer, effective May 28, 2019:

Anthony Bartok.



Bradford County Commissioners

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Miller, seconded by Commissioner ~~Miller~~ <sup>Miller</sup> all voted "aye" to adjourn at 10:19 a.m.

THURSDAY, June 13, 2019

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

None

UNFINISHED BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the May 23, 2019 minutes.

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve Resolution 2019-06 for the submission of an application to the Department of Community and Economic Development for the Emergency Solution Grant (ESG) Program.

Doug McLinko, Chairman  
Daryl Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle Shedden, Chief Clerk  
Jonathan Foster, Solicitor

**Resolution of Bradford County**

Authorizing the filing of a proposal for funds with the Department of Community and Economic Development, Commonwealth of Pennsylvania.

**WHEREAS**, the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH) enacted into law on May 20, 2009, authorized the Emergency Solutions Grant (ESG) Program; and

**WHEREAS**, the Commonwealth of Pennsylvania through the Department of Community and Economic Development (DCED) has received ESG program funds and is making these funds available to units of local governments for eligible homeless services; and

**WHEREAS**, the Bradford County Commissioners desire to submit an application to DCED for ESG Program funds to provide homeless services or on behalf of other entities to provide homeless services.

**NOW, THEREFORE BE IT RESOLVED AND IT IS HEREBY RESOLVED** by the Bradford County Commissioners that:

1. The proposed project(s) of: Rapid Rehousing, Street Outreach, Homelessness Prevention, Emergency Shelter, HMIS, and Administrative costs to be funded by a grant from the Pennsylvania ESG Program meet the ESG interim rule requirements at 24 CFR 576 are eligible and approved.
2. The Bradford County Grants Office on behalf of the Bradford County Commissioners is authorized and directed to execute an ESG Program application in the amount of \$100,000.00 to the PA Department of Community and Economic Development.
3. The Bradford County Commissioners will assume the responsibility for securing the required matching amount of project funds or request a waiver of match funds to DCED.
4. The Bradford County Commissioners will reimburse the commonwealth for any expenditure found to be ineligible.
5. The Bradford County Grants Office is authorized to provide such assurances, certificates, and supplemental data or revised data that DCED may request in connection with the application.

THIS RESOLUTION ENACTED THIS 13th DAY OF June 2019  
IN WITNESS WHEREOF, we hereunto set our hands and cause the seal of  
Bradford County to be affixed this 13th DAY OF June 2019.

BRADFORD COUNTY COMMISSIONERS  


ATTEST:

  
MICHELLE SHEDDEN, CHIEF CLERK

(ATTEST SEAL)

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Community Development Block Grant Program Statement of Goals Minority Business and Women Business Enterprise.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Chief Clerk to legally advertise the Section 504 officer and process for grievance for the Bradford County Housing Rehab program.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Chief Clerk to legally advertise the fair housing notice for the Bradford County CDBG/Housing Rehabilitation programs.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve Resolution 2019-07 Fair Housing Resolution for Bradford County and Sayre Borough.

Doug McLinko, Chairman  
Daryl Miller, Vice Chairman  
Ed Bustin, Commissioner



2019-0011

Michelle Shodden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office



FAIR HOUSING RESOLUTION

LET IT BE KNOWN TO ALL PERSONS of Bradford County and Sayre Borough that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex, national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Relations Act adds the additional protected classes of age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. It is the policy of Bradford County and Sayre Borough to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex, national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. Therefore, Bradford County and Sayre Borough does hereby pass the following resolution.

BE IT RESOLVED, that within available resources Bradford County and Sayre Borough will assist all persons who feel they have been discriminated against because of race, color, sex, national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals to seek equity under federal and state laws by filing a complaint with the local Fair Housing Officer, Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development, whichever is chosen by the person filing the complaint.

BE IT FURTHER RESOLVED that Bradford County and Sayre Borough shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the Pennsylvania Human Relations Act, and any local laws or ordinances.

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

- FURTHER ACTION will at a minimum include, but not to be limited to:
- (1) Publicizing the name and contact information of the local Fair Housing Officer, which will include the process to file a complaint if a person feels they have been discriminated against in housing in any manner and other applicable fair housing information through local media and community contracts; and
  - (2) Conduct at least one fair housing activity annually to better inform the public of their rights under the Fair Housing Law and Pennsylvania Human Relations Act; and
  - (3) Use the fair housing logo on all materials dealing with housing programs such as but not limited to:
    - a. Public advertisements for vacancy or discussing the program
    - b. Applications for assistance
    - c. Contracts
    - d. Municipal letters dealing with the federal programs

If you're a person with a disability and require a reasonable accommodation to be able to access any notification, please contact the business offices of the Bradford County Grants department, 301 Main Street, Towanda, Pennsylvania 18848 Email:BoyerA@Bradfordco.org, phone: 570 268-4193.

If you have Limited English Proficiency and require a document translation of any notification, please contact the business offices of Bradford County Grants department, 301 Main Street, Towanda, Pennsylvania 18848 Email:BoyerA@Bradfordco.org, phone: 570 268-4193.

Approved at the regularly scheduled meeting of the Bradford County Commissioners held June 13, 2019.

BRADFORD COUNTY COMMISSIONERS  
*[Handwritten signatures]*

ATTEST:

*[Signature of Michelle L. Shodden]*  
MICHELLE SHEDDEN, CHIEF CLERK

6-13-2019

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve Resolution 2019-08 authorizing Michelle L. Shodden as the official signature authority for the submission of financial invoices for the Community Development Block Grant (CDBG) program.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Sheddin, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

**RESOLUTION**  
June 13, 2019

DELEGATION OF SIGNING AUTHORITY

On behalf of Bradford County, we hereby authorize the delegated individual, Chief Clerk Michelle Sheddin, with official signing authority to submit any financial invoices for the Community Development Block Grant (CDBG) project invoices for the duration of all open CDBG contract activities, these include but are not limited to contract years 2019 and 2020.

In addition, we certify that this individual is an employee of the grantee and acknowledge that it is our responsibility to notify DCED if this authorization changes or is revoked.

By giving this authority to sign on our behalf, it is understood that the grantee continues to be ultimately responsible for the management of the overall grant.

THIS RESOLUTION ENACTED THIS 13th DAY OF JUNE, 2019  
IN WITNESS WHEREOF, we hereunto set our hands and cause the seal of Bradford County to be affixed this 13th DAY OF JUNE, 2019.

BRADFORD COUNTY COMMISSIONERS

ATTEST:

*Michelle L. Sheddin*  
MICHELLE L. SHEDDIN, CHIEF CLERK

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the renewal of the Cyber Security Support Proposal with CCAP. Effective June 1, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the renewal of a maintenance agreement with Black Box for the phone systems at the Courthouse, Manor and Prison at a fee of \$11324.00 for the term of July 1, 2019 thru June 30, 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the reappointing of the following individuals to the Northern Tier Regional Planning and Development Commission Advisory Committee as follows:

- Economic Development: Dan Close, Tony Ventello and Joe Quatrini
- NTRPDC Membership: Ed Bustin, Daryl Miller, Lori Barnett, Doug McLinko
- Member at Large: Jody Place
- Local Loan Review: Sue Williams, Keith Kline and Anthony Gabello
- Rural Area Transportation: Matt Williams, Doug McLinko, and Rick Biery

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Letter's of Agreement between Bradford/Sullivan Drug & Alcohol and the following providers, effective July 1, 2019 thru June 30, 2020:

- Sullivan County Area School District
- Wyalusing Area School District
- Canton Area School District
- Sayre Area School District
- Northeast Bradford School District
- Towanda Area School District
- Troy Area School District
- Athens Area School District

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve an Amended Agreement between Bradford/Sullivan Drug & Alcohol and Sullivan County Victim Services, effective July 1, 2018 thru June 30, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the appointment of Misty Jo Morse to The Children and Youth Advisory Board for a three year term ending June of 2022.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Purchase of Service Agreements between Bradford County Human Services/Children & Youth Services and the following providers, effective July 1, 2018 thru June 30, 2019:

Children's Service Center of Wyoming Valley, Inc.  
TrueCore Behavioral Solutions LLC

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children & Youth Services and Youth Services, Inc. effective April 1, 2019 thru June 30, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children & Youth Services and Diversified Treatment Alternative effective July 1, 2019 thru June 30, 2020

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following:

The hire of Nathanael Fivie-Eden part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective June 5, 2019.

The hire of Sally Richlin full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective May 28, 2019.

The transfer of Susan Ward from part-time casual Nurse Aide to full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective May 24, 2019.

The transfer of Lindsey Saxon from part-time casual Nurse Aide to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective May 24, 2019.

The hire of Caitlynn May as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective June 12, 2019.

The hire of Amber Bennett as full-time LPN, as per the recommendation of Jim Neely, Manor Administrator, effective June 5, 2019.

The hire of Vicky Yang as part-time casual Administrative Clerk 1, as per the recommendation of Jim Neely, Manor Administrator, effective June 19, 2019.

The transfer of Paul Jayne from part-time casual Nurse Aide to part-time casual Recreational Therapy Aide, as per the recommendation of Jim Neely, Manor Administrator, effective June 3, 2019.

The hire of Judy May as part-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective June 4, 2019.

The transfer of Saige Yoder from part-time casual Dietary Attendant to full-time Dietary Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective June 16, 2019.

The hire of Madison Tice as part-time casual Housekeeping Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective June 19, 2019.

The hire of Skylar Crotsley as part-time casual Dietary Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective June 19, 2019.

The transfer of Lisa Wilbur from part-time casual Nurse Aide to part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective June 5, 2019.

The transfer of Millie Rankins from full-time CNA to part-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective May 28, 2019.

The transfer of Daniel Fitzwater from full-time LPN to part-time casual LPN as per the recommendation of Jim Neely, Manor Administrator, effective July 23, 2019.

The transfer of Donna Lane from full-time CNA to part-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective June 10, 2019.

The hire of Alex Tate as Forest Technician Summer Intern, as per the recommendation of Cathy Yeagle, Conservation Office District Manager, effective May 29, 2019.

The hire of Janese Benjamin as Custodial, as per the recommendation of Rod Manley, Maintenance Director, effective May 28, 2019.

The hire of Malachi Washington as Summer Maintenance Intern, as per the recommendation of Rod Manley, Maintenance Director, effective June 10, 2019.

The hire of Zane Hibbler as part-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective June 3, 2019.

The transfer of Whitney Fitzwater to Probation Officer, as per the recommendation of Justin Popovich, Chief Probation Officer, effective June 2, 2019.

The hire of Adriana Sanchez as Probation Officer Trainee, as per the recommendation of Justin Popovich, Chief Probation Officer, effective June 17, 2019.

The transfer of Justin J. Cairns, County Caseworker 2, from Probationary to Regular status, as per the recommendation of Mayme Carter, MH/ID Administrator.

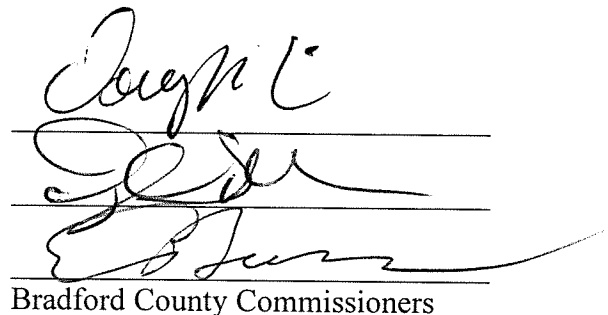
The transfer of Takara N. Williams, County Caseworker 1, from Probationary to Regular status, as per the recommendation of Jennifer Cragle, Children & Youth Director.

The hire of Mikayla Pipher, part-time Dispatcher 1, as per the recommendation of Robert Repasky, 911 Director

#### OTHER

The Bradford County Commissioners Meeting for June 27, 2019 will be held at Sunfish Pond

Race with a View will be held at Mt. Pisgah County Park on June 23, 2019 at 1:00 p.m.



Bradford County Commissioners



## SALARY BOARD

THURSDAY, MAY 10, 2018

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

UNFINISHED BUSINESSNEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following:

The reclassification of the Sheriff Deputy position from a Grade 20 to G20PSC, \$18.00 per hour effective May 12, 2019.

The creation of a full time Scan-File Clerk in the Domestic Relation Department, Grade 12, \$11.01 per hour.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to set the Following salaries:

Kendall Knecht, Summer Intern Effective May 20, 2019	Grade 7 \$10.00 per hour
Dakota Bellinger, Administrative Clerk III – Fiscal Technician Effective May 28, 2019	Grade 17 \$14.06 per hour
Jessica Saxon, Enforcement Officer Effective May 28, 2019	Grade 20 \$16.25 per hour
Anthony Bartok, Effective May 28, 2019	\$16.25 per hour
Mikaylee Willow, PT Nurse Aide Effective May 7, 2019	\$11.75 per hour
Daphne Sager, PT Recreational Therapy Aide Effective May 6, 2019	MU10 \$10.27 per hour
Laura Parks, PT Casual Administrative Clerk 1 Effective May 6, 2019	MU10 \$10.27 per hour
Courtney Case, PT Casual Valet Effective May 22, 2019	\$ 8.05 per hour
Elizabeth Roberts, FT Assistant Director of Nursing Effective May 29, 2019	G-30 \$35.00 per hour
Susan Ward, PT Casual Nurse Aide Effective May 14, 2019	MU12 \$11.75 per hour
Julia Webster, PT Casual Nurse Aide Effective May 14, 2019	MU12 \$11.75 per hour
Lindsey Saxon, PT Casual Nurse Aide Effective May 14, 2019	MU12 \$11.75 per hour
Crystal Leonard, PT Casual Nurse Aide Effective May 14, 2019	MU12 \$11.75 per hour

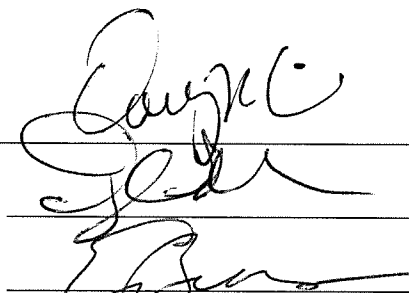
Brianna Gowin, PT Casual Valet Effective May 29, 2019	\$ 8.05 per hour
Kileen Brown, PT Casual Valet Effective May 29, 2019	\$ 8.05 per hour
Casey Goble, PT Dietary Attendant Effective May 29, 2019	MU09 \$ 9.80 per hour
Rachel McMahon, PT Casual C N A Effective May 20, 2019	MU12 \$12.03 per hour
Dalton Arnold, Summer Parks Intern Effective May 8, 2019	Grade 7 \$10.00 per hour
Zackary Sims, Summer Parks Intern Effective May 13, 2019	Grade 7 \$ 8.62 per hour
Chris Horton Summer Maintenance Intern effective May 20, 2019	Grade7 \$ 8.62 per hour
Brock Horton Summer Maintenance Intern effective May 20, 2019	Grade7 \$10.00 per hour
Tricia Hojnowski, Soil Conservation Summer Intern Effective May 6, 2019	\$12.00 per hour
Suzanne Caitlin, Soil Conservation Summer Intern Effective May 20, 2019	\$12.00 per hour
Devyn Saylor, Soil Conservation Summer Intern Effective May 20, 2019	\$10.00 per hour
Megan Brown, Soil Conservation Summer Intern Effective May 20, 2019	\$10.00 per hour
Zachary Hutchinson, PT Correctional Officer Effective May 20, 2019	\$12.00 per hour
Jeffrey Perry, PT Correctional Officer Effective May 20,2019	\$12.00 per hour
John Kull, PT Correction Officer Effective May 20, 2019	\$12.00 per hour
Brenda Calaman, PT Correctional Officer Effective June 1, 2019	\$14.45 per hour
Diana L. Strope, Caseworker 1 Effective April 30, 2019	Grade 19 \$15.80 per hour
Shannon N. Cahill, County Casework Supervisor Effective May 4, 2019	Grade 23 \$19.86 per hour
Sarah C. Reynolds, Clerk Typist 2 Effective April 13, 2019	Grade 13 \$11.79 per hour
Anna L. Huber, County Caseworker 2 Effective May 20, 2019	Grade 24 \$19.77 per hour
Brianna M. Hartford, County Caseworker 1 Effective May 23, 2019	Grade 20 \$16.25 per hour

Natalie R. Silvers, County Caseworker 1 Effective May 23, 2019	Grade 20 \$16.25 per hour
Alisa Riese, R&R Chief Deputy Clerk Effective June 3, 2019	Grade 18 \$14.74 per hour
Nathanael Fivie-Eden , PT Casual Valet Effective June 5, 2019	\$ 8.05 per hour
Sally Richlin, FT CNA Effective May 28, 2019	MU 12 \$12.03 per hour
Susan Ward, FT CNA Effective May 24, 2019	MU12 \$12.03 per hour
Lindsey Saxon, PT Casual CNA Effective May 24, 2019	MU12 \$12.03 per hour
Caitlynn May, PT Casual Valet Effective June 12,2019	\$ 8.05 per hour
Amber Bennett, FT LPN Effective June 5, 2019	Grade 22D \$19.76 per hour
Vicky Yang, PT Casual Receptionist Effective June 19, 2019	MU10 \$10.27 per hour
Paul Jayne, PT Casual Recreational Therapy Aide Effective June 3, 2019	MU10 \$10.27 per hour
Judy May, PT CNA Effective June 4, 2019	MU12 \$17.11 per hour
Saige Yoder, FT Dietary Attendant Effective June 16, 2019	MU9 \$10.00 per hour
Madison Tice, PT Casual Housekeeping Attendant Effective June 19, 2019	MU9 \$ 9.80 per hour
Skylar Crotsley, PT Casual Deitary Attendant Effective June 19, 2019	MU9 \$ 9.80 per hour
Lisa Wilbur, PT Casual Valet Effective June 5, 2019	\$ 8.05 per hour
Millie Rankins, PT CNA Effective May 28, 2019	MU12 \$12.59 per hour
Daniel Fitzwater, PT Casual LPN Effective July 23, 2019	Grade 21 \$18.75 per hour
Donna Lane, PT CNA Effective June 10, 2019	MU12 \$12.03 per hour
Alex Tate, Forest Technician Summer Intern Effective May 29, 2019	Grade 7 \$10.00 per hour
Janese Benjamin, Custodian 1 Effective May 28, 2019	Grade10 \$ 9.98 per hour

Malachi Washington, Summer Maintenance Intern Effective June 10, 2019	Grade 7 \$ 8.62 per hour
Zane Hibber, PT Correctional Officer Effective June ,3 2019	\$12.00 per hour
Whitney Fitzwater, Probation Officer Effective June 2, 2019	\$16.25 per hour
Adriana Sanchez, Probation Officer Trainee Effective June 17, 2019	\$14.21 per hour
Justin J. Cairns, MH/ID County Caseworker 2 Effective May 12, 2019	Grade 21 \$17.42 per hour
Takara N. Williams, CYS Caseworker 1 Effective May 15, 2019	Grade 20 \$16.25 per hour
Mikayla Pipher, PT Dispatcher 1 Effective June 2, 109	Grade 16 \$13.98 per hour
Kurt Brown, Deputy Sheriff Effective May 12, 2019	G20PSC \$18.64 per hour
Dan Bush, Deputy Sheriff Effective May 12, 2019	G20PSC \$19.76 per hour
Dereck Campbell, Deputy Sheriff Effective May 12, 2019	G20PSC \$18.64 per hour
Steven Chaapel, Deputy Sheriff Effective May 12, 2019	G15PSC \$13.90 per hour
James Hart, Deputy Sheriff Effective May 12, 2019	G20PSC \$21.84 per hour
Meghan Hurley, Deputy Sheriff Effective May 12, 2019	G20PSC \$18.64 per hour
Jason Sonnema, Deputy Sheriff Effective May 12, 2019	G20PSC \$19.20 per hour
Donald Stringham Jr, Deputy Sheriff Effective May 12, 2019	G20PSC \$22.94 per hour
Brian Wibirt, Deputy Sheriff Effective May 12, 2019	G20PSC \$19.76 per hour

Absent \_\_\_\_\_

Bradford County Treasurer

  
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 Bradford County Commissioners

BOARD OF ASSESSMENT  
THURSDAY, JUNE 13, 2019

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

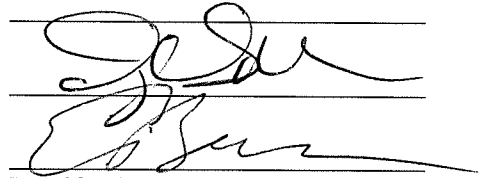
UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve authorizing the Chief Clerk to advertise the 2020 real estate and occupation duplicates are open for public display in the assessment office during the months of July and August 2019, Monday through Friday, from 9:00AM to 5:00PM.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Occupation changes for the month of May 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Real Estate changes for the month of May 2019.



