

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, FEBRUARY 11, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING

UNFINISHED BUSINESS

Consider approving the minutes of January 28, 2021.

Opened with questions for Guthrie Medical Group.

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve Resolution 2021-01 to allocate a donation to the Leroy Heritage Museum in the amount of \$60,000.00.

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

Resolution 2021-01
A RESOLUTION TO ALLOCATE A DONATION FOR
Leroy Heritage Museum


WHEREAS, the Bradford County Commissioners recognize that the cost of renovating and refitting a historical building to accommodate local historical collections, and

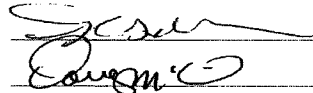

WHEREAS, in accordance with Section 2314(g) of Act 13, money can be distributed for the delivery of Community Investment, and

NOW THEREFORE, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 11th day of February 2021 a donation in the amount of \$60,000 will be distributed to the Leroy Heritage Museum and

IN WITNESS WHEREOF, we have set our hand and seal this 11th day of February 2021.

ATTEST:


Michelle L. Shedden, Chief Clerk



Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve Resolution 2021-02 to allocate a donation to the Bradford County Humane Society in the amount of \$10,000.00 for assistance with the salary of an Animal Control Officer.

A CONTINUATION OF THE MINUTES OF FEBRUARY 11, 2021

Daryl L Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

RESOLUTION 2021-02

A RESOLUTION TO ALLOCATE A DONATION FOR
BRADFORD COUNTY HUMANE SOCIETY

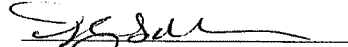

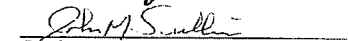
WHEREAS, the Bradford County Commissioners recognize the need for an Animal Control Officer in the county.

NOW THEREFORE, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 11th day of February 2021 a donation in the amount of \$10,000.00 will be made to the Bradford County Humane Society to aid in the creation of an Animal Control Officer position.

IN WITNESS WHEREOF, we have set our hand and seal this 11th day of February 2021

ATTEST:


Michelle L. Shedden, Chief Clerk




Bradford County Commissioners

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A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve an agreement with Hunt Engineers to provide Engineering Services for a Wastewater Treatment Plant Improvement Project at the Bradford County Manor for a fee of \$56,520.00 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve a Memorandum of Understanding between Bradford, Potter and Tioga Counties and the Bradford County Conservation District for the development and implementation of a Countywide Action Plan and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve an agreement with Tenex for Elections Software, Maintenance and Support, at a fee of \$16,250.00 per year for a two year term, and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on February 3, 2021 to approve an amendment to the agreement with Larson Design Group for Bridge 21, T-402 (Kellogg Road) over South Branch Towanda Creek and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on February 8, 2021 approving a Memorandum of Understanding between Bradford County and West Burlington Township for repairs to the Bronson Road/County Bridge #8.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the application for the Hazardous Materials Emergency Response Preparedness Grant.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the second quarter report for the Bradford/Sullivan/ Tioga Medical Assistance Transportation program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve accepting a grant agreement from Pennsylvania Commission on Crime and Delinquency for RASA/VOJO 2021-2022 and authorize the Chairman to sign.

A CONTINUATION OF THE MINUTES OF FEBRUARY 11, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the application to the Department of Community and Economic Development for CHIRP grant funds (Covid-19 Hospitality Industry Recovery Program)

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve appointing Jacob Hite to the Bradford County Airport Authority board to replace Duane Haight who resigned.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following reappointments to the Bradford/Sullivan Counties MH/ID Advisory Board for a three year term ending December 31, 2023.

Lynn Mitchell, Athens
Janice Otis, Wyalusing
Ellen Koschak, Muncy Valley

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve an agreement between Bradford County Human Services Agency/Children and Youth Services and Interpretex Pennsylvania effective January 1, 2021 through June 30, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Provider Contract between Bradford County Human Services EI Program and Sara Culver as Provider for the period of January 1, 2021 and June 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following:

The transfer of Tanya R. Route from Prevention Specialist Trainee, D&A to D&A Prevention Specialist, as per the recommendation of Debra S. Sharp, D&A Administrator 2 effective February 10, 2021.

