

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, FEBRUARY 13, 2020

PRESENT: Daryl Miller, Doug McLinko (via phone) and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the minutes of January 23, 2020.

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve an agreement between Bradford/Sullivan County and Five Rivers Council/BSA for rental of Camp Brule in Forksville for Camp F.L.E.A, effective July 15th through July 18th, 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the appointments of the following individuals to the Drug & Alcohol Advisory Board: Andrea Button and Peter Quattrini

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on February 10, 2020 to approve the 2nd quarter Medical Assistance Transportation Program Report.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the Chief Clerk to legally advertise accepting applications for the position of Park Attendant for the 2020 park season at Hornbrook, Sunfish and Mt. Pisgah County Parks.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve an amendment to the contract with Welliver McGuire Inc. to extend the contract for the Construction Management Services for the new Public Safety Center and authorize the Chairman to sign.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve ratifying action taken on January 31, 2020 to approve the Certification of County Funds for the 2019 Program year in the amount of \$7073.00 for the purchase of agricultural conservation easements.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the Bradford County Manor facility policy statement and authorize the Chief Clerk to legally advertise.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve an agreement with e-ImageData for maintenance for the scan pro equipment at the Bradford County Library, at a fee of \$595.00 effective March 6, 2020 to March 5, 2021 and authorize the Chairman to sign.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve an agreement with MCM to perform a Commodity Flow Study for the Hazardous Materials Cooperative Research Program at a fee of \$11,048.00 effective February 13, 2020 thru September 30, 2020.

A CONTINUATION OF THE MINUTES OF FEBRUARY 13,2020

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to approve the Purchase of Service Agreements between Bradford County Human Services/Children and Youth Services and the following providers, effective July 1, 2020 through June 30, 2020:

Erie County Office of Children & Youth
Northampton County Juvenile Justice Center
Pressley Ridge
Perseus House Inc.
The Devereux Foundation
Valley Youth House

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to approve the Modification Agreement between the Bradford/Sullivan Drug & Alcohol and Casa-Trinity, effective January 1, 2020 through June 30, 2020

A motion was made by Commissioner Bustin, seconded y Commissioner McLinko, all voted “aye” to approve the Modification Agreements between the Bradford/Sullivan Drug & Alcohol and the following providers, effective July 1, 2020 through June 30, 2020:

Williamsport Family Medical Center Inc.
White Deer Run, LLC
Valley Forge Medical Center
The Main Link
Pyramid Healthcare, Inc.
Positive Recovery Solutions
Lebanon Treatment Center
Harbor Counseling
Gaudenzia
Gateway Rehabilitation Center
Gatehouse
Firetree, LTD
Eagleville Hospital
A Better Today
Bowling Green Brandywine LLC
Bradford Recovery Center
Casa-Trinity, Inc.
Clem-Mar House, Inc.
Colonial House, Inc.
Crossroads Counseling, Inc.
Drug and Alcohol Rehabilitation Services, Inc.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to approve the following:

The transfer of Cheryl Bailey from part-time casual CNA to full-time CNA as per the recommendation of Lou Ann Simpson, Manor Administrator, effective January 27, 2020.

The transfer of Leon Mcilwain from part-time casual Valet to part-time housekeeping Attendant, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 2, 2020.

The transfer of Thomas Nichols from part-time casual Housekeeping Attendant to full-time Housekeeping Attendant, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective January 27, 2020.

The transfer of Christina Edwards part-time casual CNA to full-time CNA as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 3, 2020.

A CONTINUATION OF THE MINUTES OF FEBRUARY 13, 2020

The transfer of Daniel Francisco from part-time casual Nurse Aide Trainee to full-time Activities Aide, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 5, 2020.

The transfer of Kara Ward from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 2, 2020.

The transfer of Brittany Bennett from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 7, 2020.

The transfer of Melissa Hobbler from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 7, 2020.

The transfer of Shaylee Spencer from part-time casual Nurse Aide Trainee to part-time casual Nurse Aide, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 5, 2020.

The transfer of Zachary Hutchinson from part-time Correctional Officer to full-time Correctional Officer as per the recommendation on Don Stewart, Warden, effective January 27, 2020.

The transfer of James Guenther from part-time Correctional Officer to full-time Correctional Officer as per the recommendation of Don Stewart, Warden, effective February 3, 2020.

The transfer of Dody Savercool from Drug & Alcohol Counselor/DUI Coordinator to Corrections Counselor, as per the recommendation of Don Stewart, Warden, effective February 10, 2020.

The transfer of Karen Schulze from Office Manager to Chief Deputy Clerk of Courts as per the recommendation of Dawn Close, Prothonotary, effective January 27, 2020.

The hire of Carolyn Shoemaker as Administrative Assistant 1 as per the recommendation of Justin Popovich, Chief Probation Officer, effective February 3, 2020.

The transfer of Tim Robson Dirt & Gravel Road Specialist as per the recommendation of Cathy Yeakel, Conservation District Manager, effective January 1, 2020.

The Probationary appointment of Tanya R. Route as Prevention Specialist Trainee, Drug & Alcohol Program as per the recommendation of Debra Sharp, Drug & Alcohol Director, effective February 10, 2020.

The transfer of Brittany Hons, Caseworker 1, Intellectual Disabilities from Probationary to Regular status, as per the recommendation of Mayme Carter, MH/ID Administrator, effective January 6, 2020.