Bradford County Board of  
Assessment

The Commissioners answered questions from the press and public at this time.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to adjourn the meeting at 10:32 a.m.



## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JUNE 27, 2019

PRESENT: Doug McLinko, Ed Bustin, Daryl Miller (Conference)

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order at the Sunfish County Park, by Chairman McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

None

UNFINISHED BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the minutes of June 13, 2019

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko , all voted "aye" to approve the JAG grant from the Pennsylvania Commission on Crime and Delinquency in the amount of \$31,352.00 for July 1, 2019 thru June 30, 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko , all voted "aye" to approve the following appointments to the Bradford County Tourism Committee for a three year term, from August 2019 through July 2022:

Cain Chamberlin  
Amy Packard Kneller

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko , all voted "aye" to approve the appointment of Dave Green to the Bradford County Airport Authority Board, effective June 27, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko , all voted "aye" to approve the appointment of Judith Rollar, Physician Assistant/Nurse Practitioner, to the Bradford County Manor's professional staff, effective June 28, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko , all voted "aye" to approve the renewal of a maintenance agreement with Black Box for the voicemail systems at the Courthouse, Manor and Prison at a fee of \$1586.88 for the term of July 1, 2019 thru June 30, 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko , all voted "aye" to approve a contract for the State Food Purchase Program approving Attachment "A" (Participation Statement) committing 50% of the State Food Purchase Grant monies to be used to purchase food through commercial food distribution in our region with 8% being used for administrative costs for the program for the Fiscal Year 2019-2020 (July 1, 2019- June 30, 2020).

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko , all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Penn York Opportunities, effective July 1, 2019 through June 30, 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko , all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services and Kevin Godshall, effective June 1, 2019 through June 30, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko , all voted “aye” to approve the Purchase of Service Agreement between Bradford County Human Services and Kevin Godshall, effective July 1, 2019 through June 30, 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to approve the following:

The hire of Duane Ainey as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective July 5, 2019.

The hire of Ashley Ficken as part-time casual RN Supervisor, as per the recommendation of Jim Neely, Manor Administrator, effective June 13, 2019.

The transfer of Paul Jayne form part-time Recreational Therapy Aide to full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective June 17, 2019.

The hire of Stacy Sysock as part-time casual Dietary Technician, as per the recommendation of Jim Neely, Manor Administrator, effective July 8, 2019.

The hire of Brielle Gaylord as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective July 10, 2019.

The hire of Jarraill Goodwin as part-time casual Housekeeping Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective July 3, 2019.

The transfer of Mikaylee Willow from part-time casual Nurse Aide to full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective June 21, 2019.

The hire of Jaid Falsey as part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective July 3, 2019.

The hire of Katie Stewart as Data Clerk, as per the recommendation of Becky Clark, Treasurer, effective July 8, 2019.

The hire of Hannah Chilson as Data Clerk as per the recommendation of Becky Clark, Treasurer, effective July 8, 2019.

The hire of Cody Wibirt as Data Clerk, as per the recommendation of Becky Clark, Treasurer, effective July 8, 2019.

The hire of Casey Shumway as Administrative Clerk II, as per the recommendation of Donald Stewart, Warden, effective June 20, 2019.

The hire of Curtis Scott as part-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective July 1, 2019.

The hire of Domonique Comereski as part-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective July 1, 2019.

The hire of Barbara Miler as part-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective July 1, 2019.

The hire of Nate Martin as part-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective July 1, 2019.

The transfer of Franklin Reams to the position of Correctional Facility Maintenance Building Mechanic, as per the recommendation of Donald Stewart, Warden, effective July 23, 2019.

The transfer of Kraig Benjamin to the position of Correctional Facility Maintenance Building Mechanic, as per the recommendation of Donald Stewart, Warden, effective July 1, 2019.



OTHER

The following individual has been hired in response to a Court Order by the Court of Common Pleas to the position of Intern for the Court of Common Pleas. Effective June 19, 2019.

Nathan Schoonover.

The following individual has been hired in response to a Court Order by the Court of Common Pleas to the position of Temporary Court Monitor/Judicial Secretary for the Court of Common Pleas. Effective June 18, 2019.

Sophie Williams

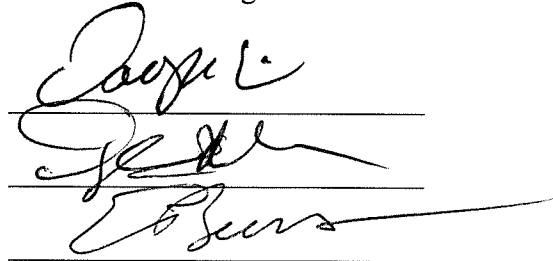
The following individual has been hired in response to a Court Order by the Court of Common Pleas in the office of Probation to the position of Probation Officer Trainee. Effective June 17, 2019.

Adriana Sanchez.

The following individual has been appointed in response to a Court Order by the Court of Common Pleas to the position of Summer Intern for the Probation Department. This is a non-paying position , effective as of May 28, 2019.

Mitchell Jenkins

Daryl Miller is attending a CCAP Resolutions Committee in Harrisburg.



Bradford County Commissioners

SALARY BOARD

SALARY BOARD  
THURSDAY, JUNE 27,2019  
PRESENT: Doug McLinko, Ed Bustin

UNFINISHED BUSINESS

None

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the following salaries:

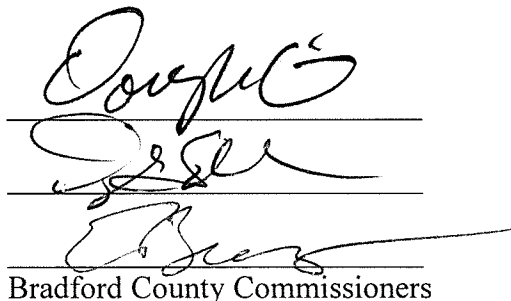
The creation of a full time Collection Specialist, Grade 17, effective June 28, 2019.

Nathan Schoonover, Intern for BC Court of Common Pleas Effective June 19, 2019	\$10.00 per hour
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## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

Sophie Williams, Temporary Court Monitor/Judicial Secretary Effective June 18, 2019	Grade 14 \$12.14 per hour
Adriana Sanchez, Probation Officer Trainee Effective June 17, 2019	\$14.21 per hour
Duane Ainey, PT Casual Valet Effective July 5, 2019	\$ 8.05 per hour
Ashley Ficken, PT Casual RN Supervisor Effective June 13, 2019	\$30.00 per hour
Paul Jayne, FT CNA Effective June 17, 2019	MU12 \$12.03 per hour
Stacy Sysock, PT Casual Dietary Technician Effective July 8, 2019	Grade 20 \$17.94 per hour
Brielle Gaylord, PT Casual Valet Effective July 10, 2019	\$ 8.05 per hour
Jarrail Goodwin, PT Casual Housekeeping Attendant Effective July 3, 2019	MU9 \$ 9.80 per hour
Mikaylee Willow, FT CNA Effective June 21, 2019	MU12 \$12.03 per hour
Jaid Falsey, PT Casual CNA Effective July 3, 2019	MU12 \$12.03 per hour
Katie Stewart, Data Clerk Effective July 8, 2019	Grade 8 \$10.00 per hour
Hannah Chilson, Data Clerk Effective July 8, 2019	Grade 8 \$10.00 per hour
Cody Wibirt, Data Clerk Effective July 8, 2019	Grade 8 \$ 9.06 per hour
Casey Shumway, Administrative Clerk II Effective June 20, 2019	Grade 12 \$ 11.01 per hour
Curtis Scott, PT Correctional Officer Effective July 1, 2019	\$ 12.00 per hour
Domonique Comereski, PT Correctional Officer Effective July 1, 2019	\$ 12.00 per hour
Barbara Miler, PT Correctional Officer Effective July 1, 2019	\$ 12.00 per hour
Nate Martin, PT Correctional Officer Effective July 1, 2019	\$ 12.00 per hour
Franklin Reams, Correctional Facility Maintenance Building Mechanic Effective July 23, 2019	Grade 18 \$ 14.74 per hour
Kraig Benjamin, Correctional Facility Maintenance Building Mechanic Effective July 1, 2019	Grade 18 \$ 14.74 per hour

Absent  
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Bradford County Treasurer

  
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Bradford County Commissioners

BOARD OF ASSESSMENT  
THURSDAY, JUNE 27, 2019  
PRESENT: Doug McLinko, Ed Bustin,

UNFINISHED BUSINESS

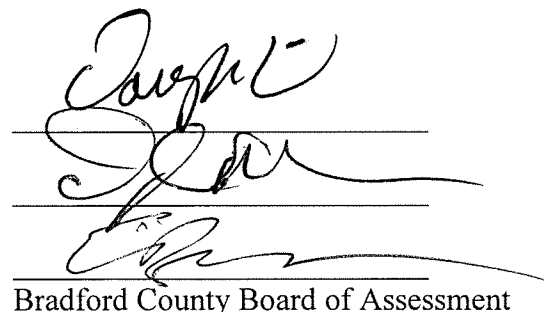
NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the following for a refund:

1 year in 2019 of county taxes paid by Trustees Penna Universalist Convent in the amount of \$200.85

Reason: Adjusted the Church condition

Parcel # 48-086.04-177-000-000

  
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Bradford County Board of Assessment

VISITORS REMARKS

ADJOURNMENT

The Commissioners answered questions from the press and public at this time.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to adjourn at 11:12 a.m.



## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JULY 11, 2019

PRESENT: Doug McLinko (Via Phone), Daryl Miller, Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Vice Chairman Daryl Miller at 10:03 a.m.

VISITOR REMARKS CONCERNING AGENDA

None

UNFINISHED BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Bustin, all voted "aye" to approve the minutes of June 27, 2019.

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the renewal of a contract between Bradford County and Doreen Passmore for Beautician services at the Bradford County Manor for the period July 1, 2019 through June 30, 2020 at an annual cost of \$38,880.00 to be paid in 12 monthly installments.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the Cooperative Agreement between Bradford County and Endless Mountain Mission Center as "SUBGRANTEE" for the 2018 Emergency Solutions Grant (ESG).

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve an agreement between Bradford County Airport Authority and J's Clean Sweep, LLC. to provide bi weekly cleaning services at \$70.00 per cleaning for a period of one year (July 11, 2019 through July 11, 2020).

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve an agreement with Lillie Thomas for weekly cleaning services at District Justice Jonathan Wilcox office for a period of one year, August 19, 2019 through August 19, 2020, at a rate of \$40.00 per week.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the following Human Services Development Fund (HSDF) awards contingent on State funding:

Area Agency on Aging	\$18,000.00
YMCA	\$18,500.00
Bradford/Wyoming Literacy	\$15,500.00
Concern:	\$5,000.00
Administration	\$3,398.00

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve a Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Devereux Foundation for the period of July 1, 2018 Through June 30, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the following:

The hire of Heather Wilcox as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective July 10, 2019.

The hire of Mary Eleise Rogacki as full-time RN Supervisor, as per the recommendation of Jim Neely, Manor Administrator, effective July 1, 2019.

The hire of MaryKate Leed as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective July 10, 2019.

The hire of Kathleen Russell as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective July 10, 2019.

The hire of Jordyn Parks as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective July 10, 2019.

The hire of Seth Morris as part-time casual Housekeeping Attendant, as per the Recommendation of Jim Neely, Manor Administrator, effective July 10, 2019.

The transfer of Ashley Ficken from part-time casual RN Supervisor to full-time RN Supervisor, as per the recommendation of Jim Neely, Manor Administrator, effective July 1, 2019.

The hire of Tasha Wadsworth as full-time RN Supervisor, as per the recommendation of Jim Neely, Manor Administrator, effective July 10, 2019.

The hire of Kenneth LaCoursiere as part-time casual RN Supervisor, as per the recommendation of Jim Neely, Manor Administrator, effective July 10, 2019.

The transfer of Ashley Vargason from part-time casual Valet to part-time Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective July 3, 2019.

The transfer of Patricia Carson from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective July 3, 2019.

The transfer of Kirsten Covey from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective July 3, 2019.

The transfer of Courtney Case from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective July 3, 2019.

The transfer of Kimberly Chisman from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective July 3, 2019.

The transfer of Kileen Brown from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective July 3, 2019.

The transfer of Marisa Gilliland from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective July 3, 2019.

The transfer of Christina Wanner from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective July 3, 2019.

The transfer of Brandon Carey from part-time casual Valet to part-time casual Nurse Aide Trainee, as per the recommendation of Jim Neely, Manor Administrator, effective July 3, 2019.

The transfer of Crystal Leonard from part-time casual Nurse Aide to CNA, as per the recommendation of Jim Neely, Manor Administrator, effective July 30, 2019.

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

The transfer of Alexis Tedesco from part-time casual CNA to full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective July 8, 2019.

The hire of Vanessa Watson as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective July 17, 2019.

The transfer of Courtney Case from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Jim Neely, Manor Administrator, effective July 9, 2019.

The hire of Lynette Roloson as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective July 24, 2019.

The hire of Patricia Voorhees as part-time casual Administrative Clerk 1, as per the recommendation of Jim Neely, Manor Administrator, effective July 23, 2019.

The transfer of Lisa Wilber, part-time casual Valet to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective July 8, 2019.

The transfer of Billie Jo Terry, County Caseworker 2, Intellectual Disabilities, from Probationary to Regular Status, as per the recommendation of Mayme Carter, MH/ID Administrator, effective May 29, 2019.

The transfer of Erica D. Hons, County Caseworker 1, Intellectual Disabilities, as per the recommendation of Mayme Carter, MH/ID Administrator, effective July 9, 2019.

The transfer of Lynn L. Murray, Program Specialist 2, Intellectual Disabilities, from Probationary to Regular status, as per the recommendation of Mayme Carter, MH/ID Administrator, effective May 4, 2019.

The Probationary appointment of Jeffrey Y. King, Jr., County Caseworker 1, Intellectual Disabilities, as per the recommendation of Mayme Carter, MH/ID Administrator, effective July 22, 2019.

The Probationary appointment of Brittany Hons, County Caseworker 1, Intellectual Disabilities, as per the recommendation of Mayme Carter, MH/ID Administrator, effective July 10, 2019.

The Probationary appointment for Saria M. Brewer, County Caseworker 1, Children and Youth Services, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective June 24, 2019.

The Emergency to Probationary appointment for Anna L. Huber, County Caseworker 2, Children and Youth Services, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective May 20, 2019.

The transfer of Jeri-Lynn Peterson, County Caseworker 2, Children and Youth Services, From Probationary to Regular status, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective February 18, 2018.

The transfer of Brenda L. Wills, Clerk Typist 2, Children and Youth Services, from Probationary to Regular status, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective July 27, 2019.

The transfer of Beth Smith from Account Clerk 3, Collections Office, to Deputy Treasurer, as per the recommendation of Becky Clark, Treasurer, effective July 22, 2019.

The transfer of Karen Shultz from Chief Deputy Clerk of Courts to Office Manager Prothonotary, as per the recommendation of Dan Thorp, Fiscal Director, effective July 21, 2019.

The transfer of Joy Dieffenbach from Account Clerk III to Collections Specialist, as per the recommendation of Dan Thorp, Fiscal Director, effective June 23, 2019.

The hire of Elizabeth Schultz as Summer Intern for the District Attorney’s Office, as per The recommendation of Daniel Barrett, District Attorney, effective July 11, 2019.

OTHER

The following individual has been hired in response to a Court Order by the Court of Common Pleas in the office of Domestic Relations to the position of Administrative Clerk III, effective July 8, 2019:

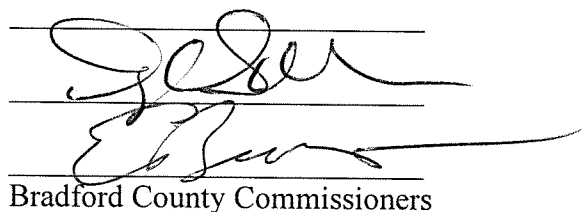
Adrienne Grippo

The following individual has been hired in response to a Court Order by the Court of Common Pleas in the office Domestic Relations to the position of Scan/File Clerk, effective July 15, 2019:

Shaylee Wolfe

The following individual has been hired in response to a Court Order by the Court of Common Pleas in the Office Probation to the position of full-time Probation Officer Trainee, effective July 8, 2019:

Alex Altenhain



Bradford County Commissioners

SALARY BOARD

THURSDAY, JULY 11, 2019

PRESENT: Daryl Miller, Ed Bustin, Becky Clark, Doug McLinko (via phone)

UNFINISHED BUSINESS

None

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to approve the position of “Office Manager Prothonotary Courts”, in the Prothonotary Department, as per the recommendation of Dawn Close, Prothonotary, effective July 21, 2019.