The Probationary appointment of Tiffany Wert, County Caseworker 1, C& Y as per the recommendation of Jennifer Cragle, CYS Administrator effective April 5, 2021.

The transfer of Catherine J. Stone Clerk Typist 2 C&Y Services from Probationary to Regular status, as per the recommendation of Jennifer Cragle, CYS Administrator effective January 24, 2021.

The transfer of Brooke A. Ward, County Caseworker 1 C&Y, from Probationary to Regular status, as per the recommendation of Jennifer Cragle, CYS Administrator effective November 16, 2020.

The transfer of Tia R. Archer, County Caseworker 1 C&Y from Probationary to Regular status, as per the recommendation of Jennifer Cragle, CYS Administrator effective November 16, 2020.

The Change of Salary (GPI) for the following, effective January 1, 2021.

Debra Sharp, County D&A Administrator
Karen Laboranti, D&A Assistant Administrator
Megan M. Taylor, Prevention Specialist
Tanya R. Route, Prevention Specialist Trainee

The hire of Laura Larcom as part-time Dietary Attendant, as per the recommendation of Jim Shadduck, Manor Administrator effective February 10, 2021.

The hire of Valerie Hurlburt as part-time casual Temporary Nurse Aide, as per the recommendation of Jim Shadduck, Manor Administrator effective February 10, 2021.

The hire of Taylor Williamson as part-time casual Temporary Nurse Aide, as per the recommendation of Jim Shadduck, Manor Administrator effective February 10, 2021.

A CONTINUATION OF THE MINUTES OF FEBRUARY 11, 2021

The hire of Addison McBride as part-time casual Temporary Nurse Aide, as per the recommendation of Jim Shadduck, Manor Administrator effective February 10, 2021.

The hire of Breanna Ball as part-time casual Temporary Nurse Aide, as per the recommendation of Jim Shadduck, Manor Administrator effective February 10, 2021.

The transfer of Danielle Stebbins from full-time GPN to full-time LPN, as per the recommendation of Jim Shadduck, Manor Administrator effective February 3, 2021.

The transfer of Kylene Wintermute from full-time GPN to full-time LPN, as per the recommendation of Jim Shadduck, Manor Administrator effective February 3, 2021.

The transfer of Cindy Preston from PTC to PTR Medical Records Unit Clerk, as per the recommendation of Jim Shadduck, Manor Administrator effective February 3, 2021.

The transfer of Jody Smith from full-time LPN to part-time casual LPN, as per the recommendation of Jim Shadduck, Manor Administrator effective February 2, 2021.

The transfer of Leah O'Neil from probationary Admin Assistant III to full time Admin Assistant III, effective February 15, 2021.

The hire of Matthew Chamberlin as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective February 22, 2021.

The hire of Blake Miller as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective February 22, 2021.

The hire of Cody Smith as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective February 22, 2021.

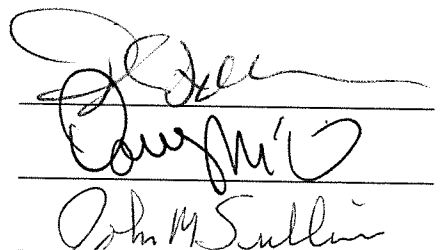
The hire of April Murphy as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective February 22, 2021.

The hire of Kimberly Reynolds as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective February 22, 2021.

The hire of Ambur Thurston as HR Director, as per the Bradford County Commissioners effective February 22, 2021.

The transfer of Brianna Brokaw from Administrative Clerk III to Administrative Director Trainee, Grade 21, at 40 hours per week, effective February 15, 2021.

The transfer of Michelle Tidlow from Field Investigator to Deputy Administrative Director, Grade 20, 40 hours per week, effective February 15, 2021.



