

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, MARCH 25, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 a.m. at the Troy Sale Barn.

VISITOR REMARKS CONCERNING

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the minutes of March 11, 2021.

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaim April as Sexual Assault Awareness Month in Bradford County. A rally for survivors will be held on April 2, 2021 from 11-2 on the front steps of the Courthouse.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M. Sullivan, Commissioner



Michelle L. Rhedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
**Sexual Assault Awareness Month
April 2021**

April is Sexual Assault Awareness Month — a time to draw attention to the problem of sexual assault and to encourage individuals to take action about how to prevent it. Sexual harassment, abuse, and assault are widespread problems. We know that, in the United States alone, nearly one in five women and one in 67 men have been raped at some time in their lives (Smith et al., 2017), and that one in six boys and one in four girls is sexually abused before the age of 18 (Dube et al., 2005).

Whereas, we must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and
Whereas, staff and volunteers of anti-violence programs in Bradford County encourage every person to speak out when witnessing acts of violence however small; and

Whereas, with leadership, dedication, and encouragement, there is compelling evidence that we can be successful in reducing sexual violence in Bradford County through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and

301 Main Street Towanda, PA 16848 (670) 260-1727 Fax (670) 260-1720
www.bradfordcountypa.org

Whereas, Bradford County Commissioners strongly support the efforts of national, state, and local partners, and of every citizen to actively engage in public and private efforts, including conversations about what sexual violence is, how to prevent it, how to support survivors, and how every segment of our society can work together to better address sexual violence.

NOW THEREFORE BE IT RESOLVED,

That we, the Bradford County Commissioners, join anti-sexual violence advocates and support service programs in the belief that all community members must be part of the solution to end sexual violence. Along with the United States Government and State of Pennsylvania, we do hereby proclaim April as “Sexual Assault Awareness Month.”

Attest:

Michelle L. Rhedden

Date:

3/21/2021

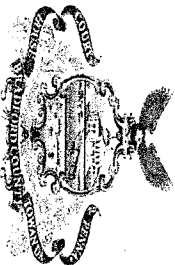
Daryl Miller
John M. Sullivan
Bradford County Commissioners

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www.bradfordcountypa.org

A CONTINUATION OF THE MINUTES OF MARCH 25, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaim April as National Child Abuse Awareness Month in Bradford County. The proclamation will be read on the steps of the courthouse at a special service on April 1, 2021 from 11-12.

Darcy L Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Shadden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
Child Abuse Awareness Month
April 2021

WHEREAS: preventing child abuse and neglect is a community problem that depends on involvement among people throughout the community;

WHEREAS: child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope;

WHEREAS: the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community;

WHEREAS: making sure each family has the support they need to raise their children in a healthy environment can reduce child abuse and neglect; all citizens should become involved in supporting families in raising their children in a safe, nurturing environment;

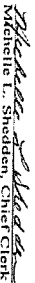
WHEREAS: all citizens should become more aware of the negative effects of child abuse and its prevention within the community, and become involved in supporting parents to raise their children in a safe, nurturing environment;

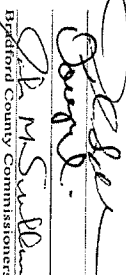
WHEREAS: the effects of child abuse are felt by whole communities, and need to be addressed by the entire community;

THEREFORE, the Bradford County Board of Commissioners do hereby proclaim April to be “Child Abuse Awareness Month” in Bradford County and call upon all citizens, community agencies, faith groups, medical facilities and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 25th day of March, 2021.

Attest:


Michelle L. Shadden, Chief Clerk


John M Sullivan
Bradford County Commissioners

301 Main Street Towanda, PA 18848 (670) 265-1727 Fax (670) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve a letter of support for the Endless Mountains Heritage Region in their request for funding from DCNR.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the request to have Jan Lee fill the vacant Restaurant/Lodging seat on the Bradford County Tourism Promotion Agency’s Board of Directors. Her term starts April 2021 and ends March 2024. She will replace Terri Erb who resigned.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to ratify action taken on March 19, 2021 to approve a Management Services Agreement between Bradford County and Complete Health Care Resources Inc, to provide management services to the Bradford County Manor.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to ratify action taken on March 11, 2021 to authorize the Chief Clerk to legally advertise the Election Board Meeting held on March 17, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an agreement between Bradford County and Lauren Wolfe Esq. to provide professional legal services for the District Attorney’s Office at a cost of \$75.00 an hour. This agreement shall be effective March 24, 2021 through December 31, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to accept a proposal from SAM Inc. to provide management services for Bradford County Children and Youth Services.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an agreement between Bradford County and Building Outreach Opportunities to lease the old Wysox Creamery Building for a term of five (5) years pending Solicitors approval.