A motion was made by Becky Clark, seconded by Commissioner Bustin, all voted “aye” to set the following salaries:

Heather Wilcox, PT Casual Valet Effective July 10, 2019	\$ 8.05 per hour
Mary Eleise Rogacki, FT RN Supervisor Effective July 1, 2019	\$30.00 per hour
MaryKate Leed, PT Casual Valet Effective July 10, 2019	\$ 8.05 per hour
Heather Wilcox, PT Casual Valet Effective July 10, 2019	\$ 8.05 per hour

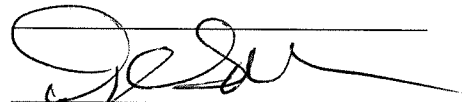
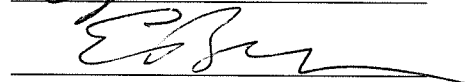


## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

Kathleen Russell, PT Casual Valet Effective July 10, 2019	\$ 8.05 per hour
Jordyn Parks, PT Casual Valet Effective July 10, 2019	\$ 8.05 per hour
Seth Morris, PT Casual Housekeeping Attendant Effective July 10, 2019	\$ 9.80 per hour
Ashley Ficken, FT RN Supervisor Effective July 1, 2019	\$30.00 per hour
Tasha Wadsworth, FT RN Supervisor Effective July 10, 2019	\$30.00 per hour
Kenneth LaCoursiere, PT Casual RN Supervisor Effective July 10, 2019	\$32.00 per hour
Ashley Vargason, PT Casual Nurse Aide Trainee Effective July 3, 2019	\$ 8.36 per hour
Patricia Carson, PT Casual Nurse Aide Trainee Effective July 3, 2019	\$ 8.36 per hour
Kristen Covey, PT Casual Nurse Aide trainee Effective July 3, 2019	\$ 8.36 per hour
Courtney Case, Pt Casual Nurse Aide Trainee Effective July 3, 2019	\$ 8.36 per hour
Kimberly Chisman, Pt Casual Nurse Aide Trainee Effective July 3, 2109	\$ 8.36 per hour
Kileen Brown, PT Casual Nurse Aide Trainee Effective July 3, 2109	\$ 8.36 per hour
Marisa Gilliland, PT Casual Nurse Aide Trainee Effective July 3, 2019	\$ 8.36 per hour
Christina Wanner, Pt Casual Nurse Aide Trainee Effective July 3, 2019	\$ 8.36 per hour
Brandon Carey, PT Casual Nurse Aide Trainee Effective July 3, 2019	\$ 8.36 per hour
Crystal Leonard, CNA Effective June 30, 2019	MU12 \$12.03 per hour
Alexis Tedesco, FT CNA Effective July 8, 2019	MU12 \$12.27 per hour
Vanessa Watson, PT Casual Valet Effective July 17, 2019	\$ 8.05 per hour
Courtney Case, PT Casual Nurse Aide Effective July 9, 2019	\$11.75 per hour
Lynette Roloson, PT Casual Valet Effective July 24, 2019	\$ 8.05 per hour
Patricia Voorhees, PT Casual Administrative Clerk 1 Effective July 24, 2019	\$10.27 per hour

Lisa Wilber, PT Casual CNA Effective July 8, 2019	MU12 \$12.03 per hour
Billei Jo Terry, County Caseworker 2 Effective May 19, 2109	Grade 21 \$17.42 per hour
Erica D Hons, County Caseworker 2 Effective July 9, 2019	Grade 21 \$17.08 per hour
Lynn L. Murray, Program Specialist 2 Effective May 4, 2019	Grade 26 \$24.56 per hour
Jeffrey Y. King, Jr., County Caseworker 1 Effective July 22, 2019	Grade 19 \$15.49 per hour
Brittany Hons, County Caseworker 1 Effective July 10, 2019	Grade 19 \$15.49 per hour
Saria M. Brewer, County Caseworker 1 Effective June 24, 2109	Grade 20 \$16.25 per hour
Anna L. Huber, County Caseworker 2 Effective May 20, 2019	Grade 24 \$19.77 per hour
Jeri-Lynn Peterson, County Caseworker 2 Effective February 18, 2108	Grade 23 \$19.30 per hour
Brenda L. Wills, Clerk Typist 2 Effective July 10, 2019	Grade 13 \$11.56 per hour
Beth Smith, Deputy Treasurer Effective July 22, 2019	Grade 20 \$16.25 per hour
Alex Altenhain, Probation Officer Trainee Effective July 8, 2019	\$14.21 per hour
Adrienne Grippo, Administrative Clerk III Effective July 8, 2019	Grade 16 \$13.38 per hour
Shaylee Wolf, Scan/File Clerk Effective July 15, 2019	Grade 12 \$11.01 per hour
Karen Shultz, Office Manager Prothonotary Effective July 21, 2019	Grade 20 \$19.48 per hour
Joy Dieffenbach, Collections Specialist Effective June 23, 2019	Grade 17 \$15.33 per hour
John Seda, Administrative Clerk II Effective July 21, 2019	Grade 15 \$14.69 per hour
Sarah Burnett, Account Clerk 1 Effective July 21, 2019	Grade 14 \$14.02 per hour
Elizabeth Schultz, Summer Intern District Attorney's Office Effective July 11, 2019	Grade 7 \$10.00 per hour

\_\_\_\_\_  
Bradford County Treasurer

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Bradford County Commissioners

ASSESSMENT BOARD

UNFINISHED BUSINESS

None

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the following for a refund.

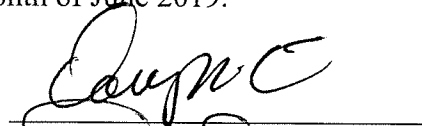

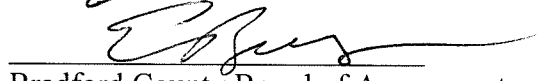
260 days in 2019 of county taxes paid by David & Becky Birdsall in the amount of \$62.98

Reason: Mobile Homes and outbuilding were torn down.

Parcel # 55-059.00-089-000-000

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the Occupations changes for the month of June 2019.

A motion was made by Commissioner Bustiin, seconded by Commissioner McLinko, all voted "aye" to approve the Real Estate changes for the month of June 2019.

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Bradford County Board of Assessment

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to adjourn at 10:25a.m..



## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JULY 25, 2019

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

None

UNFINISHED BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the minutes of July 11, 2019.

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the PHARE (Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund) in the amount of \$750,000 and authorize the Chairman to sign. This money will be divided into two programs, one for \$600,000 for the Home Purchase and Repair Grant Program for Bradford County residents, administered by Trehab, and the second for \$150,000 for the Bradford County Home Owner Rehabilitation Program administered by the Bradford Tioga County Housing Authority.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve a Multi-Party Geospatial Data-sharing Agreement between Bradford County and the Commonwealth of Pa for the purpose of sharing GIS Data and Geospatial Data for the benefit of the public, especially in areas of economic development, public safety, and environmental management.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approved Resolution 2019-09 reauthorizing the collection of fees to the abandoned Mine Land Reclamation Fund.

2019-09

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

**RESOLUTION URGING THE REAUTHORIZATION OF COLLECTION OF FEES  
TO THE ABANDONED MINE LAND RECLAMATION FUND**

**WHEREAS**, Substantial coal mining has occurred in Pennsylvania for more than 130 years, and the industry has been a significant employer of our citizens for most of these years; and

**WHEREAS**, Abandoned mines pose hazards in Pennsylvania of dangerous shafts, mountains of black waste, scarred landscapes, acidic drainages polluting more than 5,500 miles of our streams and other hazards threatening human health and safety and depressing local economies; and

**WHEREAS**, At least 44 of Pennsylvania's 67 counties are affected by abandoned coal mines; and

**WHEREAS**, At least 1.4 million Pennsylvanians live within one mile of abandoned mine lands; and Pennsylvania's estimated cleanup cost is \$15 billion; and

**WHEREAS**, Abandoned mines and abandoned mine lands create negative impacts on local economies by destroying recreational opportunities, lowering land values, leaving desolate communities once the mines are exhausted and ruining sites for further residential, forestry, commercial or agricultural uses, and threaten the human health and safety of people living in our coal field communities; and

**WHEREAS**, Reclamation of abandoned mine sites can add to the economy by creating jobs, increasing community pride, increasing property values, decreasing stress-related costs through stream-based recreation, restoring the health of the environment and providing future sites for commercial or industrial endeavors; and

**WHEREAS**, Congress established the Abandoned Mine Reclamation Fund under Title IV of the Surface Mining Control and Reclamation Act of 1977 to reclaim areas abandoned before 1977 and the modern environmental standards requiring mine operators to reclaim their sites; and

**WHEREAS**, The Surface Mining Control and Reclamation Act of 1977 imposed on coal operators a fee of 35 cents per ton on surface mined coal, 15 cents per ton on underground mined coal, and 10 cents on lignite to provide a source of revenue for the Abandoned Mine Reclamation Fund to help finance the reclamation and remediation of lands mined prior to 1977; and

A CONTINUATION OF THE MINUTES OF JULY 25, 2019

**WHEREAS,** The Scope of the abandoned mine problem continues to outpace available resources; and

**WHEREAS,** In 2006, the Congress of the United States re-authorized the Surface Mining Control and Reclamation Act of 1977 to extend fee collection through 2021, increase the "Set Aside" for acid mine drainage from 10% to 30%, and provide for mandatory distribution of AML funds; and

**WHEREAS,** The fees collected and deposited into the federal AML Fund are derived from a per-ton fee assessed on each ton of coal mined by the active mining industry and can only be used for purposes authorized under Title IV of the Surface Mining Control and Reclamation Act. The AML Fund is not derived from a tax and is not funded from the US Treasury.; and

**WHEREAS,** The collection of fees on mined coal applied to Abandoned Mine Reclamation Fund under Title IV of the Surface Mining Control and Reclamation Act of 1977 is set to expire in 2021; and

**WHEREAS,** Pennsylvania has relied upon the Abandoned Mine Reclamation Fund as a Primary source of money to clean up toxic mine water in our water supplies, restore land, extinguish mine fires and eliminate other dangerous abandoned mine hazards.

**NOW THEREFORE BE IT RESOLVED:** Bradford County urges Congress of the United States to reauthorize the collection of fees on mined coal at the restored 1977 levels of 35 cents per surface mined, 15 cents deep mined, and 10 cents on mined lignite; and

**FURTHER:** That the collection of fees be for at least 15 additional years and through 2036; and

**FURTHER:** The SMCRA Title IV grants should be exempt from sequestration and all Title IV sequestered funds should be given back to the states, retroactive to FY 2013; and

**FURTHER:** That the mandatory distribution for minimum program states be raised to \$5 million; and

**FURTHER:** That a direct line item for emergency projects be established in OSMRE's budget to reflect the need for remediating AML emergencies in all states and tribes.

**FURTHER:** That mandatory distribution of future allocated reclamation fees continue for the intended purpose of cleaning up abandoned mine problems; and

**FURTHER:** That the annual distribution of funds continue to be formulated to adequately address the abandoned mine problems of all states and to allow the states with the most problems to correct them much more quickly; and

**FURTHER:** That the current definitions of Reclamation Priorities be maintained to adequately correct all land and water problems created by abandoned mines including water polluted by acid mine drainage; and

**FURTHER:** That future allocations from the Abandoned Mine Reclamation Fund be used by the states in ways that promote reclamation, leverage private investment, and encourage

development where appropriate, and to be used to complement or match other funds available for redevelopment of abandoned mine land sites; and

**FURTHER:** That transfer of interests generated on the Fund be maintained to the Combined Benefit Fund to defray health costs for retired miners and their dependents whose companies have bankrupt or are no longer in business.

**FURTHER:** That the SMCRA 30% Set-Aside option be maintained.

**NOW, THEREFORE BE IT RESOLVED** that:

Bradford County supports reauthorization of SMCRA Title IV fees by Congress.

**DULY ADOPTED** at the regular meeting of Bradford County this 25 day of July, 2019.

ATTEST:

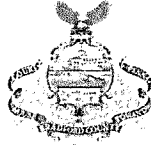
Michelle L. Shedden  
Michelle L. Shedden, Chief Clerk

[Signature]  
[Signature]  
[Signature]  
Bradford County Commissioners

## A CONTINUATION OF THE MINUTES OF JULY 25, 2019

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve Resolution 2019-10 to allocate a donation of \$15,000.00 to the Athens Township Parks and Recreation Commission for the expansion project for Round Top Park.

Doug McLaino, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shadden, Chief Clerk  
Jonathan Fuster, Solicitor

Bradford County Commissioners Office

Resolution 2019-10

A RESOLUTION TO ALLOCATE A DONATION FOR  
SOUTH WAVERLY PLAYGROUND

WHEREAS, the Bradford County Commissioners recognize that the development of local parks and recreation is important to the communities in Bradford County, and

WHEREAS, in accordance with Section 2314(g) of Act 13, money can be distributed for parks and recreation, and

NOW THEREFORE, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 25<sup>th</sup> day of July 2019 a donation in the amount of \$15,000.00 will be distributed to Athens Township Parks and Recreation Commission, and

IN WITNESS WHEREOF, we have set our hand and seal this 25<sup>th</sup> day of July 2019.

ATTEST:

Michelle L. Shadden, Chief Clerk

Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the new vision statement for the Bradford County Manor. "The Bradford County Manor is building on our tradition of compassion to create the most vibrant community for residents and employees to celebrate life."

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to signing a letter of intent with Split Rock Services for hazardous material response coverage within our county, pending (PEMA) Pennsylvania Emergency Management Agency approval.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services and YMCA of Bradford County for a period of July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services and Bradford-Wyoming County Literacy Program for a period of July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services and Area Agency on Aging for a period of July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and Merakey Pennsylvania for a period of July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following:

The transfer of Ashley Vargason from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Jim Neely, Manor Administrator, effective July 10, 2019.

The transfer of Kirsten Covey from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Jim Neely, Manor Administrator, effective July 11, 2019.

The transfer of Kazumi Ainey from part-time casual Housekeeping Attendant to full-time Housekeeping Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective July 15, 2019.

## A CONTINUATION OF THE MINUTES OF JULY 25, 2019

The transfer of Kayde Lilley from part-time casual Housekeeping Attendant to full-time Housekeeping Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective July 15, 2019.

The transfer of Melissa Miller from full-time CNA to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective August 4, 2019.

The transfer of Caroline Hall from full-time Staff Developer Coordinator to part-time RN Supervisor, as per the recommendation of Jim Neely, Manor Administrator, effective July 9, 2019.

The hire of Connie Shipman as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective July 31, 2019.

The transfer of Julia Webster from part-time casual Nurse Aide Trainee to full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective July 18, 2019.

The transfer of Mindy Hartford from part-time casual CNA to full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective July 29, 2019.

The transfer of Crystal Leonard from part-time casual CNA to full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective July 29, 2019.

The hire of Chastity Gowin as part-time casual Dietary Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective July 31, 2019.

The transfer of Daniel Fitzwater from part-time LPN to full-time LPN, as per the recommendation of Jim Neely, Manor Administrator, effective July 22, 2019.

The transfer of Sarah Schoonover from full-time CNA to full-time Staffing Scheduler, as per the recommendation of Jim Neely, Manor Administrator, effective July 22, 2019.

The transfer of Ingvar Vining from full-time Probation Officer Trainee to full-time Probation Officer, as per the recommendation of Justin Popovich, Chief Probation Officer, effective January 30, 2019.

The transfer of Amy VanBenthuyzen from part-time Data Clerk to full-time Housing Specialist, Human Services as per the recommendation of Mayme Carter, MH/ID Administrator, effective August 5, 2019.

The transfer of Tammy Hart from full-time Administrative Assistant III, Sheriff's Office to full-time Chief Deputy, Register & Records Office, as per the recommendation of Shirley Rockefeller, Register & Recorder, effective July 29, 2019.

The hire of Dody Savercool as Drug & Alcohol Counselor/DUI Coordinator as per the recommendation of Donald Stewart, Warden, effective July 22, 2019.

The hire of Macy McMurray as part-time Corrections Officer, as per the recommendation of Donald Stewart, Warden, effective July 26, 2019.

The hire of Janelle Howe as Field Investigator Trainee, Assessment Office, as per the recommendation of Donna Roof, Chief Assessor, effective July 29, 2019.

The hire of Travis Davenport as full-time Custodian, as per the recommendation of Rod Manley, Maintenance Director, effective July 22, 2019.

The hire of Hunter Swain-Foust as EMA Summer Intern as per the recommendation of Robert Barnes, Public Safety Director, effective July 22, 2019.

The hire of Kaitlyn Renzo as full-time Administrative Assistant III, Sheriff's Office, as per the recommendation of Clinton Walters, Sheriff, effective July 23, 2019.

The hire of Nicole Petrowski as full-time Administrative Assistant III, Sheriff's Office, as per the recommendation of Clinton Walters, Sheriff, effective August 5, 2019.

The transfer of Joan Grover, Probation Department, Administrative Assistant I to Collections Department full-time Account Clerk II, as per the recommendation of Daniel Thorp, Fiscal Director, effective August 8, 2019.



A CONTINUATION OF THE MINUTES OF JULY 25, 2019

The hire of Mary Sturdevant as full-time Administrative Assistant III, as per the Bradford County Commissioners, effective July 29,2019.

OTHER

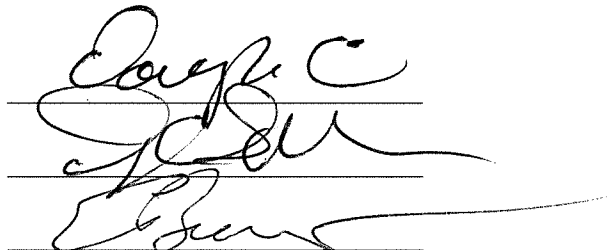
Bradford County Register and Recorder is happy to announce a new software program that allows our citizens to be notified of any instruments being recorded in their registered name. This will allow individuals to be notified and if they feel that the notification is legitimate they need to do nothing, if they feel that they may be a victim of a fraudulent recording, they can take immediate action.

The following individual has been transferred in response to a Court Order by the Court of Common Pleas from part-time Court Intern to Temporary Court Monitor/Judicial Secretary, effective July 12, 2019.

Nathan Schoonover

The following individual has been hired in response to a Court Order by the Court of Common Pleas in the Office of Probation to the position of full-time Probation Officer, effective July 29, 2019.

