

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, FEBRUARY 27, 2020

PRESENT: Daryl Miller (via phone), Doug McLinko and Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Vice Chairman Doug McLinko at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

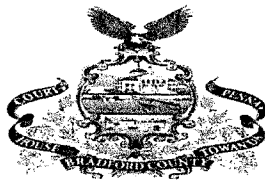
UNFINISHED BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the minutes of February 13, 2020.

NEW BUSINESS

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve proclaiming March 2020 as Intellectual Disability Awareness Month in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
Ed Bustin, Commissioner



Michelle Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
PROCLAMATION

Intellectual Disability Awareness Month
March 2020

WHEREAS; those with intellectual disabilities are valued members of our communities; and

WHEREAS; intellectual disability is characterized by significant limitations both in intellectual functioning and in adaptive behavior that originate before age 22; and

WHEREAS; people with an intellectual disability are of all racial, ethnic, educational, social and economic backgrounds; and

WHEREAS; early intervention, education, employment and home and community-based services continue to be vital to enabling citizens with an intellectual disability to function and thrive.

THEREFORE, we, the Bradford County Commissioners, by virtue of the authority vested in us by the Constitution and laws of Pennsylvania do hereby proclaim March 2020 as "INTELLECTUAL DISABILITY AWARENESS MONTH IN BRADFORD COUNTY" and are proud to recognize the many accomplishments and contributions of people with an intellectual disability.

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 27th day of February, 2020.

Attest:


Michelle L. Shedden, Chief Clerk



Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

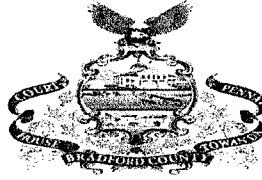
A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the renewal of the maintenance contract with Print-O-Stat Inc for the large map printer for the Assessment office for a term of one year at a fee of \$1,327.00.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the renewal of the lease with Matt Davis, effective March 1, 2020 through March 1, 2021.

A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve an agreement between the North Central Pennsylvania Task Force (NCTF) Mutual Aid and Intergovernmental Cooperation for the Emergency Management Center.

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve Resolution 2020-05 certifying Daryl L. Miller as the responsible entity person for the Community Development Block Grants.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
Ed Bustin, Commissioner




Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor


Bradford County Commissioners Office


Designation of Agent Resolution 2020-05

Be it resolved by the Bradford County Commissioners do hereby change the Responsible Entity Certifying person from Doug McLinko to Daryl Miller, to execute for and on behalf of Bradford County, all required forms and documents for the Community Development Block Grants.

IN WITNESS WHEREOF, we hereunto set our hands and cause the seal of Bradford County to be affixed this February 27, 2020.

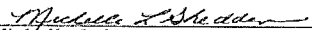






BRADFORD COUNTY COMMISSIONERS

Attest:



Michelle L. Shedden, Chief Clerk

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A motion was made by Commissioner Miller, seconded by Commissioner Bustin, all voted "aye" to approve the Purchase of Service Agreements between Bradford County Human Services/Children and Youth Services and the following providers, effective July 1, 2019 through June 30, 2020:

Kids Peace National Centers
County and County of York
City Mission

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to approve the following:

The hire of Amanda Taylor-Runyon as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 28, 2020.

The hire of Daniel Golder as part-time casual Laundry Attendant, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 26, 2020.

The transfer of Sharla Krise from part-time casual Nurse Aide Trainee to part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 14, 2020.

The transfer of Jordyn Parks from part-time casual Nurse Aide to part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective January 30, 2020.

The transfer of Connie Shipman from part-time casual Nurse Aide to full-time CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective January 30, 2020.

The transfer of Jasmine Sharkey from part-time casual Nurse Aide to full-time CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective January 30, 2020.

A CONTINUATION OF THE MINUTES OF FEBRUARY 27, 2020

The hire of Jodi Lynn Fox as full-time Social Worker, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 2, 2020.

The hire of Brianna Rupp as part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 26, 2020.

The transfer of Tiffany Owen from part-time casual Nurse Aide to part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 29, 2020.

The transfer of Samantha Shepard Director of Nursing to RN Supervisor, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 21, 2020.

The hire of Connie Taylor as temporary full-time Director of Nursing, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 21, 2020.

The transfer of Paige Heath from part-time casual Laundry Attendant to part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 28, 2020.

The transfer of Makenzie Franklin from part-time casual Nurse Aide to full-time CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective February 21, 2020.

The transfer of Tara Mihalch from part-time casual CNA to full-time CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 1, 2020.

The hire of Alexis Roberts as part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 4, 2020.

The hire of Robin Weaver as part-time casual RN Supervisor, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 4, 2020.

The hire of Makayla Davis as part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 11, 2020.

The hire of Brennan Rathbun as part-time casual Dietary Attendant, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 11, 2020.

The hire of Tammy Smith as part-time casual RN Supervisor, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 11, 2020.

The hire of Tori Welliver as Dirt & Gravel Road Specialist, as per the recommendation of Cathy Yeakel, Conservation District Manager, effective January 1, 2020.

The transfer of John Fice from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective February 23, 2020.

The transfer of Timothy Mays from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective February 23, 2020.

The transfer of Cole Sheppard from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective February 23, 2020.

The transfer of Michael Smithers from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden, effective February 23, 2020.

The transfer of Adrienne Grippo from Administrative Clerk III – Fiscal Technician to Administrative Clerk III, as per the recommendation of Vonda Huffman, Domestic Relations Director, effective February 3, 2020.

The hire of James Nasatka as Assistant District Attorney, as per the recommendation of Chad Salsman, District Attorney, effective March 23, 2020.

