

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, MAY 27, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the Minutes of May 13, 2021

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the renewal of an agreement between Bradford County Treatment Court and Northern Tier Counseling effective November 15, 2020 through November 15, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the renewal of a contract between Bradford County and Doreen Passmore for Beautician services at the Bradford County Manor for the period July 1, 2021 through June 30, 2022 at an annual cost of \$38,880.00 to be paid in 12 monthly installments.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the Professional Services Agreement for Technical Support and Programming Services between Bradford County Human Services and Susquehanna Software, Inc. for SC Tracker & WAV Tracker effective July 1, 2021 through June 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the Professional Services Agreement for Technical Support and Programming Services between Bradford County Human Services and Susquehanna Software Inc. for CPR-WEB effective July 1, 2021 through June 30, 2022.

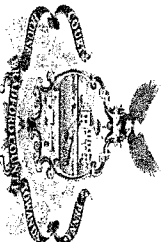
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the Amended Unit of Service Funding Contract between Bradford and Sullivan County Joinder on behalf of the Bradford County Human Services Agency and The Main Link.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the following agreements between Bradford County/Sullivan Drug and Alcohol, Single County Authority effective July 1, 2021 through June 30, 2023.

Clem-Mar House, Inc.  
Cornell Abraxas I  
Pathway to Recovery

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve Resolution 2021-04 supporting whole milk choice in schools.

A CONTINUATION OF THE MINUTES OF MAY 27, 2021



Daryl J. Miller, Chairman  
Doug McLinko, Vice Chairman  
John M. Sullivan, Commissioner

Michelle L. Sheddin, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

RESOLUTION 2021-04  
SUPPORTING WHOLE MILK CHOICE IN SCHOOLS

WHEREAS our nation's future well-being relies on well-nourished children ready to learn at school;

WHEREAS our nation's schools have been required by the U.S. Dept. of Agriculture Food Nutrition Service regulations to offer only fat-free and low-fat milk, and are prohibited from offering Whole Milk as a choice of beverage at lunch and breakfast;

WHEREAS Whole Milk is standardized to 3.25% fat with essential, bioavailable, fat-soluble vitamins and nutrients; WHEREAS school trials showed students preferred Whole Milk 3 to 1 over low-fat, and milk waste was reduced by 95%;

WHEREAS Whole Milk sales are largest at retail, indicating more families choose Whole Milk;

WHEREAS numerous studies point to the positive to neutral effects of milkfat on health indicators;

WHEREAS Whole Milk contains a blend of fats at 3.25% that are shown to slow the rate of carbohydrate (sucrose) absorption to reduce after-meal hunger cravings and reduce intolerance to lactose;

WHEREAS studies show children drinking Whole Milk had three times the essential Vitamin D absorption;

WHEREAS studies show children drinking Whole Milk had 40% less risk of being overweight;

WHEREAS moderate consumption of milkfat has been associated with improved mood and cognition;

301 Main Street Towanda, PA 16848 (670) 265-1727 Fax (670) 265-1729  
[www.bradfordcountypa.org](http://www.bradfordcountypa.org)

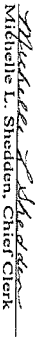
WHEREAS offering milk choice to children reduces waste and reduces shifts to sugary or artificially sweetened high fructose corn syrup "a la carte" beverages;

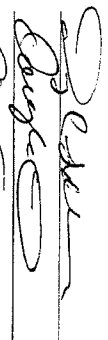
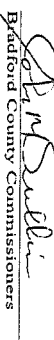
THEREFORE, now be it resolved that the Bradford County Commissioners support the end of Whole Milk prohibition and the freedom to offer Whole Milk as a beverage choice at school meals;

THEREFORE, be it further resolved that the Bradford County Commissioners call upon the President, U.S. Congress, U.S. Secretaries of Agriculture, Education and Health and Human Services, Governors, State Legislatures, State Departments of Education and Agriculture, and such administrators to support and promote the National School Lunch Program as a beverage choice that supports health, improves fitness, and learning-readiness while reducing waste. It is the intent of this Board by affirmative vote to simply support Whole Milk as a choice in schools.

IN WITNESS WHEREOF, we have set our hand and seal this 27<sup>th</sup> day of May 2021.