Frank Monroe



Bradford County Commissioners

SALARY BOARD

THURSDAY JULY 25, 2019

PRESENT: Doug McInlino, Daryl Miller, Ed Bustin, Becky Clark

UNFINISHED BUSINESS

None

NEW BUSINESSs

A motion was made by Becky Clark, seconded by Commissioner Miller, all voted “aye” to set the following salaries:

Ashley Vargason, PT Casual Nurse Aide Effective July 10, 2019	\$11.75 per hour
Danielle Stebbins, PT Casual CNA Effective August 23, 2019	\$12.59 per hour
Briana Muir, PT Casual CNA Effective August 23,2019	\$12.59 per hour
Kirsten Covey , PT Casual Nurse Aide Effective July 11, 2019	\$11.75 per hour
Kazumi Ainey, FT Housekeeping Attendant Effective July 15, 2019	MU9 \$ 9.80 per hour
Kayde Lilley, FT Housekeeping Attendant Effective July 15, 2019	MU9 \$ 9.80 per hour

## A CONTINUATION OF THE MINUTES OF JULY 25, 2019

Melissa Miller, PT Casual CNA Effective August 4, 2019	MU12 \$12.27 per hour
Caroline Hall, PT RN Supervisor Effective July 9, 2019	Grade 27 \$34.00 per hour
Connie Shipman, PT Casual Valet Effective July 31, 2019	\$ 8.05 per hour
Julia Webster, FT CNA Effective July 18, 2019	MU12 \$12.03 per hour
Mindy Hartford, FT CNA Effective July 29, 2019	MU12 \$12.03 per hour
Crystal Leonard, FT CNA Effective July 29, 2019	MU12 \$12.03 per hour
Chastity Gowin, PT Casual Dietary Attendant Effective July 31, 2019	MU9 \$ 9.80 per hour
Daniel Fitzwater, FT LPN Effective July 22, 2019	\$18.75 per hour
Sarah Schoonover, FT Staffing Scheduler Effective July 22, 2019	Grade 16 \$13.38 per hour
Ingvar Vining, FT Probation Officer Effective January 30, 2019	\$16.25 per hour
Amy VanBenthuyzen, Housing Specialist, Human Services Effective August 5, 2019	\$18.00 per hour
Nathan Schoonover, Temporary Court Monitor/Judicial Secretary Effective July 12, 2019	Grade 14 \$12.14 per hour
Frank Monroe, FT Probation Officer Effective July 29, 2019	\$16.25 per hour
Tammy Hart, FT Chief Deputy Effective July 29, 2019	Grade 18 \$17.05 per hour
Dody Savercool, Drug & Alcohol Counselor/DUI Coordinator Effective July 22, 2019	Grade 20 \$16.25 per hour
Franklin Reams, FT Corrections Officer Effective March 21, 2019	\$13.64 per hour
Macy McMurray, PT Corrections Officer Effective July 26, 2019	\$12.00 per hour
Janelle Howe, Field Investigator Trainee Effective July 29, 2019	Grade 14 \$12.14 per hour
Travis Davenport, FT Custodian Effective July 22, 2019	Grade 10 \$ 9.98 per hour
Hunter Swain-Foust, EMA Summer Intern Effective July 22, 2019	Grade 7 \$ 8.62 per hour
Kaitlyn Renzo, FT Administrative Assistant III Effective July 23, 2019	Grade 16 \$14.00 per hour

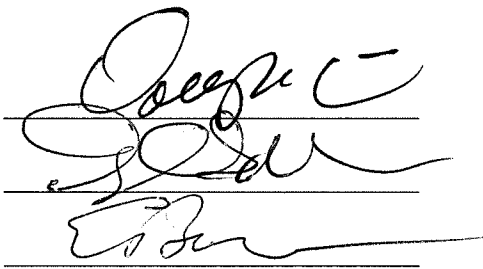
A CONTINUATION OF THE MINUTES OF JULY 25, 2019

Nicole Petrowski, FT Administrative III  
Effective August 5, 2019  
Grade 16  
\$14.00 per hour

Joan Grover, FT Account Clerk II  
Effective August 8, 2019  
Grade 14  
\$14.37 per hour

Mary Sturdevant, FT Administrative Assistant III  
Effective July 29, 2019  
Grade 16  
\$14.00 per hour

\_\_\_\_\_  
Bradford County Treasurer

  
\_\_\_\_\_  
Bradford County Commissioners

ASSESSMENT BOARD  
THURSDAY JULY 25, 2019  
PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

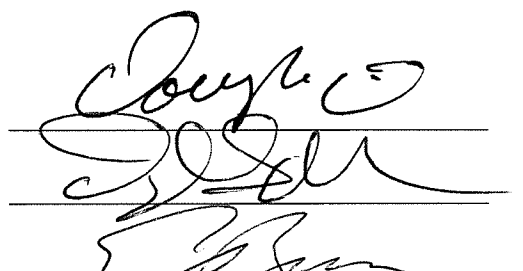
NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for an exempt status:

Wyalusing Township  
2473 Stagecoach Rd.  
Wyalusing, PA 18853  
Reason: The property will be used as a community park/playground  
Parcel # 61-103.00-028-000-000  
Location: 15 Stonewall Rd., Wyalusing  
Effective date: January 1, 2019

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following for an exempt status:

Richard W. Parson  
604 Lincoln St.  
Sayre, PA 18840  
Reason: Veterans Exemption – RENEWAL  
Parcel # 36-020.23-182-000-000  
Effective date: January 1, 2020

  
\_\_\_\_\_  
Bradford County Board of Assessment

VISITORS REMARKS

A motion was by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to adjourn at 10:27 a.m.



## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, AUGUST 8, 2019

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAGCALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

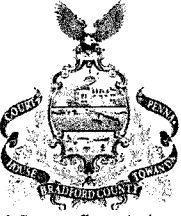
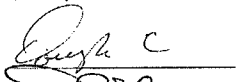
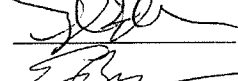
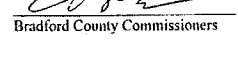
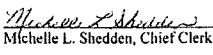
None

UNFINISHED BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the minutes of July 25, 2019.

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to proclaim August 2019 as Child Support Enforcement Awareness Month in Bradford County.

<p>Doug McLinko, Chairman Daryl L. Miller, Vice Chairman Ed Bustin, Commissioner</p>	 <p>Bradford County Commissioners Office</p>	<p>Michelle Shedden, Chief Clerk Jonathan Foster, Solicitor</p>
<p>PROCLAMATION Child Support Enforcement Awareness Month August 2019</p>		
<p>WHEREAS, the Title IV-D Child Support Enforcement Program is dedicated to improving the lives of Bradford County's children by forging partnerships to assist families and making child support a reliable source of income and security; and</p>		
<p>WHEREAS, Bradford County is committed to providing support for all children, their families and caregivers; and</p>		
<p>WHEREAS, county child support enforcement workers are a valuable asset to Bradford County, working in the cooperative spirit to ensure families receive quality services.</p>		
<p>NOW THEREFORE, we, the Bradford County Commissioners, do hereby proclaim the month of August as CHILD SUPPORT ENFORCMENT AWARENESS MONTH, in Bradford County, and encourage all county residents to observe this month with appropriate programs and activities.</p>		
<p>IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 8<sup>th</sup> day of August, in the year of our Lord, two thousand nineteen.</p>		
<p>ATTEST:</p>	   Bradford County Commissioners	 Michelle L. Shedden, Chief Clerk
<p>301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729 www.bradfordcountypa.org</p>		

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the appointment of Theodore Pinkard to the Bradford County Planning Commission. The length of the appointment would be to fulfill the unexpired term of Steve Westbrook, which expires on December 31, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve amending the ESG 2018 - C000070330 contract with PA Department of Community & Economic Development for the correction of date.

A motion was made by Commissioner Miller, seconded by Commissioner Miller, all voted "aye" to approve an agreement between the Commonwealth of Pennsylvania Department of Human Services Bureau of Managed Care Operations division of Medical Assistance Transportation for the Medical Assistance Transportation Program Participation Grant Agreement and Assurance of Compliance effective July 1, 2019 thru June 30, 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the agreements between The Bradford/Sullivan Drug & Alcohol Single County Authority and the following providers for the period of July 1, 2019 and June 30, 2020:

Harbor Counseling  
 Clemmar House, Inc.  
 Colonial House, Inc.  
 Gatehouse  
 Drug and Alcohol Rehabilitation Services, Inc.  
 Crossroads Counseling, Inc.  
 Positive Recovery Solutions02  
 Gateway Rehabilitation Center  
 Eagleville Hospital  
 Gaudenzia  
 Lebanon Treatment Center  
 Valley Forge Medical Center

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve an agreement between The Bradford/Sullivan County Mental Health/Intellectual Disability Programs (MH/ID), and the Bradford/Sullivan Single County Authority, and Finding New Hope Counseling, for a period of July 1, 2019 and June 30, 2020.

A motion was made by Commissioner, seconded by Commissioner Miller, all voted "aye" to approve the following:

The transfer of Stacey Parker from full-time Medical Records secretary to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective August 2, 2019.

The transfer of Courtney Case from part-time casual Nurse Aide to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective July 20, 2019.

The transfer of Kimberly Chisman from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Jim Neely, Manor Administrator, effective July 31, 2019.

The transfer of Kimberly Chisman from part-time casual Nurse Aide to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective July 26, 2019

The transfer of Denise Boyer from full-time Unit Clerk to full-time Medical Records Secretary, as per the recommendation of Jim Neely, Manor Administrator, effective July 29, 2019.

The transfer of Angela Morris from part-time casual Unit Clerk to full-time Unit Clerk, as per the recommendation of Jim Neely, Manor Administrator, effective August 29, 2019.

The transfer of Erica Tinna from full-time LPN to part-time LPN, as per the recommendation of Jim Neely, Manor Administrator, effective August 12, 2019.

The transfer of Christopher North from part-time casual Dietary Attendant to full-time Dietary Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective August 11, 2019.

The hire of Victoria Frey as full-time Dietary Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective August 14, 2019.

The hire of Devon Sparling as part-time casual Housekeeping Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective August 14, 2019.

The hire of Heather Wilcox as part-time Dietary Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective July 24, 2019.

The hire of Bonnie Carey as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective August 14, 2019.

The hire of Kyamesha Ford as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective August 14, 2019.

The transfer of Mildred Rankin from part-time casual CNA to full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective August 5, 2019.

The transfer of Connor Sloan from Correctional Officer to Corrections Sgt., As per the recommendation of Donald Stewart, Warden, effective July 29, 2019.

The hire of Macy McMurray as part-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective July 26, 2019.

The transfer of Brittany O'Connor from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective August 11, 2019.

The transfer of Macy McMurray from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective August 13, 2019.

The hire of Robert Pfahl as part-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective August 12, 2019.

The transfer of Cindy Donovan from full-time Chief Deputy to full-time Office Manager, per the recommendation of Shirley Rockefeller, Register & Recorder, effective July 29, 2019.

The hire of Patrick Chapman as full-time Custodian, as per the recommendation of Rod Manley, Maintenance Director, effective August 19, 2019.

The hire of Charla Bump as full-time Custodian, as per the recommendation of Rod Manley, Maintenance Director, effective August 19, 2019.

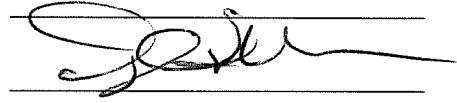
The hire of George Bump as part-time Custodian, as per the recommendation of Rod Manley, Maintenance Director, effective August 12, 2019.

The transfer of Robert Voda from full-time Building Maintenance Mechanic II to Parks Maintenance Supervisor, as per the recommendation of Rod Manley, Maintenance Director, effective August 5, 2019.

The transfer of Jessica M. Hilts from Fiscal Technician, Human Services Agency, to Prevention Specialist Trainee, Drug & Alcohol, as per the recommendation of Debra Sharp, Drug & Alcohol Director, effective August 26, 2019.

#### OTHER

Presentation on the 2020 census by Mike Burger from the US Census Bureau




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 Bradford County Commissioners
SALARY BOARD

THURSDAY, AUGUST 8, 2019

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin, Becky Clark

UNFINISHED BUSINESSNEW BUSINESS

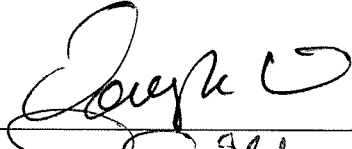
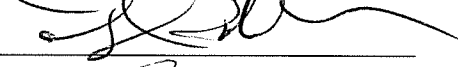
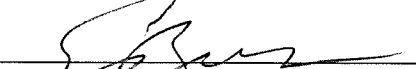
A motion was made by Becky Clark, seconded by Commissioner Miller, all voted "aye" to set the following salaries:

Stacy Parker, PT Casual CNA Effective August 2, 2019	MU12 \$13.44 per hour
Courtney Case, PT Casual CNA Effective July 20, 2019	MU12 \$12.03 per hour
Kimberly Chisman, Pt Casual Nurse Aide Effective July 31, 2019	\$11.75 per hour
Kimberly Chisman, PT Casual CNA Effective July 26, 2019	MU12 \$12.03 per hour
Denise Boyer, FT Medical Records Secretary Effective July 29, 2019	MU14 \$16.96 per hour
Angela Morris, FT Unit Clerk Effective August 29, 2019	MU11 \$11.61 per hour
Erica Tinna, PT LPN Effective August 12, 2019	MU22 \$21.93 per hour
Christopher North, FT Dietary Attendant Effective August 11, 2019	MU9 \$10.00 per hour
Victoria Frey, FT Dietary Attendant Effective August 14, 2019	MU9 \$ 9.80 per hour
Devon Sparling, PT Casual Housekeeping Attendant Effective August 14, 2019	MU10 \$ 9.80 per hour
Heather Wilcox, PT Dietary Attendant Effective July 24, 2019	MU9 \$ 9.80 per hour
Bonnie Carey, PT Casual Valet Effective August 14, 2019	\$ 8.05 per hour
Kyamesha Ford, PT Casual Valet Effective August 14, 2019	\$ 8.05 per hour



Mildred Rankin, FT CNA Effective August 5, 2019	MU12 \$12.59 per hour
Tonya Avery, FT Registered Nurse Assessment Coordinator Effective August 10, 2019	Grade 28 \$35.00 per hour
Ryan Connell, FT Corrections Officer Effective August 21, 2019	\$13.64 per hour
Connor Sloan, Corrections Sgt. Effective July 29, 2019	Grade 19 \$15.49 per hour
Macy McMurray, PT Correctional Officer Effective July 26, 2019	\$12.00 per hour
Brittany O'Connor, FT Correctional Officer Effective August 11, 2019	\$13.00 per hour
Macy McMurray, FT Correctional Officer Effective August 13, 2019	\$13.00 per hour
Robert Pfahl, PT Correctional Officer Effective August 12, 2019	\$12.00 per hour
Cindy Donovan, FT Office Manager Effective July 29, 2019	Grade 20 \$22.32 per hour
Patrick Chapman, FT Custodian Effective August 19, 2019	Grade 10 \$ 9.98 per hour
Charla Bump, FT Custodian Effective August 19, 2019	Grade 10 \$ 9.98 per hour
George Bump, PT Custodian Effective August 12, 2019	Grade 10 \$ 9.98 per hour
Robert Voda, Parks Maintenance Supervisor Effective August 5, 2019	Grade 19 \$20.04 per hour
Jessica M. Hilts, Prevention Specialist Trainee Effective August 26, 2019	Grade 18 \$14.74 per hour

\_\_\_\_\_  
Bradford County Treasurer

  
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Bradford County Commissioners

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to adjourn at 10:35 a.m.



THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, AUGUST 22, 2019

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

None

UNFINISHED BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the minutes of August 8, 2019.

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to ratify action taken to approve the purchase of ADA voting booth privacy screens for all county polling locations at a cost of \$28,397.78.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Assurance of Compliance/Participation Form for the Fiscal Year 2020-2021 Children and Youth Needs Based Plan and Budget Estimate.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve Resolution 2019-11 approving the settlement of an assessment appeal from Panda Power Plant in the amount of \$10,050,000.00.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

Resolution 2019-11

AND NOW this 22<sup>nd</sup> day of August 2019 the Bradford County Commissioners adopts the foregoing Resolution:

WHEREAS, the Bradford County Board of Commissioners also serves as the Bradford County Board of Assessment, Panda Liberty LLC, of Asylum Township, filed an appeal of their assessment in 2017 with the Bradford County Court of Common Pleas and the parties have been in litigation concerning the assessment; and

WHEREAS, the parties have negotiated a Settlement Agreement and a summary is as follows:

The purpose and intent of the Agreement is to reduce the assessed value of the property for all the tax years set forth below, in such a manner that when applying the Common Level Ratio, the implied fair market value of the property shall be Ten Million Fifty Thousand dollars (10,050,000.00) for years 2017, 2018 and 2019.

WHEREFORE, the Bradford County Commissioners authorize their Solicitor Jonathan Foster Jr to enter into a Settlement Agreement with Panda Liberty, LLC, and file the same with the Bradford County Court of Common Pleas; and

NOW, THEREFORE, BE IT RESOLVED, that the Bradford County Commissioner shall authorize the aforementioned actions to accomplish the objectives set forth above.

RESOLVED, ENACTED AND ADOPTED at a duly advertised public meeting, held on the 22<sup>nd</sup> day of August 2019.

Attest:

*Michelle L. Shedden*  
Michelle L. Shedden, Chief Clerk

*Doug McLinko*  
*Daryl Miller*  
*Ed Bustin*  
Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF AUGUST 22, 2019

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following:

The transfer of Rose Batzel from full-time CNA to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective January 4, 2019.

The transfer of Danielle Stebbins from full-time CNA to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective August 23, 2019.

The transfer of Briana Muir from full-time CNA to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective August 23, 2019.

The hire of Daniel Allen as full-time Cook Supervisor, as per the recommendation of Jim Neely, Manor Administrator, effective September 4, 2019.

The hire of Thomas Nichols as part-time casual Housekeeping Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective August 21, 2019.

The hire of Angela Vanzile as full-time LPN, as per the recommendation of Jim Neely, Manor Administrator, effective August 28, 2019.

The hire of Christina Wanner as PTC Nurse Aide, as per the recommendation of Jim Neely, Manor Administrator, effective August 13, 2019.

The hire of Caitlin Willow as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective August 28, 2019.

The hire of Alexia King as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective August 28, 2019.

The hire of Jonica Maloney as full-time LPN, as per the recommendation of Jim Neely, Manor Administrator, effective August 28, 2019.

The hire of Tanner Cantrell Scott as part-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective August 19, 2019.

The hire of James Guenther as part-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective August 19, 2019.

The hire of Adam Sands as part-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective August 19, 2019.

The transfer of Dominique Comereski from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Donald Stewart, Warden, effective August 18, 2019.

The transfer of Christopher Johnston from full-time Dispatcher Trainee to full-time Dispatcher 1, as per the recommendation of Robert Repasky, 911 Director, effective August 12, 2019.

The hire of Judith E. Evans, as part-time casual Administrative Assistant 1, Human Services, as per the recommendation of Mayme Carter, MH/ID Administrator, effective August 19, 2019.

OTHER

The following individual has been appointed to the Bradford County Election Board by order of the Court of Common Pleas effective August 13, 2019 to replace Commissioner Doug McLinko who is a candidate for public office in the Municipal Election of 2019:

Gayle Kershner, 317 Poplar Street, Towanda PA 18848 (Towanda Borough)

A CONTINUATION OF THE MINUTES OF AUGUST 22, 2019

The following individual has been appointed to the Bradford County Election Board by order of the Court of Common Pleas effective August 12, 2019 to replace Commissioner Daryl Miller who is a candidate for public office in the Municipal Election of 2019:

William McNett, 264 N. Center Street, Canton, PA 17724 (Canton Borough)

The following individual has been appointed to the Bradford County Election Board by order of the Court of Common Pleas effective August 12, 2019 to replace Commissioner Ed Bustin who is a candidate for public office in the Municipal Election of 2019:

John Sullivan, 21001 Route 187, Towanda PA 18848 (Asylum Township)

SALARY BOARD

THURSDAY, AUGUST 22, 2019

PRESENT: Doug Mclinko, Daryl Miller, Ed Bustin, Becky Clark

UNFINISHED BUSINESS

NEW BUSINESS

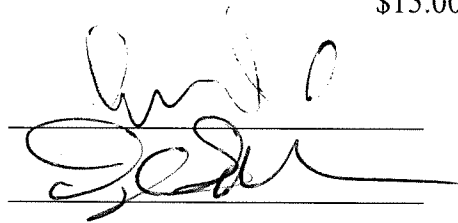
A motion was made by Becky Clark, seconded by Commissioner Miller, all voted "aye" to set the following salaries:

Rose Batzel, PT Casual CNA Effective January 4, 2019	MU12 \$12.27 per hour
Danielle Stebbins, PT Casual CNA Effective August 23, 2019	\$12.59 per hour
Briana Muir, PT Casual CNA Effective August 23, 2019	\$12.59 per hour
Daniel Allen, FT Cook Supervisor Effective September 4, 2019	Grade 15 \$12.74 per hour
Thomas Nichols, PT Casual Housekeeping Attendant Effective August 21, 2019	MU 9 \$ 9.80 per hour
Angela Vanzile, FT LPN Effective August 28, 2019	Grade 22D \$19.76 per hour
Christina Wanner, PTC Nurse Aide Effective August 13, 2019	MU12 \$11.75 per hour
Caitlin Willow, PT Casual Valet Effective August 28, 2019	\$ 8.05 per hour
Allexa King, PT Casual Valet Effective August 28, 2019	\$ 8.05 per hour
Johnica Maloney, FT LPN Effective August 28, 2019	Grade 22 \$19.76 per hour
Tanner Cantrell Scott, PT Correctional Officer Effective August 19, 2019	\$12.00 per hour
James Guenther, PT Correctional Officer Effective August 19, 2019	\$12.00 per hour

A CONTINUATION OF THE MINUTES OF AUGUST 22, 2019

Adam Sands, PT Correctional Officer Effective August 19, 2019	\$12.00 per hour
Dominique Comereski, FT Correctional Officer Effective August 18, 2019	\$13.00 per hour
Christopher Johnston, FT Dispatcher 1 Effective August 12, 2019	Grade 16 \$13.38 per hour
Judith E. Evans, PTC Administrative Assistant 1 Effective August 19, 2019	Grade 15 \$15.00 per hour

\_\_\_\_\_  
Bradford County Treasurer



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Bradford County Commissioners

ASSESSMENT BOARD  
THURSDAY AUGUST 22, 2019  
PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

UNFINISHED BUSINESS

None

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to ratify action taken to approve the following for a refund:

214 days in 2019 of county taxes paid by Jerry & Jeannette Kinney in the amount of \$35.66.  
Reason: Mobile Home was dismantled.  
Parcel # 43-089.00-117-000-000

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to ratify action taken to approve the following for exempt status:

Monica M. Pauline  
319 N. Keystone Ave.  
Sayre, PA 18840  
Reason: Veterans Exemption – New  
Parcel # 34-007.11-032-000-000  
Effective date: January 1, 2020

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to ratify action taken to approve the following for exempt status:

Shawn A. Black  
112 Olive St.  
Sayre, PA 18848  
Reason: Veterans Exemption – New  
Parcel # 36-020.22-515-000-000  
Effective date: January 1, 2020

A CONTINUATION OF THE MINUTES OF AUGUST 22, 2019

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following for a refund:

257 days in 2019 of county taxes paid by Robert & Ann Murphy in the amount of \$ 177.12.  
Reason: Error in the 2<sup>nd</sup> floor square footage.  
Parcel # 62-074.01-068-000-000

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for a refund:

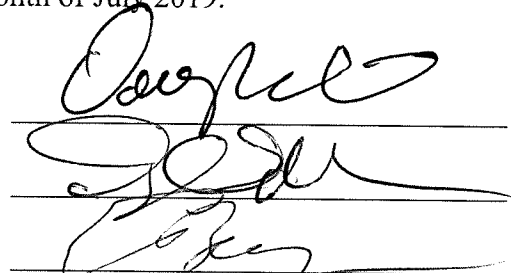
146 days in 2019 of county taxes paid by Christopher Yuscavage in the amount of \$13.70.  
Reason: Mobile Home and porch torn down.  
Parcel # 16-129.00-007-000-000

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following for exempt status:

Ralph L. Rathburn  
993 Spencer Hill Rd.  
Granville Summit, PA 16926  
Reason: Veterans Exemption – New  
Parcel # 19-095.00-090-000-000  
Effective date: January 1, 2020

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Occupations changes for the month of July 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Real Estate changes for the month of July 2019.



