

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, APRIL 22, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to award the bid for Bronson Road Project to the low bidder, Insinger Excavating, LLC, for \$65,883.50

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to awarding the bid for Bridge 21 to the lowest responsible bidder, Susquehanna Valley Construction Corporation at \$2,467,910.00.

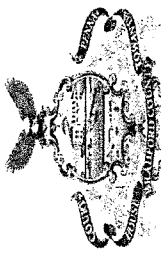
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to amend the Minutes of April 8, 2021 to correct the start date for Amy G. Oldroyd, effective April 26, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the Minutes of April 8, 2021.

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” proclaiming May as Mental Health Awareness month in Bradford County.

Daryl Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle Sheadden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
PROCLAMATION
Mental Health Awareness Month May 2021

WHEREAS, the U.S. Surgeon General states that mental health is fundamental to health and indispensable to personal well-being, family and interpersonal relationships, and contributes to community and society; and

WHEREAS, the U.S. Surgeon General confirms that mental illness affects one in five Americans every year, regardless of age, gender, race, ethnicity, religion or economic status;

WHEREAS, Bradford County has made a commitment to community-based systems of mental health care for all residents; and

WHEREAS, the guiding principles of community mental health care have always been comprehensiveness, cost-efficiency, effective management and high-quality and consumer-driven services, and these principles are now being adopted by private and public healthcare providers; and

WHEREAS, The National Mental Health Association, the National Council for Community Behavioral Healthcare and their national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

NOW, THEREFORE, we, the Bradford County Commissioners, do hereby proclaim the month of May 2021, as **MENTAL HEALTH AWARENESS MONTH** in Bradford County. As Bradford County Commissioners, we call upon all Bradford County citizens, businesses, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illnesses.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of Bradford County to be affixed this 22nd day of April 2021.

ATTEST:

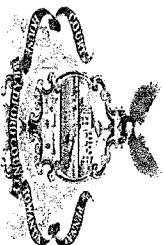
Michelle L. Sheadden, Chief Clerk

Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF APRIL 22, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” proclaiming the week of May 3-7, 2021 as Little Free Library Week in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M. Sullivan, Commissioner



Michelle L. Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

**PROCLAMATION
LITTLE FREE LIBRARIES WEEK**

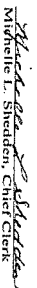
WHEREAS, one of the most successful ways to improve the reading achievement and literacy of children is to increase their access to books, especially at home, and

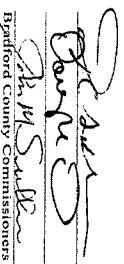
WHEREAS, Little Free Library, a non-profit organization is dedicated to increasing book access and forging community connections, by helping people around the world start and maintain Little Free Library book exchanges, and

WHEREAS, since the late Todd H. Bol created the first Little Free Library book exchange and placed it in his Hudson, Wisconsin, front yard in 2009, there are now tens of thousands of Little Free Libraries worldwide including Bradford County offering residents the chance to “take a book and share book”;

THEREFORE, We, the Bradford County Commissioners, do hereby proclaim the week of May 3-7, 2021 as “Little Free Library Week and encourage all residents to take time to “take a book and share a book” and enrich their lives as well as those of young readers in Bradford County.

ATTEST:

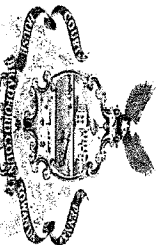

Michelle L. Sheddin, Chief Clerk


John M. Sullivan
Bradford County Commissioners

301 Main Street Towanda PA 16848 (670) 265-1727 Fax (670) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” proclaiming May 6, 2021 as National Day of Prayer in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M. Sullivan, Commissioner



Michelle L. Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

**PROCLAMATION
National Day of Prayer Thursday, May 6, 2021**

WHEREAS, America trusts in the abiding power of prayer and asks for the wisdom to discern God’s will in times of joy and of trial. As we observe this National Day of Prayer, we recognize this is a different time in our country, a time when there will be limited gatherings in public places and local churches.

WHEREAS, We are in the midst of a pandemic that has affected every aspect of our lives and if we ever needed to turn to God, it is at this time in our nation’s history. In times of hardship and tragedy, prayer has provided reassurance, sustenance, and affirmation of common purpose.

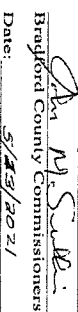
WHEREAS, A day of prayer allows the opportunity to acknowledge our dependence on Almighty God as we contemplate the numerous challenges that we, as a society and a nation, face here at home and throughout the world in dealing with this unseen enemy, the coronavirus.