A CONTINUATION OF THE MINUTES OF MARCH 25, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an agreement between Bradford County and Trehab to provide administrative management and distribution of funds for the Emergency Rental Assistance Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the following:

The hire of Kelly Davis as part-time casual Nurse Aide, as per the recommendation of Phil Sell, Interim Manor Administrator effective March 31, 2021.

The transfer of Laura Parks from full-time Activities Aide to full-time Activities Director/Volunteer Coordinator, as per the recommendation of Phil Sell, Interim Manor Administrator effective March 19, 2021.

The transfer of Tanya Avery from full-time RNAC to full-time Director of Nursing, as per the recommendation of Phil Sell, Interim Manor Administrator effective March 9, 2021.

The hire of Amaka Ikechukwu as part-time casual RN Supervisor, as per the recommendation of Phil Sell, Interim Manor Administrator effective March 14, 2021.

The hire of Anne Kinuthia as part-time casual RN Supervisor, as per the recommendation of Phil Sell, Interim Manor Administrator effective March 13, 2021.

The hire of Meredith Foster as part-time casual RN Supervisor, as per the recommendation of Phil Sell, Interim Manor Administrator effective March 15, 2021.

The transfer of Saria Brewer, County Caseworker 2, CYS from Probationary to Regular status as per the recommendation of Jennifer Cragle, C&Y Director effective December 20, 2020.

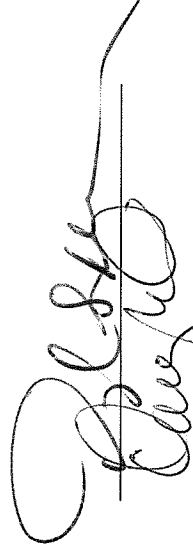

The transfer of Dylan Christman, County Caseworker 2, CYS from Probationary to Regular status, as per the recommendation of Jennifer Cragle, C&Y Director effective May 29, 2020.

The transfer of Alicia Brown from County Caseworker, CYS to County Blended Case Management for Mental Health, as per the recommendation of Jennifer Cragle, C&Y Director effective April 12, 2021.

OTHER

The following individual has been hired in a response to a court order by the Court of Common Pleas to the position of Administrative Assistant II in the Bradford County Probation Department effective March 22, 2021.

Brenda Wills



Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF MARCH 25, 2021

SALARY BOARD

THURSDAY, MARCH 25, 2021


PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye to set the following salaries:

Brenda Wills, Administrative Assistant II Effective March 22, 2021	Grade 15 \$13.46 per hour
Kelly Davis, PT Casual Nurse Aide Effective March 31, 2021	MU12 \$11.75 per hour
Laura Parks, FT Activities Director/Volunteer Coordinator Effective March 19, 2021	Grade 18 \$15.03 per hour
Tanya Avery, FT Director of Nursing Effective March 9, 2021	Grade 33 \$45.00 per hour
Amaka Ikechukwu, PT Casual RN Supervisor Effective March 14, 2021	Grade 27 \$40.00 per hour
Anne Kinuthia, Casual RN Supervisor Effective March 13, 2021	Grade 27 \$40.00 per hour
Meredith Foster, Casual RN Supervisor Effective 15, 2021	Grade 27 \$40.00 per hour
Saria Brewer, County Caseworker 2 Effective December 20, 2020	Grade 24 \$19.77 per hour
Dylan Christman, County Caseworker 2 Effective May 29, 2020	Grade 24 \$20.17 per hour
Alicia Brown, County Blended Case Management Effective April 12, 2021	Grade 22 \$17.93 per hour


John W. Sullivan
Salary Board

ADJOURNMENT

A Presentation was made in Recognition to the memory of Bonnie Bell and her service to the citizens of Bradford County.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, APRIL 8, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the minutes of March 25, 2021.