Bradford County Board of Assessment

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to adjourn at 10:33 a.m.





THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, SEPTEMBER 12, 2019

PRESENT: Doug McLinko, Daryl Miller, and Ed Bustin – via phone

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

None

UNFINISHED BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve the minutes of August 22, 2019.

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve an agreement with Gambal Printing & Design to provide advertising for the Bradford County Manor for a period of July 2019 to December 2020.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve an agreement between Northern Tier Career Center and the Bradford County Manor to provide nurse aide training effective November 4, 2019 through November 3, 2020.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to ratify action taken to approve a Letter of Support to the Bradford County Heritage Region in their request for grant funding from the PA Dept. of Community & Economic Development.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to ratify action taken to approve an agreement with Interpretek for American Sign Language Interpreter for Bradford County Human Services.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to ratify action taken to approve an agreement with G.R. Noto to replace the nurse call station at the Bradford County Manor at a cost of \$ 17,115.00.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve an agreement with Davis Ulmer to perform automatic fire inspection services at the Bradford County Manor semi annually at a fee of \$1020.00, and authorize the Chairman to sign.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve Ordinance No. 2019-001, Intergovernmental Cooperation Act, to provide supplemental police protection between the boroughs listed in the ordinance.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve Ordinance No. 2019-002, Intergovernmental Cooperation agreement to authorize a single primary contractor agreement with the department of Human Services of the Commonwealth of Pennsylvania for the Health Choices Behavioral Health Program.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve the holiday schedule for 2020 for county employees.

A CONTINUATION OF THE MINUTES OF SEPTEMBER 12, 2019

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve an agreement between The Bradford/Sullivan Drug & Alcohol, Single County Authority and the following providers, for the period July 1, 2019 thru June 30, 2020:

Bradford Recovery Center  
Bowling Green Brandywine LLC  
White Deer Run, LLC  
Williamsport Family Medical Center  
Firetree, LTD  
Pyramid Healthcare, Inc.  
ARCC Abuse & Rape Crisis Center  
Sullivan County Victim Services  
A Better Today, Inc.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve the Amended Unit of Service Funding Agreement between Bradford and Sullivan County Joinder and Allied Services for the period July 1, 2018 through June 30, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted “aye” to approve the Amendment of the Purchase of Service Agreement between Bradford County, Children, Youth Services and the following providers, effective July 1, 2018 through June 30, 2019:

Futures Community Support Services  
Concern Professional Services

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted “aye” to approve the Purchase of Service Agreement between Bradford County, Children, Youth Services and Marriage and Family Therapy Services of Southern Tier, P.C. for the period of July 1, 2019 through June 30, 2020

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted “aye” to approve the Bradford-Sullivan Counties Infant/Toddler Early Intervention Program between Bradford-Sullivan Counties Early Intervention Program and Elizabeth Chappell for the period of July 1, 2019 and June 30, 2022.

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, ally voted “aye” to approve contracts between the Bradford-Sullivan Counties Infant/Toddler Early Intervention Program and the following providers, effective July 1, 2019 thru June 20, 2022:

Jill Cole  
Elizabeth Terwilliger  
Lynn Mitchell  
Trisha Weinhardt  
Sarah Tice  
Just for Kids  
Patricia Harkness  
Melinda Godshall

A motin was made by Commissioner Miller, seconded by Commissioner McLinko, all voted “aye” to approve the following:

The hire of Casandra Johnson as part-time casual valet, as per the recommendation of Jim Neely, Manor Administrator, effective September 4, 2019.

The hire of Shirlita Robinson, as part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective September 4, 2019.

The hire of Trisha Pratts, as part-time<sup>4</sup>RNAC, as per the recommendation of Jim Neely, Manor Administrator, effective August 30, 2019.

A CONTINUATION OF THE MINUTES OF SEPTEMBER 12, 2019

The hire of Taylor Johnson as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective September 4, 2019.

The transfer of Taylor Parks from part-time casual Valet to part-time Recreational Therapy Aide, as per the recommendation of Jim Neely, Manor Administrator, effective August 30, 2019.

The hire of Taylor Parker, full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective September 18, 2019.

The hire of Kenneth Willow as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective September 11, 2019.

The hire of Brianna Button as part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective September 18, 2019.

The hire of Rebecca Ferrulli as part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective September 16, 2019.

The hire of Jasmine Sharkey as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective September 18, 2019.

The hire of Tiffany Owen as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective September 18, 2019.

The hire of MacKenzie Franklin as part-time casual Valet, as per the recommendation of Jim Neely, Manor Administrator, effective September 18, 2019.

The transfer of George Bump from part-time Custodian to full-time Custodian, as per the recommendation of Rodney Manley, Maintenance Director, effective August 26, 2019.

The hire of Ryan Reeves as Maintenance Mechanic II, as per the recommendation of Rodney Manley, Maintenance Director, effective August 30, 2019.

The hire of Vern Perry as part-time Veterans Services Outreach Coordinator as per the recommendation of Peter Miller, Director of Veterans Affairs, effective September 3, 2019.

The transfer of Jessica M. Bass, Fiscal Technician, Human Services from Probationary to Regular status, as per the recommendation of Mayme Carter, MH/ID Administrator, effective April 1, 2019.

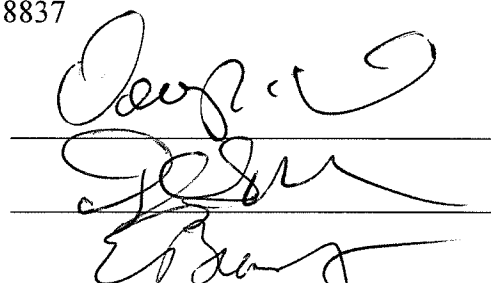
The transfer of Ryan Connell from Correctional Officer to the position of Corrections Sgt., as per the recommendation of Don Stewart, Warden, effective September 15, 2019.

The transfer of Tonya Ritchey from Field Investigator to Senior Field Investigator, as per the recommendation of Donna Roof, Chief Assessor, effective September 16, 2019.

OTHER

The following individual has been appointed to the Bradford County Election Board by order of the Court of Common Pleas effective September 5, 2019 to replace Commissioner Daryl Miller who is a candidate for public office in the Municipal Election of 2019.

Fred Wheaton, 167 Guernseyhil Lane, Rome, PA 18837

  
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Bradford County Commissioners

SALARY BOARD

THURSDAY, SEPTEMBER 12, 2019

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin, Becky Clark

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Becky Clark, seconded by Commissioner Miller, all voted “aye” to approve the creation of a Victim Impact Panel Mental Health Professional position.

A motion was made by Becky Clark, seconded by Commissioner Miller, all voted “aye” to set the following salaries:

Cassandra Johnson, PT Casual Valet Effective September 4, 2019	\$ 8.05 per hour
Shirlita Robinson, PT Casual CNA Effective September 4, 2019	MU12 \$12.03 per hour
Trisha Pratts, PT RNAC Effective August 30, 2019	Grade 28 \$32.00 per hour
Melissa Carpenter, PT Casual Valet Effective September 4, 2019	\$ 8.05 per hour
Taylor Johnson, PT Casual Valet Effective September 4, 2019	\$ 8.05 per hour
Taylor Parks, PT Recreational Therapy Aide Effective August 30, 2019	MU10 \$10.27 per hour
Taylor Parker, FT CNA Effective September 18, 2019	MU12 \$12.03 per hour
Kenneth Willow, PT Casual Valet Effective September 11, 2019	\$ 8.05 per hour
Brieanna Button, PT Casual CNA Effective September 11, 2019	MU12 \$12.03 per hour
Rebecca Ferrulli, PT Casual CNA Effective September 16, 2019	MU12 \$12.03 per hour
Jasmine Sharkey, PT Casual Valet Effective September 18, 2019	\$ 8.05 per hour
Tiffany Owen, PT Casual Valet Effective September 18, 2019	\$ 8.05 per hour
Mackenzie Franklin, PT Casual Valet Effective September 18, 2019	\$ 8.05 per hour
George Bump, PT Custodian Effective August 26, 2019	Grade 10 \$ 9.98 per hour
Ryan Reeves, Maintenance Mechanic II Effective August 30, 2019	Grade 19 \$15.49 per hour

A CONTINUATION OF THE MINUTES OF SEPTEMBER 12, 2019

Vern Perry, PT Veterans Service Outreach Coordinator  
Effective September 3, 2019

Grade 16  
\$13.38 per hour

Jessica M. Bass, Fiscal Technician, Human Services  
Effective April 1, 2019

Grade 17  
\$14.06 per hour

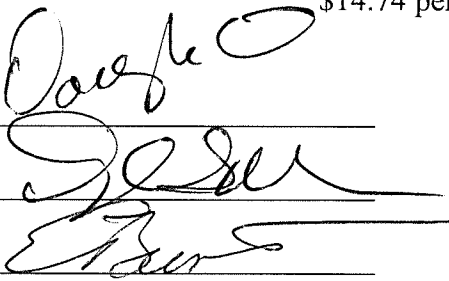
Ryan Connell, Corrections Sgt.  
Effective September 15, 2019

Grade 19  
\$15.49 per hour

Tonya Ritchey, Senior Field Investigator  
Effective September 16, 2019

Grade 18  
\$14.74 per hour

\_\_\_\_\_  
Bradford County Treasurer

  
\_\_\_\_\_  
Bradford County Commissioners

ASSESSMENT BOARD  
SEPTEMBER 12, 2019  
PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

UNFINISHED BUSINESS  
None

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted "aye" to approve the following for exempt status:

Allan N. Gilbert  
781 South Main Street  
Athens, PA 18810  
Reason: Veterans Exemption – New  
Parcel # 05-020.07-007-000-000  
Effective date: January 1, 2020

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted "aye" to approve the following for exempt status:

Lynell B. Anderson  
208 E. Main Street  
Canton, PA 17724  
Reason: Veterans Exemption – New  
Parcel # 15-105.04-197-000-000  
Effective date: January 1, 2020

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted "aye" to approve the following for exempt status:

Donald E. Surrett  
146 Second Street  
Wyalusing, PA 18853  
Reason: Veterans Exemption – Renewal  
Parcel # 60-114.03-110-000-000  
Effective date: January 1, 2020

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted "aye" to approve the following for a refund:

1 year in 2019 of county taxes paid by Wyalusing Township in the amount of \$244.29.  
Reason: The property is Tax Exempt  
Parcel # 61-103.00-028-000-000

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted "aye" to approve the following for exempt status:

Gary L. Brown  
529 E. Canton Rd.  
Canton, PA 17724  
Reason: Veterans Exemption – Renewal  
Parcel # 16-106.00-151-000-000  
Effective date: January 1, 2020

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted "aye" to approve the following for exempt status:

Robert B. Shaul  
13585 Berwick Turnpike  
Gillett, PA 16925  
Reason: Veterans Exemption – Renewal  
Parcel # 30-017.03-013-000-000  
Effective January 1, 2020

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted "aye" to approve the following for exempt status:

Samuel W. Kintner  
907 Summit Rd.  
Towanda, PA 18848  
Reason: Veterans Exemption – New  
Parcel # 51-073.00-133-001-000  
Effective date: January 1, 2020

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted "aye" to approve the following for exempt status:

Ronald L. Dolan  
302 Peach St.  
Sayre, PA 18840  
Reason: Veterans Exemption – New  
Parcel # 36-020.22-412-000-000  
Effective date: January 1, 2020

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted "aye" to authorize the Chief Clerk to publicly advertise the following:

Notice is hereby given that the Bradford County Board of Assessment Appeals will meet for hearings on annual assessment appeals beginning October 9, 2019 at 9:00 a.m. prevailing time in the commissioner conference Room at the Bradford County Courthouse, Towanda PA. These appeals must be heard and acted upon on or before October 31, 2019, in accordance with the law. All hearings are open to the public.

A CONTINUATION OF THE MINUTES OF SEPTEMBER 12, 2019

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted "aye" to approve the Occupations changes for the month of August 2019.

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted "aye" to approve the Real Estate changes for the month of August 2019.



Bradford County Board of Assessment

ELECTION BOARD

THURSDAY, SEPTEMBER 12, 2019

PRESENT: John Sullivan, Gayle Kershner, Fred Wheaton

OLD BUSINESS

None


NEW BUSINESS

Consider the Election of Officers:

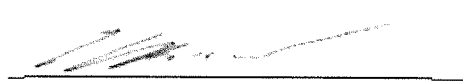
Fred Wheaton made a motion to nominate John Sullivan as Chairman, Gayle Kershner seconded, all voted "aye".

Consider the petition from Pike Township residents to relocate the polling place:

Fred Wheaton made a motion to Table until the board can review the location, Gayle Kershner seconded.



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Gayle Kershner

Bradford County Board of Elections

VISITORS REMARKS

Commissioner Miller made a motion, seconded by Commissioner Bustin, all voted "aye" to adjourn at 10:45 a.m.





THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, SEPTEMBER 26, 2019  
PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

None

UNFINISHED BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the minutes of September 12, 2019

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve a reallocation of \$4840.00 from the 2014 Community Development Block Grant (CDBG) New Albany Fawcett project to the 2014 Housing Rehab program.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve a proclamation to recognize September 22, 2019 through September 28, 2019 as National Adult Education and Family Literacy week in Bradford County.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION

NATIONAL ADULT EDUCATION AND FAMILY LITERACY WEEK

WHEREAS, more than 36 million Americans can't read or write at the most basic level and 60 million lack basic math skills making it difficult to function effectively as workers, parents, citizens, and consumers in today's society: and

WHEREAS, every year, one in three young adults drops out of high school: and

WHEREAS, American Actions Forum estimates that by next year (2020), Americans will be short an estimated 7.5 million private sector workers across all skill levels: and

WHEREAS, Adult Education programs, such as the Bradford Wyoming County Literacy Program, contribute to solving these challenges by helping Americans move along the continuum in their educational journey to achieve basic skills and get prepared for a career or higher education: and

WHEREAS, Adult Education programs offer no or low cost, high value programs that upgrade the skill set of our citizens: and

WHEREAS, the Bradford Wyoming County Literacy Program celebrates Adult Education and Family Literacy Week as a proud participant in the national Educate & Elevate Campaign which helps our citizens learn about all of their Adult Education options to attain their professional and personal goals.

NOW THEREFORE, we, the Bradford County Commissioners, do hereby proclaim that September 22, 2019 – September 28, 2019 to be designated as: NATIONAL ADULT EDUCATION AND FAMILY LITERACY WEEK in Bradford County.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 12th day of September, 2019

Attest:

*Doug McLinko*  
*Daryl Miller*  
*Ed Bustin*

*Michelle L. Shedden*  
Michelle L. Shedden, Chief Clerk

Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF SEPTEMBER 26, 2019

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve Resolution 2019-12 approving the settlement of an assessment appeal from Craftmaster Manufacturing, Inc. c/o JELD-WIN, Inc. in the amount of \$5.30 million.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

Resolution 2019-12

AND NOW this 26<sup>th</sup> day of September 2019 the Bradford County Commissioners adopts the foregoing Resolution:

WHEREAS, the Bradford County Board of Commissioners also serves as the Bradford County Board of Assessment, Craftmaster, Inc. of Wysox Township, filed an appeal of their assessment in 2018 with the Bradford County Court of Common Pleas and the parties have been in litigation concerning the assessment; and

WHEREAS, the parties have negotiated a Settlement Agreement and a summary is as follows:


The purpose and intent of the Agreement is to reduce the assessed value of the property for the tax year set forth below, in such a manner that when applying the Common Level Ratio, the implied fair market value of the property shall be Five Million Three Hundred Thousand dollars (5,300,000,000) for 2019.


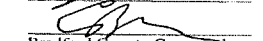
WHEREFORE, the Bradford County Commissioners authorize their Solicitor Jonathan Foster Jr. to enter into a Settlement Agreement with Craftmaster, Inc. and file the same with the Bradford County Court of Common Pleas; and

NOW, THEREFORE, BE IT RESOLVED, that the Bradford County Commissioners shall authorize the aforementioned actions to accomplish the objectives set forth above.

RESOLVED, ENACTED AND ADOPTED at a duly advertised public meeting, held on the 26<sup>th</sup> day of September 2019.

Attest:

  
Michelle L. Shedden, Chief Clerk

  
  
Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve Ordinance No. 2019-002, Intergovernmental Cooperation agreement to authorize a single primary contractor agreement with the department of Human Services of the Commonwealth of Pennsylvania for the Health Choices Behavioral Health Program.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve an agreement with Pictometry International Corp. and Bradford County to provide ortho imagery and oblique photos.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve an amendment to the agreement between Bradford County Manor and the United Healthcare Insurance Company to include Veterans that are covered under their policy for skilled nursing services.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve two addendums to the AmeriHealth Caritas Health Plan (Medical Assistance) contract, one for AmeriHealth Caritas Pennsylvania Community HealthChoices and another for AmeriHealth Caritas VIP Care. Community Healthchoices is Pennsylvania's mandatory managed care program for individuals who are 21 years or older and have both Medicare and Medicaid, or who receive long-term services and supports through Medicaid because they need help with everyday personal tasks.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve an agreement with UPMC Community HealthChoices and Bradford County Manor to provide services under the Community Health Choices (CHC) Program.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve an amendment to the contract between Lexis Nexis and Bradford County for a term of 10-1-2019 through 9-30-2022.