WHEREAS, Prayer brings communities together and in this time of social distancing and government mandates, prayer can be a wellspring of strength and support, especially in a rural county like Bradford County.

WHEREAS, We, the Commissioners of Bradford County, urge our citizens to observe this 70th annual National Day of Prayer with prayers for health and safety for our families and community and a renewed sense of our need for God’s comfort and guidance as we face the challenges ahead.

ATTEST:


Michelle L. Sheddin
Chief Clerk

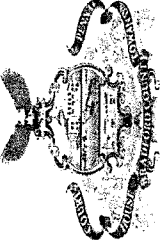

John M. Sullivan
Bradford County Commissioners
Date: 5/13/2021

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A CONTINUATION OF THE MINUTES OF APRIL 22, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” proclaiming the week of April 18-24, 2021 as National Volunteer Week in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan



Michelle L. Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
PROCLAMATION

Bradford County Volunteer Week
April 18-24

WHEREAS, the week of April 18, 2020 thru April 24, 2020 has been proclaimed National Volunteer Week; and

WHEREAS, the quality of life in Bradford County and throughout our country is extended and enhanced by volunteers, who give unselfishly and devotedly of their time and talents for the benefit of their fellowman; and

WHEREAS, the services performed by volunteers are often beyond the scope of compensation and can only be fully appreciated by the direct recipient of such services; and

WHEREAS, all the residents of Bradford County are direct recipients of services rendered by volunteers;

NOW, THEREFORE, BE IT RESOLVED that the Bradford County Commissioners proclaim the week of April 18, 2021 through April 24, 2021 as “NATIONAL VOLUNTEER APPRECIATION WEEK” in conjunction with the National Volunteer Week and to urge all the citizens of Bradford County to recognize and extend their thanks to all of those who serve Bradford County through their volunteer efforts.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the Bradford County to be affixed this 22nd day of April 2021.

ATTEST:

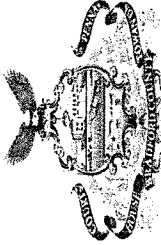
Michelle L. Sheddin
Michelle L. Sheddin, Chief Clerk

Michelle L. Sheddin
Bradford County Commissioners

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A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” proclaiming the month of May as Drug Court Awareness Month.

Daryl L Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION
DRUG COURT MONTH

WHEREAS treatment courts have been restoring lives and families for more than three decades; and

WHEREAS there are now nearly 4000 treatment courts nationwide; and

WHEREAS treatment courts have served 1.5 million individuals; and

WHEREAS they are now recognized as the most successful justice system intervention in our nation's history; and

WHEREAS they save an average of \$6000 for every individual they serve; and

WHEREAS treatment court significantly improves substance use disorder treatment outcomes, substantially reduce addiction and related crime, and do so at less expense than any other criminal justice strategy; and

WHEREAS treatment courts improve education, employment, housing and financial stability, promote family reunification, reduce foster care placements, and increase the rate of addicted mothers delivering babies who are fully drug free; and

WHEREAS treatment courts facilitate community-wide partnerships, bringing together public safety and public health professionals; and

WHEREAS treatment courts demonstrate that when one person rises out of substance use and crime, we all rise.

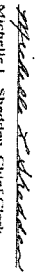
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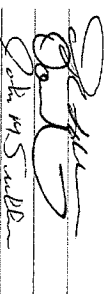
A CONTINUATION OF THE MINUTES OF APRIL 22, 2021

THEREFORE, we, the Bradford County Commissioners, by virtue of the authority vested in us by the Constitution and laws of Pennsylvania do hereby proclaim May 2021 as "Drug Court Awareness Month".

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 22th day of April 2021

Attest:


Michelle L. Shelden, Chief Clerk


John M. Sullivan
Bradford County Commissioner

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www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" approve a letter of agreement between Bradford County Correctional Facility and BHARP for Behavioral Health, HealthChoices Program for Medicaid recipients.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on April 14, 2021 to accept the HMGP grant between Commonwealth of PA, PEMA and Bradford County for the acquisition and demolition project for victims of the flood disaster of 2018.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on April 14, 2021 to approve an agreement with Brozena Consulting Services LLC for FEMA HMGP Project 4408-PA-020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to renew a lease between Bradford County and Matt Davis for use farm land effective March 1, 2021 through March 31, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve an agreement between Bradford County and Lydia Keeney as concessionaire for the 2021 park season at Larnard-Hornbrook County Park, effective April 1, 2021 through March 31, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" approve the 2021 County Park Rules, Rates and Regulations.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on April 16, 2021 to approve an agreement between the Bradford County Commissioners and AFSCME, AFL-CIO District Council 87 regarding the Bradford County Manor for January 1, 2021 to December 31, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" approve the reappointment of the following individuals to the Children and Youth Advisory Board:

Joan O'Connor, Wyalusing PA
Marguerite Shaner, Towanda PA

A CONTINUATION OF THE MINUTES OF APRIL 22, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an agreement between Bradford County Children and Youth Services and the following providers, effective July 1, 2021 through June 30, 2022:

Little Stars ABA Therapy and Counseling Center LLC.
Diversified Treatment Alternative
Merakey Pennsylvania
Avanco International, Inc.
Summit Academy

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve agreements between Bradford/Sullivan County Joinder and the following providers, effective July 1, 2020 through June 30, 2022:

Aveanna Healthcare, Atlanta GA
Caregivers America, LLC, Clark Summit PA
Jessica Durn, Williamsport PA
Emergent First Care LLC, DBA Emergent First Care, King of Prussia PA
Endless Mountain Transportation Authority, Athens PA
Futures Community Support Services, Inc. Towanda Pa
The Main Link, Towanda Pa
Martha Lloyd Community Residential Facility, Inc., Troy Pa
Shawn McGill, MSW Consulting LLC, Pittsburg PA
Supports Coordination Group LLC dba PA Health Management, Lancaster PA

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an agreement between Bradford County Human Services Agency, Mental Health/Intellectual Disability Program and the following providers, effective July 1, 2021 through June 30, 2022:

Penn York Opportunities, Athens PA
Secure Rehabilitation and vocational enterprises, Inc. Monroeton PA
Youth Advocate Programs, Inc. Harrisburg PA

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the following:

The transfer of Laura Bolt from full-time Housekeeping Attendant to part-time casual housekeeping attendant, as per recommendation of Phil Sell, Interim Manor Administrator, effective April 5, 2021.

The transfer of Krystal Borrero from full-time CNA to full-time Restorative Aide, as per recommendation of Phil Sell, Interim Manor Administrator, effective March 13, 2021.

The hire of Jeanine Meyer as full-time ADON, as per recommendation of Phil Sell, Interim Manor Administrator, effective April 15, 2021.

The transfer of Lisa Wilber from part-time casual CNA to full-time CNA, as per recommendation of Phil Sell, Interim Manor Administrator, effective April 19, 2021.

The transfer of Elizabeth Brookens from full-time HR Assistant to full time Assistant HR Director, as per recommendation of Ambur Thurston, effective April 2, 2021.

The hire of Leann Guenther as full time Correctional Officer at the Bradford County Correctional Facility, as per recommendation of Warden Stewart, effective May 11, 2021.

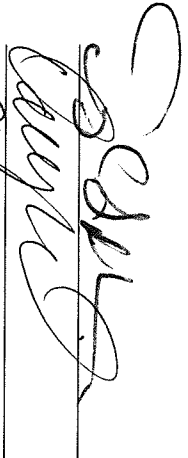
The hire of Elizabeth Mullen to the position of part time Correctional Officer at the Bradford County Correctional Facility, as per recommendation of Warden Stewart, effective April 21, 2021.

A CONTINUATION OF THE MINUTES OF APRIL 22, 2021

The hire of Amy Knebone to the position of per diem cook supervisor as per recommendation of Warden Stewart, effective April 16, 2021.

The transfer of Melonie L. Mix, Clerk Typist 1, Children & Youth Services to Clerk Typist 1, Human Services Agency, as per recommendation of Mayme Carter, effective May 10, 2021.

OTHER



John M Sullivan
Bradford County Commissioners

SALARY BOARD
THURSDAY, APRIL 22, 2021
PRESENT: Daryl Miller, Doug McLinko, John Sullivan, Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on April 21, 2021 to approve the adjustment of RN and LPN starting rates at the Bradford County Manor.