A CONTINUATION OF THE MINUTES OF FEBRUARY 27, 2020

The transfer of Joan Grover from Account Clerk II to Account Clerk III as per the recommendation of Dan Thorp, Fiscal Director, effective February 16, 2020.

The Emergency to Probationary appointment of Samantha P. Poole, County Caseworker I, Children & Youth Services, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective January 28, 2020.

The transfer from Probationary to Regular status of Jeffrey Y. King, Jr., County Caseworker I, Intellectual Disabilities, as per the recommendation of Mayme Carter, MH/ID Administrator, effective January 18, 2020.

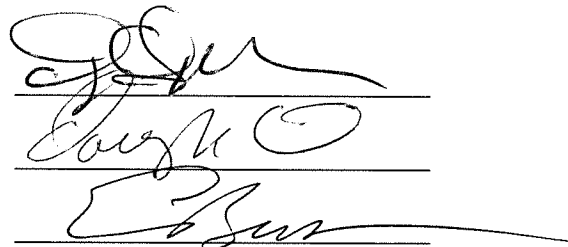
OTHER

The following individual has been hired in response to a court order by the Court Of Common Pleas to the position of Administrative Clerk III – Fiscal Technician in the Office of Domestic Relations, effective March 9, 2020.

Marcie Lynn Wood

The following individual has been hired in response to a court order by the Court of Common Pleas to the position of Court Monitor/Judicial Secretary, effective March 2, 2020.

Elizabeth Woznica



Bradford County Commissioners

SALARY BOARD

THURSDAY, FEBRUARY 27, 2020

PRESENT: Daryl Miller (via phone), Doug McLinko, Ed Bustin and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Commissioner Bustin, all voted “aye” to set the following salaries:

Marcie Lynn Wood, Administrative Clerk III – Fiscal Technician Effective March 9, 2020	Grade 17 \$14.06 per hour
Elizabeth Woznica, Court Monitor – Judicial Secretary Effective March 2, 2020	Grade 17 \$14.06 per hour
Amanda Taylor-Runyon, PT Casual Valet Effective February 28, 2020	\$ 8.05 per hour
Daniel Golder, PT Laundry Attendant Effective February 26, 2020	\$ 9.80 per hour
Sharla Krise, PT Casual CNA Effective February 14, 2020	MU12 \$12.03 per hour
Jordyn Parks, PT Casual CNA Effective January 30, 2020	MU12 \$12.03 per hour


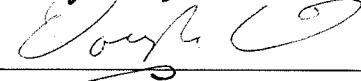
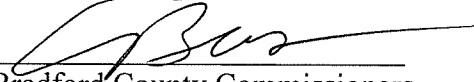
A CONTINUATION OF THE MINUTES OF FEBRUARY 27, 2020

Connie Shipman, FT CNA Effective January 30, 2020	MU12 \$12.03 per hour
Jasmine Sharkey, FT CNA Effective January 30, 2020	MU12 \$12.03 per hour
Jodi Lynn Fox, FT Social Worker Effective March 2, 2020	Grade 20 \$16.25 per hour
Brianna Rupp, PT Casual CNA Effective February 26, 2020	MU12 \$12.03 per hour
Tiffany Owen, PT Casual Valet Effective February 29, 2020	\$ 8.05 per hour
Samantha Shepard, RN Supervisor Effective February 21, 2020	Grade 27 \$33.00 per hour
Connie Taylor, Temporary FT Director of Nursing Effective February 21, 2020	Grade 33 \$50.00 per hour
Paige Heath, PT Casual Valet Effective February 28, 2020	\$ 8.05 per hour
Makenzie Franklin, FT CNA Effective February 21, 2020	MU12 \$12.03 per hour
Tara Mihalch, FT CNA Effective March 1, 2020	MU12 \$12.03 per hour
Alexis Roberts, PT Casual CNA Effective March 4, 2020	MU12 \$12.03 per hour
Robin Weaver, PT Casual RN Supervisor Effective March 4, 2020	Grade 27 \$30.00 per hour
Makayla Davis, PT Casual CNA Effective March 11, 2020	MU12 \$12.03 per hour
Brennan Rathbun, PT Casual Dietary Attendant Effective March 11, 2020	MU9 \$ 9.80 per hour
Tammy Smith, PT Casual RN Supervisor Effective March 11, 2020	Grade 27 \$30.00 per hour
Tori Welliver, Dirt & Gravel Road Specialist Effective January 1, 2020	Grade 15 \$17.07 per hour
John Fice, FT Correctional Officer Effective February 23, 2020	\$13.00 per hour
Timothy Mays, FT Correctional Officer Effective February 23, 2020	\$13.00 per hour
Cole Sheppard, FT Correctional Officer Effective February 23, 2020	\$13.00 per hour
Michael Smithers, FT Correctional Officer Effective February 23, 2020	\$13.00 per hour

A CONTINUATION OF THE MINUTES OF FEBRUARY 27, 2020

Adrienne Grippo, Administrative Clerk III Effective February 3, 2020	Grade 16 \$13.77 per hour
James Nasatka, Assistant District Attorney Effective March 23, 2020	Grade 22 \$21.11 per hour
Joan Grover, Account Clerk III Effective February 16, 2020	Grade 16 \$15.25 per hour
Samantha P. Poole, County Caseworker I Effective January 28, 2020	Grade 20 \$16.25 per hour
Jeffrey Y. King, Jr., County Caseworker I Effective January 18, 2020	Grade 19 \$15.80 per hour


Bradford County Treasurer




Bradford County Commissioners

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Bustin, seconded by Commissioner Miller, all voted "aye" to adjourn at 10:12 a.m.