A CONTINUATION OF THE MINUTES OF SEPTEMBER 26, 2019

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve an agreement with SHI for the purchase of full body scanner for the Bradford County Correctional Facility at a fee of 148,205.00.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the submission of application for the Pennsylvania Emergency Management Agency (PEMA) Fiscal Year 2019 Emergency Management Program Grant (EMPG) and authorize the Chairman to sign.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve an amendment to the agreement between Brozena Consulting Services, LLC. and Bradford County to extend the project completion date from September 30, 2019 to December 31, 2019, and authorize the Chairman to sign.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Amended Unit of Service Funding Agreement between Bradford and Sullivan County Joinder and Finding New Hope Counseling for the period of July 1, 2019 through June 30, 2020.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Unit of Service Funding Agreement between Bradford and Sullivan County Joinder and Northern Tier Counseling for a period of July 1, 2019 through June 30, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Unit of Service Funding Agreements between Bradford and Sullivan County Joinder and the following providers, effective July 1, 2019 through June 30, 2020:

Penn-York Opportunities, Inc.  
Secure Rehabilitation and Vocational Enterprises, Inc.  
Futures Community Support Services, Inc.  
Shawn McGill, MSW Consulting LLC  
Caregivers America LLC  
Pediatric Services of America, Inc.  
Penn-York Opportunities for the Handicapped, Inc.  
Martha Lloyd Community Residential Facility, Inc.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Memorandum of Understanding between Bradford County Children Youth Services and The Pennsylvania Children and Youth Association (PCYA) for the period of July 1, 2019 through June 30, 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Children, Youth Services and Robert J. Meacham, M.S. for the period of July 1, 2019 through June 30, 2020.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Bradford-Sullivan Counties Infant/Toddler Early Intervention Program and the following providers, effective July 1, 2019 through June 30, 2022:

Guthrie Towanda Memorial Hospital  
Spectrum Therapy LLC  
Concern 4 Kids  
Donna Klinger

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following:

The transfer of Heather Wilcox from part-time casual Valet to full-time Dietary Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective September 8, 2019.

A CONTINUATION OF THE MINUTES OF SEPTEMBER 26, 2019

The hire of Amanda Baillie as part-time casual Dietary Attendant, as per the recommendation of Jim Neely, Manor Administrator, effective September 25, 2019.

The transfer of Donna Lane from part-time casual CNA to full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective September 23, 2019.

The hire of Connie Beauman as full-time CNA, as per the recommendation of Jim Neely, Manor Administrator, effective September 25, 2019.

The hire of Amanda Shepard as part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective October 2, 2019.

The transfer of Melissa Potter from full-time LPN to part-time LPN, as per the recommendation of Jim Neely, Manor Administrator, effective September 24, 2019.

The transfer of Cheryl Bailey from full-time CNA to part-time casual CNA, as per the recommendation of Jim Neely, Manor Administrator, effective September 24, 2019.

The hire of Katherine Ashworth as Administrative Clerk I, as per the recommendation of Jeff Singer, Library Director, effective September 30, 2019.

The hire of Robert Hansen as Book Mobile Clerk, as per the recommendation of Jeff Singer, Library Director, effective September 23, 2019.

The hire of Duane Ainey as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective September 23, 2019.

The hire of Saige Yoder as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective September 23, 2019.

The hire of Caleb Krick as part-time Correctional Officer, as per the recommendation on Don Stewart, Warden, effective September 23, 2019.

The hire of Mariah Weddington as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective September 23, 2019.

The hire of LeAnn Patitacci as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective September 23, 2019.

The transfer of Tessa Spears from full-time Drug & Alcohol Counselor/DUI Coordinator to part-time casual Drug & Alcohol Counselor/DUI Coordinator, per the recommendation of Don Stewart, Warden, effective August 3, 2019.

The transfer of John Hammond from full-time Dispatcher I to full-time Dispatcher II, as per the recommendation of Robert Repasky, 911 Director, effective September 22, 2019.

The hire of Arianna Warnagiris as full-time Dispatcher I, as per the recommendation of Robert Repasky, 911 Director, effective September 23, 2019.

The hire of Tori Welliver as full-time Dirt and Gravel Road Specialist, as per the recommendation of Cathy Yeakel, Conservation District Manager, effective September 23, 2019.

The Probationary appointment for Kaitlyn M. Tappan, County Caseworker I, Children & Youth Services, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective September 30, 2019.

OTHER

The following individual has been hired in response to a court order by the Court of Common Pleas to the position of Court Monitor/Judicial Secretary, effective September 23, 2019.

Trisha Burns

A CONTINUATION OF THE MINUTES OF SEPTEMBER 26, 2019

SALARY BOARD

UNFINISHED BUSINESS

None

NEW BUSINESS

A motion was made by Becky Clark, seconded by Commissioner Miller, all voted "aye" to set the following salaries:

Heather Wilcox, FT Dietary Attendant Effective September 8, 2019	MU9 \$9.80 per hour
Amanda Baillie, PT Casual Dietary Attendant Effective September 25, 2019	MU9 \$9.80 per hour
Donna Lane, FT CNA Effective September 23, 2019	MU12 \$12.03 per hour
Connie Beauman, FT CNA Effective September 25, 2019	MU12 \$12.03 per hour
Amanda Shepard, PT Casual CNA Effective October 2, 2019	MU12 \$12.03 per hour
Melissa Potter, PT Casual LPN Effective September 24, 2019	Grade 22 \$20.16 per hour
Cheryl Bailey, PT Casual CNA Effective September 24, 2019	MU12 \$12.27 per hour
Katherine Ashworth, Administrative Clerk I Effective September 30, 2019	Grade 10 \$9.98 per hour
Robert Hansen, Book Mobile Clerk Effective September 23, 2019	Grade 10 \$9.98 per hour
Duane Ainey, PT Correctional Officer Effective September 23, 2019	\$12.00 per hour
Saige Yoder, PT Correctional Officer Effective September 23, 2019	\$12.00 per hour
Caleb Krick, PT Correctional Officer Effective September 23, 2019	\$12.00 per hour
Mariah Weddington, PT Correctional Officer Effective September 23, 2019	\$12.00 per hour
LeAnn Patitacci, PT Correctional Officer Effective September 23, 2019	\$12.00 per hour
Tessa Spears, PT Casual D&A Counselor/DUI Coordinator Effective August 3, 2019	Grade 20 \$16.58 per hour
John Hammond, FT Dispatcher II Effective September 22, 2019	Grade 20 \$16.25 per hour
Arianna Warnagiris, FT Dispatcher I Effective September 23, 2019	Grade 16 \$13.38 per hour

A CONTINUATION OF THE MINUTES OF SEPTEMBER 26, 2019

Tori Welliver, FT Dirt & Gravel Road Specialist  
Effective September 23, 2019

Grade 15  
\$14.42 per hour

Kaitlyn M. Tappan, County Caseworker I  
Effective September 30, 2019

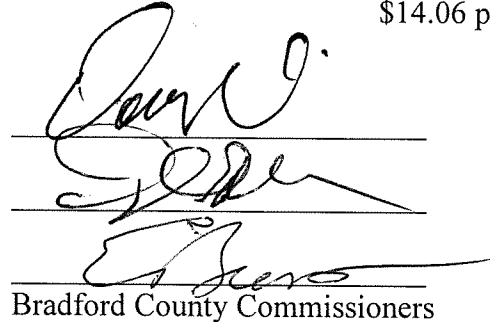
Grade 20  
\$16.25 per hour

Trisha Burns, Court Monitor/Judicial Secretary  
Effective September 23, 2019

Grade 17  
\$14.06 per hour

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Bradford County Treasurer



Bradford County Commissioners

ELECTION BOARD

ELECTION BOARD

THURSDAY, SEPTEMBER 26, 2019

PRESENT: John Sullivan, Gayle Kershner, Fred Wheaton

OLD BUSINESS

Gayle Kershner made a motion, seconded by John Sullivan, all voted "aye" to deny the request of the petition from Pike Township residents to relocate the polling place to the United Church of Christ's Parrish House.

NEW BUSINESS

A motion was made by Gayle Kershner, seconded by John Sullivan, all voted "aye" to approve the relocation of the Pike Township polling place to the V.F.W. Post 6824, 1468 Haighs Pond Rd. Rome, PA 18837.

A motion was made by Gayle Kershner, seconded by John Sullivan, all voted "aye" to authorize the Director of Elections to appoint Poll Workers as needed, at county polling locations that have vacancies to serve on the Election Board for the 2019 Municipal Election on Tuesday, November 5, 2019.

A motion was made by Gayle Kershner, seconded by John Sullivan, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

The Bradford County Return Board will meet in the office of the Election Department of Bradford County, Towanda, Pennsylvania at 9:00 a.m. on Friday, November 8, 2019 and will reconvene on Tuesday, November 12, 2019 at 9:00 a.m. for the purpose of computing and canvassing returns of votes cast at the Municipal Election of November 5, 2019.

The Bradford County Board of Elections will meet Thursday, November 7, 2019 at 11:00 a.m. in the office of the Commissioner's Conference Room to determine the eligibility of any and all provisional ballots cast in the November 5, 2019, Municipal to be included and counted in the official canvass.

Voters who have cast an Absentee Ballot and have not supplied a valid form of ID for Municipal Election to be held on November 5, 2019, have until the sixth calendar day after the Municipal Election to provide their ID to the Bradford County Board of Elections, in order for their ballot to be counted.

Election Proclamation for the November 5, 2019 municipal election. This proclamation gives the official list of public offices and names of candidates for Federal, State and Local offices. Also included is the list of polling locations within the County.

A motion was made by Gayle Kershner, seconded by John Sullivan, all voted “aye” to authorize the Chief Clerk to legally advertise the Primary Election Proclamation for a proposed Constitutional Amendment, Crime Victim Rights Ballot Question:

Shall the Pennsylvania Constitution be amended to grant certain rights to crime victims, including to be treated with fairness, respect and dignity; considering their safety in bail proceedings; timely notice and opportunity to take part in public proceedings; reasonable protection from the accused; right to refuse discovery requests made by the accused; restitution and return of property; proceedings free from delay; and to be informed of these rights, so they can enforce them? **Yes or No**

*Plain English Statement of the Office of Attorney General*

The proposed amendment, if approved by the electorate, will add a new section to Article I of the Pennsylvania Constitution. That amendment will provide victims of crimes with certain, new constitutional rights that must be protected in the same way as the rights afforded to individuals accused of committing a crime.

The proposed amendment defines “victim” as both a person against whom the criminal act was committed and any person who was directly harmed by it. The accused or any person a court decides is not acting in the best interest of a victim cannot be a victim.

Generally, the proposed amendment would grant victims the constitutional right to receive notice and be present and speak at public proceedings involving the alleged criminal conduct. It would also grant victims the constitutional right to receive notice of any escape or release of the accused and the right to have their safety and the safety of their family considered in setting the amount of bail and other release conditions. It would also create several other new constitutional rights, such as the right to timely restitution and return of property, the right to refuse to answer questions asked by the accused, and the right to speak with a government attorney.

The proposed amendment would allow a victim or prosecutor to ask a court to enforce these constitutional rights but would not allow a victim to become a legal party to the criminal proceeding or sue the Commonwealth or any political subdivision, such as a county or municipality, for monetary damages.

A motion was made by Gayle Kershner, seconded by John Sullivan, all voted “aye” to approve the following to serve as Election Day workers:

**Bureau of Elections**

Renee Smithkors, Jessie McDermott, Mary Sturdevant

**Receiving Board**

Michelle Shedden, Jessica McDermott

**Server Operators**

Renee Smithkors, Rod Manley

**Rovers**

Rod Manley	Robert Voda
Jeff Glisson	Paul Yeager
Philip Schanbacher	Lilly Foust
Tina Westbrook	Nancy Mechling
Jenny Marino	Ryan Reeves
Jessica McDermott (as needed)	

**Absentee Ballots**

Lilly Foust

**Web/Projectors**

Wendy Rockwell, Teresa Thomas

**Canvass Board**

Renee Smithkors, Jessica McDermott, Mary Sturdevant

*John M. Sullivan*

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*Gayle Kershner*

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Bradford County Board of Elections

**VISITORS REMARKS**

**ADJOURNMENT**

Commissioner Miller made a motion, seconded by Commissioner Bustin, all voted "aye" to adjourn at 10:45 a.m.



THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, OCTOBER 10, 2019  
PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the minutes of September 26, 2019

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve Resolution 2019-13 to donate \$8000.00 to the Bradford County YMCA to provide funding for their afterschool programs, Livestrong program, senior programs, summer day camp and other children's programs.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Sheddin, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

Resolution 2019-13  
A RESOLUTION TO ALLOCATE A DONATION FOR  
Bradford County YMCA

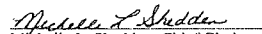
WHEREAS, the Bradford County Commissioners recognize that the development of the YMCA afterschool programs, LiveStrong program, swimming lessons, summer day camps, senior programs and so much more is important to the communities in Bradford County, and

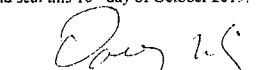

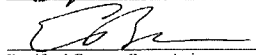
WHEREAS, in accordance with Section 2314(g) of Act 13, money can be distributed for the delivery of social services, and

NOW THEREFORE, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 10<sup>th</sup> day of October 2019 a donation in the amount of \$8000.00 will be distributed to Bradford County YMCA; and

IN WITNESS WHEREOF, we have set our hand and seal this 10<sup>th</sup> day of October 2019.

ATTEST:

  
Michelle L. Sheddin, Chief Clerk

  
  
  
Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF OCTOBER 10, 2019

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve ratifying action taken on October 8, 2019 to approve Resolution 2019-14 entering into a sale agreement with David and Amy DeCristo of Canton for the county's purchase of property located at 215 Main Street, Towanda Pa at a price of \$300,000.00.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

**RESOLUTION 2019-14  
BRADFORD COUNTY**

AND NOW, this 10<sup>th</sup> day of October, 2019, the Bradford County Commissioners, and Bradford County, a municipal corporation duly organized under the laws of the Commonwealth of Pennsylvania, with offices situate at 301 Main Street, Towanda, Bradford County, Commonwealth of Pennsylvania) adopts the foregoing Resolution:

Whereas: Bradford County is interested in acquiring 48-086.04-254-000-000, owned by David and Amy DeCristo and located in Towanda Borough, Bradford County, Commonwealth of Pennsylvania:

Whereas, the purpose of acquiring the said property is to relocate Bradford County Sheriff, other County Offices and other County programs in order to utilize said property

Wherefore: David DeCristo and Amy, his wife, agree to convey said property to Bradford County for the sum of \$300,000.00.

ALL that certain lot of land in Towanda Borough, Bradford County, Pennsylvania, bounded and described as follows: or piece of ground, together with improvements and buildings thereon erected situate at 215 Main Street, County of Bradford and Commonwealth of Pennsylvania referred to as, Parcel Number 48-086.04-254-000 and described as follows:

All that certain lot, piece or parcel of lands lying and being in the Borough of Towanda, County of Bradford and Commonwealth of Pennsylvania, bounded and described as follows:

BEGINNING at the point of intersection of the northeast corner of Main Street and Park Street; thence extending along the east side of Main Street, North four degrees ten minutes East, one hundred forty-two and seventy-five hundredths (142.75) feet to a point marked by crosses in a walk, thence extending partly through a walk and crossing the head of a ten feet wide alley leading northward from the premises hercon

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and by lands now or formerly of Albert Wood, South eighty-five degrees fifty minutes East, one hundred fifty (150.00) feet to a pin on the west side of a ten feet wide alley; thence extending along the same, South four degrees ten minutes West, forty-eight and fifty one-hundredths (48.50) feet to a point in line of land now or formerly of Duvall and Reuter; thence along the line of said land the four following courses and distances:

- (1) North eight-five degrees fifty minutes west, forty-two (42.00) feet to a point;
  - (2) South four degrees, ten minutes West, fourteen and twenty-five hundredths (14.25) feet to a point;
  - (3) North eighty-five degrees fifty minutes West, twelve (12.00) feet to a point; and
  - (4) South four degrees ten minutes West, eighty (80.00) feet to a point on the North side of Park Street;
- Thence extending along the North side of Park Street, North eighty-five degrees fifty minutes West ninety-six (96.00) feet to the point and place of beginning.

UNDER AND SUBJECT TO any right of way or rights of way, easement or encumbrances, that the public, adjoining owner or owners, or any other person or persons may have acquired by prescription or adverse use for the purpose of travel upon and across, ingress, egress and regress over and upon: (i) a strip of land, the northerly boundary of said strip being the northerly boundary of lands hereinbefore described, said strip commencing at the easterly boundary line of lands hereinabove described and running in a westerly direction to the easterly boundary line extended of land now or late of Edith Hauber, said strip of land being designated as an "Alley" on survey by George K. Jones, Bradford County Surveyor, Survey No. 3121, dated October 11, and November 23, 1955; (ii) a strip of ground of approximately two feet abutting the ten feet wide alley to the east of the within described premises as shown on said survey, and (iii) any encroachments as shown on said survey.

BEING Tract No. 3 in a deed from Townville, Inc. to David DeCristo and Amy L. DeCristo dated December 19, 2017 and recorded December 22, 2017 to Bradford County Instrument Number 201722185.

This conveyance expressly includes all of the oil and gas (including but not limited to coal seam gas, coal bed methane gas, methane gas, gob gas, occluded methane/natural gas and all associated nature gas and other hydrocarbons and non-hydrocarbons contained in, associated with emitting from or produced/originating within any formation, gob area, mined out area, coal seam and all communicating zones) and all other coal or other minerals in and under and that may be produced or extracted from the above described premises.

This conveyance includes an express assignment of any oil, gas or mineral lease affecting said premises. This conveyance is made subject to any rights now existing to any lessee or assigns under any valid and subsisting oil and gas lease of record heretofore executed; it being understood and agreed that said Grantee shall have receive, and enjoy the herein granted undivided interests in and to all bonuses, rents, royalties and other benefits which may accrue under the terms of said lease insofar as it covers the above described land from and after the date hereof.

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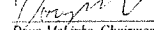
A CONTINUATION OF THE MINUTES OF OCTOBER 10, 2019

NOW, THEREFORE, BE IT RESOLVED by the Bradford County Commissioners, that effective this 10<sup>th</sup> day of October, the foregoing Resolution is adopted.

ATTEST

  
Michelle L. Shedden, Chief Clerk

BRADFORD COUNTY COMMISSIONERS

  
Doug McLinko, Chairman

  
Daryl Miller, Vice Chairman

  
Ed Bustin, Commissioner

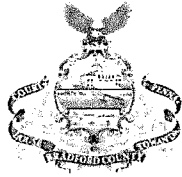
301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
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A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve Resolution 2019-15 to transfer \$529,618.00 to the Central Bradford Progress Authority nonprofit loan program.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to approve the Proclamation declaring October 24, 2019 as World Polio Day in Bradford County, encouraging all citizens to join with Rotary International in the fight for a polio free world.