OTHER

The following individual has been hired in response to a court order by the Court of Common Pleas to the position of Administrative Clerk III for the Office of Domestic Relations, effective February 3, 2020:

Adrienne Grippo

The following individual has been hired in response to a court order by the Court of Common Pleas to the position Probation Office Administrative Assistant I, effective February 3, 2020:

Carolyn Shoemaker

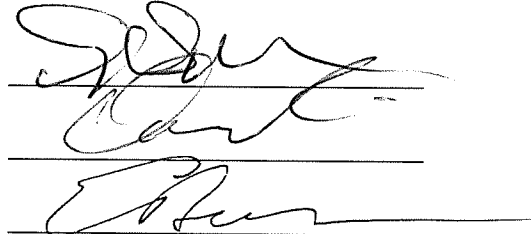
A CONTINUATION OF THE MINUTES OF FEBRUARY 13, 2020

The following individual has been hired in response to a court order by the Court of Common Pleas to the position of District Magistrate Administrative Assistant II in the office of Magisterial District 42-3-04, Wysox, effective January 27, 2020:

Nicole Everetts

The following individual has been hired in response to a court order by the Court of Common Pleas to the position of District Magistrate Administrative Clerk III in the office of Magisterial District 42-3-02, Sayre, effective February 4, 2020:

Jeanette Mathew



Bradford County Commissioners

SALARY BOARD

SALARY BOARD

THURSDAY, FEBRUARY 13, 2020

PRESENT: Daryl Miller, Doug Mclinko (via phone) and Ed Bustin

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to the creation of the position of Airport Services Specialist, grade 19 \$15.49 per hour, effective February 1, 2020.

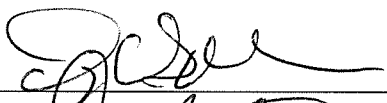
A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to set the following salaries:

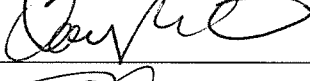
Adrienne Grippo, Administrative Clerk III Effective February 3, 2020	Grade 16 \$13.38 per hour
Carolyn Shoemaker, Administrative Assistant I Effective February 3, 2020	Grade 14 \$12.14 per hour
Nicole Everetts, Administrative Assistant II Effective January 27, 2020	Grade 16 \$13.38 per hour
Jeanette Mathews, Administrative Clerk III Effective February 4, 2020	Grade 15 \$12.74 per hour
Cheryl Bailey, FT CNA Effective January, 27, 2020	MU12 \$12.52 per hour
Leon Mclilwain, PT Housekeeping Attendant Effective February 3, 2020	MU9 \$ 9.80 per hour
Thomas Nichols, FT Housekeeping Attendant Effective January 27, 2020	MU9 \$10.00 per hour
Christina Edwards, FT CNA Effective February 3, 2020	MU12 \$12.27 per hour


A CONTINUATION OF THE MINUTES OF FEBRUARY 13, 2020

Daniel Francisco, FT Activities Aide Effective February 5, 2020	MU10 \$10.27 per hour
Kara Ward, PT Casual Nurse Aide Effective February 2, 2020	MU12 \$11.75 per hour
Brittany Bennett, PT Casual Nurse Aide Effective February 7, 2020	MU12 \$11.75 per hour
Melissa Hoobler, PT Casual Nurse Aide Effective February 7, 2020	MU12 \$11.75 per hour
Shaylee Spencer, PT Casual Nurse Aide Effective February 5, 2020	MU12 \$11.75 per hour
Zachary Hutchinson, FT Correctional Officer Effective January 27, 2020	\$13.00 per hour
James Guenther, FT Correctional Officer Effective February 3, 2020	\$13.00 per hour
Dody Savercool, Corrections Counselor Effective February 10, 2020	Grade 20 \$16.58 per hour
Karen Schulze, Chief Deputy Clerk of Courts Effective January 27, 2020	Grade 18 \$18.43 per hour
John Seda, Administrative Assistant II Effective January 27, 2020	Grade 15 \$13.98 per hour
Tim Robson, Dirt & Gravel Road Specialist Effective January 1, 2020	Grade 15 \$19.31 per hour
Brian Gallagher, Assistant District Attorney Effective January 1, 2020	Grade 23 \$28.35 per hour
Benjamin Green, Assistant District Attorney II Effective January 1, 2020	Grade 22 \$22.15 per hour
Danielle Chamberlain-Gorman, Victim Witness Coordinator Effective January 1, 2020	Grade 20 \$22.87 per hour
Tanya R. Route, Prevention Specialist Trainee, Drug & Alcohol Effective February 10, 2020	Grade 18 \$14.74 per hour
Brittany Hons, County Caseworker I, Intellectual Disabilities Effective January 6, 2020	Grade 19 \$15.80 per hour

Absent.
Bradford County Treasurer







Bradford County Commissioners

ASSESSMENT BOARD

ASSESSMENT BOARD

THURSDAY, FEBRUARY 13, 2020

PRESENT: Daryl Miller, Doug McLinko (via phone), and Ed Bustin

UNFINISHED BUSINESS

NEW BUSINESS

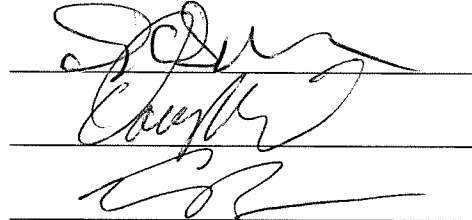
A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the following for a refund:

1 year in 2019 of county taxes paid by Craftmaster Manufacturing in the amount of \$16,539.25.
Reason: Due to a court ordered Appeal Settlement
Parcel # 62-087.06-014-000-000

1 year in 2019 of county taxes paid by Sayre Valley, LLC in the amount of \$15,368.61.
Reason: Due to court ordered Appeal Settlement
Parcel # 09-007.10-041-000-000

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the Occupation changes for the month of January 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the Real Estate changes for the month of January 2020.



Bradford County Board of Assessment

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to adjourn at 10:29 a.m.