

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, MARCH 26, 2020

PRESENT: Daryl Miller, Doug McLinko, Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING

UNFINISHED BUSINESS

A motion made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the minutes of March 12, 2020.

NEW BUSINESS

A motion made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on March 16, 2020 to request the Department of Community and Economic Development to serve as the Basic Agency for ARC funding application for Phase 2 of the county open access fiber project.

A motion made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the transfer of parcel # 60-089.00-004-000-000 vacant county land to Wyalusing Borough.

A motion made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve a sub recipient agreement for the 2017 CDBG project for the Endless Mountains Mission Center roof replacement project, effective January 6, 2020.

A motion made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve a sub recipient agreement for the 2017 CDBG project for the South Creek Lions Club ADA bathroom project, effective March 16, 2020.

A motion made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on March 18, 2020 to approve an agreement between Bradford County and Trehab to provide a polling location for Athens Township 1st District at the Gateway Commons building, for a fee of \$50.00 per election.

A motion made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the Purchase of Service Agreement between Bradford County Human Services/Children and Youth Services and The Children's Service Center of Wyoming Valley Inc. effective from July 1, 2019 through June 30, 2020.

A motion made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the Business Associate Agreement between KidsPeace and Bradford County Children and Youth.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the following:

The hire of Stephanie Sayman as part-time Administrative Clerk 1 as per the recommendation of Lou Ann Simpson, Manor Administrator, effective April 1, 2020.

The transfer of Kara Ward from part-time casual Nurse Aide to part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 15, 2020.

A CONTINUATION OF THE MINUTES OF MARCH 26, 2020

The transfer of Melissa Hoobler from part-time casual Nurse Aide to part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 15, 2020.

The hire of Victoria McNeal as part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 18, 2020.

The hire of Heather Seifert as full-time RN Supervisor, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 25, 2020.

The transfer of Kara Ward from part-time casual CNA to full-time CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 23, 2020.

The hire of Abigail Lewis as part-time casual Administrative Clerk 1, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective April 1, 2020.

The hire of Amy Talada as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective April 8, 2020.

The hire of Caitlyn Carr as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective April 8, 2020.

The hire of Stormy Wolfe as part-time casual LPN, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective April 1, 2020.

The hire of Steven Wheeler as part-time casual Dietary Attendant, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective April 8, 2020.

The transfer of Amber Conrad from part-time casual Valet to part-time casual Laundry Attendant, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 20, 2020.

The hire of Brent Johnson as Airport Specialist, as per the recommendation of Kerry Spaulding, Airport Manager, effective March 23, 2020.

The hire of Greg Ferro as Summer Maintenance Crew, as per the recommendation of Kerry Spaulding, Airport Manager, effective March 23, 2020.

The transfer of Jenny Marino to Account Technician, as per the recommendation of Cathy Yeakel, Conservation District Manager, effective April 6, 2020.

OTHER

With the uncertainty surrounding the COVID-19 situation in the US as well as the latest order by the Governor to close the physical locations of all non-life sustaining businesses, all county parks will be closed to camping until at least May 15, 2020. Please check the county website for updates on this.

The following individual has been hired in response to a court order by the Court of Common Pleas to the position of Intern for the Office of Domestic Relations, effective March 9, 2020.

Kendall Knecht

The following individual has been hired in response to a court order by the Court of Common Pleas to the position of Probation Officer Trainee in the office of Bradford County Probation, effective March 30, 2020.

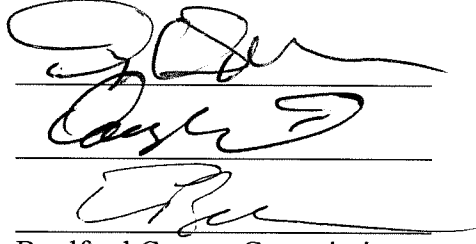
Brandon Dickerson

The following individual has been hired in response to a court order by the Court of Common Pleas to the position of Probation Officer Trainee in the office of Bradford County Probation, effective March 23, 2020.