Bradford County Commissioners

OTHER

A CONTINUATION OF THE MINUTES OF FEBRUARY 11, 2021

SALARY BOARD

THURSDAY, FEBRUARY 11, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Doug McLinko, all voted "aye" to set the following salaries:

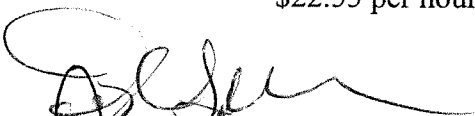
Tanya R. Route, D&A Prevention Specialist Effective February 10, 2021	Grade 21 \$17.42 per hour
Tiffany Wert, County Caseworker 1 Effective April 5, 2021	Grade 20 \$16.58 per hour
Catherine J. Stone, Clerk Typist 2 Effective January 24, 2021	Grade 13 \$11.79 per hour
Brooke A. Ward, County Caseworker 1 Effective November 16, 2020	Grade 20 \$16.25 per hour
Tia R. Archer, County Caseworker 1 Effective November 16, 2020	Grade 20 \$16.25 per hour
Laura Larcom, PT Casual Dietary Attendant Effective February 10, 2021	MU9 \$ 9.80 per hour
Valerie Hurlburt, PT Casual Temporary Nurse Aide Effective February 10, 2021	MU12 \$11.75 per hour
Taylor Williamson, PT Casual Temporary Nurse Aide Effective February 10, 2021	MU12 \$11.75 per hour
Addison McBride, PT Casual Temporary Nurse Aide Effective February 10, 2021	MU12 \$11.75 per hour
Breanna Ball, PT Casual Temporary Nurse Aide Effective February 10, 2021	MU12 \$11.75 per hour
Danielle Stebbins, FT LPN Effective February 3, 2021	Grade 22 \$20.00 per hour
Kylene Wintermute, FT LPN Effective February 3, 2021	Grade 22 \$20.00 per hour
Cindy Preston, PTR Medical Records Unit Clerk Effective February 3, 2021	MU11 \$11.78 per hour
Jody Smith, PT Casual LPN Effective February 2, 2021	Grade 22 \$30.55 per hour
Leah O'Neil, FT Admin Assistant III Effective February 15, 2021	Grade 16 \$15.50 per hour
Matthew Chamberlin, PT Correctional Officer Effective February 22, 2021	\$12. 00 per hour
Blake Miller, PT Correctional Officer Effective February 22, 2021	\$12.00 per hour

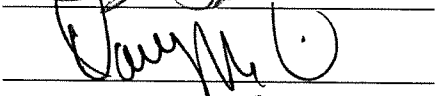
A CONTINUATION OF THE MINUTES OF FEBRUARY 11, 2021

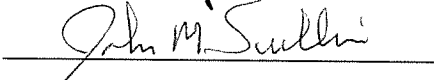
Cody Smith, PT Correctional Officer Effective February 22, 2021	\$12.00 per hour
April Murphy, PT Correctional Officer Effective February 22, 2021	\$12.00 per hour
Kimberly Reynolds, PT Correctional Officer Effective February 22, 2021	\$12.00 per hour
Ambur Thurston, HR Director Effective February 22, 2021	Grade 25 \$21.17 per hour
Brianna Brokaw, Administrative Director Trainee Effective February 15, 2021	Grade 21 \$17.42 per hour
Michelle Tidlow, Deputy Administrative Director Effective February 15, 2021	Grade 20 \$22.55 per hour



Bradford County Treasurer







Salary Board


ASSESSMENT BOARD
THURSDAY, FEBRUARY 11, 2021
PRESENT: Daryl Miller, Doug McLinko, John Sullivan

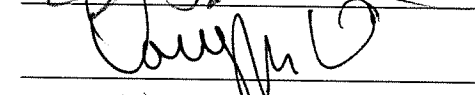
UNFINISHED BUSINESS

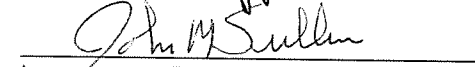
NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Occupation changes for the month of January 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Real Estate changes for the month of January 2021.







Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted "aye" to adjourn at 10:56 a.m.7