

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JANUARY 28, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the minutes of January 14, 2021.

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the renewal of a three year maintenance agreement with Johnson Controls for the Bradford County Courthouse at a fee of \$11,700.00 annually.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Certification of County Funds for the 2021 Program year in the amount of \$3659.00 for the purchase of agricultural conservation easements.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on January 21, 2021 to authorize the Chief Clerk to legally advertise accepting applications for the position of Park Attendant for the 2021 park season at Sunfish Pond County Park.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following individuals be added to the Professional Staff at the Bradford County Manor:

Jeffrey Bolger  
Holly Wandell

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following:

The transfer of Elizabeth Grover from full-time Housekeeping Attendant to full-time Recreational Therapy Aide, as per the recommendation of Jim Shadduck, Manor Administrator effective January 25, 2021.

The transfer of Christa Aurandt from part-time casual Housekeeping Attendant to full-time Housekeeping Attendant, as per the recommendation of Jim Shadduck, Manor Administrator effective January 25, 2021.

The hire of Madison Graham as part-time casual Housekeeping Attendant, as per the recommendation of Jim Shadduck, Manor Administrator effective January 27, 2021.

The hire of Paul Jayne as full-time CNA, as per the recommendation of Jim Shadduck, Manor Administrator effective January 19, 2021.

The hire of Mackenzie Johnson as full-time CNA, as per the recommendation of Jim Shadduck, Manor Administrator effective January 27, 2021.

The hire of Emma Colton as part-time casual Dietary Attendant, as per the recommendation of Jim Shadduck, Manor Administrator effective January 27, 2021.

The hire of Melinda Seeley as part-time casual Temporary Nurse Aide, as per the recommendation of Jim Shadduck, Manor Administrator effective January 27, 2021.

A CONTINUATION OF THE MINUTES OF JANUARY 28, 2021

The transfer of Jessica Schultz from part-time GPN to full-time LPN, as per the recommendation of Jim Shadduck, Manor Administrator effective January 25, 2021.

The transfer of Melissa Miller from part-time GPN to full-time LPN, as per the recommendation of Jim Shadduck, Manor Administrator effective January 25, 2021.

The transfer of Danielle Stebbins from part time GPN to Full time GPN, as per recommendation of James Shadduck, Manor Administrator, effective January 25, 2021.

The transfer of Kylene Wintermute from part time GPN to Full time GPN, as per recommendation of James Shadduck, Manor Administrator, effective January 25, 2021.

The transfer of Kacey Hadlock from part time GPN to Full time GPN, as per recommendation of James Shadduck, Manor Administrator, effective January 25, 2021.

The hire of Patricia Tuttle as full-time Administrative Assistant I, as per the recommendation of Matthew Williams, Director of Planning and Public Safety, effective January 25, 2021.

The hire of Keith Morton as full-time Telecommunicator Trainee, as per the recommendation of Robert Repasky, 911 Director effective February 3, 2021.

The transfer of Jeff Rosenheck from part-time Dispatcher II to full-time Dispatcher II, as per the recommendation of Robert Repasky, 911 Director effective February 1, 2021.

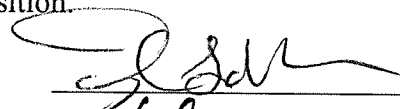

The reclassification of Prothonotary Data Entry Clerk to Administrative Clerk II, Grade 14, effective February 1, 2021.

The transfer of Samantha P. Poole from County Caseworker I, Intellectual Disabilities to County Caseworker 2, as per the recommendation of Mayme Carter, MH/ID Administrator effective January 6, 2021.

The transfer of Kelsey M. Jamison, County Caseworker 2, Intellectual Disabilities, from Probationary to Regular status, as per the recommendation of Mayme Carter, MH/ID Administrator effective December 12, 2020.

The transfer of Jeri-Lynn Peterson, County Casework Supervisor, Children & Youth Services, from Probationary to Regular Status, as per the recommendation of Jennifer Cragle, C&Y Director effective December 21, 2020.

The Probationary appointment of Jennifer Johns, County Social Casework Intern, Children & Youth Services, as per the recommendation of Jennifer Cragle, C&Y Director effective February 1, 2021. This is an unpaid position.

  
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Bradford County Commissioners

OTHER

Discuss the Hometown Hero's flag replacement project

A CONTINUATION OF THE MINUTES OF JANUARY 28, 2021

SALARY BOARD

THURSDAY, JANUARY 28, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan, Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Doug McLinko, all voted "aye" to set the following salaries:

|  |                              |
|--|------------------------------|
| Elizabeth Grover, FT Recreational Therapy Aide<br>Effective January 25, 2021   | MU10<br>\$10.40 per hour     |
| Christa Aurandt, FT Housekeeping Attendant<br>Effective January 25, 2021       | MU9<br>\$ 9.80 per hour      |
| Madison Graham, PT Casual Housekeeping Attendant<br>Effective January 27, 2021 | MU9<br>\$ 9.80 per hour      |
| Paul Jayne, FT CNA<br>Effective January 19, 2021                               | MU12<br>\$12.03 per hour     |
| Mackenzie Johnson, FT CNA<br>Effective January 27, 2021                        | MU12<br>\$12.03 per hour     |
| Emma Colton, PT Casual Dietary Attendant<br>Effective January 27, 2021         | MU9<br>\$ 9.80 per hour      |
| Melinda Seeley, PT Casual Temporary Nurse Aide<br>Effective January 27, 2021   | MU12<br>\$11.75 per hour     |
| Jessica Schultz, FT LPN<br>Effective January 25, 2021                          | Grade 22<br>\$20.00 per hour |
| Melissa Miller, FT LPN<br>Effective January 25, 2021                           | Grade 22<br>\$20.00 per hour |
| Danielle Stebbins FT GPN<br>Effective January 25, 2021                         | \$18.36 per hour             |
| Kylene Wintermute FT GPN<br>Effective January 25, 2021                         | \$18.36 per hour             |
| Kacey Hadlock, FT GPN<br>Effective January 25, 2021                            | \$18.00 per hour             |
| Patricia Tuttle, Administrative Assistant I<br>Effective January 25, 2021      | Grade 14<br>\$12.38 per hour |
| Keith Morton, FT Telecommunicator Trainee<br>Effective February 3, 2021        | G12PSC<br>\$11.56 per hour   |
| Jeff Rosenheck, FT Dispatcher II<br>Effective February 1, 2021                 | G18PSC<br>\$17.46 per hour   |
| Dorothy Seeley, FT Admin Clerk II<br>Effective February 1, 2021                | Grade 14<br>\$12.47 per hour |
| Samanntha P. Poole, County Caseworker 2<br>Effective January 6, 2021           | Grade 22<br>\$18.29 per hour |

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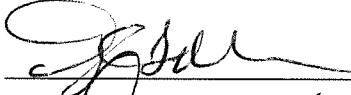
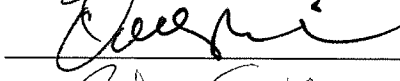
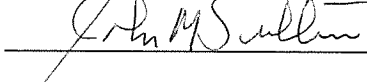
Kelsey M. Jamison, County Caseworker 2  
Effective December 12, 2020

Grade 22  
\$17.93 per hour

Jeri-Lynn Peterson, County Casework Supervisor  
Effective December 21, 2020

Grade 26  
\$21.79 per hour

  
Bradford County Treasurer

  
  
  
Salary Board

RETIREMENT BOARD  
THURSDAY, JANUARY 28, 2021  
PRESENT: Daryl Miller, Doug McLinko, John Sullivan, Matt Allen

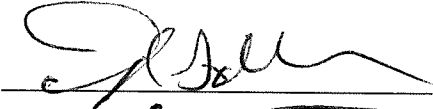
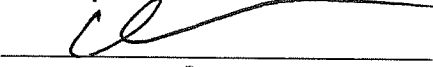
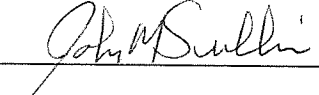
UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Sullivan, all voted "aye" to ratify action taken on December 17, 2020 to approve the distribution of Pension statements to the current employees from the actuarial at a fee of \$1.85 per statement.

A motion was made by Commissioner McLinko, seconded by Treasurer Matt Allen, all voted "aye" to ratify action taken on December 17, 2020 approve no cost of living increase for the current eligible retirees.

  
Bradford County Treasurer

  
  
  
Retirement Board

ASSESSMENT BOARD  
THURSDAY, JANUARY 28, 2021  
PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following for exempt status:

A CONTINUATION OF THE MINUTES OF JANUARY 28, 2021

Louis S. Adams  
70 Edwards St.  
Towanda, PA 18848  
Reason: Veterans Exemption – New  
Parcel # 51-073.02-013-000-000  
Effective date: January 1, 2021


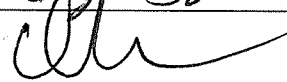

Gerald Jacques  
1317 Turkey Path Rd.  
Wyalusing, PA 18853  
Reason: Veterans Exemption – Renewal  
Parcel # 61-103.00-079-002-000  
Effective date: January 1, 2021

John Howell  
353 Barrett Rd.  
Gillett, PA 16925  
Reason: Veterans Exemption – Renewal  
Parcel # 57-014.00-073-000-000  
Effective date: January 1, 2021

Waneta F. Frey  
93 Bague Rd.  
Canton, PA 17724  
Parcel # 16-128.00-046-000-000  
Effective date: January 1, 2021

Carol Garvin  
1088 Orchard Hill Rd.  
Troy, PA 16947  
Reason: Veterans Exemption – Renewal  
Parcel # 53-081.00-109-000-000  
Effective date: January 1, 2021

Francis Hunt  
216 Manchester Rd.  
Rome, PA 18837  
Reason: Veterans Exemption – Renewal  
Parcel # 27-050.00-069-000-000  
Effective date: January 1, 2021

  
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Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Sullivan, all voted “aye” to adjourn at 10:25 a.m.

