

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, MAY 13, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the Minutes of April 22, 2021.

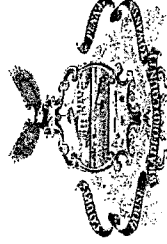
NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the third quarter report for the Medical Assistance Transportation Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to ratify action taken on May 7, 2021 to approve a letter of support to the Riverside Cemetery Association in their application to the Endless Mountains Heritage Region to create, produce and install signage for a Veteran’s Walkway on the 5.5-acre cemetery property.

Consider ratifying action taken on May 6, 2021 to proclaim May 2-8th as Correction Employee Week in Bradford County.

Daryl Miller, Chairman
Doug McLinko, Vice Chairman
John Sullivan, Commissioner



Michelle L. Shadden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION

**Corrections Employees Week
May 2-8, 2021**

WHEREAS, the Bradford County Correctional Facility employs more than 50 correctional professionals who provide one of the County's most important public services – protecting communities and caring for over 190 incarcerated men and women annually; and

WHEREAS, the National Correctional Officers and Employees Week, which runs May 2-8, 2021, is a time to recognize the service and professionalism of those who work in corrections; and

WHEREAS, the “Pennysylvania System,” as it became known, was the leading influence in the development of penology throughout the 19th Century and the forerunner of modern corrections; and

WHEREAS, the secure and safe operation and management of those in the Bradford County Correctional Facility on a daily basis rests in the hands of more than 50 trained skilled and dedicated corrections professionals. They are administrators, corrections officers, counselors, treatment specialists, educators, clerical support staff, business administrators and purchasing agents, personnel and labor relations specialists, clergy, medical professionals, food service operators, maintenance technicians, planners and research analysts and skilled craftspeople upon whose talents, efficiency and professionalism the functions of the Bradford County Correctional Facility depends; and

WHEREAS, although each of these dedicated professionals works in a different field and specializes in a specific area, all are committed to a common goal: the secure, safe and humane operation of our commonwealth's Correctional facilities where employees work to reduce future crime through the delivery of programs to change offenders' criminal behavior.

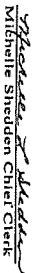
A CONTINUATION OF THE MINUTES OF MAY 13, 2021

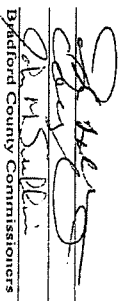
HEREFORE, we, the Bradford County Commissioners do hereby proclaim the week of May 16-22, 2021, as **Emergency Medical Services Week in Bradford County**.

With the theme, EMS Strong: Stronger Together, we encourage the community to observe this week with appropriate programs, ceremonies and activities.

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 13th day of May 2021.

ATTEST:

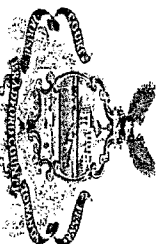

Michelle Shedd, Chief Clerk


Deborah Foster, Solicitor
Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaim the week of May 9-15, 2021 as National Police Week in Bradford County.

Daryl L. Miller, Chairman
Doug McLinke, Vice Chairman
John Sullivan, Chairman



Michelle Shedd, Chief Clerk
Jonathan Foster, Solicitor

**Proclamation National
Police Week**

May 9 – 15, 2021

To recognize National Police Week 2021 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers Memorial Day, and the week in which it falls as Police Week;

WHEREAS, the International Association of Chiefs of Police has declared law enforcement officer safety and wellness a top priority, and the IACP's Center for Officer Safety and Wellness promotes the importance of individual, agency, family, and community safety and wellness awareness; and

WHEREAS, as members of the law enforcement agency of Bradford County play an essential role in safeguarding the rights of freedoms of the citizens of this country; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the police departments of Bradford County have grown to be modern and scientific law enforcement agency which unceasingly provide a vital public service;

NOW, THEREFORE, We the Bradford County Commissioners, call upon all citizens of Bradford County and upon all patriotic, civil and educational organizations to observe the week of May 9-May 15, 2021, as Police Week with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

IN WITNESS WHEREOF, We have hereunto set my hand this 13th day of May, 2021.


Michelle L. Shedd, Chief Clerk

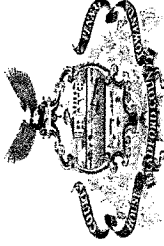

John P. Sullivan
Bradford County Commissioners

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A CONTINUATION OF THE MINUTES OF MAY 13, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaim May 16-22, 2021 as National Emergency Medical Services week in Bradford County.