A CONTINUATION OF THE MINUTES OF OCTOBER 10, 2019

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor



Bradford County Commissioners Office

Rotary International Proclamation

WHEREAS, Rotary is a global network of 1.2 million neighbors, friends, leaders, and problem-solvers who unite and take action to create lasting change in communities across the globe; and

WHEREAS, the Rotary motto, Service above Self, inspires members to provide humanitarian service, follow high ethical standards, and promote goodwill and peace in the world; and

WHEREAS, Rotary in 1985 launched PolioPlus and in 1988 helped establish the Global Polio Eradication Initiative, which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF, and the Bill & Melinda Gates Foundation, to immunize the children of the world against polio; and

WHEREAS, polio cases have dropped by 99.9 percent since 1988 and the world stands on the threshold of eradicating the disease; and

WHEREAS, to date, Rotary has contributed more than US\$1.9 billion and countless volunteer hours to protecting more than 2.5 billion children in 122 countries; and

WHEREAS, Rotary is working to raise an additional \$50 million per year, which would be leveraged for maximum impact by an additional \$100 million annually from the Bill & Melinda Gates Foundation; and

WHEREAS, these efforts are providing much-needed operational support, medical staff, laboratory equipment, and educational materials for health workers and parents; and

WHEREAS, in addition, Rotary has played a major role in decisions by donor governments to contribute more than \$8 billion to the effort; and

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[www.bradfordcountypa.org](http://www.bradfordcountypa.org)

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve a renewal of the brokerage agreement with Henry Dunn Inc., to provide employee benefit services at a fee of \$32,000.00. Effective January 1, 2020 through December 31, 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve an agreement with Allscripts to provide referral management services to the Bradford County Manor. Effective October 10, 2019 through October 10, 2020.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Chief Clerk to legally advertise Ordinance No. 2019-03 amending and supplementing its solid waste management ordinance; rescinding obsolete provisions, amending and updating enforcement provisions for violations.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve a Memorandum of Understanding between Bradford County and the Northern Tier Solid Waste Authority to suspend the Thermal Heat Exhaust Recovery System.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve ratifying action taken on September 26, 2019 to approve an amendment to the Therapy Services Agreement with Functional Pathways of Tennessee and the Bradford County Manor, effective October 1, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the appointment of Brian Zeidner from Sugar Run, PA to the position of Public Director on the Bradford County Conservation District Board, to replace Bruce Chase who has resigned. Brian will fill the position until the end of Bruce's term.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following:

The transfer of Alexis Tedesco from full-time CNA to part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective September 22, 2019.

A CONTINUATION OF THE MINUTES OF OCTOBER 10, 2019

The transfer of Devon Sparling from part-time Housekeeping Attendant to full-time Housekeeping, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 14, 2019.

The hire of Elizabeth Gernert as part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 16, 2019.

The hire of Charles Sharkey as part-time casual Housekeeping Attendant as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 3, 2019.

The hire of Jenny Stone as full-time Staff Development, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 16, 2019.

The transfer of James Guenther from part-time Corrections Officer to full-time Corrections Officer, as per the recommendation of Don Stewart, Warden, effective October 6, 2019.

The transfer of Turner Cantrell from part-time Corrections Officer to full-time Corrections Officer, as per the recommendation of Don Stewart, Warden, effective October 6, 2019.

The transfer of Adam Sands from part-time Corrections Officer to full-time Corrections Officer, as per the recommendation of Don Stewart, Warden, effective October 6, 2019.

The transfer of Natalie Silvers from CYS Case Worker to part-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective October 21, 2019.

The Emergency appointment of Kaitlyn M. Tappan as County Caseworker 1, Children & Youth Services, as per the recommendation on Jennifer Cragle, Children & Youth Director, effective September 30, 2019.

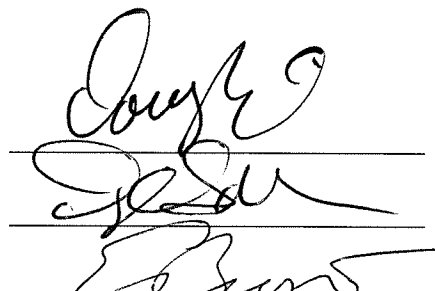
The appointment of Kaitlyn M. Tappan, County Caseworker 1, Children & Youth Services from Emergency to Probationary, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective October 1, 2019.

The transfer of Brenda L. Wills from Clerk Typist 2 to Fiscal Technician, Children & Youth, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective October 7, 2019.

The Probationary appointment of Tina L. Westbrook as Fiscal Officer 1, Children & Youth Services, as per the recommendation on Jennifer Cragle, Children & Youth Director, effective October 7, 2019.

OTHER

None



Bradford County Commissioners

SALARY BOARD

THURSDAY, OCTOBER 10, 2019

PRESENT: Doug Mclinko, Daryl Miller, Ed Bustin and Becky Clark

UNFINISHED BUSINESS

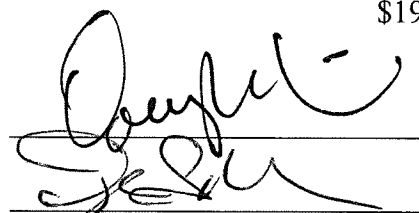


NEW BUSINESS

A CONTINUATION OF THE MINUTES OF OCTOBER 10, 2019

A motion was made by Becky Clark, seconded by Commissioner Bustin, all voted "aye" to set the following salaries:

Alexis Tedesco, PT Casual CNA Effective September 22, 2019	MU12 \$12.27 per hour
Devon Sparling, FT Housekeeping Effective October 14, 2019	MU9 \$ 9.80 per hour
Elizabeth Gernert, PT Casual CNA Effective October 16, 2019	MU12 \$12.03 per hour
Charles Sharkey, PT Casual Housekeeping Effective October 3, 2019	MU9 \$ 9.80 per hour
Jenny Stone, FT Staff Development Effective October 16, 2019	Grade 28 \$32.00 per hour
James Guenther, FT Corrections Officer Effective October 6, 2019	\$13.00 per hour
Turner Cantrell, FT Corrections Officer Effective October 6, 2019	\$13.00 per hour
Adam Sands, FT Corrections Officer Effective October 6, 2019	\$13.00 per hour
Natalie Silvers, PT Corrections Officer Effective October 21, 2019	\$13.50 per hour
Kaitlyn M. Tappan, County Caseworker 1(Emergency Appointment) Effective September 30, 2019	Grade 20 \$16.25 per hour
Kaitlyn M. Tappan, County Caseworker 1 (Probationary Appointment) Effective October 1, 2019	Grade 20 \$16.25 per hour
Brenda L. Wills, Fiscal Technician, Children & Youth Services Effective October 7, 2019	Grade 17 \$14.06 per hour
Tina L. Westbrook, Fiscal Officer 1 Effective October 7, 2019	Grade 24 \$19.77 per hour

\_\_\_\_\_  
Bradford County Treasurer

  
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Bradford County Commissioners

ASSESSMENT BOARD

THURSDAY, OCTOBER 10, 2019

PRESENT: Doug Mclinko, Daryl Miller and Ed Bustin

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for exempt status:

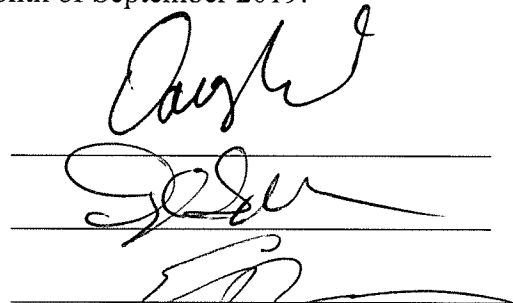
Timothy E. Curren  
1807 Criss Road  
Gillett, PA 16925  
Reason: Veterans Exemption – Renew  
Parcel # 57-014.00-124-000-000  
Effective Date: January 1, 2020

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following for exempt status:

Allen Lee Bastion  
203 W. Leroy Cross Rd.  
Canton, PA 17724  
Reason: Veterans Exemption – Renewal  
Parcel # 22-107.00-004-001-000  
Effective Date: January 1, 2020

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Occupation changes for the month of September 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Real Estate changes for the month of September 2019.

  
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Bradford County Board of Assessment

VISITORS REMARKS

None

ADJOURNMENT

Chairman McLinko adjourned the meeting at 10:37 a.m.





THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, OCTOBER 24, 2019

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman McLinko at 10:01 a.m.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve Resolution 2019-15 to correct the funds to be transferred to Central Bradford progress authority from \$500,000.00 to \$529,618.00.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all vote "aye" to approve the minutes of October 10, 2019.

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve Resolution 2019-16 on behalf of Northern Tier Solid Waste Authority, to extend the corporate life of the Authority and to revise the purposes and powers.

COUNTY OF BRADFORD  
Commonwealth of Pennsylvania

RESOLUTION NO. 2019-16

OF THE BOARD OF COMMISSIONERS OF BRADFORD COUNTY, PENNSYLVANIA, ADOPTING AN AMENDMENT TO THE ARTICLES OF INCORPORATION OF NORTHERN TIER SOLID WASTE AUTHORITY TO EXTEND THE CORPORATE LIFE AND REVISE THE PURPOSES AND POWERS OF SUCH AUTHORITY, AS PROPOSED BY RESOLUTION OF THE BOARD OF SAID AUTHORITY; SETTING FORTH SUCH PROPOSED AMENDMENTS; AUTHORIZING SAID AUTHORITY AND PROPER OFFICERS THEREOF TO EXECUTE, VERIFY AND FILE APPROPRIATE ARTICLES OF AMENDMENT.

WHEREAS, the BOARD OF COMMISSIONERS, Bradford County, Pennsylvania (the "County"), by appropriate action heretofore caused to be incorporated NORTHERN TIER SOLID WASTE AUTHORITY (the "Authority"), pursuant to the provisions of the Municipality Authorities Act (53 Pa.C.S. Ch. 56), as amended and supplemented, of the Commonwealth of Pennsylvania (the "Authorities Act"); and

WHEREAS, the Authority presently is organized and existing under provisions of the Authorities Act; and

WHEREAS, the Authority, by Resolution duly adopted, has proposed that its Articles of Incorporation be amended to increase the term of existence of the Authority and revise the purposes and powers, which amendments are authorized and permitted by the Authorities Act; and

WHEREAS, the Authority has caused to be submitted to the Board of Commissioners of Bradford County a copy of the Resolution adopted by the Board of the Authority, duly certified by the Chairman or Vice Chairman and Secretary or Assistant Secretary of the Authority, as appropriate, wherein said amendments are proposed, which Resolution contains the language of said proposed amendments; and

COX, STOKES & LANTZ, P.C. • ATTORNEYS AT LAW • WELLSBORO, PA

WHEREAS, the Authorities Act provides that the Board of Commissioners of Bradford County, being the governing authority of one of the municipalities composing the Authority, shall adopt or reject said proposed amendments by resolution or ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Bradford County, as follows:

SECTION 1. The Board of Commissioners of this County adopts and approves the amendments to the Articles of Incorporation of the Authority as proposed by a Resolution duly adopted by the Board of the Authority, a copy of which Resolution, duly certified by the Chairman or Vice Chairman and Secretary or Assistant Secretary, as appropriate, of the Authority, has been submitted to the Board of Commissioners of Bradford County.

SECTION 2. The amendments to the Articles of Incorporation of the Authority, which hereby is adopted and approved, shall amend said Articles of Incorporation, all in accordance with Section 5605(a)(2) of the Authorities Act, by adding to said Articles of Incorporation the following paragraphs:

"4. Purposes and Powers of Authority. The Authority shall have all the powers and purposes of a municipality authority granted under the Municipality Authorities Act."

"9. The term of existence of the Authority shall be extended in accordance with Section 5605(a)(2) of the Municipality Authorities Act and shall not exceed fifty (50) years from the date of approval of the Articles of Amendment."

SECTION 3. Proper officers of the Authority hereby are authorized to execute, verify and file appropriate Articles of Amendment with the Secretary of the Commonwealth of Pennsylvania and to take all other action and to do all other things which may be necessary in order to accomplish such amendments of the Articles of Incorporation of the Authority in the manner herein adopted and approved.

SECTION 4. All resolutions or parts of resolutions insofar as the same shall be inconsistent herewith, shall be and the same hereby expressly are repealed.

COX, STOKES & LANTZ, P.C. • ATTORNEYS AT LAW • WELLSBORO, PA

DULY ADOPTED this 24<sup>th</sup> day of October, 2019, by the Board of Commissioners of BRADFORD COUNTY, Bradford County, Pennsylvania, in lawful session duly assembled.

ATTEST:

Michelle L. Shedden  
Michelle Shedden, Chief Clerk

(SEAL)

FOR BRADFORD COUNTY:

Douglas McLinko  
Douglas McLinko, Commissioner

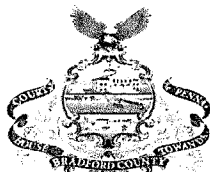
Daryl Miller  
Daryl Miller, Commissioner

Ed Bustin  
Ed Bustin, Commissioner

COX, STOKES & LANTZ, P.C. • ATTORNEYS AT LAW • WELLSBORO, PA

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to approve Resolution 2019-17 to donate funds to the local EMS and Fire Departments.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

RESOLUTION 2019-17

A RESOLUTION TO ALLOCATE A DONATION FOR  
VOLUNTEER EMERGENCY RESPONDERS

WHEREAS, the Bradford County Commissioners recognize that the development of natural gas has created dramatic changes for our emergency responders. Our volunteers are presented with constantly increasing call volumes, the purchase of new equipment, and more training and yet their resources continue to be strained; and

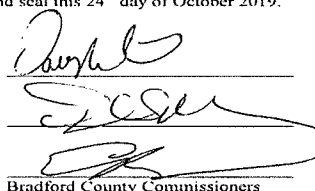
WHEREAS, in accordance with Section 2314(g) of Act 13, money can be distributed for emergency preparedness and public safety services.

NOW THEREFORE, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 24<sup>th</sup> day of October 2019, a donation in the amount of \$10,000.00 will be distributed to all volunteer fire departments and EMA's that currently service Bradford County to be used only for the purposes allowed under Act 13 as stated herein.

IN WITNESS WHEREOF, we have set our hand and seal this 24<sup>th</sup> day of October 2019.

ATTEST:

  
Michelle L. Shedden, Chief Clerk

  
Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve Ordinance No. 2019-03 on behalf of Northern Tier Solid Waste Authority, amending and supplementing its solid waste management ordinance; rescinding obsolete provisions, amending and updating enforcement provisions for violations.

A motion was made by Commission Bustin, seconded by Commissioner Miller, all voted “aye” to approve an amendment to the professional and administrative services agreement between Bradford County and SEDA-Council of Governments (SEDA-COG).

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve the 4<sup>th</sup> Quarter Medical Assistance Transportation Program report.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to approve an agreement with Point Click Care (PCC) to provide a monthly subscription for Insurance Eligibility Verification for the Bradford County Manor, and authorize the Chairman to sign.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve the appointment of Alzea Rineer, Physician Assistant/Nurse Practitioner, to the Bradford County Manor’s professional staff, effective October 24, 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to approve the renewal of an agreement with Blast IU17 for telecommunication and technical support at a fee of \$75 per hour, effective January 1, 2020, and authorize the Chairman to sign.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve the Unit of Services Funding Agreement between Bradford and Sullivan County Joinder and Allied Services for a period of July 1, 2019 through June 30, 2020.

A CONTINUATION OF THE MINUTES OF OCTOBER 24, 2019

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to approve the Unit of Service Funding Agreements between Bradford County Human Services/Children and Youth Services and the following providers, effective July 1, 2019 through June 30, 2020:

Keystone Adolescent Center  
Adelphoi Village, Inc.  
Centre County Youth Service bureau  
Children’s Choice, Inc.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve the Business Associate Language, Health Insurance Portability and Accountability Act (HIPAA) Compliance between Bradford County Human Services Agency and Guthrie Towanda Memorial Hospital – Early Intervention Program.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to approve the Purchase of Service Agreements between Bradford Human Services and the following providers, effective July 1, 2019 through June 30, 2020:

Area Agency on Aging  
Bradford-Wyoming County Literacy Program  
Concern Professional Services  
YMCA of Bradford County

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve the following:

The hire of Tiffany Space as part-time casual Dietary Attendant, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 30, 2019.

The hire of Shaylee Spencer as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 23, 2019.

The hire Saranoelle Golden as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 23, 2019.

The hire of Telisa Lane as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 23, 2019.

The hire of Brittany Nemeth as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 23, 2019.

The hire of Ashley Tunnicliff as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 23, 2019.

The hire of Roni Ekenstiern, as part-time casual Dietary Attendant, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 30, 2019.

The hire of Sharla Krise as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 30, 2019.

The hire of Allen Grimes as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 30, 2019.

The transfer of Lisa Mulcahy from full-time LPN to full-time LPNAC, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 7, 2019.

The hire Charles Sheridan as part-time casual Building Attendant, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 13, 2019.

The hire of Aaron Dorman as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective October 28, 2019.

A CONTINUATION OF THE MINUTES OF OCTOBER 24, 2019

The hire of Hailey Feusner as part-time Correction Officer, as per the recommendation of Don Stewart, Warden, effective November 4, 2019.

The hire of Vera Torres as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective October 28, 2019.

The hire of Tabitha Metzger as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective October 28, 2019.

The transfer of Sonya Tedesco from full-time Correctional Officer to part-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective September 23, 2019.

The hire of Nicholas Schultz as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective October 28, 2019.

The hire of Morgan Skidgel as full-time Custodian, as per the recommendation of Rod Manley, Maintenance Director, effective October 24, 2019.

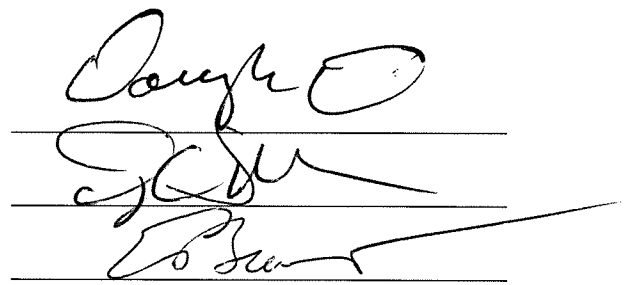
The transfer of Daniel Smith from full-time Custodian to full-time Custodian Supervisor, as per the recommendation of Rod Manley, Maintenance Director, effective October 21, 2019.

The hire of Ethan Emiliani as Accounting Supervisor, as per the recommendation of Daniel Thorp, Fiscal Director, effective November 4, 2019.

OTHER

The following individual has been hired in response to a court order by the Court of Common Pleas to the position of Administrative Assistant 1 for the Office of Probation, effective October 15, 2019.

Cassondra Leljedal



Bradford County Commissioners

SALARY BOARD

THURSDAY, OCTOBER, 24, 2019

PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" set the following salaries:

Ratify action taken on September 26, 2019 to create the position of Library Administrative Clerk 1, part-time regular position at grade 10, \$9.98 per hour.