ATTEST:

  
Michelle L. Sheddin, Chief Clerk

  
  
Dan Sullivan  
Bradford County Commissioners

301 Main Street Towanda, PA 16848 (670) 265-1727 Fax (670) 265-1729  
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A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve an agreement between Bradford County and McNeess Wallace & Nurick, LLC, to provide legal services to Bradford County and Dawn Close in her official capacity as the Prothonotary of Bradford County.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the appointment of Emily Kenyon to the Mental Health/ID Advisory Board to replace Dan Cook who resigned, effective July 1, 2021 through July 1, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following:

A CONTINUATION OF THE MINUTES OF MAY 27, 2021

The transfer of Jamie Steves from part-time casual CNA to full-time CNA, as per the recommendation of Phil Sell, Manor Administrator effective May 14, 2021.

The transfer of Briana Muir from full-time CNA to part-time CNA as per the recommendation of Phil Sell, Manor Administrator effective May 12, 2021.

The transfer of Angela Schnell from full-time Housekeeping Attendant to full-time Recreational Therapy Aide, as per the recommendation of Phil Sell, Manor Administrator effective May 25, 2021.

The hire of Joseph Thurston as part-time casual Housekeeping Attendant, as per the recommendation of Phil Sell, Manor Administrator effective May 26, 2021.

The hire of Christie New as full-time CNA, as per the recommendation of Phil Sell, Manor Administrator effective June 2, 2021.

The transfer of Daniel Bush from Deputy Sheriff to Sheriff Sergeant, as per the recommendation of CJ Walters, Sheriff effective March 29, 2021.

The hire of Eric Salmestrelli as Deputy Sheriff, per the recommendation of Bradford County Sheriff Clinton Walters, effective May 24, 2021.

The transfer of Amy Teeter from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective May 23, 2021.

The transfer of Jason Wandell from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective May 23, 2021.

The transfer of Joseph Carozzoni from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective May 23, 2021.

The transfer of Debra Millard from Field Investigator Trainee to Administrative Assistant III, as per the recommendation of Colleen Klein, Chief Assessor effective May 13, 2021.

The transfer of Casey Shumway as Field Investigator Trainee, as per the recommendation of Colleen Klein, Chief Assessor effective June 1, 2021.

The transfer of Jennifer Cragle, CYS Casework Manager 1, from emergency to Probationary appointment, as per recommendation of Mayme Carter, Human Services Director, effective May 18, 2021.

The transfer of Debra Sharp from Drug and Alcohol Administrator, to Human Services Assistant Director/CYS Administrator, as per recommendation of Mayme Carter, Human Services Director, effective May 19, 2021.

The transfer of Nichole M Buck, MH Caseworker 2, to CYS Caseworker 2, as per recommendation of Mayme Carter, Human Services Director, effective May 17, 2021.


The hire of Courtney Coleman as CYS Caseworker 2, as per the recommendation of Mayme Carter, Human Services Director effective June 9, 2021.

OTHER

Dylan Christman has been hired in response to a court order by the Court of Common Pleas to the position of Probation Officer, effective May 27, 2021.

Melissa DeFelice has been hired in response to a court order by the Court of Common Pleas to the position of Scan/File Clerk in the Domestic Relations office, effective June 1, 2021.

A CONTINUATION OF THE MINUTES OF MAY 27, 2021

  
\_\_\_\_\_  
John P. Sullivan  
Bradford County Commissioners

SALARY BOARD

THURSDAY, MAY 27, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Commissioner Sullivan, all voted "aye" to set the following salaries:

Jamie Steves, FT CNA  
Effective May 14, 2021  
MU12  
\$13.35 per hour

Briana Muir, PT CNA  
Effective May 12, 2021  
MU12  
\$13.67 per hour

Angela Schnell, FT Recreational Therapy Aide  
Effective May 25, 2021  
MU10  
\$13.02 per hour

Joseph Thurston, PT Casual Housekeeping Attendant  
Effective May 26, 2021  
MU9  
\$10.00 per hour

Christie New, FT CNA  
Effective June 2, 2021  
MU12  
\$12.34 per hour

Daniel Bush, Sheriff Sergeant  
Effective March 29, 2021  
Grade G21PSC  
\$21.56 per hour

Amy Teeter, FT Correctional Officer  
Effective May 23, 2021  
\$13.00 per hour

Jason Wandell, FT Correctional Officer  
Effective May 23, 2021  
\$13.00 per hour

Joseph Carozzoni, FT Correctional Officer  
Effective May 23, 2021  
\$13.00 per hour

Debra Millard, Administrative Assistant III  
Effective May 13, 2021  
Grade 16  
\$13.65 per hour

Casey Shumway, Field Investigator Trainee  
Effective June 1, 2021  
Grade 14  
\$12.38 per hour