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
John Sullivan, Commissioner



Michelle L. Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
Proclamation
Emergency Medical Services Week
May 16-22, 2021

WHEREAS, emergency medical services is a vital public service; and
WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
WHEREAS, emergency medical services have grown to fill a gap by providing immediate hospital care. Including preventative medicine, follow-up care, and access to telemedicine; and
WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and
WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and
WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week: now


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THEREFORE, we, the Commissioners of Bradford County, Pennsylvania, do hereby proclaim May 2-8-2021 as Corrections Employees Week in Bradford County Pennsylvania. We encourage all Bradford County residents to recognize the vital role these dedicated professionals play in ensuring the effective operation of our correctional system in the interest of public safety.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of Bradford County to be affixed this 13th day of May 2020.

ATTEST:


Michelle L. Sheddin
Chief Clerk


Jonathan Foster
Solicitor
Bradford County Commissioners

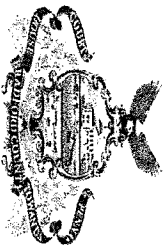
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A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaim May 9-15, 2021 as National Skilled Nursing Care Week in Bradford County.

A CONTINUATION OF THE MINUTES OF MAY 13, 2021

Darryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John Sullivan, Chairman

Michelle Sheddin, Chief Clerk
Jonathan Fossler, Solicitor



Bradford County Commissioners Office
PROCLAMATION

National Skilled Nursing Care Week

May 9 – 15, 2021

WHEREAS: National Skilled Nursing Care Week (NSNCW) recognizes the aging and older adults and people with disabilities who receive care both at home and in skilled nursing care centers across our state, and the dedicated caregivers, nurses, staff, and volunteers who provide that care; and

WHEREAS: the focus of this year's NSNCW is on the unique insight and wisdom that can be learned from our older friends and family with physical and intellectual disabilities, embodied by the theme, "Sharing Our Wisdom"; and

WHEREAS, this week, we are reminded of the importance of being present and celebrating the small moments, and all Bradford County are encouraged to call, virtually visit, and spend time participating in virtual activities with loved ones living in our state's skilled nursing care centers; and

WHEREAS, Bradford County gives special thanks to the caregivers, nurses, staff, and volunteers who work in these care settings for their demonstrated selflessness and empathy on the frontlines of the COVID-19 pandemic, as they confront the virus' disproportionately harmful effects on older and immunocompromised folks; and

WHEREAS, this National Skilled Nursing Care Week, we renew our commitment to providing all Bradford County with quality healthcare, celebrate the important work of skilled nursing care center employees and volunteers, and honor the valuable contributions of the folks who dedicate their lives to supporting;

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of Bradford County to be affixed this 13th day of May 2021.

ATTEST:

Michelle L. Sheddin, Chief Clerk

Darryl L. Miller, Chairman

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A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the 3-Year Project Activity Completion Extension Request for the 2017 CDBG Wyalusing Valley Museum Project and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to acknowledge and authorize Datom Products, Inc. to provide hazardous materials response coverage within Bradford County in accordance with Act 165 and the current PEMA Emergency Management Directive for Certified Hazardous Materials Response Teams in Pennsylvania retroactive to January 7, 2021 until the agreement has been terminated by the Commonwealth.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve Resolution 2021-03 approving a donation to the Mansfield University for the Municipal Officers' Education and Training Commission in the amount of \$30,000.00.

Darryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Sheddin, Chief Clerk
Jonathan Fossler, Solicitor

Bradford County Commissioners Office

RESOLUTION 2021-03

WHEREAS, the Bradford County Commissioners recognize that Mansfield University is an approved school for the Municipal Police Officers' Education and Training Commission; and

WHEREAS, in accordance with Section 2314(g) of Act 13, money can be distributed for the delivery of public safety; and

NOW THEREFORE, we, the Commissioners of Bradford County, Pennsylvania, do hereby resolve that effective this 13th day of May 2021 a donation in the amount of \$30,000 will be distributed to the Mansfield University; and

IN WITNESS WHEREOF, we have set our hand and seal this 13th day of May 2021.

ATTEST:

Michelle L. Sheddin, Chief Clerk

Darryl L. Miller, Chairman

Bradford County Commissioners

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A CONTINUATION OF THE MINUTES OF MAY 13, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the application to Commonwealth of Pennsylvania Department of Human Services for the Plans of Safe Care Program grant for Children and Youth Services in the amount of \$60,000.00 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the purchase of service agreement between Bradford County Human Services/Children and Youth and Montgomery County Youth Center effective July 1, 2021 through June 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the purchase of service agreement between Bradford County Human Services/Children and Youth and Avanco International Inc, effective July 1, 2021 through June 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the purchase of service agreement between Bradford County Human Services/Children and Youth and People R Us, effective April 1, 2020 through June 30, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve a donation to the Towanda Garden Club in the amount of \$500.00.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an extension of the contract with CME Associates, Inc. for special inspection and construction material testing at the Public Safety Center, effective May 13, 2021 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an agreement with Hillman Security for the installation of cameras and badge readers in the new office building (formerly Ben Franklin building) at 215 Main Street, Towanda PA at a fee of \$44,550.00 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the following:

The hire of Misty Brown as full-time Activities Aide, per recommendation of Phil Sell, interim Manor Administrator, effective April 28, 2021.