Cassondra Leljedal, Administrative Assistant 1  
Effective October 15, 2019

Grade 14  
\$12.14 per hour

A CONTINUATION OF THE MINUTES OF OCTOBER 24, 2019

Tiffany Space, PT Casual Dietary Attendant Effective October 30, 2019	MU9 \$ 9.80 per hour
Shaylee Spencer, PT Casual Valet Effective October 23, 2019	\$ 8.05 per hour
Saranoelle Golden, PT Casual Valet Effective October 23, 2019	\$ 8.05 per hour
Telisa Lane, PT Casual Valet Effective October 23, 2019	\$ 8.05 per hour
Brittany Nemeth, PT Casual Valet Effective October 23, 2019	\$ 8.05 per hour
Ashley Tunnicliff, PT Casual Valet Effective October 23, 2019	\$ 8.05 per hour
Roni Ekenstierna, PT Casual Dietary Attendant Effective October 30, 2019	MU 9 \$ 9.80 per hour
Sharla Krise, PT Casual Valet Effective October 30, 2019	\$ 8.05 per hour
Allen Grimes, PT Casual Valet Effective October 30, 2019	\$ 8.05 per hour
Lisa Mulcahy, FT LPNAC Effective October 7, 2019	\$26.50 per hour
Charles Sheridan, PT Casual Building Attendant Effective November 13, 2019	MU 13 \$11.91 per hour
Aaron Dorman, PT Correctional Officer Effective October 28, 2019	\$12.00 per hour
Hailey Feusner, PT Correctional Officer Effective November 4, 2019	\$12.00 per hour
Vera Torres, PT Correctional Officer Effective October 28, 2019	\$12.00 per hour
Tabitha Metzger, PT Correctional Officer Effective October 28, 2019	\$12.00 per hour
Sonya Tedesco, PT Correctional Officer Effective September 23, 2019	\$13.26 per hour
Nicholas Schultz, PT Correctional Officer Effective October 28, 2019	\$12.00 per hour
Morgan Skidgel, FT Custodian Effective October 24, 2019	Grade 10 \$ 9.98 per hour
Daniel Smith, FT Custodian Supervisor Effective October 21, 2019	Grade 12 \$12.42 per hour
Ethan Emiliani, Accounting Supervisor Effective November 4, 2019	Grade 22 \$19.50 per hour

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Bradford County Treasurer

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Bradford County Commissioners

ASSESSMENT BOARD  
OCTOBER 24, 2019  
PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the following for a refund:

153 days in 2019 of county taxes paid by Robert L. Breza in the amount of \$85.55.  
Reason: House destroyed by fire  
Parcel # 16-129.00-002-000-000

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Bradford County Board of Assessment

ELECTIONS SPECIAL MEETING  
MONDAY, OCTOBER 21, 2019  
PRESENT: John Sullivan, Gayle Kershner & Honorable Fred Wheaton

The meeting was called to order by John Sullivan at 11:00 a.m.

UNFINISHED BUSINESS:

Gayle Kershner made a motion, seconded by Honorable Fred Wheaton, the motion carried to approve ratifying action taken on October 18, 2019 to allow the Chief Clerk to advertise for the Special Meeting.

Gayle Kershner made a motion, seconded by Honorable Fred Wheaton, the motion carried to approve the request to remove the screen grouping feature on the ballot marking devices for an additional cost of up to \$13,000 for the upcoming Municipal Election to be held on Tuesday, November 5, 2019.

Eric Matthews asked for clarification on the screen grouping feature on the ballot marking device in regards to the length of the ballot. Question was resolved by Renee Smithkors, Director of Elections.

Honorable Fred Wheaton made a motion to adjourn; Gayle Kershner seconded the motion; Meeting adjourned at 11:22 p.m.

*John M. Sullivan*

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*Rayee Kershner*

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Bradford County Board of Elections

Chairman McLinko adjourned the meeting at 10:37 a.m.



THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, NOVEMBER 14, 2019

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Doug McLinko.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted ‘aye’ to approve the minutes of October 24, 2019.

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to approve the Chief Clerk to legally advertise that the 2020 County Budgets will be available for public review for thirty (30) days effective November 14, 2019 and action to approve the budgets will be taken on December 12, 2019.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve the 2019-2020 room tax grants to the following applicants for a total amount of \$117,830.00.

<u>Organization Name</u>	<u>Amount Granted</u>
Home Textile Tool Museum	\$1,500.00
French Azilum	\$3,800.00
Bradford County Regional Arts Council	\$9,000.00
Monroe Hose Company	\$7,000.00
Central Bradford County Chamber of Commerce	\$3,000.00
Sayre Historical Society	\$11,500.00
Bradford County YMCA	\$3,000.00
Winding River Players	\$780.00
Canton Area Chamber of Commerce	\$7,000.00
Arts4All	\$7,000.00
The Valley Chorus	\$1,000.00
Borough of Sayre	\$2,000.00
Alparon Community Park, Inc	\$10,000.00
Troy Fair	\$13,000.00
Endless Mountains Heritage Region	\$3,200.00
Happy Tails No Kill Animal Shelter	\$1,000.00
LeRoy Heritage Museum	\$5,800.00
Bradford County Historical Society	\$8,000.00
Rekindle the Spirit, Inc	\$7,000.00
Wyalusing Valley Museum Association, Inc	\$4,000.00
Bradford County Heritage Association	\$5,250.00
Animal Care Sanctuary	\$1,000.00
Sayre Public Library	\$1,500.00
4th US Light Artillery	\$1,500.00

A CONTINUATION OF THE MINUTES OF NOVEMBER 14, 2019

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the renewal with Class A Cleaning for Justice Hurley's office at a rate of \$75.00 per week for the period of January 1, 2019 through December 31, 2020.

A motion was made by Commissioner Miller, seconded by Commissioner Busting, all voted "aye" to approve the 1<sup>st</sup> Quarter Medical Assistance Transportation Program report.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve ratifying action taken on November 1, 2019 to increase the room rates at the Bradford County Manor effective January 1, 2020.

Private Room Rehab	\$360.00
Private Room Memory Lane	\$325.00
Semi-Private Room Memory Lane	\$295.00
Private Room	\$315.00
Semi-Private Room	\$285.00

A motion was made by Commissioner Miller, seconded by Commission Busting, all voted "aye" to approve a Memorandum of Understanding between Bradford County and the Towanda Water & Sewer Authority for installation of waterlines to the new 911 center.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the reappointment of the following individual to serve on the Bradford County Conservation District Board in the position of Farmer Director for a term of four years ending December 31, 2024.

Brian Zeidner

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve ratifying action taken on November 7, 2019 to approve a letter of support for Trehab and the Bradford County Housing Program to the Pennsylvania Housing Finance Agency for 2019 PHARE applications.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve Resolution 2019-18 to donate \$25,000.00 to the Bradford County Heritage Association to move the print press base and print cylinder from the basement of Bradco Printers in Troy, PA and re-assemble the unit in the museum.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

Resolution 2019-18  
A RESOLUTION TO ALLOCATE A DONATION FOR  
Bradford County Heritage Association

WHEREAS, the Bradford County Commissioners recognize that the cost of moving and re-assemble a print press base and print cylinder to the Heritage Village in Troy, and

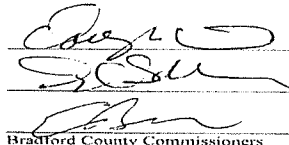
WHEREAS, in accordance with Section 2314(g) of Act 13, money can be distributed for the delivery of agricultural preservation, and

NOW THEREFORE, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 14<sup>th</sup> day of November 2019 a donation in the amount of \$25,000.00 will be distributed to the Bradford County Heritage Association; and

IN WITNESS WHEREOF, we have set our hand and seal this 14<sup>th</sup> day of November 2019.

ATTEST:

  
Michelle L. Shedden, Chief Clerk

  
Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF NOVEMBER 14, 2019

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the renewal Hardware/Software Support Agreement with OSS (Optical Storage Solutions, Inc. for the Register & Recorder Office, effective January 1, 2020 through December 31, 2020.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the agreement between Bradford County Treatment Court and Northern Tier Counseling for outpatient drug counseling, effective November 15, 2019 through November 15, 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the appointment of Lauren Rought to the Bradford County CYS Board.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Purchase of Service Agreements between Bradford County Human Services/Children and Youth Services and the following providers, effective July 1, 2019 through June 30, 2020:

George Junior Republic  
Cornell Abraxas Group, Inc.  
Families United Network, Inc.  
Preventative Aftercare, Inc.  
Children's Center for Treatment and Education d/b/a Beacon Light Behavioral Health Systems  
Pathways Adolescent Center, Inc.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Amended Agreements between Bradford/Sullivan Drug & Alcohol and the following, effective July 1, 2019 through June 30, 2020:

Casa-Trinity, Inc.  
Pyramid Healthcare, Inc.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Agreements between Bradford/Sullivan Drug & Alcohol and the following, effective July 1, 2019 through June 30, 2020:

Bowling Green Brandywine, LLC  
Bradford Recovery Center

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the Unit of Service Funding Contracts between Bradford and Sullivan County Joinder and the following, effective July 1, 2019 through June 30, 2020:

Merakey Pennsylvania  
Concern Professional Services  
Allied Services  
Main Link  
Big Brothers, Big Sisters of the Twin Tiers  
Penn-York Opportunities

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following:

The transfer of Cynthia Preston from full-time CNA to part-time casual Unit Clerk, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 5, 2019.

The transfer of Mary Wilhoite from full-time CNA to part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective October 25, 2019.

A CONTINUATION OF THE MINUTES OF NOVEMBER 14, 2019

The transfer of Maureen Vincent from full-time RN Supervisor to part-time casual RNSupervisor, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 2, 2019.

The transfer of Kenneth Willow from part-time casual Valet to part-time casual NAT, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 2, 2019.

The transfer of Kyamesha Ford from part-time casual Valet to part-time casual NAT, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 2, 2019.

The transfer of Makenzie Franklin from part-time casual Valet to part-time casual NAT, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 2, 2019.

The transfer of Cassandra Johnson from part-time casual Valet to part-time casual NAT, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 2, 2019.

The transfer of Tiffany Owen from part-time casual Valet to part-time casual NAT, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 2, 2019.

The transfer of Jordyn Parks from part-time casual Valet to part-time casual NAT, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 2, 2019.

The transfer of Jasmine Sharkey from part-time casual Valet to part-time casual NAT, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 2, 2019.

The transfer of Connie Shipman from part-time casual Valet to part-time casual NAT, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 2, 2019.

The hire of Leanne Watkins as part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 15, 2019.

The transfer of Catilyn Willow from part-time casual Valet to part-time casual NAT, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 2, 2019.

The hire of Arlene Shaffer Poust as full-time RN Supervisor, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 18, 2019.

The hire of Kara Ward as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 20, 2019.

The hire of Miranda Brown as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 20, 2019.

The hire of Daniel Francisco as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 18, 2019.

The hire of Melissa Hobbler as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 20, 2019.

The hire of Brittany Bennet as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 20, 2019.

The hire of Megan Meyer as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 20, 2019.

The hire of Brittany Ackley as part-time CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective November 20, 2019.

The transfer of James Guenther from full-time Correctional Officer to part-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective October 25, 2019.

A CONTINUATION OF THE MINUTES OF NOVEMBER 14, 2019

The transfer of Sonya Tedesco from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective November 10, 2019.

The transfer of Saige Yoder from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective November 11, 2019.

The transfer of Duane Ainey from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective November 11, 2019.

The transfer of LeAnn Patitucci from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective November 11, 2019.

The transfer of Keano Vroman from full-time Correctional Officer to part-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective October 4, 2019.

The hire of Madison Skidgel as part-time Custodian, as per the recommendation of Rod Manley, Maintenance Director, effective November 13, 2019.

The transfer of Melody Bentley from full-time Field Investigator to full-time Account Tech 1, as per the recommendation of Daniel Thorp, Fiscal Director, effective November 25, 2019.

The hire of Nicole Everett as Administrative Clerk III, as per the recommendation of Judge Beirne, effective November 4, 2019.

The transfer of Angela L. Vought from County Casework Manage 1 to Program Specialist 2, Intellectual Disabilities, as per the recommendation of Mayme Carter, MH/ID Administrator, effective November 11, 2019.

The transfer of Elizabeth K. Wilhelm, County Caseworker 1, from Probationary to Regular status, as per the recommendation of Mayme Carter, MH/ID Administrator, effective September 1, 2019.

The transfer of Katherina M. Allen, County Caseworker 1, Mental Health, from Probationary to Regular status, as per the recommendation of Mayme Carter, MH/ID Administrator, effective October 26, 2019.

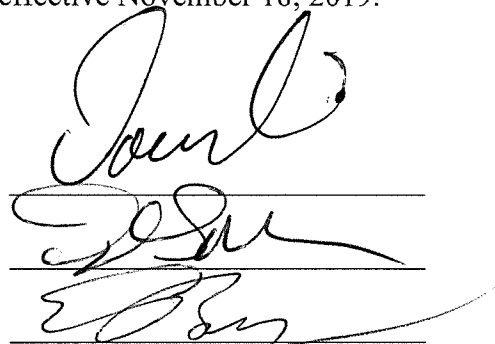
The transfer of Brianna M. Hartford, County Caseworker , Children & Youth Services, from Probationary to Regular status, as per the recommendation of Jennifer Cragle, C&Y Director, effective November 16, 2019.

The transfer of Courtney L. Coleman, County Caseworker 1, Children & Youth Services, from Probationary to Regular status, as per the recommendation of Jennifer Cragle, C&Y Director, effective October 5, 2019.

The Emergency appointment of Catherine M. Trujillo, County Caseworker 2, Children & Youth Services, as per the recommendation of Jennifer Cragle, C&Y Director, effective November 14, 2019.

The transfer of Rachael Stafford from Administrative Clerk 1 to Administrative Clerk II, as per the recommendation of Dawn Close, Prothonotary, effective November 18, 2019.

OTHER



Bradford County Commissioners

SALARY BOARD

THURSDAY, NOVEMBER 14, 2019

PRESENT: Doug McLinko, Daryl Miller, Ed Bustin and Becky Clark

UNFINISHED BUSINESS

A motion was made by Becky Clark, seconded by Commissioner Miller, all voted "aye" to approve amending the minutes of October 24, 2019 to correct the grade of pay for Cossondra Leljedal from Grade 15 to Grade 14.

NEW BUSINESS

A motion was made by Becky Clark, seconded by Commissioner Miller, all voted "aye" to set the following salaries:

Cynthia Preston, PT Casual Unit Clerk Effective November 5, 2019	MU11 \$11.55 per hour
Mary Wilhoite, PT Casual CNA Effective October 25, 2019	MU12 \$12.27 per hour
Maureen Vincent, PT Casual RN Supervisor Effective November 2, 2019	\$30.60 per hour
Kenneth Willow, PT Casual NAT Effective November 2, 2019	\$8.36 per hour
Kyamesha Ford, PT Casual NAT Effective November 2, 2019	\$8.36 per hour
Makenzie Franklin, PT Casual NAT Effective November 2, 2019	\$8.36 per hour
Cassandra Johnson, PT Casual NAT Effective November 2, 2019	\$8.36 per hour
Tiffany Owen, PT Casual NAT Effective November 2, 2019	\$8.36 per hour
Jordyn Parks, PT Casual NAT Effective November 2, 2019	\$8.36 per hour
Jasmine Sharkey, PT Casual NAT Effective November 2, 2019	\$8.36 per hour
Connie Shipman, PT Casual NAT Effective November 2, 2019	\$8.36 per hour
Leanne Watkins, PT Casual CNA Effective November 15, 2019	MU12 \$12.03 per hour
Caitlyn Willow, PT Casual NAT Effective November 2, 2019	\$8.36 per hour
Arlene Shaffer Poust, FT RN Supervisor Effective November 18, 2019	\$30.00 per hour

A CONTINUATION OF THE MINUTES OF NOVEMBER 14, 2019

Kara Ward, PT Casual Valet Effective November 20, 2019	\$8.05 per hour
Miranda Brown, PT Casual Valet Effective November 20, 2019	\$8.05 per hour
Daniel Francisco, PT Casual Valet Effective November 20, 2019	\$8.05 per hour
Melissa Hoobler, PT Casual Valet Effective November 20, 2019	\$8.05 per hour
Brittany Bennet, PT Casual Valet Effective November 201, 2019	\$8.05 per hour
Megan Meyer, PT Casual Valet Effective November 20, 2019	\$8.05 per hour
Brittany Ackley, PT CNA Effective November 20,2019	MU12 \$12.03 per hour
James Guenther, PT Correctional Officer Effective October 25, 2019	\$12.00 per hour
Sonya Tedesco, FT Correctional Officer Effective November 10, 2019	\$13.26 per hour
Saige Yoder, FT Correctional Officer Effective November 11, 2019	\$13.00 per hour
Duane Ainey, FT Correctional Officer Effective November 11, 2019	\$13.00 per hour
LeAnn Patitucci, FT Correctional Officer Effective November 11, 2019	\$13.00 per hour
Keano Vroman, PT Correctional Officer Effective October 4, 2019	\$12.00 per hour
Madison Skidgel, PT Custodian Effective November 13, 2019	Grade 10 \$9.98 per hour
Melody Bentley, FT Account Tech 1 Effective November 25, 2019	Grade 16 \$13.77 per hour
Nicole Everett, Administrative Assistant III Effective November 4, 2019	Grade 15 \$12.74 per hour
Angela L. Vought, Program Specialist 2 Effective November 11, 2019	Grade 26 \$28.75 per hour
Elizabeth K. Wilhelm, County Caseworker 1 Effective September 1, 2019	Grade 19 \$15.49 per hour
Katherina M. Allen, County Caseworker 1 Effective October 26, 2019	Grade 19 \$15.49 per hour
Brianna M. Hartford, County Caseworker 1 Effective November 16, 2019	Grade 20 \$16.25 per hour
Courtney L. Coleman, County Caseworker 1 Effective October 5, 2019	Grade 20 \$16.25 per hour

A CONTINUATION OF THE MINUTES OF NOVEMBER 14, 2019

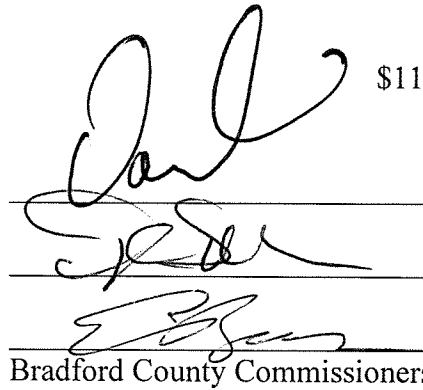
Catherine M. Trujillo, County Caseworker 2  
Effective November 14, 2019

Grade 24  
\$19.77 per hour

Rachael Stafford, Administrative Clerk II  
Effective November 18, 2019

Grade 12  
\$11.01 per hour

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Bradford County Treasurer

  
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\_\_\_\_\_  
Bradford County Commissioners

ASSESSMENT BOARD  
THURSDAY, NOVEMBER 14, 2019  
PRESENT: Doug McLinko, Daryl Miller and Ed Bustin

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve the following for exempt status:

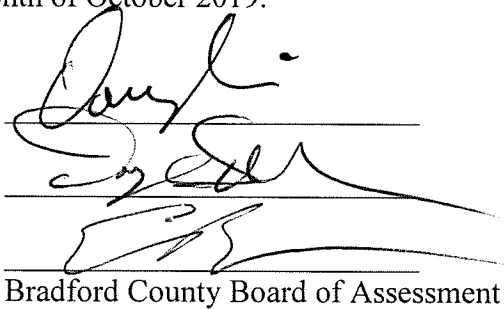
Beverly A. Orshal  
411 North Lehigh Ave.  
Sayre, PA 18840  
Reason: Veterans Exemption – New  
Parcel # 34-007.12-521-000-000  
Effective Date: January 1, 2020

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to approve the amendment:

153 days in 2019 of county taxed paid by Robert L. Breza in the amount of \$86.55.  
Reason: House destroyed by fire  
Parcel # 16-129.00-002-000-000

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to approve the Occupation changes for the month of October 2019.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted “aye” to approve the Real Estate changes for the month of October 2019.

  
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\_\_\_\_\_  
Bradford County Board of Assessment

VISITORS REMARKS

None

ADJOURNMENT

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted “aye” to adjourn at 11:03 a.m.