Eric Salmestrelli, Deputy Sheriff  
Effective May 24, 2021  
Grade G20PSC  
\$18.00 per hour

Dylan Christman, Probation Officer  
Effective May 27, 2021  
\$18.36 per hour

Melissa DeFelice, DRO Scan/File Clerk  
Effective June 1, 2021  
Grade 12  
\$11.23 per hour

A CONTINUATION OF THE MINUTES OF MAY 27, 2021

Jessica Benninger, FT LPN Effective April 25, 2021	Grade 22 \$21.05 per hour
Lynne Williams, RN Per Diem Effective April 25, 2021	Grade 27 \$40.00 per hour
Sarah Schoonover, Admin Clerk II Effective May 23, 2021	Grade MU12 \$14.95 per hour
Tina Wilber, Account Clerk II Effective May 23, 2021	Grade M14 \$15.12 per hour
Elaine Bayles, Dietary Attendant Effective May 23, 2021	Grade MU9 \$15.25 per hour
Raymond Carter, Dietary Attendant Effective May 23, 2021	Grade MU9 \$11.76 per hour
Gary Case, Dietary Attendant Effective May 23, 2021	Grade MU9 \$16.99 per hour
Roni Ekenstierna, Dietary Attendant Effective May 23, 2021	Grade MU9 \$11.76 per hour
Sandra Grover, Dietary Attendant Effective May 23, 2021	Grade MU9 \$12.36 per hour
Geoffrey Isenberg, Dietary Attendant Effective May 23, 2021	Grade MU9 \$13.59 per hour
Penny Kaiser, Dietary Attendant Effective May 23, 2021	Grade MU9 \$12.52 per hour
Katelyn Kline, Dietary Attendant Effective May 23, 2021	Grade MU9 \$11.76 per hour
Laurie Krise, Dietary Attendant Effective May 23, 2021	Grade MU9 \$15.58 per hour
Brian Morgan, Dietary Attendant Effective May 23, 2021	Grade MU9 \$16.99 per hour
Christopher North, Dietary Attendant Effective May 23, 2021	Grade MU9 \$11.97 per hour
Nathan Saxon, Dietary Attendant Effective May 23, 2021	Grade MU9 \$11.76 per hour
Tiffany Space, Dietary Attendant Effective May 23, 2021	Grade MU9 \$11.76 per hour
Ann Carlsen, Assistant Cook Effective May 23, 2021	Grade MU13 \$15.11 per hour
Sandra Cote, Assistant Cook Effective May 23, 2021	Grade MU13 \$18.54 per hour
Evelyn Evans, Assistant Cook Effective May 23, 2021	Grade MU13 \$15.23 per hour
Thomas Nusbaum, Assistant Cook Effective May 23, 2021	Grade MU13 \$15.52 per hour

A CONTINUATION OF THE MINUTES OF MAY 27, 2021

Victoria Leiby, Administrative Clerk I Effective May 23, 2021	Grade MU10 \$14.49 per hour
Tammy Morgan, Administrative Assistant Effective May 23, 2021	Grade MU11 \$15.45 per hour
Pamela Simcoe, Dietary Technician Effective May 23, 2021	Grade 20 \$20.73 per hour
Marianne Ragan, Cook Supervisor Effective May 23, 2021	Grade 15 \$14.15 per hour
Tracie Streeter, Cook Supervisor Effective May 23, 2021	Grade 15 \$18.46 per hour
Kazumi Ainey, Housekeeping Attendant Effective May 23, 2021	Grade MU9 \$11.76 per hour
Christa Aurandt, Housekeeping Attendant Effective May 23, 2021	Grade MU9 \$11.76 per hour
Christa Aurandt, Nurse Aide (2 <sup>nd</sup> position) Effective May 23, 2021	Grade MU 12 \$13.56 per hour
Michael Boyer, Housekeeping Attendant Effective May 23, 2021	Grade MU9 \$12.11 per hour
Lorri Heasley, Housekeeping Attendant Effective May 23, 2021	Grade MU9 \$11.76 per hour
Lorri Heasley, Nurse Aide (2 <sup>nd</sup> position) Effective May 23, 2021	Grade MU 12 \$13.56 per hour
Jessica Lowman, Housekeeping Attendant Effective May 23, 2021	Grade MU9 \$12.52 per hour
John Mccarthy, Housekeeping Attendant Effective May 23, 2021	Grade MU9 \$11.76 per hour
Dianne Muir, Housekeeping Attendant Effective May 23, 2021	Grade MU9 \$12.52 per hour
Thomas Nichols, Housekeeping Attendant Effective May 23, 2021	Grade MU9 \$11.76 per hour
Angela Schnell, Housekeeping Attendant Effective May 23, 2021	Grade MU9 \$12.52 per hour
Devon Sparling, Housekeeping Attendant Effective May 23, 2021	Grade MU9 \$11.76 per hour
Devon Sparling, Nurse Aide (2 <sup>nd</sup> position) Effective May 23, 2021	Grade MU 12 \$13.56 per hour
Stephen Bayles, Building Maint Effective May 23, 2021	Grade MU 16 \$16.98 per hour
Willard Edwards, Building Maint Effective May 23, 2021	Grade MU 16 \$16.60 per hour