The transfer of Ciara Pine part-time casual housekeeping attendant to part-time casual Administrative Clerk I, as per recommendation of Phil Sell, interim Manor Administrator, effective April 29, 2021.

The hire of Renee Baumunk full time Manor Fiscal Director, as per recommendation of Phil Sell, interim Manor Administrator, effective April 26, 2021.

The hire of Halie Buck as part-time casual dietary attendant, as per recommendation of Phil Sell, interim Manor Administrator, effective April 28, 2021.

The hire of Caitlyn Pepper as part-time casual Nurse Aide, as per recommendation of Phil Sell, interim Manor Administrator, effective April 28, 2021.

The hire of Strawberry Dinse as part-time casual Nurse Aide, per recommendation of Phil Sell, interim Manor Administrator, effective May 12, 2021.

The hire of Mallory Williamson as full-time Staff Development Coordinator, per recommendation of Phil Sell, interim Manor Administrator, effective May 12, 2021.

A CONTINUATION OF THE MINUTES OF MAY 13, 2021

The hire of Amanda Johns as part-time casual Nurse Aide, per recommendation of Phil Sell, interim Manor Administrator, effective May 12, 2021.

The hire of Madaleyne Dinimny as full-time RN Supervisor, per recommendation of Phil Sell, interim Manor Administrator, effective May 12, 2021.

The hire of William King summer hire for parks, as per recommendation of Rod Manley, Maintenance Director, effective April 6, 2021

The hire of Lydia Keeny, summer hire for the parks, as per recommendation of Rod Manley, Maintenance Director, effective May 19, 2021.

The hire of Dennis Harrigan for Custodian I, per recommendation of Rod Manley, Maintenance Director, effective May 5, 2021.

The hire of William Marshall as full time IT Admin/Trainer, as per recommendation of Lillian Foust, Director of IT, effective May 17, 2021.

The hire of Adam Chorba as Conservation Forester, per recommendation of Cathy Yeakel, Conservation Director, effective May 10, 2021.

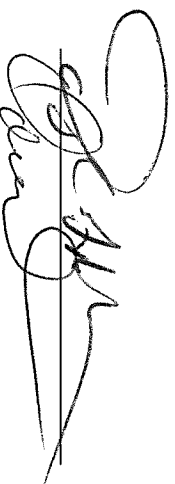
The transfer of Jennifer B. Cragle to County Casework Manager 1, Children and Youth Services, Emergency appointment effective May 10, 2021, as per recommendation of Mayme Carter, Human Services Director.

The transfer of Kaitlyn M. Tappan, County Caseworker 2, Children and Youth Services, from Probationary to Regular status effective March 3, 2021 as per recommendation of Mayme Carter, Human Services Director.

OTHER

Sheila May has been transferred in a response to a court order by the Court of Common Pleas to the position of Administrative Clerk III/Fiscal Technician for the Court of Common Pleas in the Office of Domestic Relations effective May 3, 2021.

Marissa Green has been hired in response to a court order by the Court of Common Pleas to the position of Scan/File/Clerk for the Court of Common Pleas in the office of Domestic Relations, effective May 18, 2021.



Bradford County Commissioners

SALARY BOARD

THURSDAY, MAY 13, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan, Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Doug McLinko, all voted "aye" to set the following salaries:

Misty Brown full-time Activities Aide
effective April 28, 2021

Grade MU10
\$10.27 per hour

A CONTINUATION OF THE MINUTES OF MAY 13, 2021

Ciara Pine PTC Administrative Clerk I effective April 29, 2021	Grade MU10 \$11.19 per hour,
Renee Baumunk full time Manor Fiscal Director effective April 26, 2021	Grade 26 \$60,000.00 per year
Halie Buck part-time casual dietary attendant effective April 28, 2021	Grade MU9 \$10.00 per hour
Caitlyn Pepper part-time casual Nurse Aide effective April 28, 2021,	Grade MU12 \$11.75 per hour
Strawberry Dinse part-time casual Nurse Aide effective May 12, 2021	Grade MU12 \$11.75 per hour
Mallory Williamson full-time Staff Development Coordinator effective May 12, 2021	Grade 28 \$35.00 per hour
Amanda Johns part-time casual Nurse Aide effective May 12,2021	Grade MU12 \$11.75 per hour
Madaleyne Dininny full-time RN Supervisor effective May 12, 2021	Grade 27 \$34.00 per hour
Frank Baumgartner, full time RN Effective April 25, 2021	Grade 27 \$36.00 per hour
Melissa Keefe, full time RN Effective April 25, 2021	Grade 27 \$35.01 per hour
Christina Carter, full time RN Effective April 25, 2021	Grade 27 \$34.00 per hour
Robin Weaver, full time RN Effective April 25, 2021	Grade 27 \$34.00 per hour
Sue Yaples, full time LPN Effective April 25, 2021	Grade 22 \$26.85 per hour
Donna Marshall, full time LPN Effective April 25, 2021	Grade 22 \$28.18 per hour
Jennifer Schoonover, full time LPN Effective April 25, 2021	Grade 22 \$27.22 per hour
Lisa Mulcahy, full time LPN Effective April 25, 2021	Grade 22 \$28.07 per hour
Penni Hall, full time LPN Effective April 25, 2021	Grade 22 \$25.57 per hour
Robin Hill, full time LPN Effective April 25, 2021	Grade 22 \$24.05 per hour
Jodie Hallock, full time LPN Effective April 25, 2021	Grade 22 \$24.35 per hour
Jeanette Benjamin, full time LPN Effective April 25, 2021	Grade 22 \$24.35 per hour

A CONTINUATION OF THE MINUTES OF MAY 13, 2021

Kira Vroman, full time LPN Effective April 25, 2021	Grade 22 \$23.05 per hour
Michelle Belawske, full time LPN Effective April 25, 2021	Grade 22 \$22.05 per hour
Stacy Santee, full time LPN Effective April 25, 2021	Grade 222 \$21.05 per hour
Ocianna Valenzuela, full time LPN Effective April 25, 2021	Grade 22 \$21.00 per hour
Emily Jennings, full time LPN Effective April 25, 2021	Grade 22 \$21.00 per hour
Stephanie Sawyer, full time LPN Effective April 25, 2021	Grade 22 \$21.00 per hour
Ashley Bristol, full time LPN Effective April 25, 2021	Grade 22 \$21.00 per hour
Troveda Saxon, full time LPN Effective April 25, 2021	Grade 22 \$21.00 per hour
Helena Crandle, full time LPN Effective April 25, 2021	Grade 22 \$21.00 per hour
Jessica Shultz, full time LPN Effective April 25, 2021	Grade 22 \$21.00 per hour
Melissa Miller, full time LPN Effective April 25, 2021	Grade 22 \$21.00 per hour
Kylene Wintermute, full time LPN Effective April 25, 2021	Grade 22 \$21.00 per hour
Danielle Stebbins, full time LPN Effective April 25, 2021	Grade 22 \$21.00 per hour
Alice McDonald, RN Per Diem Effective April 25, 2021	Grade 27 \$40.00 per hour
Melody Landon, LPN Per Diem Effective April 25, 2021	Grade 22 \$27.00 per hour
William King summer hire for parks effective April 6, 2021	Grade 7 \$10.00 per hour
Lydia Keeney summer hire for parks effective May 19, 2021	Grade 7 \$10.00 per hour
Dennis Harrigan Custodian I effective May 5, 2021	Grade 11 \$10.70 per hour
William Marshall full time IT Admin/Trainer effective May 17, 2021	Grade 18 \$15.03 per hour
Adam Chorba, Conservation District Forester effective May 10, 2021	Grade 20 \$16.83 per hour
Sheila May Administrative Clerk III/Fiscal Technician effective May 3, 2021	Grade 17 \$14.34 per hour

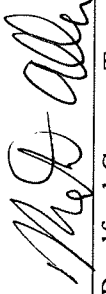
A CONTINUATION OF THE MINUTES OF MAY 13, 2021

Jennifer B. Cragle, County Casework Manager 1
Effective May 10, 2021


Grade 27
\$30.36 per hour

Kaitlyn M. Tappan, CYS County Caseworker 2
Effective March 28, 2021

Grade 24
\$20.17 per hour



Bradford County Treasurer



John M. Sullivan

Salary Board

BOARD OF ASSESSMENT
THURSDAY, MAY 13, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

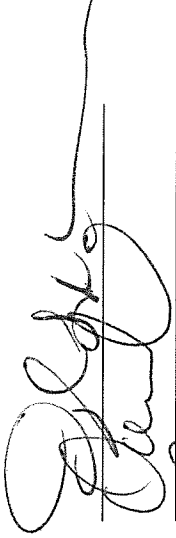
NEW BUSINESS


A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the following for exempt status:

Nathan M Dunn
210 Mustang Lane
Athens PA 18810
Reason: New Veterans Exemption
Parcel # 09-020.00-010-001-000
Effective January 1, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve Real Estate changes for the month of April 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve Occupational changes for the month of April 2021.





John M. Sullivan

Board of Assessment

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Sullivan, all voted “aye” to adjourn.

