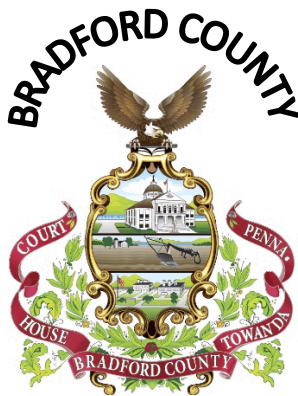


Matthew Williams, County Planning Director
Megan Wanck, County Planner
Scott Molnar, GIS Coordinator
Rich Lasko, GIS Planning Analyst
Megan Johnson, Planning & Grants Administrator
John E. Thompson, Esq., Solicitor



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ADMINISTRATIVE AGENCY
FOR THE
BRADFORD COUNTY PLANNING COMMISSION

DEPARTMENT OF COMMUNITY PLANNING AND MAPPING SERVICES

North Towanda Annex No. 1
29 VanKuren Dr., Suite 1
Towanda, PA 18848

**April 16, 2020 - 3:00 PM
Special Meeting Minutes
Bylaws Amendment Consideration - Electronic Meetings**

Call to Order – Chairman, Mary Neiley called the meeting to order at 3:02 pm

**Roll Call – Mary Neiley, Scott Williams, Andy Bishop, Bob Storch (Via Zoom)
Staff Present – Matt Williams, Megan Johnson (Via Zoom), John Thompson Via Zoom**

New Business

The Bradford County Planning Commission in response to the COVID-19 Pandemic and similar future events is currently considering a Bylaws amendment to allow for electronic meetings to conduct official business under exigent circumstances. The text and citations for the proposed amendment is as follows:

Adds: Article IV – Meetings - § A. 1: Under exigent circumstances or emergency conditions the Planning Commission shall be authorized to hold meetings electronically. Said meetings shall consist of a live stream video, web conference and telephone call-in; or some combination thereof which will be legally advertised in accordance with the Special Meetings Provisions in Article IV – Meetings §C. Meeting information such as call-in number, web-link or access code will be made available to the public in the legal advertisement, the county website and social media. Recordings of Electronic meetings and meeting minutes shall be made available upon request.

Adds: Appendix “B” – Meeting Attendance – Planning Commission members shall be permitted to attend up to 3 meetings per year via teleconference or web conference provided arrangements are made 7 days prior to the meeting. Attendance via teleconference or web conference does not count towards the 66% attendance rate requirement.

Public Comments – There were no public comments received

Adjournment – Scott Williams made a Motion to Adjourn, 2nd by Andy Bishop – Passed Unanimously. Meeting adjourned at 3:20 pm.

PLANNING COMMISSION MEMBERS

• Glenn Aikens • Raul Azpiazu • Andrew Bishop • Warren Knapp • Don Murray • Mary Neiley • Robert Storch • Scott Williams • Theodore Pinkard