This being the time and place for the opening of bids for the Bronson Road Roadway Improvement Project the following bids were received.

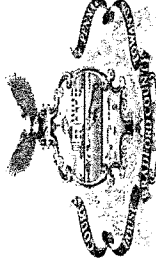
- DGR Excavating LLC - \$88,449.00
- Kevin E. Raker Construction LLC - \$129,253.91
- HRI, Inc. \$90,128.00
- Insinger Excavation LLC - \$65,883.50
- Greenland Construction Inc. - \$171,000.00
- Glenn O Hawbaker, Inc. - \$93,804.00
- Bristol Excavating Inc. - \$68,894.72
- MR Dirt - \$98,912.00

A motion was made by Commission Sullivan, seconded by Commissioner McLinko, all voted “aye” to take the bids under consideration and award at the next meeting.

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaim the week of April 11-17, 2021 as Telecommunicator’s week in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
PROCLAMATION

Telecommunicator's Week
April 11-17, 2021

WHEREAS: emergencies can occur at anytime requiring police, fire, or emergency medical services; **WHEREAS:** when an emergency occurs, the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property;

WHEREAS: the safety of our police officers, firefighters, and EMS personnel is dependent upon the quality and accuracy of information obtained from citizens who telephone the Bradford County communications center;

WHEREAS: Public Safety Dispatchers are the first and most critical contact our citizens have with emergency services;

WHEREAS: Public Safety Dispatchers are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety;

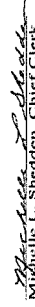
WHEREAS: Public Safety Dispatchers of Bradford County have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients;

WHEREAS: each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year;

THEREFORE, be it resolved that the Commissioners of Bradford County declare the week of April 11th through 17th, 2021 to be National Telecommunicator's Week in Bradford County, in honor of the men and women whose diligence and professionalism keep our County and citizens safe.

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 8th day of April, 2021.

Attest:


Michelle L. Sheddin, Chief Clerk


John M. Sullivan
Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF APRIL 8, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to ratify action taken on April 5, 2021 to approve an agreement between Bradford County and Medical solutions for temporary staffing services as the Bradford County Manor, and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the 2019-2020 Medical Assistance Transportation Program allocation of \$1,851,890.00 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve a Purchase of Service Agreement between Bradford County Children and Youth and Children’s Aid Society, Clearfield PA, effective April 1, 2021 through June 30, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an agreement between Bradford/Sullivan County MH/ID Joinder and the following providers, effective July 1, 2021 through June 30, 2022:

- Justice Works YouthCare, Pittsburg PA
- The Main Link, Towanda PA
- Concern Professional Services, Fleetwood PA
- Sullivan County Coroner
- Penn York Opportunities, Inc. Athens PA
- Northern Tier Counseling, Inc. Towanda Pa
- Merakey Pennsylvania, Harrisburg PA
- Finding New Hope Counseling, Canton PA
- Community Solutions, Bloomfield CT
- Thomas M Carman, Troy PA
- Brann, Williams, Caldwell and Blaney, Troy PA
- Big Brothers, Big Sisters, Towanda Pa

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve agreements between Bradford County Human Services Agency and the following school districts for Caseworker Outreach and Student Assistance Programs for the 2021-2022 school year:

- Athens Area School District
- Northeast Bradford School District
- Sayre Area School District
- Towanda Area School District
- Troy Area School District
- Wyalusing Area School District

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve agreements between Bradford County Human Services Agency and the following school districts for Outreach Case Worker Program and Student Assistance Program for the 2021-2022 school year:

- Athens Area School District
- Canton Area School District
- Northeast Bradford School District
- Sayre Area School District
- Towanda Area School District
- Troy Area School District
- Wyalusing Area School District

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the letter of agreement between Bradford/Sullivan Drug and Alcohol and the following for Student Assistance Program (SAP) Liaison, effective July 1, 2021 through June 30, 2022:

A CONTINUATION OF THE MINUTES OF APRIL 8, 2021

Athens Area School District
Canton Area School District
Northeast Bradford School District
Sayre Area School District
Sullivan County Area School District
Towanda Area School District
Troy Area School District
Wyalusing Area School District

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an agreement between Bradford/Sullivan Drug and Alcohol, SCA and the following providers effective July 1, 2021 through June 30, 2022:

A Better Today
ARCC Abuse & Rape Crisis Center
Crossroads Counseling, Inc.
Finding New Hope Counseling, Inc.
Harbor Counseling
Lebanon Treatment Center
Positive Recovery Solutions
Sullivan County Victim Services
The Main Link
Williamsport Family Medical Center
Casa-Trinity, Inc.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the following:

The hire of Brooklyn Bourne as part-time casual C.N.A as per recommendation of Phil Sell, interim Manor Administrator, effective March 28, 2021.

The hire of Barbara Middendorf as part-time casual Housekeeping Attendant as per recommendation of Phil Sell, interim Manor Administrator, effective April 1, 2021

The hire of Tom Brown as full-time Account Clerk 2, as per recommendation of Phil Sell, interim Manor Administrator, effective April 1, 2021.

The hire of Jenny Stone as full-time RN Assessment Coordinator, as per recommendation of Phil Sell, interim Manor Administrator, effective April 5, 2021.

The hire Tammy Gisler as part-time casual (per diem) RN Supervisor as per recommendation of Phil Sell, interim Manor Administrator, effective April 8, 2021.

The transfer of Paige Heath from part-time casual Nurse Aide to part-time casual CNA, as per recommendation of Phil Sell, interim Manor Administrator, effective February 17, 2021.

The hire of Abigail Powell as part-time casual Nurse Aide, as per recommendation of Phil Sell, interim Manor Administrator, effective April 14, 2021.

The hire of Christa Arandt, temporary Nurse Aide, as per recommendation of Phil Sell, interim Manor Administrator, effective March 29, 2021.

The hire of Lorri Heasley temporary Nurse Aide, as per recommendation of Phil Sell, interim Manor Administrator, effective March 22, 2021

The transfer Christopher Johnson from FT 911 Dispatcher II to PerDiem Dispatcher II as per recommendation of Rob Repasky, effective March 30, 2021.

The hire of Tiffany Werts Full-time CYS Caseworker 1, as per recommendation of Jen Cragle, effective April 1, 2021.

A CONTINUATION OF THE MINUTES OF APRIL 8, 2021

The hire of Hannah Chilson as Assistant Cook at the Bradford County Correctional Facility, as per recommendation of Warden Stewart, effective April 7, 2021.

The hire of Halley Turner to the position of part time Correctional Officer, as per recommendation of Warden Stewart, effective April 19, 2021.

The hire of Amy Teeter to the position of part time Correctional Officer, as per recommendation of Warden Stewart, effective April 19, 2021.

The hire of Halley Turner to the position of part time Correctional Officer, as per recommendation of Warden Stewart, effective April 19, 2021.

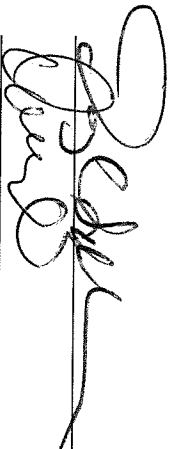

The hire of Joseph Carozzoni to the position of part time Correctional Officer, as per recommendation of Warden Stewart, effective April 19, 2021.

The transfer of Kimberly Reynolds from part time correctional officer to full time correctional officer, as per recommendation of Warden Stewart, effective April 11, 2021.

The hire of Debra Millard as Field Investigator Trainee for the Assessment Department, as per recommendation of Colleen Kien, Chief Assessor, effective April 12, 2021.

The probationary appointment of Amy G. Oldroyd, as Case management Specialist, Drug & Alcohol, as per recommendation of Debra Sharp, Drug and Alcohol Director, effective April 19, 2021.

The hire of Kaci Woznicki, as probationary CYS Caseworker 2, as per recommendation of Jen Cragle, CYS Director, effective April 12, 2021.