A motion was made by Commissioner Sullivan, seconded by Matt Allen, all voted "aye" to approve the following Salaries:

Laura Bolt, part-time casual housekeeping attendant Effective April 5, 2021	Grade MU9 \$9.80 per hour
Krystal Borrero full-time Restorative Aide Effective March 13, 2021	Grade MU12 \$12.84 per hour
Jeanine Meyer full-time ADON Effective April 15, 2021	Grade 30 \$40.00 per hour
Lisa Wilber full-time CNA Effective April 19, 2021	Grade MU12 \$12.27 per hour.
Elizabeth Brookens full time Assistant HR Director Effective April 2, 2021	Grade 21 \$18.66 per hour
Jason Wandell part time Correctional Officer Effective date of April 19, 2021	\$12.00 per hour
Ruby Morgan, full time Correctional Officer Effective April 29, 2021	\$15.55 per hour
Duane Ainey, full time Correctional Officer Effective May 11, 2021	\$15.00 per hour
Leann Guenther, full time Correctional Officer Effective May 11, 2021	\$15.00 per hour

A CONTINUATION OF THE MINUTES OF APRIL 22, 2021

Elizabeth Mullen, pt Correctional Officer
Effective April 21, 2021

\$12.00 per hour

Amy Kneebone to the position of per diem cook supervisor
Effective date of April 16, 2021

Grade 16
\$20.76 per hour

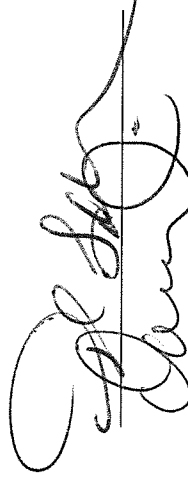
Melonie Mix, HS Clerk I
Effective May 10, 2021


Grade 11
\$11.13 per hour

Brian Gallagher, Assistant District Attorney
Effective February 8, 2021

Temp adjustment
\$9.62 per hour

Treasurer 




Salary Board

BOARD OF ELECTIONS
THURSDAY, APRIL 22, 2021
PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorize the Chief Clerk to legally advertise the following:

Pursuant to the Pennsylvania Election Code, Section 3031.14, the Bradford County Board of Elections will conduct pre-election testing of the Electronic Tabulating Equipment to ascertain the accuracy of the central count equipment for all votes cast for all offices in the May 18, 2021 Municipal Primary Election.

A pre-election testing will take place in the Election Office, Bradford County Court House Annex, 6 Court St., Suite 2, Towanda, on Thursday, May 13, 2021 at 11:30 a.m.

Effective May 13, 2021: Consider authorizing the Director of Elections to appoint Poll Workers as needed, at county polling locations that have vacancies to serve on the Election Board for the 2021 Municipal Primary Election on Tuesday, May 18, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorize the Chief Clerk to legally advertise the following:

In accordance with the provisions of Section 905 of the Pennsylvania Election Code, notice is hereby given by the Bradford County Board of Elections for which candidates are to be nominated and elected at the Municipal Primary Election, May 18, 2021 and elected at the Municipal Election, November 2, 2021, between the hours of 7:00 A.M. and 8:00 P.M. prevailing time. The following are the public offices to be elected at the Municipal Election:

Justice of the Supreme Court
Judge of the Superior Court
Judge of the Commonwealth Court

A CONTINUATION OF THE MINUTES OF APRIL 22, 2021

Local Municipalities: Township Supervisors, Auditors, Tax Collectors, Judge of Elections, Inspector of Elections, and Constable.

Borough Mayors, Borough Council, Auditors, Tax Collectors, Judge of Elections, Inspector of Elections, and Constable.

School Directors

Proposed Constitutional Amendment Article III, Relating to termination or extension of disaster emergency declarations

Proposed Constitutional Amendment Article I, Disaster Emergency Declaration and Management

Proposed Constitutional Amendment Article I, Prohibition against denial or abridgement of equality of rights because of race or ethnicity.

Statewide Referendum Act 2020-91, Making Municipal Fire and Emergency Medical Services companies eligible for loans.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to authorize the Chief Clerk to legally advertise the following:

THE BRADFORD COUNTY RETURN BOARD will meet in the office of the Election Department of Bradford County, Court House, Towanda, Pennsylvania at 7:00 a.m. on Tuesday, May 18, 2021 and continue throughout the week as necessary, for the purpose of computing and canvassing returns of votes cast at the Municipal Primary Election of May 18, 2021.

THE BRADFORD COUNTY BOARD OF ELECTIONS will meet Thursday, May 20 at 9:00 a.m. in the office of the Commissioner's Conference Room to determine the eligibility of any and all provisional ballots cast in the May 18, 2021 Municipal Primary Election to be included and counted in the official canvass.

Voters who have cast a Mail-In or an Absentee Ballot and have not supplied a valid form of ID for Municipal Primary Election to be held on May 18, 2021, have until the sixth calendar day after the General Primary Election to provide their ID to the BRADFORD COUNTY BOARD OF ELECTIONS, in order for their ballot to be counted.



Dawn M. Sullivan
Board of Elections

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Sullivan, all voted "aye" to adjourn at 11:30 a.m.