A CONTINUATION OF THE MINUTES OF MARCH 26, 2020

Jordan Hannon

OTHER



Bradford County Commissioners

SALARY BOARD

SALARY BOARD

THURSDAY, MARCH 26, 2020

PRESENT: Daryl Miller, Doug McLinko, Ed Bustin and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

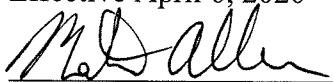
A motion was made by Matt Allen, seconded by Commissioner McLinko to approve the creation of a D&A Assistant Administrator II position, grade 25 at 20.75 per hour, per Debra Sharp, Drug and Alcohol Director, effective March 9, 2020.

A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted "aye" to set the following salaries:

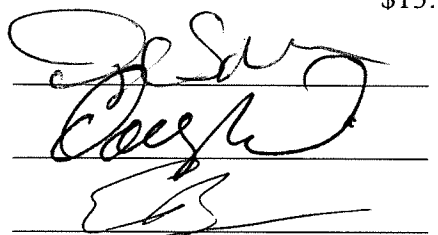
Kendall Knecht, Intern, DRO Effective March 9, 2020	Grade 7 \$10.00 per hour
Brandon Dickerson, Probation Officer Trainee Effective March 30, 2020	\$14.21 per hour
Jordan Hannon, Probation Officer Trainee Effective March 23 2020	\$14.21 per hour
Stephanie Sayman, PT Casual Administrative Clerk 1 Effective April 1, 2020	MU10 \$10.27 per hour
Kara Ward, PT Casual CNA Effective March 15, 2020	MU12 \$12.03 per hour
Melissa Hoobler, PT Casual CNA MU12 Effective March 15, 2020	\$12.03 per hour
Victoria McNeal, PT Casual CNA Effective March 18, 2020	MU12 \$12.03 per hour
Heather Seifert, FT RN Supervisor Effective March 25, 2020	Grade 27 \$30.00 per hour
Kara Ward, FT CNA Effective March 23, 2020	MU12 \$12.03 per hour
Abigail Lewis, PT Casual Administrative Clerk 1 Effective April 1, 2020	MU10 \$10.27 per hour
Amy Talada, PT Casual Valet Effective April 8, 2020	\$ 8.05 per hour

A CONTINUATION OF THE MINUTES OF MARCH 26, 2020

Caitlyn Carr, PT Casual Valet Effective April 8, 2020	\$ 8.05 per hour
Stormy Wolfe, PT Casual LPN Effective April 1, 2020	Grade 21 \$18.39 per hour
Steven Wheeler, PT Casual Dietary Attendant Effective April 8, 2020	MU9 \$ 9.80 per hour
Amber Conrad, PT Casual Laundry Attendant Effective March 20, 2020	MU9 \$ 9.80 per hour
Brent Parks, Sewer Plant Operator Effective March 23, 2020	MU18 \$20.00 per hour
Brent Johnson, Airport specialist Effective March 23, 2020	Grade 19 \$15.49 per hour
Greg Ferro, Summer Maintenance Crew Effective March 23, 2020	Grade 7 \$10.00 per hour
Jenny Marino, Account Technician Effective April 6, 2020	Grade 16 \$13.92 per hour



Bradford County Treasurer



Bradford County Commissioners

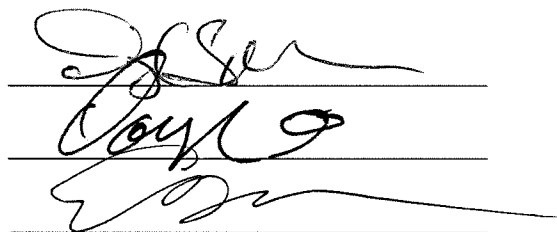
ELECTION BOARD

ELECTION BOARD
THURSDAY, MARCH 26, 2020
PRESENT: Daryl Miller, Doug McLinko and Ed Bustin

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to authorize the Chief Clerk to legally advertise the change of polling location of Athens Township 1st District.



Bradford County Board Election

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to adjourn at 10:50 a.m.