A CONTINUATION OF THE MINUTES OF MAY 27, 2021

Jeff Glisson, Building Maint Effective May 23, 2021	Grade MU 16 \$23.17 per hour
Dale Hartford, Building Maint Effective May 23, 2021	Grade MU 16 \$19.80 per hour
Richard Johnson, Sewer Backup Operator Effective May 23, 2021	Grade MU 16 \$16.21 per hour
Brent Parks, Sewer Operator Effective May 23, 2021	Grade MU 18 \$22.01 per hour
Christopher Boyer, Laundry Attendant Effective May 23, 2021	Grade MU 9 \$12.18 per hour
Wendy Decker, Laundry Attendant Effective May 23, 2021	Grade MU 9 \$12.52 per hour
Delores Holdren, Nursing Admin Asst I Effective May 23, 2021	Grade 14 \$14.94 per hour
Jamia Bellinger, Nursing Scheduler Effective May 23, 2021	Grade 22 \$19.36 per hour
Denise Boyer, Medical Record Secretary Effective May 23, 2021	Grade MU 14 \$19.25 per hour
Tom Brown, Account Clerk II Effective May 23, 2021	Grade MU 14 \$16.00 per hour
Angela Morris, Unit Clerk Effective May 23, 2021	Grade MU 11 \$13.65 per hour
Cynthia Preston, Unit Clerk Effective May 23, 2021	Grade MU 11 \$13.59 per hour
Kyle Shaddock, Unit Clerk Effective May 23, 2021	Grade MU 11 \$13.65 per hour
Wendy Smith, Unit Clerk Effective May 23, 2021	Grade MU 11 \$18.26 per hour
Stephanie Wells, Medical Records Coord Effective May 23, 2021	Grade 17 \$19.78 per hour
Frank Alexander, CNA Effective May 23, 2021	Grade MU 12 \$14.91 per hour
Cheryl Bailey, CNA Effective May 23, 2021	Grade MU 12 \$14.35 per hour
Bertha Bellows, CNA Effective May 23, 2021	Grade MU 12 \$15.24 per hour
Brittany Bennett, CNA Effective May 23, 2021	Grade MU 12 \$13.84 per hour
Amy Benscoter, CNA Effective May 23, 2021	Grade MU 12 \$17.35 per hour
Amy Bing, CNA Effective May 23, 2021	Grade MU 12 \$14.67 per hour

A CONTINUATION OF THE MINUTES OF MAY 27, 2021

Jaki Brown, CNA Effective May 23, 2021	Grade MU 12 \$14.67 per hour
Makayla Davis, CNA Effective May 23, 2021	Grade MU 12 \$13.84 per hour
Jenelle Hall, CNA Effective May 23, 2021	Grade MU 12 \$14.67 per hour
Mindy Hartford, CNA Effective May 23, 2021	Grade MU 12 \$14.09 per hour
Brenda Heeman, CNA Effective May 23, 2021	Grade MU 12 \$14.91 per hour
Sareena Jackson, CNA Effective May 23, 2021	Grade MU 12 \$14.35 per hour
Cassandra Lowman, CNA Effective May 23, 2021	Grade MU 12 \$14.35 per hour
Shana Maines, CNA Effective May 23, 2021	Grade MU 12 \$13.84 per hour
Jill Manzer, CNA Effective May 23, 2021	Grade MU 12 \$19.40 per hour
Megan Meyer, CNA Effective May 23, 2021	Grade MU 12 \$13.84 per hour
Tara Mihalik, CNA Effective May 23, 2021	Grade MU 12 \$13.84 per hour
Melissa Shaffer, CNA Effective May 23, 2021	Grade MU 12 \$14.35 per hour
Jasmine Sharkey, CNA Effective May 23, 2021	Grade MU 12 \$13.84 per hour
Cindy Shay, CNA Effective May 23, 2021	Grade MU 12 \$19.40 per hour
Jamie Steves, CNA Effective May 23, 2021	Grade MU 12 \$14.35 per hour
Amanda Stone, CNA Effective May 23, 2021	Grade MU 12 \$14.35 per hour
Beth Taylor, CNA Effective May 23, 2021	Grade MU 12 \$14.67 per hour
Jennifer Vanvliet, CNA Effective May 23, 2021	Grade MU 12 \$13.84 per hour
Kara Ward, CNA Effective May 23, 2021	Grade MU 12 \$13.84 per hour
Susan Ward, CNA Effective May 23, 2021	Grade MU 12 \$14.09 per hour