Bradford County Commissioners

OTHER

SALARY BOARD
THURSDAY, APRIL 8, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” ratify action taken on April 2, 2021 to reclassify the MH/ID Administrator position to Human Services Administrator.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” approve the creation of Human Services Assistant Administrator/CYS Assistant Administrator, Grade 29, 40 hours per week, effective April 8, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” approve the creation of a CYS Casework Manager, Grade 27, 40 hours per week effective April 8, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the reclassification of Assistant Human Resource Director from Grade 18 to Grade 21 effective April 2, 2021.

A CONTINUATION OF THE MINUTES OF APRIL 8, 2021


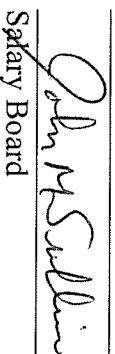
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye to set the following salaries:

Brooklynn Bourne, part-time casual C.N.A Effective 3/28/2021	Grade MU12 \$12.03 per hour
Barbara Middendorf, pt casual Housekeeping Attendant Effective April 1, 2021	Grade MU9 \$9.80 per hour
Tom Brown, full-time Account Clerk 2 Effective April 1, 2021	Grade MU14 \$15.00 per hour
Jenny Stone, full-time RN Assessment Coordinator Effective April 5, 2021	Grade 28 \$35.00 per hour
Tammy Gisler, part-time casual (per diem) RN Supervisor Effective April 8, 2021	Grade 27 \$40.00 per hour
Paige Heath, pt casual CNA Effective 2/17/2021	Grade MU12 \$12.03 per hour
Abigail Powell, pt casual Nurse Aide Effective April 14, 2021	Grade MU12 \$11.75 per hour
Christa Arandt temporary Nurse Aid Effective March 29, 2021	Grade MU12 \$11.75 per hour
Lorri Heasley temporary Nurse Aid Effective March 22, 2021	Grade MU12 \$11.75 per hour
Christopher Johnson, per diem Dispatcher II Effective March 30, 2021	Grade 18PSC \$16.58 per hour
Tiffany Werts, Full-time Caseworker 1 Effective 4/1/2021	Grade 20 \$16.58 per hour
Hannah Chilson Assistant Cook Effective April 7, 2021	Grade of 14A \$12.38 per hour.
Halley Turner, pt. Correctional Officer Effective April 19, 2021	\$12.00 per hour
Amy Teeter, pt. Correctional Officer Effective April 19, 2021	\$12.00 per hour
Joseph Capozzoli, pt. Correctional Officer Effective April 19, 2021	\$12.00 per hour
Kimberly Reynolds, ft Correctional Officer Effective April 11, 2021	\$13.00 per hour.
Debra Millard, Field Investigator Trainee Effective April 12, 2021	Grade 14 \$12.38 per hour
Amy G. Oldroyd, Case Management Specialist, Drug & Alcohol Effective April 19, 2021	Grade 21 \$17.42 per hour
Kaci Woznicki, CYS Caseworker 2 Effective April 12, 2021	Grade 24 \$20.17 per hour

A CONTINUATION OF THE MINUTES OF APRIL 8, 2021

Mayme Carter, HS Administrator
Effective April 2, 2021

Grade 32
\$39.63 per hour


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Salary Board

ASSESSMENT BOARD
THURSDAY, APRIL 8, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNEFINISHED BUSINES

NEW BUSINESS

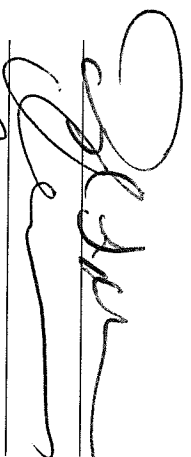
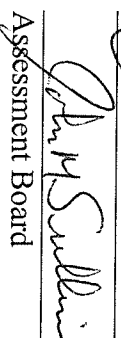
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the Occupational changes for the month of March 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the Real Estate changes for the month of March 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” the following for exemption:

Linda S Bowling
123 North Street
Canton PA 17724
Veterans Exemption- NEW
PARCEL # 16-105.00-166-000-000
Effective January 1, 2021

Brett W. Shoemaker
48861 Route 6
Laceyville PA 18623
Veterans Exemption: RENEWAL
PARCEL # 54-116.00-135-000-000


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Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Sullivan, all voted “aye” to adjourn at 10:47 a.m.