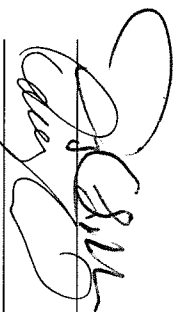

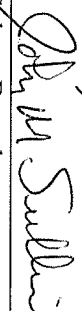


A CONTINUATION OF THE MINUTES OF MAY 27, 2021

Carolyn Warner, CNA Effective May 23, 2021	Grade MU 12 \$14.67 per hour
Lisa Wilber, CNA Effective May 23, 2021	Grade MU 12 \$14.09 per hour
Terri Fulford, Covid Tester Effective May 23, 2021	\$14.26 per hour
Jill Ayers, Restorative Aide Effective May 23, 2021	Grade MU 12 \$18.56 per hour
Krystal Borroto, Restorative Aide Effective May 23, 2021	Grade MU 12 \$14.67 per hour
Tina Edwards, Restorative Aide Effective May 23, 2021	Grade MU 12 \$18.96 per hour
Robert Middaugh, Restorative Aide Effective May 23, 2021	Grade MU 12 \$17.35 per hour
Joan Watkins, Restorative Aide Effective May 23, 2021	Grade MU 12 \$19.40 per hour
Ariel Benedict, Activities Aide Effective May 23, 2021	Grade MU 10 \$14.09 per hour
Elizabeth Grover, Activities Aide Effective May 23, 2021	Grade MU 10 \$12.19 per hour
Susanne McMahon, Activities Aide Effective May 23, 2021	Grade MU 10 \$13.67 per hour
Sherrie Westerfer, Activities Aide Effective May 23, 2021	Grade MU 10 \$12.62 per hour
Sherrie Westerfer, Nurse Aide (2 <sup>nd</sup> position) Effective May 23, 2021	Grade MU 12 \$13.56 per hour
Richard White, Activities Aide Effective May 23, 2021	Grade MU 10 \$14.58 per hour
Laura Parks, Activities Director Effective May 23, 2021	Grade 18 \$16.03 per hour
Jodi Fox, Social Worker Effective May 23, 2021	Grade 20 \$17.58 per hour
Kelly Roloson, Social Worker Effective May 23, 2021	Grade 20 \$20.73 per hour
Jennifer Cragle, CYS Casework Manager 1 Effective May 18, 2021	Grade 27 \$30.36 per hour
Debra Sharp, CYS Assistant Administrator Effective May 19, 2021	Grade 29 \$27.89 per hour
Nichole M Buck, CYS Caseworker 2 Effective May 17, 2021	Grade 24 \$20.83 per hour
Courtney L Coleman, CYS Caseworker 2 Effective June 9, 2021	Grade 24 \$20.17 per hour

A CONTINUATION OF THE MINUTES OF MAY 27, 2021

  
Bradford County Treasurer

  
  
  
Salary Board

BOARD OF ASSESSMENT  
THURSDAY, MAY 27, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following for exempt status:

Louise M Wilber  
8675 Route 6  
Troy PA 16947

Reason: **New Veterans Exemption**  
Parcel # 53-082.00-019-00-000  
Effective January 1, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following for exempt status:

Wyalusing Borough  
Taylor Avenue



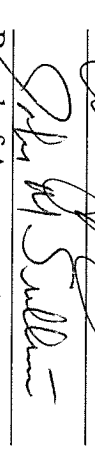
Reason: Proposed park and open space  
Parcel # 60-114.04-108-000-000  
Effective May 27, 2021

Wyalusing Borough  
Canal Street

Reason: Parking for use of walking trails and picnic areas.  
Parcel # 60-114.03-007-000-000  
Effective May 27, 2021

Wyalusing Borough  
Bridge Street

Reason: Demolished McCarty Auto Dealership  
Parcel # 60-114.04-175-000-000  
Effective May 27, 2021

  
  
  
Board of Assessment

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner McLinko, all voted "aye" to adjourn at 10:21 a.m.